Informational Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name \_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_

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| **INTRODUCTION**  *The following information shows…* | | |
| **BODY 1 = \_\_\_\_\_\_\_\_\_\_\_\_\_**  *First…* | **BODY 2 = \_\_\_\_\_\_\_\_\_\_\_\_\_**  *Additionally…* | **BODY 3 = \_\_\_\_\_\_\_\_\_\_\_\_\_**  *Lastly…* |
| **CONCLUSION**  *In conclusion…*  *As you can see …* | | |