

Kevin Gallegos

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EDUCATION

C. T. Bauer College of Business, University of Houston, Houston, Texas

Bachelor of Business Administration in Management Information Systems

December 2020

Financed 95% of educational expenses through employment

Lone Star College LSC – Kingwood, Houston, Texas

Associates of Arts Degree

August 2018

Cumulative GPA: 3.34

Financed 100% of educational expenses through employment

EXPERIENCE

Sales store Checker

June 2019 – Present

H-E-B, Humble, TX

- Implemented skills and store regulations to ensure smooth transactions during the checking process effectively decreasing wait time and increasing customer satisfaction
- Supported partners in the checking process assuring quick service for patrons increasing store loyalty
- Entertained shoppers while the checking process occurred ensuring shoppers were content with their shopping trip
- Solved consumer issues with products or service in a timely manner ensuring consumer continued conducting business with our business

Sales Associate – Freight

September 2018 – August 2019

Bed Bath & Beyond, Humble, TX

- Ensured outstanding customer satisfaction by approaching and assisting customer with their shopping needs leading to increased sales numbers
- Maintained contact with entire store ensuring that the store regular operations ran smoothly through the day increasing response time for every team
- Helped train 4 incoming employees on store procedures and policies

Expeditor – Painter – Material Handler

February 2017 – August 2018

Schuff Steel, Humble, Texas

- Facilitated coordination and communication between several large departments leading to an increase in production and decrease in miscommunication daily
- Processed chemicals from varying hazardous levels ensuring a safe working environment for coworkers
- Provided guidance to General Manager about how to better perform daily tasks to increase productivity on floor

ACADEMIC PROJECTS

Reynolds & Reynolds Sponsored Project – Increasing Attractiveness of Job Offers to Students

Fall 2018

- As leader of an 8 person team, developed and led research about attitudes 300 Bauer students had towards current job offers, effectively developing a plan of action for Reynolds & Reynolds to better make job offers to students
- Analyzed results from 300 surveys, and justified points in our plan of action with data
- Effectively communicated with team members to develop a plan in increasing job offer attractiveness which would later be presented to Reynolds & Reynolds

HONORS AND AWARDS

Dean's List: Fall 2017, Spring 2018

International Scholarship, 2016-2017

ACTIVITIES

Management Information Systems Student Organization, Member

Spring 2019 – Present

- Actively participate in events currently held by premier tech student organization MISSO

SKILLS AND INTERESTS

Fluent in English and proficient in Spanish

Building bots for text applications like skype and discord