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## **Daily Use and Features of WhatsApp**

The purpose of this report is to describe and analysing the use of WhatsApp, one of the most widely used messaging apps in the world. It is a key part of our daily communication routine, including all personal, professional and academic purposes. The report focuses on the app's features, its effectiveness and the skills I have developed by using it regularly.

It is widely known, WhatsApp is a free and easy-to-use messaging app available on mobile and desktop devices. Its interface is clean and intuitive, which makes it simple to navigate even for new users. Since it only requires a phone number to create an account, the registration process is quick and convenient.

Moreover, in my own experience and opinion, WhatsApp has significantly improved the way we communicate with classmates, workmates, friends, and even teachers or bosses. For example, I often use it to share homework, voice notes and even photos, docs or files, as well as to organise study or work groups.

On the other hand, there are their features. One of WhatsApp's most useful and relevant of its features is instant messaging, which allows users to send text messages, images, videos and also documents or resource links in real time. In addition, It supports voice and video calls too, which became especially important during remote learning or working periods.

Group chats are another powerful feature and I belong to several class, work and project groups, where we exchange ideas and resources that allow us to continue working together. The app also includes a status feature, allowing users to share short updates about themselves and recently, channels have been introduced to follow news or topics of our interest.

Using WhatsApp daily has helped me become more confident in written languages concerning all I speak English, Spanish and Valencian/Catalan and especially when I am using informal and semi-formal communication. I've learned to express my ideas more clearly, to use correct grammar in real-time conversations, or to try it, and to be more aware of tone and style when chatting with different people.

Additionally, WhatsApp has taught me how to manage digital communication more effectively, such as using polite expressions, giving instructions and asking for clarification in my three spoken languages.

In another way, while WhatsApp is an excellent tool, it could be improved by adding built-in features for language correction or translation, which would be helpful for language learners, for instance. Or adding even more privacy options in group chats could also enhance the user experience further.

In conclusion, WhatsApp is nowadais an essential communication tool in our daily life. It combines practicality, speed and a wide range of features that make it suitable for all uses. Through frequent use, I have improved my written communication skills in an informal or semi-formal context, I have incrementing my writing speed and I have developed better digital habits, learning how disconnect from digital world when it becomes necessary. I would highly recommend it for students or professionals who want to keep in touch constantly with the society and also practice their language and technological skills in a same real context.