

User Manual Labcare V 3.0.1

SAMPLE RECEIVING MODULE

P S Solutions

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1. SAMPLE RECEIVING

1.1 Login Screen



- After double clicking on Labcare Short cut available on user desktop user will see this screen as Login Screen of Labcare application.
- From center option user has to select main center, according to which users will be loaded for particular center.
- This is the login screen of Labcare software. Only authorized users can log on to the system.
- The user has to select the user name and enter the password then click on "OK" to proceed.
- If the user name or password is wrong then the user will be prompted to enter the correct username or password. If it is an authorized user then the registration screen will be opened.
- On clicking the cancel button the application ends.

1.2 Sample Receiving (Source)

There is two level of receiving involve to ensure proper sample handling process i.e. Sample Receiving Source and Sample Receiving Processing.

If Sample Registration and processing Centre is same as source centre if that case user will use only Sample receiving Source as it will be final Sample Receiving step.

In Case If Sample Registration and processing Centre is different than Source user will do Sample receiving Source as pre-processing receiving and once sample reached to processing destination it will be received by processing lab Receiver using Sample Receiving Processing Screen (Available in Work Area)

After Sample Collection step, comes the Sample Receiving (Source) step. This step is done mainly to ensure that the collected samples are received at the Source centres. For this, the user has to perform the following steps:

- Search the patient using the search criteria
- Select the appropriate patient whose sample is to be received
- Tick the checkbox of the samples that are to be received
- Choose the appropriate processing centres for the tests (The user can change the processing centre for any sample if necessary)
- Click on receive button to receive the sample. (The status of the test will now be sample received)
- The user can also reject any sample by clicking the reject button.

1.3 Sample Receiving (Processing)

Applicable only for Inter Branch Sample Processing.

Total Patient(s) [28]

LabNo	Visit Date	Patient Name
180000066	20/12/2016	Khalifa Machine Testing [M\38 YEARS]
180000065	20/12/2016	Khalifa Machine Testing [M\38 YEARS]
180000063	19/12/2016	Khalifa Machine Testing [M\38 YEARS]
180000044	18/12/2016	Test Count Stats [M\5 DAYS]
180000037	18/12/2016	Test Count Stats [M\5 DAYS]

Comment

Sample Type	Collection Tubes / Containers	Receive Tube / Containers	Collection Comment

Test Name	Category	Profile Name	Test Outside	Processing Center	Stat
<input checked="" type="checkbox"/> Food Allergens Panel	ALLERGY PROFILE	Package	N	ANH AIRPORT ROAD	N
<input checked="" type="checkbox"/> Inhalation Allergens Panel	ALLERGY PROFILE	Package	N	ANH AIRPORT ROAD	N
<input checked="" type="checkbox"/> Pediatric Allergens Panel	ALLERGY PROFILE	Package	N	ANH AIRPORT ROAD	N
<input checked="" type="checkbox"/> Lipase	BIOCHEMISTRY	Package	N	ANH AIRPORT ROAD	N
<input checked="" type="checkbox"/> Protein electrophoresis Serum	ELECTROPHORESIS	Package	N	ANH AIRPORT ROAD	N

☐ Select All

After Sample Receiving Source, the step comes Sample Receiving (Processing) step. This step is done mainly to ensure that the samples are received at the Processing centres. For this, the user has to perform the following steps:

- Search the patient using the search criteria
- Select the appropriate patient whose sample is to be received
- Tick the checkbox of the samples that are to be received
- Choose the appropriate processing centres for the tests (The user can change the processing centre for any sample if necessary)
- Click on receive button to receive the sample. (The status of the test will now be sample received)
- The user can also reject any sample by clicking the reject button.