PROPERTY DATA ENTRY

For use of this form, see ER 700-1-1; the proponent agency is CELO-MS.

(1) DOCUMENT NUMBER

(2) ACQUISITION DATE *(YYYYMMDD)*

(3) PURCHASE ORDER NUMBER

(4) FROM *(Vendor)*

(5) COST ACCOUNT

(6) REMARKS *(Example: Who loaned equipment to Corps i.e., EPA etc.,)*

(7) BAR TAG NUMBER

(8) CATALOG NUMBER *(NSN or MCN)*

(9) OLD TAG NUMBER

(10) NOUN, NOMENCLATURE, *(Used to verify noun assigned to catalog)*

(11) SERIAL NUMBER

(12) LOCATION

(13) ROOM

(14) HRA

(15) AUTHORIZATION

(16) FUNDING

C=CIVIL
M=MILITARY
R=REVOLVING
L=MIL RENTAL
V=CIV RENTAL

(17) CONDITION

A=SERVICEABLE
F=REPAIRABLE
S=UNSERVICEABLE

(18) UTILIZATION

U=UNDER UTILIZED
M=MODERATE USE
O=OVER USED

(19) VALUE

(20) ADD ACCESSORIES

(21) NOMENCLATURE

(22) VALUE

(23) I ACKNOWLEDGE RECEIPT OF THE ABOVE.

a. DATE *(YYYYMMDD)*	b. NAME *(Last, First MI)* AND TITLE	c. HAND RECEIPT HOLDER'S SIGNATURE

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