## Django administration ◐

Username:

Password:

Log in

User Authentication

# Site administration

## AUTHENTICATION AND AUTHORIZATION

| | | |
|---|---|---|
| **Groups** | **+** Add | ✏ Change |
| **Users** | **+** Add | ✏ Change |

## CRM

| | | |
|---|---|---|
| **Approval requests** | **+** Add | ✏ Change |
| **Employees** | **+** Add | ✏ Change |
| **Leave requests** | **+** Add | ✏ Change |
| **Projects** | **+** Add | ✏ Change |

### Recent actions

**My actions**

**+** qwe
  Employee

**+** 123123
  Employee

**+** 123qwe
  User

**+** qwe
  User

✏ Project Manager
  Group

✏ HR Manager
  Group

✏ Employee
  Group

✏ Employee
  Group

## Logging in as an Administrator

## I created groups as roles for Employees, to manage permissions and change them conveniently

Django administration

Home › Authentication and Authorization › Groups › Employee

## Change group

HISTORY

### Employee

| Name: | Employee |
|---|---|

**Permissions:**

**Available permissions** ❓

Filter

Crm | approval request | Can delete approval request
Crm | approval request | Can view approval request
Crm | employee | Can add employee
Crm | employee | Can change employee
Crm | employee | Can delete employee
Crm | employee | Can view employee
Crm | leave request | Can add leave request
Crm | leave request | Can change leave request
Crm | leave request | Can delete leave request
Crm | project | Can add project
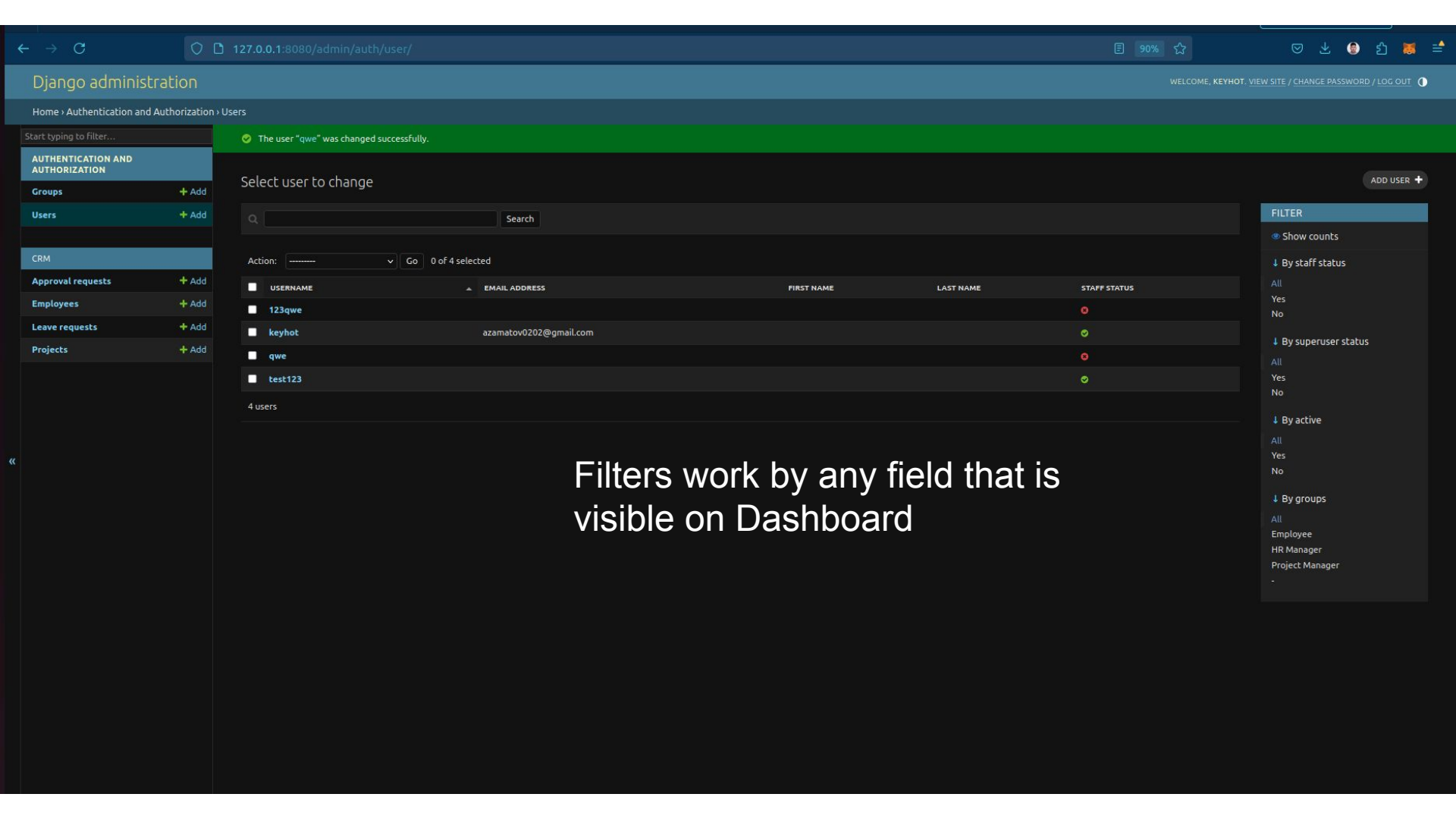Crm | project | Can change project

**Choose all** ⊙

Hold down "Control", or "Command" on a Mac, to select more than one.

**Chosen permissions** ❓

Filter

Crm | leave request | Can view leave request
Crm | project | Can view project

⊙ **Remove all**

SAVE    Save and add another    Save and continue editing

Delete

**AUTHENTICATION AND AUTHORIZATION**

| Groups | ＋ Add |
| Users | ＋ Add |

**CRM**

| Approval requests | ＋ Add |
| Employees | ＋ Add |
| Leave requests | ＋ Add |
| Projects | ＋ Add |

Setting and modifying the permissions of a regular Employee

# Django administration

Home › Authentication and Authorization › Users

✓ The user "qwe" was changed successfully.

## Select user to change

ADD USER +

### AUTHENTICATION AND AUTHORIZATION

**Groups** + Add

**Users** + Add

### CRM

**Approval requests** + Add

**Employees** + Add

**Leave requests** + Add

**Projects** + Add

Search

Action: ‑‑‑‑‑‑‑‑‑ Go 0 of 4 selected

| | USERNAME | EMAIL ADDRESS | FIRST NAME | LAST NAME | STAFF STATUS |
|---|---|---|---|---|---|
| ☐ | 123qwe | | | | ● |
| ☐ | keyhot | azamatov0202@gmail.com | | | ● |
| ☐ | qwe | | | | ● |
| ☐ | test123 | | | | ● |

4 users

## FILTER

👁 Show counts

↓ **By staff status**
All
Yes
No

↓ **By superuser status**
All
Yes
No

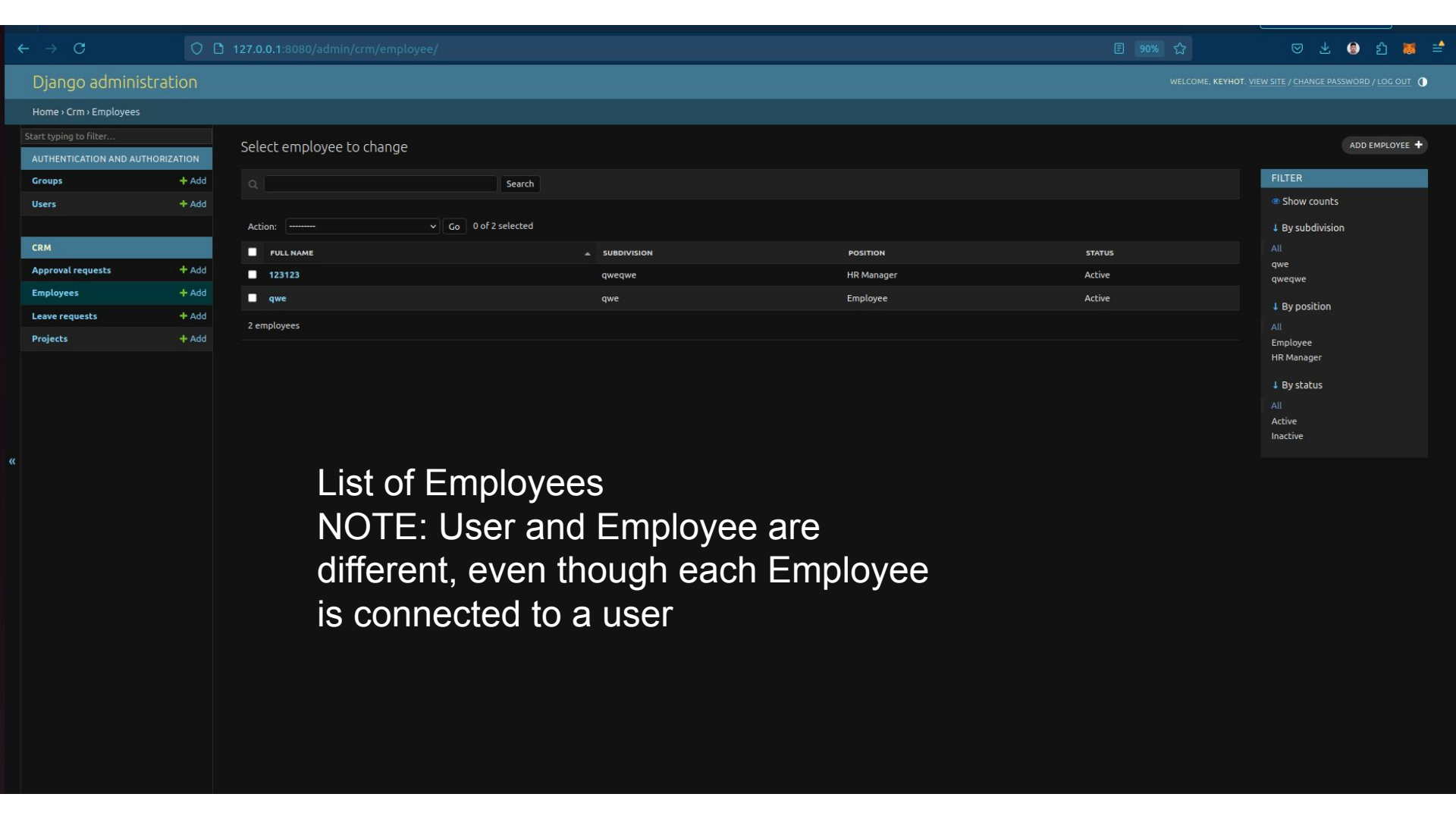↓ **By active**
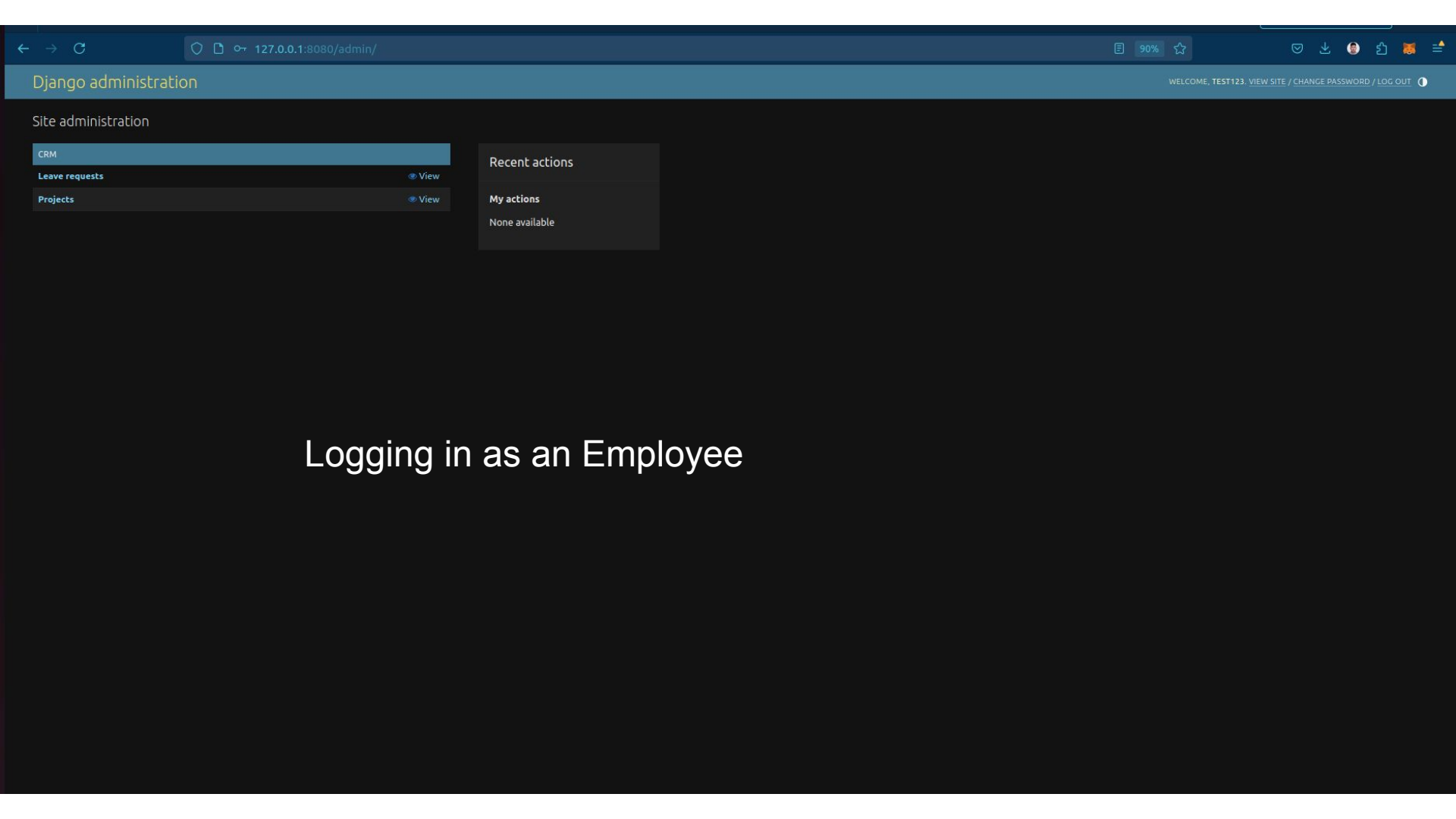All
Yes
No

↓ **By groups**
All
Employee
HR Manager
Project Manager
-

Filters work by any field that is
visible on Dashboard

Django administration

Home › Crm › Employees

**AUTHENTICATION AND AUTHORIZATION**

Groups    + Add

Users    + Add

**CRM**

Approval requests    + Add

Employees    + Add

Leave requests    + Add

Projects    + Add

## Select employee to change

ADD EMPLOYEE +

Search

Action: --------- Go   0 of 2 selected

| | FULL NAME | SUBDIVISION | POSITION | STATUS |
|---|---|---|---|---|
| ☐ | **123123** | qweqwe | HR Manager | Active |
| ☐ | **qwe** | qwe | Employee | Active |

2 employees

**FILTER**

👁 Show counts

↓ By subdivision

All
qwe
qweqwe

↓ By position

All
Employee
HR Manager

↓ By status

All
Active
Inactive

List of Employees
NOTE: User and Employee are
different, even though each Employee
is connected to a user

# Django administration

## Site administration

| CRM | |
| --- | --- |
| Leave requests | 👁 View |
| Projects | 👁 View |

### Recent actions

**My actions**

None available

# Logging in as an Employee

WELCOME, **KEYHOT**. VIEW SITE / CHANGE PASSWORD / LOG OUT

Home › Authentication and Authorization › Users

# Select user to change

ADD USER +

| | Search |

Action: --------- [ ] Go    0 of 6 selected

| | USERNAME | EMAIL ADDRESS | FIRST NAME | LAST NAME | STAFF STATUS |
|---|---|---|---|---|---|
| ☐ | 123qwe | | | | ⊗ |
| ☐ | BradPitt | | | | ✓ |
| ☐ | johndoe | | | | ✓ |
| ☐ | keyhot | azamatov0202@gmail.com | | | ✓ |
| ☐ | qwe | | | | ⊗ |
| ☐ | test123 | | | | ✓ |

6 users

## AUTHENTICATION AND AUTHORIZATION

| Groups | + Add |
| Users | + Add |

## CRM

| Approval requests | + Add |
| Employees | + Add |
| Leave requests | + Add |
| Projects | + Add |

## FILTER

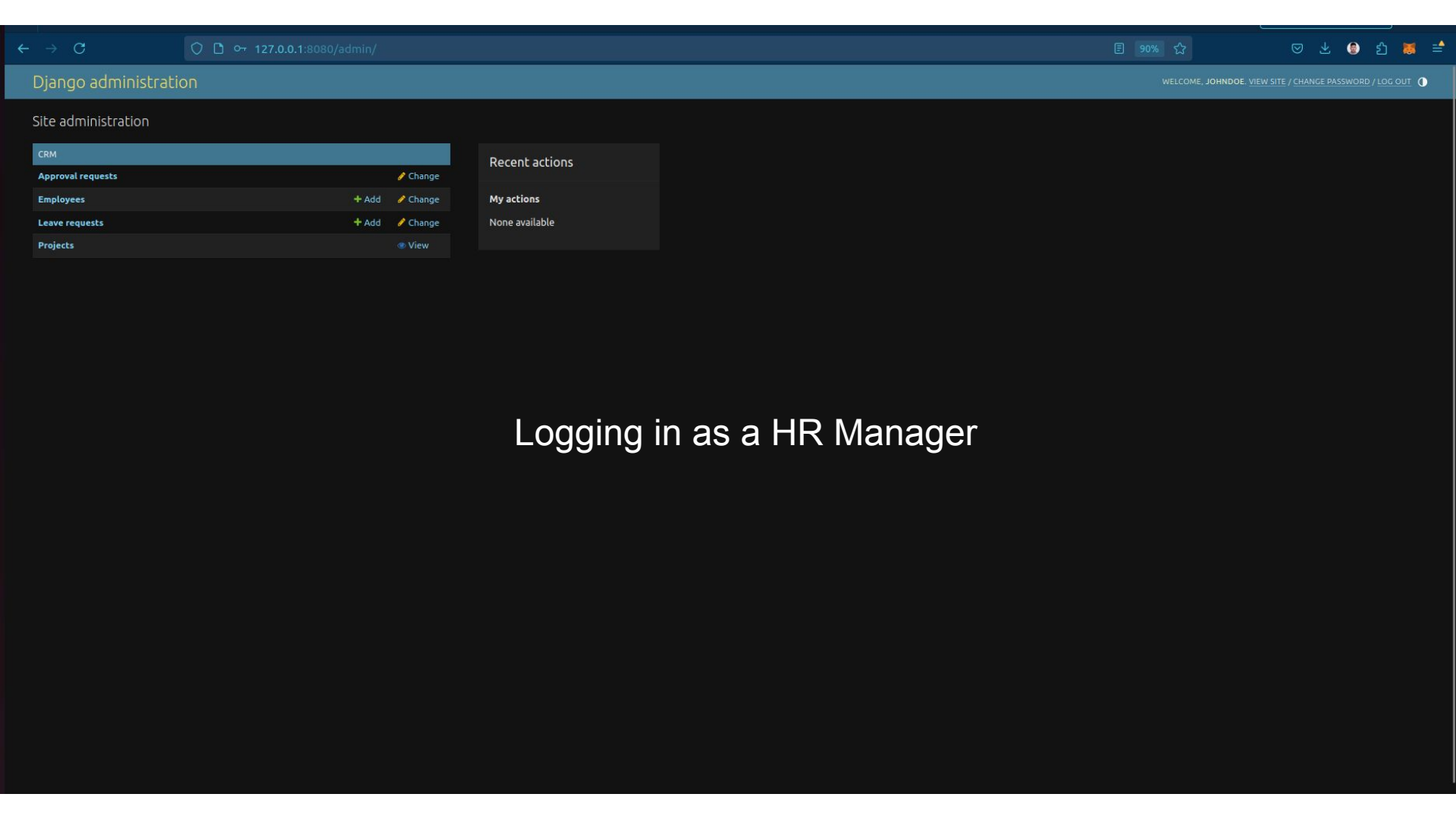👁 Show counts

↓ By staff status
All
Yes
No

↓ By superuser status
All
Yes
No

↓ By active
All
Yes
No

↓ By groups
All
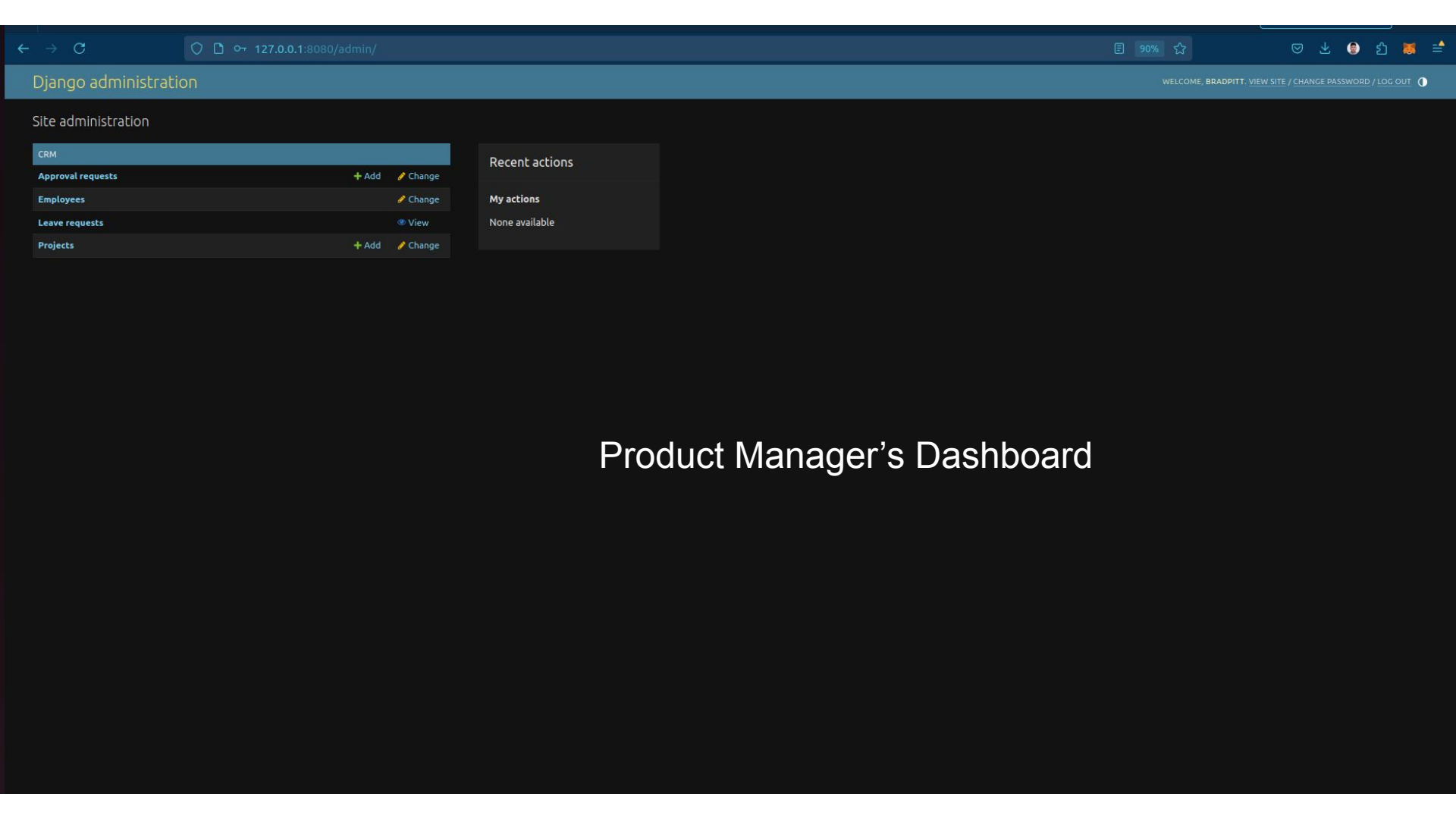Employee
HR Manager
Project Manager
-

# Site administration

| CRM | | |
|---|---|---|
| Approval requests | | ✏ Change |
| Employees | ➕ Add | ✏ Change |
| Leave requests | ➕ Add | ✏ Change |
| Projects | | 👁 View |

### Recent actions

**My actions**

None available

# Logging in as a HR Manager

# Site administration

| CRM | | |
|---|---|---|
| **Approval requests** | + Add | ✏ Change |
| **Employees** | | ✏ Change |
| **Leave requests** | | 👁 View |
| **Projects** | + Add | ✏ Change |

## Recent actions

**My actions**

None available

# Product Manager's Dashboard