

MODULE 10: BALANCING PRIVACY AND SECURITY IN REMOTE WORK POLICIES

Instructions: Duration: 30 minutes

1. Divide the class into small groups of 4-5 students.
2. Assign each group the role of a cybersecurity governance team working for a government agency or a large corporation.
3. Provide the following scenario:

Your organization has recently adopted a remote work policy to **promote flexibility and work-life balance for employees**. However, concerns have been raised about the potential risks to **data privacy** and **security** when employees access sensitive information from home or public locations.

Your team's task is to **develop a set of guidelines and recommendations** for a comprehensive remote work policy that addresses these concerns while respecting employees' rights to privacy and autonomy.

4. Each group should consider the following aspects and incorporate them into their recommendations:

- Data security measures (encryption, VPNs, access controls)
- Employee privacy rights and consent
- Monitoring and surveillance practices
- Handling and sharing of sensitive information
- Acceptable use of personal devices and public networks
- Training and awareness programs
- Compliance with relevant laws and regulations (e.g., Privacy Act, GDPR)
- Balancing organizational needs with individual privacy

5. After 20 minutes of discussion and brainstorming, each group should prepare a 600-word written answer outlining their recommendations for the remote work policy.

6. Groups can then take turns presenting their recommendations to the class, followed by a brief Q&A session.

7. Encourage you to provide constructive feedback and share your perspectives on the **challenges and trade-offs involved in balancing privacy and security in remote work environments**.

This exercise reinforces the main ideas from Module 10 by allowing you to apply your knowledge of e-government, digital transformation, data privacy, security, and ethical considerations to a practical scenario. It will also promote critical thinking, collaboration, and communication skills essential for cybersecurity governance professionals.