

# MFE 293 INDEPENDENT STUDY

University of California, Berkeley

Haas School of Business

Instructions:

- Fill out the form and obtain signature of faculty supervisor
- Return form by the deadline (below) to: **Diane Nguyen, F514, Haas School of Business**
- A copy of the form will be returned the second week of classes
- Email: [dnguyen@haas.berkeley.edu](mailto:dnguyen@haas.berkeley.edu) if you have questions

## Guidelines

**Units:** The course consists of one, two or three units, granted by the instructor and only with the approval of the Executive Director.

**Scope:** The Independent Study course is your opportunity to do research in an area of interest to you, in which there are no existing courses. You may **not** enroll in an MFE 293 as an "add-on" to an existing course. You may not propose to attend a course outside of Haas as part of the independent study. You may enroll in MFE 293 as part of a team **ONLY** if pre-approved by the MFE office.

**Supervisor:** Students are required to find a faculty member willing to serve as your MFE 293 supervisor. The faculty must have an active UC Berkeley employee status. You devise a format with the faculty which might include a project, a paper, or a set of directed readings and an exam.

**Grading:** Letter grades only.

**Approval:** You need to obtain written approval from your advisor and MFE office by having the appropriate fields below filled out completely and signed. Topics and projects will be reviewed & approved by Linda Kreitzman.

**Requirements:** If the primary deliverable is a paper, the approximated pages per unit should be: 1 unit = 5-10 pages, 2 unit = 10-20 pages, 3 unit = 20-30 pages, not including any backup appendices (e.g., computer codes and/or supporting data), which should be submitted separately. You **CANNOT** take more than one independent study course and no more than three units of MFE 293 per term can be counted towards your MFE degree. The project **CANNOT** be the same as the Applied Finance Project in any way.

**Deadlines:** Second week of 3<sup>rd</sup> or 4<sup>th</sup> term: Submit completed form to Diane Nguyen.

Last Friday of the term: Final project is due; submit to Diane Nguyen (soft copy) & one to the advisor.

Name: \_\_\_\_\_  
LAST FIRST MIDDLE

SID#: \_\_\_\_\_ Phone #: ( ) \_\_\_\_\_ Email: \_\_\_\_\_

Project name: \_\_\_\_\_

Project Description: Please attach a 1-page description of your project.

Units (to be determined by supervisor): \_\_\_\_\_

Name of Faculty Supervisor \_\_\_\_\_

**(NOTE: Supervisor may not be a professor with whom you are currently taking a course.)**

Supervisor's Signature: \_\_\_\_\_  
NAME DATE

For MFE Office Use Only

MFE293 **Section** #: \_\_\_\_\_ Control # \_\_\_\_\_ Units: \_\_\_\_\_

**Reviewed by:**

Diane Nguyen: \_\_\_\_\_  
INITIAL DATE

**Approved** ☐ **Denied** ☐

Linda Kreitzman: \_\_\_\_\_  
SIGNATURE DATE