## SEARCH

|  |  |
| --- | --- |
| User Name: ……………………………………………. | Trainer Name: Ruchira Ariyasinghe |
| User Sign. : ……………………………………………. | Trainer Sign. : ……………………………………………. |

**ADVANCE SEARCH**

Select the date range and click on search button. The patients, whose registration date falls in the date range selected, will be displayed in the grid below. For viewing the patients whose tests are to be processed in that particular center, the user must select the date range, select the radio button as ‘For Processing’ and click on search button. This will display all patients whose tests are to be processed in the corresponding center. On clicking ‘Refresh’ button, the page will be refreshed.

Graphical user interface, application, table, Excel

Description automatically generated

Double click the patient whose data has to be edited or select the patient whose data has to be edited and click on ‘**Modify**’ button. If any modification is done to the Subject’s data then click on save button to save the record. The Status frame allows the user to select ‘All’, ‘Booking’, ’Completed’, ‘Dispatched’, ‘Pending’, ‘Printed’, ‘Recheck Sample’, ‘Registered’, ‘Sample Accepted’ or ‘Sample Collected’ status. Depending on the selection, the patients will be displayed in the grid below. If during registration an entry needs to be cancelled then click on ‘Cancel’ button to deactivate the patient.

The advanced search options can be used for quick search.

***Note:***

User can invalid the subject with proper reason. “Cancel” button will be enabled/disabled according to rights.

By using “Esc” key or  “View Test” user can view registered tests for the patient.

For Modify registration, first select the particular row & then Double click to go in edit registration.

User can trace all activities by using  “Sample Track”

User can trace the history like all old visits by using  “History”

Edit Registration:

Graphical user interface

Description automatically generated

If any modification is done to the patient’s data then click on save button to save the record.