

Karizza McAlexander

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Objective: To obtain an entry-level position as a new graduate Registered Nurse in a Medical/Surgical unit

EDUCATION:

UNIVERSITY OF CALIFORNIA, LOS ANGELES (UCLA)

Graduation: June 2015

Major: Bachelor of Science with a major in Nursing; Nursing GPA: 3.719, Cumulative GPA: 3.417

WORK EXPERIENCE:

Cedars-Sinai Health System

August 2015 – Present

- Registered Nurses in a Medical-Surgical unit with a focus on hematology, oncology, HIV, AIDS, and hospice.

UCLA Department of History Financial Assistant

October 2014 – June 2015

- Praised for organization, systematic approach, dependability, and attention to detail with time sensitive documents.

UCLA Department of History Front Office Assistant

October 2012 – June 2015

- Taught, trained, and collaborated with co-workers, reinforcing teamwork and consistency throughout all office procedures. Improved and innovated office tasks and performed them in an efficient, accurate, and eager way.

LEADERSHIP EXPERIENCE:

Alpha Tau Delta Professional (ATD) Nursing Fraternity Fundraising Chair

December 2014 – June 2015

Alpha Tau Delta Professional (ATD) Nursing Fraternity Group Leader

November 2014 – June 2015

- Responsible for ensuring active membership in family through communication and emphasis on collaboration.

Samahang Pilipino Culture Night (SPCN)

January 2012 – May 2013

General Member, Traditionalist Suite Coordinator, and Board Member

- Coordinated and taught cultural dances. Planned, organized, executed rehearsals, appointments and due dates. Responsible for maintaining consistent communication with all members.

VOLUNTEER EXPERIENCE:

Angeles Vista Professional Hospice and Palliative Care, Beverly Hills

June 2014 – August 2014

- Collaborated with staff to maintain an organized and efficient environment.

24/7 Keep In Touch Home Care, Orange

June 2011 – June 2013

- Worked independently filing, data entry, and organizing the office and files.

Country Villa Belmont Heights Healthcare Center, Long Beach

September 2010 – August 2011

- Volunteered 180 hours; assisted activities coordinator with nursing home activities and care of patients.

PROFESSIONAL AFFILIATIONS & EXTRACURRICULAR ACTIVITIES:

Advancement of Gerontological Nursing Science (AGNS)

October 2014 – June 2015

Alpha Tau Delta (ATD) Professional Nursing Fraternity

March 2014 – June 2015

American Association of Critical Care Nurses (AACN)

January 2014 – June 2015

Men In Nursing (MIN)

October 2014 – June 2015

Nursing Students at UCLA

October 2011 – June 2015

One Step Ahead (OSA) Mentorship Program

November 2011 – June 2013

Pilipinos in Engineering (PIE), Mentorship Coordinator

September 2011 – June 2015

SKILLS & SCHOLARSHIPS:

Languages: Conversational Tagalog

Knowledgeable of EPIC software

Alpha Tau Delta – Gamma Chapter Scholarship

February 2015