

## MODULE 10: BALANCING PRIVACY AND SECURITY IN REMOTE WORK POLICIES

**Instructions:** Duration: 30 minutes

1. Divide the class into small groups of 4-5 students.
2. Assign each group the role of a cybersecurity governance team working for a government agency or a large corporation.
3. Provide the following scenario:

Your organization has recently adopted a remote work policy to promote flexibility and work-life balance for employees. However, concerns have been raised about the potential risks to data privacy and security when employees access sensitive information from home or public locations.

Your team's task is to develop a set of guidelines and recommendations for a comprehensive remote work policy that addresses these concerns while respecting employees' rights to privacy and autonomy.

4. Each group should consider the following aspects and incorporate them into their recommendations:

- Data security measures (encryption, VPNs, access controls)
- Employee privacy rights and consent
- Monitoring and surveillance practices
- Handling and sharing of sensitive information
- Acceptable use of personal devices and public networks
- Training and awareness programs
- Compliance with relevant laws and regulations (e.g., Privacy Act, GDPR)
- Balancing organizational needs with individual privacy

5. After 20 minutes of discussion and brainstorming, each group should prepare a 600-word written answer outlining their recommendations for the remote work policy.

6. Groups can then take turns presenting their recommendations to the class, followed by a brief Q&A session.

7. Encourage you to provide constructive feedback and share your perspectives on the **challenges and trade-offs involved in balancing privacy and security in remote work environments.**

This exercise reinforces the main ideas from Module 10 by allowing you to apply your knowledge of e-government, digital transformation, data privacy, security, and ethical considerations to a practical scenario. It will also promote critical thinking, collaboration, and communication skills essential for cybersecurity governance professionals.