

MEETING REPORT

Team Name: Patagonia Estate

Date of Meeting: 15/04/2023

Start Time: 18:00 **End Time:** 19:00

Meeting Location: Online

Moderator: Kevin Tervoli **Recorder:** _____

Other Members Present: Kevin Tervoli
Daniel Avdiu
Blerim Brahja
Daniel Figu
Xhenis Osmani
Vasian Demika
Eljo Muzhaka
Marin Hoxha

Members Absent:

Topics Discussed:

- Starting the documentation after creating a brief idea of the project
- Division of the work by the team leader and assigning a due date

Decisions Made:

- Based on the project modeling so far and the skills of the members we decided to divide the documentation
- Each member will get their own part of the documentation based on the work division made on the beginning of the project
- The deadline for the tasks assigned was left to be Apr 18 at 00:00

Tasks Assigned:

- Kevin Tervoli : Division of the groups , creation of the project documentation structure , the project description and scope and helping the other team members
- Daniel Avdiu : Functional requirements
- Blerim Brahja : Product requirements
- Daniel Figu : User characteristics and dependencies
- Eljo Muzhaka : Product/Service description , Product context
- Marin Hoxha : Assumptions , constraints
- Vasian Demika : External Requirements ,Domain Requirements
- Xhenis Osmani : Organizational Requirements

Time, Place, and Agenda for Next Meeting: 22/04/2023 , Online – 18:00

