



ENROLMENT FORM

The purpose of this enrolment form is to establish the rules, terms and conditions of enrolment at Sew and Grow Sewing School. This is done in an endeavor to avoid any unnecessary misunderstanding and unpleasantness during the sewing term. The conditions set out are for the mutual benefit and protection of the student and instructor. By signing this form, you understand and agree to the rules, terms and conditions listed in the following pages. Parents/guardians to sign for under the age of 18 years old.

Name		Surname	
ID Number		Email address	
Date of birth		Home Address	
Age		Occupation	
Mobile number		Emergency contact no.	
Emergency contact name		Relationship to student	
Course Details		Payment Method EFT/CASH/DEBIT ORDER	
Start Date		Any physical limitations/disabilities	
What is your goal for this course		Do you give permission for SAG to use your photos taken during class for marketing purposes	
Any Medical conditions or allergies we should be aware of?		How did you hear about us?	

RULES, TERMS AND CONDITIONS



1. ENROLMENT

Before any student's lesson times can be reserved, this enrolment form must be completed and signed. Upon enrolment you are considered booked in for the full duration of the course.

2. FEES FOR COURSES

- 1 All course fees, except the sewing club are inclusive of the enrolment
2. Full payments as agreed must be paid before commencing sewing classes unless where a payment arrangement is made.
3. Proof of payment must be emailed to info@sewandgrow.co.za Payment references must include your name and surname.
- 4 Fees are not pro-rated for missed lessons after commencement. Catch up lessons where applicable, are subject to availability and are not guaranteed.
5. Overlocker threading lessons are excluded from all courses, however, overlocker threading lessons are optional and can be arranged at an additional cost.
6. Debit order forms will need to be filled in the case of the Sewing Club
7. Sewing Club enrolments are subject to Sewing Club Terms and Conditions

3. CURRICULUM, PROJECT COMPLETION & TIME ALLOCATION

Sew and Grow courses are structured to accommodate the completion of all specified projects within the allocated class time, which is based on average learning pace and equal access to instruction and resources. Where a learner completes all required projects earlier than scheduled, due to faster progression or additional individual attention, any remaining class time will be forfeited.

Unused classes or hours are not transferable to another student and may not be carried over to another course. If a learner does not complete all required projects within the duration of the course, additional classes may be arranged at an extra cost to enable the learner to meet the course outcomes.

4. USE OF PERSONAL SEWING MACHINES

Learners are encouraged to train on Sew and Grow machines during classes to ensure a consistent learning pace. Learners who choose to use their own sewing machine will be required to book and pay for a separate operational/orientation session for that machine, as individual machine setup may slow down the standard class pace. Use of personal machines during class is permitted only after completion of the operational session and subject to instructor approval.

5. ATTENDANCE AND MISSED LESSONS

Learners are required to attend all classes as scheduled for their enrolled course and booked lesson times. If a lesson is missed, the learner may attend an alternative available class or follow-up session for the same course or level, by prior arrangement only and subject to availability. Sew and Grow does not guarantee that missed lessons can be made up.

Lessons missed on Saturdays may not be made up on subsequent Saturdays. Regular attendance is essential, and repeated absences may affect progression or completion within the standard course time frame. Sew and Grow reserves the right to manage class placements in line with timetable capacity and operational requirements.

6. BOOKING YOUR CLASSES ONLINE

Once you are enrolled, a link will be sent to you to book your class. Please note that all bookings must be done online at least 24 hours before the class. Should you need to cancel your class, it also needs to be done 24 hours before the class in order to get a catch up class.



7. REFUNDS

Fees are not refundable or transferable

Please note: This expiry applies to courses only. All course classes expire six months after the date of payment. This clause does not apply to Sewing Club memberships.

8. LOSS AND DAMAGES

The student/guardian/parent hereby indemnifies Sew and Grow and its employees against all or any other claims, loss and/or damages arising out of or resulting from personal injury, loss of personal items or any loss suffered by the student. Sew and Grow will **not be held liable** for loss of personal injury or property.

9. OWNERSHIP

All course content, training material, teaching methods, systems, lesson plans, patterns, worksheets, videos, images, branding, and processes provided by Sew and Grow Sewing School remain the exclusive intellectual property of Sew and Grow.

Copying, reproducing, recording, distributing, sharing, selling, licensing, or using any Sew and Grow material is strictly prohibited, whether during or after completion of any Sew and Grow course.

No Sew and Grow material, in whole or in part, may be used for:

- Commercial purposes
- Teaching or training others
- Starting or operating a sewing school, class, workshop, or similar business
- Creating derivative works, courses, or content

This restriction applies unless express written permission is granted by Sew and Grow through a formal franchise, licence, or written agreement.

Students may not copy, forward, distribute, sell, upload, publish, or make available whether digitally, physically, or electronically any Sew and Grow material on any platform to any other person.

Any unauthorised use, reproduction, or distribution of Sew and Grow intellectual property will be regarded as a serious breach and may result in legal action.

10. STAFF NON-SOLICITATION & NON-CIRCUMVENTION

All instructors, teachers, facilitators, and staff members are engaged by Sew & Grow Sewing School and provide training exclusively through Sew & Grow programmes.

The student (or parent/guardian) agrees that they shall not, during enrolment or for a period of 12 months thereafter:

- Solicit, recruit, engage, or employ any Sew & Grow teacher or staff member for private lessons, paid or unpaid, outside of Sew & Grow
- Attempt to arrange training, assistance, or services directly with any Sew & Grow teacher or staff whether during or after enrolment;
- Use personal communication with staff to bypass, undermine, or circumvent Sew & Grow in any manner.

Any breach of this clause shall be regarded as a material breach of enrolment and may result in:

- Immediate termination of enrolment without refund
- Liability for damages suffered by Sew & Grow; and
- Sew & Grow reserving the right to pursue legal relief, including interdictory or injunctive relief, where applicable.



11. LEARNER SUPPORT & SPECIAL NEEDS DISCLOSURE

Sew and Grow is committed to supporting all learners and recognises that some students may require additional assistance or accommodation.

Parents/guardians or adult learners are required to disclose any special needs, learning difficulties, medical conditions, or support requirements at the time of enrolment so that appropriate arrangements can be considered.

While every reasonable effort will be made to accommodate such learners, Sew and Grow cannot guarantee that learners requiring additional support will complete the course within the standard timeframe allocated to other students. In certain cases, additional lessons or extended training time may be necessary for the learner to achieve the required course outcomes.

Any additional lessons, support sessions, or extended training required will be billed separately and shall remain the financial responsibility of the parent/guardian or enrolling party.

12..PHOTOGRAPHY & MARKETING USE

Photographs and/or videos may be taken during classes for Sew and Grow (SAG) marketing and promotional purposes, including use on social media, the Sew and Grow website, and printed material.

Adult learners who do not wish to be photographed are requested to inform the instructor or photographer at the start of the class, and reasonable steps will be taken to avoid capturing their image.

All images and recordings will be used responsibly and respectfully for legitimate marketing purposes only.

Sew and Grow will not use any images for unlawful, inappropriate, misleading, or harmful purposes, and no personal or identifying information will be shared without further consent.

For learners under the age of 18, consent must be provided by a parent or legal guardian.

13.TEACHER ALLOCATION & REQUESTS

Teacher allocation is managed solely by Sew & Grow, based on availability, scheduling, and programme requirements.

Students may suggest or request a preferred teacher, and Sew & Grow will make reasonable efforts to accommodate such requests where possible.

However, teacher requests are not guaranteed, and students may not select, change, or insist on a specific teacher as a condition of enrolment, continued participation, or progress within any course or programme.

If a student has a concern, difficulty, or issue relating to a teacher, they are required to raise the matter directly with Sew & Grow management, and not with the teacher concerned.

Students are welcome to call, message, or email Sew & Grow using the official contact details provided on this enrolment form so that the matter may be addressed appropriately.

Direct private communication with instructors regarding scheduling, complaints, or private arrangements is not permitted and must be managed through Sew & Grow administration.



14. SEWING CLUB TERMS AND CONDITIONS

1. ATTENDANCE OPTION & COMMITMENT PERIOD

At enrolment, the student selects an attendance option (number of classes per month). The selected option determines the monthly fee and the minimum commitment period.

Minimum commitment periods are as follows:

- 16 classes per month → 6-month commitment
- 12 classes per month → 8-month commitment
- 8 classes per month → 12-month commitment

During the minimum commitment period, cancellation by the student is not permitted.

2. DEBIT ORDER (PREFERRED PAYMENT METHOD)

Sewing Club fees are payable monthly via debit order.

Students are required to complete a debit order authorisation unless they opt for manual payment as outlined below.

3. MANUAL PAYMENT OPTION (ADMIN FEE APPLIES)

Students who choose not to pay via debit order may pay monthly via EFT or cash, subject to a monthly administration fee of R150 to cover manual invoicing and administration.

MANUAL PAYMENTS MUST BE MADE IN ADVANCE BY THE DUE DATE COMMUNICATED BY SEW & GROW.

4. IF A DEBIT ORDER FAILS

If a debit order fails for any reason, the student must:

- Settle the full monthly fee via EFT within 48 hours, and
- Pay the applicable administration fee for manual processing.

SEW & GROW DOES NOT RE-SUBMIT OR RE-DEBIT FAILED DEBIT ORDERS.

5. EARLY CANCELLATION BY THE STUDENT (BEFORE MINIMUM COMMITMENT ENDS)

If a student cancels Sewing Club before completing the selected minimum commitment period, an early cancellation fee will apply.

The early cancellation fee will be the greater of:

- Two (2) months' Sewing Club fees, or
- The difference between the Sewing Club rate paid and the standard class rate for the period attended.

THE EARLY CANCELLATION FEE BECOMES IMMEDIATELY PAYABLE UPON CANCELLATION.

EARLY CANCELLATION DOES NOT WAIVE ANY OUTSTANDING FEES, FAILED PAYMENTS, OR AMOUNTS DUE UNDER THE MINIMUM COMMITMENT PERIOD.



6. ATTENDANCE, MISSED CLASSES & CANCELLATION AFTER COMMITMENT

Once the minimum commitment period has been completed, Sewing Club membership continues on a month-to-month basis, subject to one full calendar month's written notice.

Attendance options are based on the number of classes booked per month, not classes attended. Missed classes are not refundable, do not reduce fees, and do not alter the minimum commitment period.

Where a student cancels a scheduled class with at least 24 hours' notice, a catch-up class may be offered subject to availability. Catch-up classes may only be attended while membership is active and fully paid, are not guaranteed, and are not available after cancellation or termination.

7. NON-PAYMENT

If payment (including any applicable admin fee) is not made within 48 hours of the due date:

- Membership will be suspended
- The enrolment seat will be forfeited
- The original enrolment fee will be lost

If the student wishes to return, they will be required to re-enrol as a new student and pay the enrolment fee again (subject to availability).

Non-payment does not cancel the contract or waive any outstanding fees owed under the minimum commitment period.

I UNDERSTAND THAT MY SELECTED ATTENDANCE OPTION DETERMINES MY MINIMUM COMMITMENT PERIOD, THAT EARLY CANCELLATION BY THE STUDENT IS NOT PERMITTED DURING THIS PERIOD, AND THAT MISSED CLASSES DO NOT REDUCE FEES OR ALTER MY CONTRACTUAL OBLIGATIONS.



15. FINAL ACKNOWLEDGEMENT & AGREEMENT

By signing below, I confirm that I have read, understood, and agree to all the rules, terms, and conditions of enrolment at Sew & Grow Sewing School, including but not limited to:

- Course structure, attendance, and completion requirements
- Payment obligations, cancellation rules, and non-refundability of fees
- Teacher allocation, staff interaction, and non-solicitation provisions
- Intellectual property ownership and usage restrictions
- Sewing Club terms and conditions (where applicable)

I understand that failure to comply with these terms may result in suspension or termination of enrolment in accordance with Sew & Grow policies.

Name of Learner

Signature

Date

Enrolling a minor:

Parent/ Guardian (If under 18 years old)

Signature

Date

By signing this form, you agree to all the terms and conditions outlined herein:

Banking details: FNB

Acc name: Sew & Grow

Acc No: 62728253733

Ref: YOUR NAME

info@sewandgrow.co.za | Tel: 011 482 6542

Fatima: 082 568 7408/ 067 596 8383

