

Kevin Gallegos

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EDUCATION

C. T. Bauer College of Business, University of Houston, Houston, Texas

Bachelor of Business Administration in Management Information Systems

December 2021

Cumulative GPA: 3.35

- Financed 90% of educational expenses through employment

Lone Star College LSC – Kingwood, Houston, Texas

Associates of Arts in Business

August 2018

Cumulative GPA: 3.34

- Financed 100% of educational expenses through employment

ACADEMIC PROJECTS

Non-Profit Organization Website Maintenance

Spring 2022

- Obtained knowledge on the core principles of project management and best practices associated with major projects
- Modeled excellent communication and cooperation within a team of 5 members, utilizing Scrum framework
- Created, updated, and troubleshoot WordPress and WordPress websites

Reynolds & Reynolds Sponsored Project – Increasing Attractiveness of Job Offers to Students

Fall 2018

- Led a team of eight to research business students' opinions on current job offers, effectively developing a plan of action for Reynolds & Reynolds to better make job offers to students
- Surveyed 300 Bauer business students and analyzed results; utilized data to justify points in plan of action
- Effectively communicated with team members to develop a plan to increase job offer attractiveness

EXPERIENCE

H-E-B

June 2019 – Present

Assistant Service Manager

- Supported partners during the checking process assuring quick service for patrons increasing store loyalty
- Troubleshoot registers or credit card machines when they crash or break leading to lower downtime
- Delegated tasks to partners ensuring store operations ran smoothly effectively decreasing wait time
- Adapted in real time to the business needs and allocated human resources accordingly
- Monitored store vitals to keep a balance between allocated hours and store sales

Schuff Steel, Humble, Texas

February 2017 – August 2018

Expeditor – Painter – Material Handler

- Facilitated coordination and communication between several large departments leading to an increase in production
- Processed chemicals from varying hazardous levels ensuring a safe working environment for coworkers
- Operated heavy machinery such as forklifts and cranes of various sizes guaranteeing a safe work environment

ACTIVITIES – INTERESTS

Management Information Systems Student Organization, Operations Committee Member,

Spring 2019 – Present

- Actively participate in weekly MISSO career development opportunities, interacting with technology professionals
- Review MISSO professional meetings to increase hard and soft skills

INTERESTS

Technology Interests

- Home networking and creating servers of different types for home use such as Network Attached Storage
- Constructed computer capable of running several virtual machines with the help of opensource hypervisor Proxmox
- Created websites for personal and business uses with tools like WordPress built over LAMP stack
- Repaired physical hardware such as replacing broken device ports with intermediate soldering skills
- Maintained hardware by opening devices and cleaning them or upgrading components like storage drives or graphics cards
- Built personal computer, and repaired and upgraded friends' computers when they malfunction