

# Kevin Michael G. Ngkaion

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An enthusiastic and reliable software developer with a passion for programming. On my final semester as a CIS Diploma student and have worked on programming technologies in both full-stack and backend focused applications using Java and LAMP. Furthermore, I am a global citizen with exceptional people skills, able to communicate in multiple languages including English, Filipino, Mandarin, and Bahasa Indonesia.

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## Skills

### Technical

- Java, Python, JavaScript, PHP, VB
- HTML, CSS, BootStrap
- Apache, Django, Flask, JQuery, AJAX, MySQL, SQL+
- Git, GitHub, Agile (Scrum)
- Linux – Manjaro as my daily OS.
- Test driven development – JUnit Testing
- Data structures – Implementing complex data structures and optimizing code to use the best data structure to minimize  $O(n)$  runtimes

### Teamwork

- Regularly collaborated with both internal and external project stakeholders to ensure timely execution of project deliverables by using Gantt Charts
- Jira – Currently using Jira to organize our backlog and sprints for ongoing CIS Final Project
- Prevented delays in team deliverables at Birches Group by understanding schedules for both team and individual tasks, preparing alternative action plans to ensure team success

### Leadership

- Peer tutor for first year CIS students at Okanagan College
- Organized the inaugural Code Blue coastal cleanup dive weekend hosted at Anilao Beach Club
- Led focus group study which eventually led to an office hoteling environment being implemented at Birches Group

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## Education

### Okanagan College, Vernon, BC

Computer Information Systems Diploma

May 2023

- GPA: 90%

**Awards:** Dean's List Fall 2021 and Winter 2022 Semesters

**Relevant Courses:**

- Computer Data Structures
- Web Development with LAMP
- Database Management Systems
- Machine Architecture
- Operating Systems with C
- Object Oriented Systems Analysis and Design

**Xavier University, Williams College of Business, Cincinnati, OH**

Bachelor of Science in Business Administration

May 17, 2014

- Management with minor in Human Resources
- GPA: 3.03

**Awards:** Fr. J. Peter Buschman Award for Academic Achievement Merit Scholarship

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**Work Experience****Starbucks, Vernon, BC**

September 2022 – Present

Barista

- Preparing and processing 50+ customer orders per shift, ensuring top quality customer service
- Keeping service areas and equipment clean and sanitized, restocking bar supplies and ensuring a warm and welcoming environment for our patrons

**Philippine Technical Divers, Makati, Metro Manila**

August 2018 – December 2021

Open Water Instructor/Technical Diver

- Train scuba divers from entry-level to leadership and professional roles
- Plan and organize dive trips and classes
- Provide equipment sales advice to students and customers based on their diving needs
- Perform maintenance on dive equipment including regulators and compressors

**Birches Group LLC, Makati, Metro Manila**

April 2015 – July 2018

Sr. Compensation Analyst/Survey Data Manager

August 2020 – November 2021

- Nurtured relationships with key clients across over 40 countries, analyzing potential opportunities for new projects
  - Coordinated with other teams to develop and propose changes to the survey delivery process to maintain efficiency and quality
  - Trained new analysts and mentored a team of 12, ensuring quality and consistency in output of team's deliverables
  - Assisted in the planning and execution of compensation restructuring for major clients, including job analysis, salary scale design, and organizational development and design
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**References**

- **Jim Nastos** – Professor, Okanagan College ([j.nastos@okanagan.bc.ca](mailto:j.nastos@okanagan.bc.ca))
- **Billy Spelchan** – Professor, Okanagan College ([b.spelchan@okanagan.bc.ca](mailto:b.spelchan@okanagan.bc.ca))
- **Leah Wallberg** – Manager, Starbucks Village Green (250-309-8870)
- **Slegna Co** – Survey Operations Manager, Birches Group ([slegna.coo@birchesgroup.com](mailto:slegna.coo@birchesgroup.com))