



**Parent/Guardian Extended Field Trip  
Permission, Waiver and Medical Authorization**

**FORM F**

PALO ALTO UNIFIED SCHOOL DISTRICT • 25 Churchill Avenue • Palo Alto, CA 94306

**Sponsoring Staff Member(s)** Daljeet Gill, Jacqueline Selfridge, Warren Collier **School Site** Henry M. Gunn High School

**Dates of Trip** March 3-6, 2016 **Trip Destination** 500 Hotel Circle North, San Diego, CA

**Departure Time** 5:00AM **Return Time** 10:00PM

\_\_\_\_\_  
Student's Name (print) \_\_\_\_\_ has my permission to participate in this extended field trip. \_\_\_\_\_ Grade

**Health Needs: Parent Guardian to INITIAL as appropriate.**

\_\_\_\_\_  
In the event I cannot be reached, I authorize the person in charge to obtain the necessary medical aid from a licensed physician at my own expense, understanding that certain expenses may be covered by the School District's Student Accident coverage.

☐ **Yes** ☐ **No (If no - explain on the back of this form.)**

\_\_\_\_\_  
My student will need to take the following medication(s): \_\_\_\_\_

for the following diagnosed health condition(s): \_\_\_\_\_

***Medical/physician authorization is required before a student may take any medication, including nonprescription drugs. If applicable, the Medication Required for Overnight Field Trip form is attached.***

\_\_\_\_\_  
My student has no special health needs the staff should be aware of and no medication is required on the field trip.

I fully understand that participants are to abide by all rules and regulations governing conduct during this field trip. In the event that a participant must return home due to disciplinary action, all expenses shall be billed to the parent/guardian. There shall be no refunds or credits granted for unused portions of the program.

All expenses for health treatments/procedures are the responsibility of the parent/guardian.

As stated in California Education Code Section 35330, I understand that I hold the Palo Alto Unified School District, its officers, agents and employees, harmless from any and all liability or claims, which may arise out of or in connection with my child's participation in this activity.

\_\_\_\_\_  
Parent/Guardian's Name (print) \_\_\_\_\_ Parent/Guardian's Signature

\_\_\_\_\_  
Address

\_\_\_\_\_  
Home Phone \_\_\_\_\_ Work / Cell Phone

\_\_\_\_\_  
Student's Signature \_\_\_\_\_ Date

**PLEASE RETURN THIS FORM TO THE SPONSORING STAFF PERSON AT THE SCHOOL, by \_\_\_\_\_.**



## Student Behavior Expectations

PALO ALTO UNIFIED SCHOOL DISTRICT  
25 Churchill Avenue • Palo Alto, CA 94306

FORM G

Sponsoring Staff Member Warren Collier

School Henry M. Gunn High School

Dates of Trip March 3-6, 2016

Destination 500 Hotel Circle North, San Diego, CA 92108

### Parent/Guardian - Student Agreement

In order to make this trip a success, it is vital that all concerned realize that some standards of conduct and behavior must be agreed upon and understood.

Parents/guardians are requested to go over the following items with their student and then return the signed form to the sponsoring staff member before the trip.

- ☐ 1. DRESS: Proper dress for travel is required as described by the trip leader.
- ☐ 2. HOTEL / LODGING: Students must be in their assigned rooms. Hours, lights out, and quiet must be observed. Any damage to hotel property / lodging incurred by "horseplay" or otherwise is the responsibility of the student/parents/guardians.
- ☐ 3. SIDE TRIPS: Not permitted without checking with leaders. **No one goes anywhere alone.**
- ☐ 4. TOBACCO: There is absolutely **no use of tobacco** in any form.
- ☐ 5. ALCOHOL / DRUGS: **Agreement to not possess, use, furnish, smoke, or otherwise ingest illegal substances or alcohol**, which is a mandatory referral to the Principal of the school site. Infractions will be dealt with by normal school disciplinary measures, as well as the possibility of being sent home immediately. Local law enforcement will be used if deemed necessary.
- ☐ 6. PROMPTNESS: A trip is only as fast as its slowest members. Attention to schedule is paramount.
- ☐ 7. BELONGINGS: Students should have the proper clothing and equipment for safety / pleasure / comfort.
- ☐ 8. ATTENTION: Whenever oral instructions or directions are given, all participants must pay 100% attention.
- ☐ 9. COMMON COURTESIES: These are expected by students toward fellow students, chaperones, and all people you come into contact with during the trip.
- ☐ 10. ROOM / BUS / CAR: Clean-up of vehicles and rooms is the expected norm.
- ☐ 11.
- ☐ 12.

The following acts will not be tolerated and could result in the immediate return home of the student, accompanied by a chaperone via public transportation, at the parents'/guardians' expense for both student and chaperone.

- 1. Insubordination or flagrant violations of field trip rules.
- 2. Possession or use of tobacco, alcohol, marijuana, or any other illegal substance as stated above.
- 3. Failure to cooperate with any chaperone's request.

\_\_\_\_\_  
Print Student Name

\_\_\_\_\_  
Grade

I have reviewed the above with my parent/guardian and agree with the provisions and expectations herein.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

I have reviewed the above with my student and agree with the provisions and expectations herein.

\_\_\_\_\_  
Print Parent/Guardian Name

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date