ASSIGNMENT 2: STAR-LP Reflection

Reflection 1 Reflection 2

Situatio n	In assignment 2, I scheduled all tasks we must complete and distribute equally to each person. Everyone agreed with the schedule in the beginning, but no one submitted their work in time, all tasks and meetings were delayed. I was frustrated, wondering what I could do to deal with this situation without being mad at my teammates.	In the course, I made a commitment to read through all the support content in each module. However, I found it quite challenging to fully understand the content, even after putting in the effort to read through everything.
Task	My task was to ensure the project was completed on time by coordinating the team's efforts, creating a schedule that balanced workload, and setting milestones that allowed us to meet the deadline without last-minute pressure.	In this team assignment, I am responsible for reading module 1, 5a and 7 and leading the meeting when we are discussing these 3 modules.
Action	To address this, I initially created the schedule and shared it to all team members. When someone was struggling to meet deadlines, I followed up with reminders and asked if they needed any assistance or if they were facing any difficulties.	To tackle this challenge, I tried to read through each module, take notes, and review difficult concepts multiple times. Additionally, I sought out external resources such as YouTube videos for clarification.
Result	None of these tasks was submitted in time, every task is delayed. However, this allowed me to recognize the importance of early detection of issues, more frequent check-ins, and maybe breaking down tasks into even smaller steps.	Despite my efforts, I still found that I struggled with certain concepts. While I did improve my understanding in some areas through additional resources, there were still gaps in my understanding, especially in complex topics such as machine-learning.
Learning	I learned the importance of regular communication and closer monitoring to detect potential issues early. Scheduling alone isn't enough.	I learned that quick reading is an important skill in master, a essay may have 10000 words in total or even more, you can't really read every section in detailed. I also realized that just reading the content isn't enough for full understanding. Active learning, like applying

		concepts and discussing them with others, is key.
Planning	Next time when I am encountering this situation, I will implement regular check-ins, provide more support, and build extra time into the schedule to handle delays. I will also encourage team members to communicate any issues early on.	I will improve my quick reading skill and try to find the key points in a short time in the future course. And try to explain my learning to others so that I can reinforce my understanding of learning content.