



9 Hedley Court  
Orion Business Park  
North Shields  
Tyne & Wear. NE29 7ST

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**Mr D Slaptywink**  
**29 Acacia Avenue**  
**Gateshead**  
**NE99 9ZZ**

Date: 25th August 2016

Our Ref: TONYTEST3/AW/AW

Dear Mr Slaptywink

Re: Your accident on 1st January 2014

Following our telephone conversation today I note you wish to instruct TLW Solicitors to deal with your claim for compensation.

We have discussed how your case will be funded and have agreed to act on a Conditional Fee Agreement or "no win, no fee" agreement. This means that if your case is not successful there would be no legal costs for you to pay so long as you have complied with our Terms and Conditions. I will send by separate letter my firm's standard "Client Care" documentation as well as our Terms and Conditions document which sets out your obligations, but essentially it is that i) you co-operate with us and do not discontinue your claim without our prior agreement ii) you do not instruct another firm of solicitors iii) you do not mislead us and iv) do not behave in an unreasonable manner.

As discussed, the Consumer Contract Regulations 2013 mean that you have a cooling off period of 14 days within which you can cancel your instructions. However, you have asked us to commence work before the end of that period and we will do so in accordance with your request once this document has been signed by you to confirm the following:

You agree to any compensation payment arising out of my claim to be made payable to TLW Solicitors;

You authorise TLW Solicitors to commence work and where appropriate sign on your behalf the Claim Notification Form and submit your claim to the Defendant and/or their representatives;



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You will co-operate fully with TLW Solicitors throughout the course of your claim until its conclusion;

You understand that in the event your claim is successful there will be no deduction from your compensation award so long as you have complied with our terms and conditions;

If you do not have any existing insurance to cover to protect you from having to pay the other side's costs and your own expenses if your case is unsuccessful then we will arrange a policy of insurance for you.

Please type your name into the box below to confirm the above. Once you have responded we will submit your claim. We will then arrange a medical examination for you in due course.

Mr Dinglebert Slaptywink

Signed: *TLW Solicitors*

.....

Your signature: *Anthony Wight*

.....

Signed by: Anthony Wight

Date: 9:45am, 25th August, 2016