# BlackBoard log

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# 1 Personal BlackBoard use

Personally I avoid BlackBoard whenever I can as I find it cumbersome to work with. To this end I mainly come to BlackBoard to download the available content so I can save it locally and synchronize it with all my devices using Dropbox, in this way it is also easy to view the files with a smartphone.

I will aggregate the way in which I use BlackBoard as a list of actions that I perform. From these I will draw a couple of conclusions and observations.

# 15 1.1 BlackBoard log

#### Download files:

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- 1. Go to the relevant course.
- 2. Click on 'Course Materials'.
- 3. Look for any new files and download them.
- 4. Repeat step 2 and 3 for the sections 'Assignments', 'Course Information' and 'Announcements'.
  - 5. Synchronize files using Dropbox.

#### Hand in assignment:

- 1. Go to relevant course.
- 25 2. Click on 'Assignments'.
  - 3. Click on relevant assignment title.
  - 4. Click on continue in the bottom right corner.
  - 5. Find the upload or browse button and upload the file.
  - 6. Click submit (this will automatically show the created submission).
- 7. Double check if it is the correct file by downloading the submission by clicking the download button next to the file.

# Read announcements:

- 1. Go to relevant course.
- 2. Click on 'Announcements'.
- 3. Read if there are any new announcements.
  - 4. Go to step 1 for every active course.

### View grades:

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- 1. Go to relevant course.
- 2. Either click on 'Assignments":
  - a) Click on the title of the relevant assignment.
  - b) Look if the grade has been updated on the right.
- 3. Or click on 'Tools':
  - a) Click on 'My Gradees'.
  - b) View if the grade has been updated for the relevant section.

#### 45 1.2 Observations

- Most actions, such as viewing a grade or reading an announcements are initiated once
  I learn of new developments through other communication channels.
- Handing in an assignment was very confusing the first time and we ended up uploading it at a wrong location.

# 50 1.3 Conclusions

- The process of handing in an assignment is confusing.
- Two ways of viewing grades is confusing.
- It is too cumbersome to view files, making it easier to download them to bypass Black-Board afterwards.
- Every course has a different way to organize the content so you are always searching for what you need.
  - Getting emails or other notifications outside BlackBoard about grades and announcements would be a good feature.
  - General page on BlackBoard with contact information about teachers instead of finding it inside the course would be convenient.