**Rubee App**

**Privacy Policy**

**Disclosure**

This platform informs you of our policies regarding the collection, use, and disclosure of your data when you use our Service and the options you have relative to that data.

Your data is used to provide and improve the Services we render to you. When you make use of our Service, you subscribe to us collecting and using your information in line with this policy.

**Use of your data**

The following are the types of data we collect as you make use of our service.

**Personal data**

You will be giving us your personally identifiable information (PII) for the purpose of identification and authentication. PIIs such as data associated with your names, cookies, finances, usage data, and contacts (email, mobile number, address, etc.)

**Financial data**

Rubee is focused on the receiving your data for analysis, processing of financial documents (invoices, receipts, and bills) to generate insights. When you scan/upload your financial documents or provide us with your e-mail address, you share sour data with us.

Then data we extract from your financial documents through in-depth analysis by excluding duplicates, extracting amount, vendor/merchant names and the information of the product/service items from the financial documents are used for bookkeeping and tax preparation. And for your confidentiality, we ensure that all financial documents are solely used for the purpose of providing the service as described, as well as other technical reviews such as debugging and quality assurance purposes.

The data is stored in a protected cloud server facility operated by Amazon Web Services, protected by a wide range of security measures, including passwords, security tokens, encryption, and others. Rubee makes it possible for seamless integration and sharing/download of your financial documents with your client, bookkeeper, employee, person, or organization, for further processing. This function is at the choice of the customer to allow or disallow as at when required.

**Usage data**

The information on how the Service is accessed and used ("Usage Data") would also be collected. This includes information such as your gadget's Internet Protocol address, type/version of browser, our Service pages visited showing the time/date of the visit, duration of those visits on our pages, unique device identifiers (MAC addresses) and other relevant diagnostic data.

**Cookies data**

For us to hold and track required information on our Service activities, we make use of cookies.

These cookies are sent to the customer’s browser from a website and stored on your device. There is an option where you must either refuse all cookies or to indicate when a cookie is being sent to your browser to. It is important to note that if cookies are not accepted, one may not be able to enjoy using the full complement of our Service.

**Use of data**

The data collected by Rubee is used for the underlisted purposes and more:

* Provision of insights to relevant data brokers for revenue generation
* Provision and maintenance of the Rubee Service
* Notification of customers about periodic changes to our Rubee Service
* Create an avenue for customers to engage in some of the interactive features of our Rubee Service Based on their choosing
* Provision of customer care, feedback, and support
* Provision of in-depth analysis to aid us in improving the Rubee Service
* Monitoring the Rubee usage Service
* Detection, prevention and providing solutions to identified technical issues

**Data transfer**

Customer data may be transferred to/maintained on electronic gadgets with ability to store data located outside of your state, province, country, or other governmental jurisdiction where the data protection laws may differ than those from your jurisdiction.

For customers located outside Canada who choose to provide information to us, please note that your data could be transferred/processed outside of Canada.

***Every customer’s consent to this Privacy Policy and your onward acceptance/submission of your information signifies that you agree to the transfer/processing of your data outside Canada.***

Rubee will ensure within its capacity that your data is treated with all form of confidentiality in line with this Privacy Policy and that no transfer of your Personal Data will take place to an organization or a country unless there are adequate controls in place including the security of your data and other personal information.

**Data disclosure**

Rubee’s legal requirements: Your Personal Data may be disclosed based on the following:

* In compliance with a regulation (legal obligation)
* For the protection of the propriety rights of Rubee
* In connection with an investigation of a possible wrongdoing
* For the protection of the individual safety of other customers of the Rubee Service or the public at large

**Data security**

While we consider the security of your information with us a top priority, please note that the transmission of data over the Internet, or any form of electronic storage could be deemed as full proof.

***Our optimum goal is to ensure that we******engage every commercially acceptable/proven means to secure your Personal Data, however, we cannot guarantee its absolute security.***

**Links to 3rd Party Sites**

Rubee Service may sometimes include links to other sites that are not operated by us. Please note that whenever you click on a third-party link, you will be directed to that third party's site. ***Please be advised that to always review the Privacy Policy of every site you visit as we do not have any control over and will not assume any responsibility for the content, privacy policies or practices of any third-party sites or services.***

**Privacy of Children**

Rubee Service does not address anyone under the age of 18 ("Children").

The PIIs from anyone under the age of 18 are not knowingly collected. For parents or guardians who have information that their Children have provided us with their Personal Data, please contact us. Adequate steps would be taken to expunge such data from our servers once we can confirm that we received such PIIs.

**Updates to Privacy Policy**

Rubee may update our Privacy Policy from time to time. Whenever this happens, our customers will be duly notified by posting the new Privacy Policy on this page.

Prior to the updates, Rubee will communicate via email of such changes before it becomes effective and update the ***"effective date"*** at the top of this Privacy Policy.

Rubee customers are kindly advised to periodically review this Privacy Policy for any updates. Note: *Changes to this Privacy Policy are* ***ONLY*** *effective when they are posted on this page.*

**Contact Us**

For any questions about this Privacy Policy, please contact us: email: [**teamrubysmith@gmail.com**](mailto:teamrubysmith@gmail.com)