

CONTACT

- **** (208)-440-3715
- Apt #214, 340 S 1st W, Rexburg, Idaho
- https://www.linkedin.com/ in/katelvn-e-wardell

EDUCATION

Expected December 2026 **BRIGHAM YOUNG UNIVERSITY-IDAHO**

- Bachelor in Graphic Design
- Minor: Web Design
- GPA: 4.0

SKILLS

- Customer Service
- Certified in Adobe Photoshop and Adobe Illustrator (Indesign Experience as Well)
- Microsoft Excel Certification
- Python and Java Certifications

PROFILE

- Crocheting and own an Etsy
- Enjoy playing board games with family and friends
- Earned a 1st Degree Black Belt in Taekwondo
- Playing piano for 12 years

KATELYN WARDELL

GRAPHIC DESIGNER

WORK EXPERIENCE

Kuna Library

SEPT 13, 2022-SEPT 2, 2024

Front Desk Associate

- · Greeted and assisted patrons and answered questions relating to resource locations, account information, and passport specifications.
- Organized and maintained library catalog system, as well as assisting patrons with computer usage.

Reed's Dairy

MAY-SEPTEMBER 2021

Scooper

 Welcomed and served customers in the lobby and drive-thru, cashiered, recorded inventory, scooped ice-cream, and closed store location nightly.

Linder Farms

AUGUST-NOVEMBER 2020

Kitchen Preparation/Cook

· Cooked, prepared, and served food in a fast-paced environment, ensured accuracy of orders, and coordinated with team members to ensure customer satisfaction.

Linder Farms

AUGUST-NOVEMBER 2019

Attractions Attendant

- · Operated and supervised attraction equipment and usage.
- Enforced farm protocols and safety procedures to ensure safety and customer satisfaction.

ADDITIONAL EXPERIENCES

Kuna High School Yearbook Staff

· Took and supplied pictures for pages, interviewed students, ran polls, sold business ads, and designed 3 yearbook pages while receiving feedback and helping other students.

Lead Organizer of Rake Up Kuna (Kuna High School National Honor Society)

- · Coordinated multi-club event to provide raking services for roughly 25 elderly members of the community.
- · Acquired donated trash bags from community businesses, contacted school clubs for involvement, and constructed maps for 21 participating teams.

REFERENCE

Christy Mauk Circulation Manager for Kuna Library Phone:

Phone: 208-922-1025

Denise Richie

KHS National Honor Society Advisor

208-850-0658 Email: christyhi15@yahoo.com **Tara Clark**

A Church Mentor

Phone: 208-509-7629