## SUMMARY OF SIGNIFICANT CHANGES TO THE CDS FOR 2006-07

The items listed below are shaded in yellow throughout the spreadsheet's worksheets.

#### **CHANGED ITEMS**

C8a	Removed the "SAT and SAT Subject Tests required" option as colleges with that policy can simply check off "SAT required" and "SAT Subject Tests" required.
	Reworded - C. Please indicate how your institution will use the SAT or ACT essay component; check all
C8c	that apply.
C8c	Added a check box for "Not using essay component"
C9	Added - Do not to convert SAT scores to ACT scores and vice versa.
C9	Added – SAT Writing; SAT Essay; ACT Writing; SAT Verbal reworded to SAT Critical Reading
C9	Added column for SAT Writing
	Rewording - Cooperative (work study) program reworded to "cooperative education program". Definition,
E1	page 30, uses new term.
	New instruction: for students from out of state, exclude international students from the numerator and
F1	denominator.
H2a	Deleted the qualifier "not external" from the instruction
H	Financial Aid Definitions changes:
	Institutional scholarships and grants
	External scholarships and grants

Definition clarified to read: Institutional: Endowed scholarships, annual gifts and tuition funded grants,

H1 awarded by the college, excluding athletic aid and tuition waivers (which are reported below)

**H4 and H5** Revised to capture indebtedness through alternative loans separately.

Clarifies that the full time instructional faculty definitions are from AAUP, but the part time definitions are

**I-1** not from AAUP.

## PERMANENTLY DELETED OR TEMPORARILY DISCONTINUED ITEMS

C20 Common Application Question – removed.

E4-E8 The "Library Collections" section has been removed until a new Academic Libraries Survey is in the field.

No

## A. General Information

#### A0 Respondent Information (Not for Publication)

A0	Name:	Kristin Smee	
A0	Title:	Statistical and Information Officer	
A0	Office:	Planning and Analysis	
A0	Mailing Address:	226 Anderson Hall, Kansas State University	
A0	City/State/Zip/Country:	Manhattan, KS 66506 USA	
A0	Phone:	785-532-5712	
A0	Fax:	785-532-2120	
A0	E-mail Address:	kls6655@ksu.edu	
A0	Are your responses to the CDS posted for i	reference on your institution's Web site?	
A0	If yes, please provide the URL of the corres	sponding Web page:	

A0A We invite you to indicate if there are items on the CDS for which you cannot use the requested analytic convention, cannot provide data for the cohort requested, whose methodology is unclear, or about which you have questions or comments in general. This information will not be published but will help the publishers further refine CDS items.

#### A1 Address Information

A1	Name of College/University:	Kansas State University
A1	Mailing Address:	
A1	City/State/Zip/Country:	Manhattan, KS 66506 USA
A1	Street Address (if different):	
A1	City/State/Zip/Country:	
A1	Main Phone Number:	
A1	WWW Home Page Address:	www.ksu.edu
A1	Admissions Phone Number:	785-532-6250
A1	Admissions Toll-Free Phone Number:	1-800-432-8270 (Kansas only)
A1	Admissions Office Mailing Address:	119 Anderson Hall
A1	City/State/Zip/Country:	Manhattan, KS 66506 USA
A1	Admissions Fax Number:	785-532-6393
A1	Admissions E-mail Address:	kstate@ksu.edu
A1	If there is a separate URL for your	http://www.ksu.edu/admit
	school's online application, please	
	specify:	

A1

If you have a mailing address other than the above to which applications should be sent, please provide:

#### A2 Source of institutional control (Check only one):

A2	Public	Χ
A2	Private (nonprofit)	
A2	Proprietary	

#### A3 Classify your undergraduate institution:

~~	Ciacon, your amadigradatio montati	
A3	Coeducational college	Х
A3	Men's college	
A3	Women's college	

#### A4 Academic year calendar:

A4	Academic year calendar.	
Α4	Semester	Х
Α4	Quarter	
Α4	Trimester	
Α4	4-1-4	
Α4	Continuous	
Α4	Differs by program (describe):	
Α4	Other (describe):	

#### A5 Degrees offered by your institution:

A5	Certificate	Χ
A5	Diploma	
Α5	Associate	Χ
Α5	Transfer Associate	
A5	Terminal Associate	
A5	Bachelor's	Χ
A5	Postbachelor's certificate	
A5	Master's	Χ
A5	Post-master's certificate	Χ
A5	Doctoral	Х
A5	First professional	Χ
A5	First professional certificate	

CDS-A Page 2

# **B. ENROLLMENT AND PERSISTENCE**

B1 Institutional Enrollment - Men and Women Provide numbers of students for each of the following categories as of the institution's official fall reporting date or as of October 15, 2006.

<b>B</b> 1		FULL	-TIME	PART-	TIME
<b>B</b> 1		Men	Women	Men	Women
<b>B</b> 1	Undergraduates				
<b>B</b> 1	Degree-seeking, first-time				
	freshmen	1,538	1,602	98	147
<b>B</b> 1	Other first-year, degree-seeking	734	532	100	109
<b>B</b> 1	All other degree-seeking	6,268	5,803	790	870
<b>B</b> 1	Total degree-seeking	8,540	7,937	988	1,126
<b>B</b> 1	All other undergraduates enrolled				
	in credit courses	16	17	68	69
<b>B</b> 1	Total undergraduates	8,556	7,954	1,056	1,195
<b>B</b> 1	First-Professional				
<b>B</b> 1	First-time, first-professional				
	students	28	76		1
<b>B</b> 1	All other first-professionals	94	227	2	5
<b>B</b> 1	Total first-professional	122	303	2	6
<b>B</b> 1	Graduate				
<b>B</b> 1	Degree-seeking, first-time	221	191	76	74
B1	All other degree-seeking	456	415	670	707
B1	All other graduates enrolled in				
	credit courses	32	11	234	860
<b>B</b> 1	Total graduate	709	617	980	1641
<b>B</b> 1	Total all undergraduates			<u>-</u>	18,761
B1	Total all graduate and professional	students		<u>-</u>	4,380
<b>B</b> 1	GRAND TOTAL ALL STUDENTS			<u>-</u>	23,141

**B2** Enrollment by Racial/Ethnic Category. Provide numbers of undergraduate students for each of the following categories as of the institution's official fall reporting date or as of October 15, 2006. Include international students only in the category "Nonresident aliens." Complete the "Total Undergraduates" column only if you cannot provide data for the first two columns.

B2		Degree-Seeking First-Time First Year	Degree-Seeking Undergraduates (include first-time first-year)	Total Undergraduates (both degree- and non-degree- seeking)
<b>B2</b>	Nonresident aliens	54	295	1,047
<b>B2</b>	Black, non-Hispanic	118	575	760
B2	American Indian or Alaska Native	19	114	138
B2	Asian or Pacific Islander	43	248	331
B2	Hispanic	92	523	641
B2	White, non-Hispanic	2,935	16,158	19,400
B2	Race/ethnicity unknown	124	678	824
B2	TOTAL	3,385	18,591	23,141

## **Persistence**

## B3 Number of degrees awarded from July 1, 2005 to June 30, 2006

B3	Certificate/diploma	
<b>B3</b>	Associate degrees	96
<b>B3</b>	Bachelor's degrees	3444
<b>B3</b>	Postbachelor's certificates	
<b>B3</b>	Master's degrees	724
<b>B3</b>	Post-Master's certificates	
<b>B3</b>	Doctoral degrees	160
<b>B3</b>	First professional degrees	106
<b>B3</b>	First professional certificates	

## **Graduation Rates**

The items in this section correspond to data elements collected by the IPEDS Web-based Data Collection System's Graduation Rate Survey (GRS). For complete instructions and definitions of data elements, see the IPEDS GRS instructions and glossary on the 2006 Web-based survey.

## For Bachelor's or Equivalent Programs

Please provide data for the fall 2000 cohort if available. If fall 2000 cohort data are not available, provide data for the fall 1999 cohort.

#### Fall 2000 Cohort

Report for the cohort of full-time first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in fall 2000. Include in the cohort those who entered your institution during the summer term preceding fall 2000.

B4	Initial 2000 cohort of first-time, full-time bachelor's (or equivalent) degree-seeking	
	undergraduate students; total all students:	
<b>B</b> 5	Of the initial 2000 cohort, how many did not persist and did not graduate for the	
	following reasons: death, permanent disability, service in the armed forces, foreign aid	
	service of the federal government, or official church missions; total allowable	
	exclusions:	
<b>B6</b>	Final 2000 cohort, after adjusting for allowable exclusions: (subtract question B5 from	
	question B4)	0
<b>B7</b>	Of the initial 2000 cohort, how many completed the program in four years or less (by	
	August 31, 2004):	
<b>B8</b>	Of the initial 2000 cohort, how many completed the program in more than four years but	
	in five years or less (after August 31, 2004 and by August 31, 2005):	
<b>B9</b>	Of the initial 2000 cohort, how many completed the program in more than five years but	
	in six years or less (after August 31, 2005 and by August 31, 2006):	
B10	Total graduating within six years (sum of questions B7, B8, and B9):	0
B11	Six-year graduation rate for 2000 cohort (question B10 divided by question B6):	#DIV/0!

## Fall 1999 Cohort

Report for the cohort of full-time first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in fall 1999. Include in the cohort those who entered your institution during the summer term preceding fall 1999.

B4	Initial 1999 cohort of first-time, full-time bachelor's (or equivalent) degree-seeking undergraduate students; total all students:	3,280
В5	Of the initial 1999 cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions:	3,200
<b>B6</b>	Final 1999 cohort, after adjusting for allowable exclusions: (subtract question B5 from question B4)	3,280
B7	Of the initial 1999 cohort, how many completed the program in four years or less (by August 31, 2003):	723
В8	Of the initial 1999 cohort, how many completed the program in more than four years but in five years or less (after August 31, 2003 and by August 31, 2004):	
В9	Of the initial 1999 cohort, how many completed the program in more than five years but in six years or less (after August 31, 2004 and by August 31, 2005):	108
B10	Total graduating within six years (sum of questions B7, B8, and B9):	1,818
B11	Six-year graduation rate for 1999 cohort (question B10 divided by question B6):	55%

#### For Two-Year Institutions

Please provide data for the 2003 cohort if available. If 2003 cohort data are not available, provide data for the 2002 cohort.

## 2003 Cohort

B12	Initial 2003 cohort, total of first-time, full-time degree/certificate-seeking students:	
B13	Of the initial 2003 cohort, how many did not persist and did not graduate for the	
	following reasons: death, permanent disability, service in the armed forces, foreign aid	
	service of the federal government, or official church missions; total allowable	
	exclusions:	
B14	Final 2003 cohort, after adjusting for allowable exclusions (Subtract question B13 from	
	question B12):	0
B15	Completers of programs of less than two years duration (total):	
B16	Completers of programs of less than two years within 150 percent of normal time:	
B17	Completers of programs of at least two but less than four years (total):	
B18	Completers of programs of at least two but less than four-years within 150 percent of	
	normal time:	
B19	Total transfers-out (within three years) to other institutions:	
<b>B20</b>	Total transfers to two-year institutions:	
B21	Total transfers to four-year institutions:	

## Common Data Set 2006-07

## 2002 Cohort

B12	Initial 2002 cohort, total of first-time, full-time degree/certificate-seeking students:	
B13	Of the initial 2002 cohort, how many did not persist and did not graduate for the	
	following reasons: death, permanent disability, service in the armed forces, foreign aid	
	service of the federal government, or official church missions; total allowable	
	exclusions:	
B14	Final 2002 cohort, after adjusting for allowable exclusions (Subtract question B13 from	
	question B12):	0
B15	Completers of programs of less than two years duration (total):	
B16	Completers of programs of less than two years within 150 percent of normal time:	
B17	Completers of programs of at least two but less than four years (total):	
B18	Completers of programs of at least two but less than four-years within 150 percent of	
	normal time:	
B19	Total transfers-out (within three years) to other institutions:	
B20	Total transfers to two-year institutions:	
B21	Total transfers to four-year institutions:	

#### **Retention Rates**

Report for the cohort of all full-time, first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in fall 2005 (or the preceding summer term). The initial cohort may be adjusted for students who departed for the following reasons: death, permanent disability, service in the armed forces, foreign aid service of the federal government or official church missions. No other adjustments to the initial cohort should be made.

<b>B22</b>	For the cohort of all full-time bachelor's (or equivalent) degree-seeking undergraduate	
	students who entered your institution as freshmen in fall 2005 (or the preceding	
	summer term), what percentage was enrolled at your institution as of the date your	
	institution calculates its official enrollment in fall 2006?	79%

# C. FIRST-TIME, FIRST-YEAR (FRESHMAN) ADMISSION

## **Applications**

C1 First-time, first-year, (freshmen) students: Provide the number of degree-seeking, first-time, first-year students who applied, were admitted, and enrolled (full- or part-time) in fall 2006. Include early decision, early action, and students who began stu

C1	Total first-time, first-year (freshman) men who applied		3608
C1	Total first-time, first-year (freshman) women who applied		3871
C1	Total first-time, first-year (freshman) men who were admitted		2897
C1	Total first-time, first-year (freshman) women who were admitted		3310
C1	Total full-time, first-time, first-year (freshman) men who enrolled	unknown	
C1	Total part-time, first-time, first-year (freshman) men who enrolled	unknown	
	Total		1636
C1	Total full-time, first-time, first-year (freshman) women who enrolled	unknown	
C1	Total part-time, first-time, first-year (freshman) women who enrolled	unknown	
	Total	•	1749

C2 Freshman wait-listed students (students who met admission requirements but whose final admission was contingent on space availability)

		Yes	No
C2	Do you have a policy of placing students on a waiting list?		Х
C2	If yes, please answer the questions below for fall 2006 admissions:	•	•
C2	Number of qualified applicants offered a placed on waiting list		
C2	Number accepting a place on the waiting list		
C2	Number of wait-listed students admitted		
	T 12 12 1 10		

- **C2** Is your waiting list ranked?
- **C2** If yes, do you release that information to students?
- C2 Do you release that information to school counselors?

We have wait lists for two selective admissions programs, but not for the university admission.

#### **Admission Requirements**

	C3	High	school	comp	letion	requirement
--	----	------	--------	------	--------	-------------

C3	High school diploma is required and GED is	
	accepted	
C3	High school diploma is required and GED is not	
	accepted	
C3	High school diploma or equivalent is not required	

C4 Does your institution require or recommend a general college-preparatory program for degreeseeking students?

C4	Require	
C4	Recommend	Х
C4	Neither require nor recommend	

C5 Distribution of high school units required and/or recommended. Specify the distribution of academic high school course units required and/or recommended of all or most degree-seeking students using Carnegie units (one unit equals one year of study or its

C5		Units	Units
		Required	Recommended
C5	Total academic units		
C5	English		4
C5	Mathematics		3
C5	Science		3
C5	Of these, units that must be		
	lab		
C5	Foreign language		0
C5	Social studies		2
C5	History		1.5
C5	Academic electives		
C5	Other (specify)		computer tech

## **Basis for Selection**

C6 Do you have an open admission policy, under which virtually all secondary school graduates or students with GED equivalency diplomas are admitted without regard to academic record, test scores, or other qualifications? If so, check which applies:

C6	Open admission policy as described above for all students	
C6	Open admission policy as described above for most students, but	
C6	selective admission for out-of-state students	
C6	selective admission to some programs	
C6	other (explain)	

C7 Relative importance of each of the following academic and nonacademic factors in first-time, first-year, degree-seeking (freshman) admission decisions.

C7		Very Important	Important	Considered	Not Considered
<b>C7</b>	Academic				
<b>C</b> 7	Rigor of secondary school record	х			
<b>C7</b>	Class rank	Х			
C7	Academic GPA	Х			
C7	Standardized test scores	Х			
C7	Application Essay				Х
C7	Recommendation(s)			Х	
<b>C7</b>	Nonacademic				
<b>C</b> 7	Interview				Х
C7	Extracurricular activities				Х
C7	Talent/ability				Х
C7	Character/personal qualities				Х
C7	First generation				X
C7	Alumni/ae relation				Х
C7	Geographical residence				X
C7	State residency				Х
C7	Religious				x
	affiliation/commitment				^
C7	Racial/ethnic status				Х
C7	Volunteer work				Х
C7	Work experience				X

C7 Level of applicant's interest

	SAT and ACT Policies					
C8	Entrance exams				NI-	7
C8A	Does your institution make use o	f SAT. ACT. or SA	T Subject Test	Yes	No	
00/1	scores in admission decisions for applicants?			х		
C8A	If yes, place check marks in the a admission for <b>Fall 2008</b> .	appropriate boxes b	pelow to reflect you	ur institution's polic	ies for use in	_
C8A	damission for Full 2000.			ADMISSION		
C8A		Require	Recommend	Require for Some	Consider if Submitted	Not Used
	SAT or ACT		Х	Х	Х	
	ACT only SAT only		X	X	X	
	SAT and SAT Subject Tests or		Х	X	Х	Х
OUA	ACT					
C8A	SAT Subject Tests only					Х
COD	If your institution will make use of	the ACT in admic	cion decisions for	first time first year	dograa saaking	applicanta
COD	for <b>Fall 2008</b> , please indicate whi					
	in the admis	on one or the lone	owing applied. (reg	araicoo or whether	the Witting Score	Will be doed
C8B	ACT with Writing Component req	uired				
C8B	ACT with Writing component reco	ommended				
	ACT with or without Writing comp			Х		
CSC	Please indicate how your institut	ion will use the SA	T or ACTuriting o	component: check	all that apply:	
	For admission	ion will use the SA	T OF ACT WITHING C	omponent, check a	ан инас арргу.	
	For placement					
	For advising					
C8C	In place of an application essay					
	As a validity check on the					
	application essay					
C8C	No college policy as of now					
C8C	Not using essay component			Х		
CSD	In addition, does your institution	use applicants' tes	st scores for acade	emic advising?		
C8D		Yes	No	Yes		
				<u>-</u>		
				Г		
	Latest date by which SAT or ACT Latest date by which SAT Subject					
COE	fall-term admission	i resi scores musi	be received for			
						7
	If necessary, use this space to cla	arify your test polic	ies (e.g., if tests ar	re recommended for	or some students,	
C8F						
						J
C8G	Please indicate which tests your insti	tution uses for place	ment (e.g., state test	s):		
C8G	SAT	х				
C8G	ACT	х				
	SAT Subject Tests					
C8G		х				
	CLEP	х				
	Institutional Exam					
C8G	State Exam (specify):					

## Freshman Profile

Provide percentages for ALL enrolled, degree-seeking, full-time and part-time, first-time, first-year (freshman) students enrolled in fall 2006, including students who began studies during summer, international students/nonresident aliens, and students ad

Percent and number of first-time, first-year (freshman) students enrolled in fall 2006 who submitted national standardized (SAT/ACT) test scores. Include information for ALL enrolled, degree-seeking, first-time, first-year (freshman) students who submitt

C9	Percent submitting SAT scores	7% Number submitting SAT scores	218
C9	Percent submitting ACT scores	91% Number submitting ACT scores	2825

C9		25th Percentile	75th Percentile
C9	SAT Critical Reading		
C9	SAT Math		
	SAT Writing		
	SAT Essay		
C9	ACT Composite	27.5 - 36	20.5 - 11
C9	ACT Math		
C9	ACT English		
C9	ACT Writing		

**C9** Percent of first-time, first-year (freshman) students with scores in each range:

-	· crocine or in or time, in or your (in o	orminari, orangerito i		
C9		SAT Critical		
		Reading	SAT Math	SAT Writing
C9	700-800			
C9	600-699			
C9	500-599			
C9	400-499			
C9	300-399			
C9	200-299			
	Totals should = 100%	0.00%	0.00%	0.00%
C9		ACT Composite	ACT English	ACT Math
C9	30-36	9.20%		
C9	24-29	43.04%		
C9	18-23	42.23%		
C9	12-17	5.52%		
C9	6-11	0.00%		
C9	Below 6	0.00%		
	Totals should = 100%	100.00%	0.00%	0.00%

C10 Percent of all degree-seeking, first-time, first-year (freshman) students who had high school class rank within each of the following ranges (report information for those students from whom you collected high school rank information).

C10	Percent in top tenth of high school graduating class	not applicable		23%	
C10	Percent in top quarter of high school graduating class	not applicable		49%	
C10	Percent in top half of high school graduating class	not applicable	78%		
C10	Percent in bottom half of high school graduating class	not applicable	22%		
C10	Percent in bottom quarter of high school graduating class	not applicable		6%	
C10	Percent of total first-time, first-year (freshmen) students who submitted	d high school			
	class rank:				90%

C11	Percentage of all enrolled, degree-seeking, first-time grade-point averages within each of the following rather actual to the second black of the		,	•
	those students from whom you collected high		ı	
-	Percent who had GPA of 3.75 and higher			
C11	Percent who had GPA between 3.50 and 3.74			
C11	Percent who had GPA between 3.25 and 3.49			
C11	Percent who had GPA between 3.00 and 3.24			
C11	Percent who had GPA between 2.50 and 2.99			
C11	Percent who had GPA between 2.0 and 2.49			
C11	Percent who had GPA between 1.0 and 1.99			
C11	Percent who had GPA below 1.0			
	Totals should = 100%	0.00%		
C12	Average high school GPA of all degree-seeking, firs	t-time, first-year		
	(freshman) students who submitted GPA:			
C12	Percent of total first-time, first-year (freshman) stude submitted high school GPA:	ents who		

## **Admission Policies**

C13 Application Fee
---------------------

C13		Yes	No
	Does your institution have an application fee?	х	
C13	Amount of application fee:	\$30.00	
C13		Yes	No
C13	Can it be waived for applicants with financial need?	х	

C13 If you have an application fee and an on-line application op	C13	lication ont	on-line application (	fee and an	application	If you have an	C13
--	-----	--------------	-----------------------	------------	-------------	----------------	-----

C13	Same fee:	х
C13	Free:	
C13	Reduced:	

C13		Yes	No
C13	Can on-line application fee be		
,	waived for applicants with		
•	financial need?		

## C14 Application closing date

C14		Yes	No
C14	Does your institution have an		
	application closing date?		
C14	Application closing date (fall):		
C14	Priority date:		

C15		Yes	No
C15	Are first-time, first-year students accepted for terms other than	Х	

C16 C C16 C C17 R C17 N		15 mos before term		
C16 C	Other:			
C17 R				
C17 N				
C17 N				
C17 N		cente (fill in one only)		
	Reply policy for admitted appli Must reply by (date):			
	No set date:	X		
	Must reply by May 1 or within	^		
017	weeks if notified			
tl	hereafter			
	Other:			
	Second to the second se	4(22)		
	Deadline for housing deposit (MN	///DD):		
	Amount of housing deposit:			
	Refundable if student does not e	nroll?		
C17	Yes, in full			
C17	Yes, in part			
C17	No			
C18 F	Deferred admission			
C18	Deferred admission		Yes	No
	Does your institution allow studer	nts to postpone enrollment after	100	140
	admission?			X
C18	f yes, maximum period of postpo	onement:		
	- <del> </del>			
C19 E	Early admission of high schoo	l students		
C19	•		Yes	No
C19 🛚	Does your institution allow high s	chool students to enroll as full-time,		
fi	irst-time, first-year (freshman) st	udents one year or more before high	x	
s	school graduation?		^	

C16 Notification to applicants of admission decision sent (fill in one only)

# **Early Decision and Early Action Plans**

C21	Early	Decision

C21		Yes	No
C21	Does your institution offer an early decision plan (an admission plan that permits students to apply and be notified of an admission decision well in advance of the regular notification date and that asks students to commit to attending if accepted) for f		х
C21	If "yes," please complete the following:		
C21	First or only early decision plan closing date		
C21	First or only early decision plan notification date		
C21	Other early decision plan closing date		
C21	Other early decision plan notification date		
C21	For the Fall 2006 entering class:		_
C21	Number of early decision applications received by your institution		
C21	Number of applicants admitted under early decision plan		
C21	Please provide significant details about your early decision plan:		

## C22 Early action

C22		Yes	No
	Do you have a nonbinding early action plan whereby students are notified of an admission decision well in advance of the regular notification date but do not have to commit to attending your college?		х

റാ	If "ves." please	oomplote t	ho following:
LZZ.	ii ves. Diease	e combiete t	ne iollowina:

C22	Early act	tion closing	date		
C22	Early act	tion notificat	tion date		

C22 Is your early action plan a "restrictive" plan under which you limit students from applying to other early plans?

C22	Yes	No
C22		

# D. TRANSFER ADMISSION

**Fall Applicants** 

D1		Yes	No
D1	Does your institution enroll transfer students? (If no, please skip to Section E)	х	
	If yes, may transfer students earn advanced standing credit by transferring credits earned from course work completed at other colleges/universities?	х	

**D2** Provide the number of students who applied, were admitted, and enrolled as degree-seeking transfer students in fall 2006.

D2		Applicants	Admitted	Enrolled
			Applicants	Applicants
D2	Men	1,126	856	
D2	Women	1,081	802	
D2	Total	2,207	1,658	1,792

## **Application for Admission**

D3 Indicate terms for which transfers may enroll:

D3	Fall	$\boxtimes$
D3	Winter	
D3	Spring	$\boxtimes$
D3	Summer	X

D4		Yes	No
	Must a transfer applicant have a minimum number of credits completed or else must apply as an entering freshman?	х	
D4	If yes, what is the minimum number of credits and the unit of measure?	24 SH	

**D5** Indicate all items required of transfer students to apply for admission:

D5		Required of All	Recommended of All	Recommended of Some	Required of Some	Not Required
D5	High school transcript				Х	
D5	College transcript(s)	Х				
D5	Essay or personal statement					х
D5	Interview					Х
D5	Standardized test scores			Х	Х	
D5	Statement of good standing from prior institution(s)					х

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# Common Data Set 2006-07

D6	If a minimum high school gra	ade point averaç	ge is required of			
	transfer applicants, specify (					
D7	If a minimum college grade transfer applicants, specify (		required of	2.00		
D8	List any other application red	quirements spec	cific to transfer a	ipplicants:		
D9	List application priority, closi are reviewed on a continuou	•				• •
D9		Priority Date	Closing Date	Notification Date	Reply Date	Rolling Admission
D9	Fall					X
D9	Winter					X
D9	Spring					X
D9	Summer					X
	, <b>G</b> C					
D10				Yes	No	
D10	Does an open admission po	licv. if reported,	apply to			
	transfer students?		ωργ.,			
	transfer state			<u>.</u>		
D11	Describe additional requiren	anta for transfa		and Provide Land		
		nents for transfe	r admission, if a	ippiicable:		
			er admission, if a	ірріісаріе:		
			er admission, it a	рріісаріе:		
D12	Transfer Credit Policie	es				
D12	Transfer Credit Policion	es				
D12	Transfer Credit Policie	es		2.00		
	Transfer Credit Policion	es		2.00	Lizit Tuno	
D13	Transfer Credit Policion Report the lowest grade ear transferred for credit:	<b>es</b> ned for any cour	rse that may be		Unit Type	
	Transfer Credit Policie Report the lowest grade ear transferred for credit:  Maximum number of credits	es ned for any cour or courses that	rse that may be	2.00	Unit Type	
D13	Transfer Credit Policion Report the lowest grade ear transferred for credit:	es ned for any cour or courses that	rse that may be	2.00	Unit Type	
D13 D13	Transfer Credit Policie Report the lowest grade ear transferred for credit:  Maximum number of credits	es ned for any cour or courses that	rse that may be	2.00 Number		
D13 D13	Transfer Credit Policie Report the lowest grade ear transferred for credit:  Maximum number of credits transferred from a two-year	es ned for any cour or courses that institution:	rse that may be	2.00	Unit Type Unit Type	
D13 D13	Transfer Credit Policic Report the lowest grade ear transferred for credit:  Maximum number of credits transferred from a two-year  Maximum number of credits	es ned for any cour or courses that institution: or courses that	rse that may be	2.00 Number		
D13 D13	Transfer Credit Policie Report the lowest grade ear transferred for credit:  Maximum number of credits transferred from a two-year	es ned for any cour or courses that institution: or courses that	rse that may be	2.00 Number		
D13 D13 D14 D14	Transfer Credit Policie Report the lowest grade ear transferred for credit:  Maximum number of credits transferred from a two-year  Maximum number of credits transferred from a four-year	or courses that institution:	may be	2.00 Number		
D13 D13 D14 D14	Transfer Credit Policie Report the lowest grade ear transferred for credit:  Maximum number of credits transferred from a two-year  Maximum number of credits transferred from a four-year  Minimum number of credits	or courses that institution:  or courses that institution:	may be may be ust complete at	2.00 Number		
D13 D13 D14 D14	Transfer Credit Policie Report the lowest grade ear transferred for credit:  Maximum number of credits transferred from a two-year  Maximum number of credits transferred from a four-year	or courses that institution:  or courses that institution:	may be may be ust complete at	2.00 Number		
D13 D13 D14 D14	Transfer Credit Policie Report the lowest grade ear transferred for credit:  Maximum number of credits transferred from a two-year  Maximum number of credits transferred from a four-year  Minimum number of credits	or courses that institution:  or courses that institution:	may be may be ust complete at	2.00 Number		
D13 D13 D14 D14	Transfer Credit Policie Report the lowest grade ear transferred for credit:  Maximum number of credits transferred from a two-year  Maximum number of credits transferred from a four-year  Minimum number of credits	or courses that institution:  or courses that institution:  that transfers mussociate degree:	may be may be ust complete at	2.00 Number		
D13 D13 D14 D14	Transfer Credit Policie Report the lowest grade ear transferred for credit:  Maximum number of credits transferred from a two-year  Maximum number of credits transferred from a four-year  Minimum number of credits your institution to earn an as	or courses that institution:  that transfers mussociate degree:	may be may be ust complete at	2.00 Number		
D13 D13 D14 D14	Transfer Credit Policie Report the lowest grade ear transferred for credit:  Maximum number of credits transferred from a two-year  Maximum number of credits transferred from a four-year  Minimum number of credits your institution to earn an as	or courses that institution:  that transfers mussociate degree:	may be may be ust complete at	2.00 Number		
D13 D13 D14 D14	Transfer Credit Policie Report the lowest grade ear transferred for credit:  Maximum number of credits transferred from a two-year  Maximum number of credits transferred from a four-year  Minimum number of credits your institution to earn an as	or courses that institution:  or courses that institution:  that transfers mussociate degree: that transfers mushelor's degree:	may be may be ust complete at	2.00 Number		

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# **E. ACADEMIC OFFERINGS AND POLICIES**

**E1 Special study options:** Identify those programs available at your institution. Refer to the glossary for definitions.

Accelerated program	X
Cooperative education program	Χ
Cross-registration	
Distance learning	Х
Double major	X
Dual enrollment	
English as a Second Language (ESL)	X
Exchange student program (domestic)	X
External degree program	
Honors Program	Χ
Independent study	X
Internships	X
Liberal arts/career combination	
Student-designed major	
Study abroad	X
Teacher certification program	X
Weekend college	
Other (specify):	X
	-
	Cross-registration Distance learning Double major Dual enrollment English as a Second Language (ESL) Exchange student program (domestic) External degree program Honors Program Independent study Internships Liberal arts/career combination Student-designed major Study abroad Teacher certification program Weekend college

E2 This question has been removed from the Common Data Set.

E3 Areas in which all or most students are required to complete some course

work prior to graduation:

<b>E</b> 3	Arts/fine arts	
<b>E</b> 3	Computer literacy	Х
<b>E</b> 3	English (including composition)	Χ
<b>E</b> 3	Foreign languages	
<b>E</b> 3	History	Х
<b>E</b> 3	Humanities	X
<b>E</b> 3	Mathematics	X
<b>E</b> 3	Philosophy	
<b>E</b> 3	Sciences (biological or physical)	X
<b>E</b> 3	Social science	X
<b>E</b> 3	Other (describe):	

**Library Collections:** The CDS Publishers will collect library data again when a new Academic Libraries Survey is in place.

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# F. STUDENT LIFE

**F1** Percentages of first-time, first-year (freshman) students and all degree-seeking undergraduates enrolled in fall 2006 who fit the following categories:

F1		First-time, first-year (freshman) students	Undergraduates
F1	Percent who are from out of state (exclude		
	international/nonresident aliens from the numerator		
	and denominator)		14%
F1	Percent of men who join fraternities		20%
F1	Percent of women who join sororities		20%
F1	Percent who live in college-owned, -operated, or -		
	affiliated housing		27%
F1	Percent who live off campus or commute		73%
F1	Percent of students age 25 and older		9%
F1	Average age of full-time students		
F1	Average age of all students (full- and part-time)		21

**F2** Activities offered Identify those programs available at your institution.

	Activities offered facility those	progra
F2	Choral groups	Χ
F2	Concert band	Χ
F2	Dance	Χ
F2	Drama/theater	Χ
F2	Jazz band	Χ
F2	Literary magazine	
F2	Marching band	Χ
F2	Music ensembles	Χ
F2	Musical theater	Χ
F2	Opera	
F2	Pep band	Χ
F2	Radio station	Χ
F2	Student government	Χ
F2	Student newspaper	Χ
F2	Student-run film society	
F2	Symphony orchestra	Χ
F2	Television station	Χ
F2	Yearbook	Χ

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**F3 ROTC** (program offered in cooperation with Reserve Officers' Training Corps)

F3	у то	On Campus	At Cooperating Institution	Name of Cooperating Institution
F3	Army ROTC is offered:	X	institution	IIISHUUIOII
F3	Naval ROTC is offered:			
F3	Air Force ROTC is offered:	Χ		

**F4 Housing:** Check all types of college-owned, -operated, or -affiliated housing available for undergraduates at your institution.

		•
F4	Coed dorms	Χ
F4	Men's dorms	Χ
F4	Women's dorms	Χ
F4	Apartments for married students	Х
F4	Apartments for single students	Χ
F4	Special housing for disabled	
	students	
F4	Special housing for international	
	students	
F4	Fraternity/sorority housing	Χ
F4	Cooperative housing	Χ
F4	Other housing options (specify):	

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## **G. ANNUAL EXPENSES**

Provide 2007-2008 academic year	costs of attendance	for the following	categories that are
applicable to your institution.			

	Check here if your institution's 2007-2008 academic year costs of attendance are not available at this time
	and provide an approximate date (i.e., month/day) when your institution's final 2007-2008 academic year
	costs of attendance will be available:

G1 Undergraduate full-time tuition, required fees, room and board List the typical tuition, required fees, and room and board for a full-time undergraduate student for the FULL 2007-2008 academic year (30 semester or 45 quarter hours for institutions that derive annual tuition by multiplying credit hour cost by number of credits). A full academic year refers to the period of time generally extending from September to June; usually equated to two semesters, two trimesters, three quarters, or the period covered by a four-one-four plan. Room and board is defined as double occupancy and 19 meals per week or the maximum meal plan. Required fees include only charges that all full-time students must pay that are not included in tuition (e.g., registration, health, or activity fees.) Do not include optional fees (e.g., parking, laboratory use).

G1		First-Year	Undergraduates
G1	PRIVATE INSTITUTIONS		-
	Tuition:		
G1	PUBLIC INSTITUTIONS		
	Tuition:		
	In-district		\$4,830
G1	PUBLIC INSTITUTIONS		
	In-state (out-of-district):		\$4,830
G1	PUBLIC INSTITUTIONS		
	Out-of-state:		\$13,916
G1	NONRESIDENT ALIENS		
	Tuition:		\$13,916
G1	REQUIRED FEES:		\$604
G1	ROOM AND BOARD:		
	(on-campus)		\$5,912
G1	ROOM ONLY:		
	(on-campus)		
G1	BOARD ONLY:		
	(on-campus meal plan)		
G1	Comprehensive tuition and room and	d board fee (if your	

college cannot provide separate tuition and room and

board fees):

G1	Oth and
G1	Other:

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## Common Data Set 2006-07

G2		Minimum	Maximum
G2	Number of credits per term a student can take for the		
	stated full-time tuition	12	

G3		Yes	No
G3	Do tuition and fees vary by year of study (e.g., sophomore,		V
	junior, senior)?		Α

G4 If tuition and fees vary by undergraduate instructional program, describe briefly:

**G5** Provide the estimated expenses for a typical full-time undergraduate student:

G5		Residents	Commuters	Commuters
		Residents	(living at home)	(not living at home)
G5	Books and supplies	\$1,093	\$1,093	\$1,093
G5	Room only			\$3,442
G5	Board only			\$1,475
G5	Transportation	\$218	\$737	\$984
G5	Other expenses	\$3,278	\$3,278	\$3,278

 G6
 Undergraduate per-credit-hour charges (tuition only)

 G6
 PRIVATE INSTITUTIONS:

 G6
 PUBLIC INSTITUTIONS In-district:
 \$172.50

 G6
 PUBLIC INSTITUTIONS In-state (out-of-district):
 \$172.50

 G6
 PUBLIC INSTITUTIONS Out-of-state:
 \$497.00

 G6
 NONRESIDENT ALIENS:
 \$497.00

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## H. FINANCIAL AID

## Aid Awarded to Enrolled Undergraduates

Enter total dollar amounts **awarded** to enrolled full-time and less than full-time degree-seeking undergraduates (**using the same cohort reported in CDS Question B1**, "total degree-seeking" **undergraduates**) in the following categories. (Note: If the data being reported are final figures for the 2005-2006 academic year (see the next item below), use the 2005-2006 academic year's CDS Question B1 cohort.) Include aid awarded to international students (i.e., those not qualifying for federal aid). Aid that is non-need-based but that was used to meet need should be reported in the need-based aid columns. (For a suggested order of precedence in assigning categories of aid to cover need, see the entry for "non-need-based scholarship or grant aid" on the last page of the definitions section.)

H1		2006-2007	2005-2006
		estimated	final
	Indicate the academic year for which data are reported for items H1, H2, H2A, and H6 below:		Х

H3 Which needs-analysis methodology does your institution use in awarding institutional aid?

H3 Federal methodology (FM) X
H3 Institutional methodology (IM)
H3 Both FM and IM

H1		Need-based \$ (Include non-need-based aid used to meet need.)	Non-need- based \$ (Exclude non-need- based aid used to meet need.)
H1	Scholarships/Grants		
H1	Federal	\$11,819,221	
H1	State (i.e., all states, not only the state in which your institution is located)	\$2,472,851	\$71,178
H1	Institutional (endowment, alumni, or other institutional awards) and external funds awarded by the college excluding athletic aid and tuition waivers (which are reported below)	\$6,626,719	\$2,397,269
H1	Scholarships/grants from external sources (e.g., Kiwanis, National Merit) not awarded by the college	\$2,685,301	\$924,193
H1	Total Scholarships/Grants	\$23,604,092	\$3,392,640
H1	Self-Help		
H1	Student loans from all sources (excluding parent loans)	\$45,367,061	\$17,173,213
H1	Federal Work-Study	\$1,036,880	
H1	State and other (e.g., institutional) work-study/employment (Note:		
	Excludes Federal Work-Study captured above.)	\$107,235	
H1	Total Self-Help	\$46,511,176	\$28,145,564
H1	Other		
H1	Parent Loans	\$6,469,338	\$16,340,145
H1	Tuition Waivers Reporting is optional. Report tuition waivers in this row if you choose to report them. Do not report tuition waivers elsewhere.	\$0	\$0
H1	Athletic Awards	\$3,321,396	\$474,827

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**H2** Number of Enrolled Students Awarded Aid: List the number of degree-seeking full-time and less-than-full-time undergraduates who applied for and were awarded financial aid from any source. Aid that is non-need-based but that was used to meet need should b

H2			First-time Full-time Freshmen	Full-time Undergraduate (Incl. Fresh.)	Less Than Full-time Undergraduate
H2	Number of degree-seeking (CDS Item B1 if reporting of the control of the con		3105	16754	2083
H2	<ul> <li>b) Number of students in line based financial aid</li> </ul>	a who applied for need-	2368	11774	1062
H2	<ul> <li>Number of students in line have financial need</li> </ul>	<b>b</b> who were determined to	1600	8912	894
H2	<ul> <li>d) Number of students in line financial aid</li> </ul>	<b>c</b> who were awarded any	1564	8710	804
H2	<ul> <li>e) Number of students in line need-based scholarship or</li> </ul>		1277	6071	513
H2	<ul> <li>f) Number of students in line need-based self-help aid</li> </ul>	•	1238	7754	735
H2	<li>g) Number of students in line non-need-based scholarsh</li>	•	106	262	2
H2	h) Number of students in line (exclude PLUS loans, unsignature loans)	d whose need was fully met ubsidized loans, and private	220	1214	69
H2	well as any resources that	ed any need-based aid. Iwarded in excess of need as	84.0%	79.0%	74.0%
H2	<li>j) The average financial aid p Exclude any resources tha EFC (PLUS loans, unsubs alternative loans)</li>	t were awarded to replace idized loans, and private	\$ 5,928	\$ 6,189	\$ 5,010
H2	k) Average need-based scho those in line <b>e</b>	larship and grant award of	\$ 3,934	\$ 3,203	\$ 2,201
H2	loans, unsubsidized loans, loans) of those in line <b>f</b>		\$ 2,926	\$ 4,157	\$ 3,965
H2	m) Average need-based loan unsubsidized loans, and p those in line <b>f</b> who were av	rivate alternative loans) of	\$ 2,834	\$ 4,070	\$ 3,940

**H2A** Number of Enrolled Students Awarded Non-need-based Scholarships and Grants: List the number of degree-seeking full-time and less-than-full-time undergraduates who had no financial need and who were awarded institutional--not external--non-need-based scho

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		First-time Full-time Freshmen	Full-time Undergrad (Incl. Fresh.)	Less Than Full-time Undergrad
H2A	n) Number of students in line <b>a</b> who had no financial need and who were awarded institutional non-need-based scholarship or grant aid (exclude those who were awarded athletic awards and tuition benefits)	449	1067	28
H2A	Average dollar amount of institutional non-need-based scholarship and grant aid awarded to students in line n	\$ 2,435	\$ 1,965	\$ 1,371
H2A	Number of students in line <b>a</b> who were awarded an institutional non-need-based athletic scholarship or grant	14	36	0
H2A	<ul> <li>q) Average dollar amount of institutional non-need-based athletic scholarships and grants awarded to students in line p</li> </ul>	\$ 1,924	\$ 3,361	\$ 0
Н3	Incorporated into H1 above.			
<b>-14</b>	Provide the percentage of the 2005 undergraduate claracter and June 30, 2005 and borrowed at any time through state, subsidized, unsubsidized, private, etc.; exclude provide the percentage of the 2005 undergraduate claracter and percentage and pe	grams (federal, lude only st	55%	
H5	Report the average per-borrower cumulative undergrade H4. Do not include money borrowed at other institution		ss of those in line	\$18,90
				Ψ10,00
16	Aid to Undergraduate Degree-seeking Nor dollar amounts for the same academic year checked in Indicate your institution's policy regarding institutional seeking populations:	item H1.)		numbers and
	dollar amounts for the same academic year checked in Indicate your institution's policy regarding institutional seeking nonresident aliens:	n item H1.) scholarship and g	rant aid for underg	numbers and
16	dollar amounts for the same academic year checked in Indicate your institution's policy regarding institutional s	n item H1.) scholarship and g iilable		numbers and
16 16	dollar amounts for the same academic year checked in Indicate your institution's policy regarding institutional seeking nonresident aliens:  Institutional need-based scholarship or grant aid is available.	n item H1.) scholarship and g iilable	rant aid for underg	numbers and
∃6 ∃6 ∃6	dollar amounts for the same academic year checked in Indicate your institution's policy regarding institutional seeking nonresident aliens:  Institutional need-based scholarship or grant aid is availnstitutional non-need-based scholarship or grant aid is	n item H1.) scholarship and g iilable s available te degree-seeking	rant aid for underg  NO  NO  NO  NO  no	numbers and
H6 H6 H6	dollar amounts for the same academic year checked in Indicate your institution's policy regarding institutional seeking nonresident aliens:  Institutional need-based scholarship or grant aid is availabile and institutional scholarship or grant aid is not available.  If institutional financial aid is available for undergradual aliens, provide the number of undergraduate degree-see.	n item H1.) scholarship and g illable s available te degree-seeking	nant aid for underg	numbers and
H6 H6 H6 H6	Indicate your institution's policy regarding institutional seeking nonresident aliens:  Institutional need-based scholarship or grant aid is available institutional scholarship or grant aid is institutional scholarship or grant aid is institutional scholarship or grant aid is not available.  If institutional financial aid is available for undergradual aliens, provide the number of undergraduate degree-sewere awarded need-based or non-need-based aid:  Average dollar amount of institutional financial aid awaits.	n item H1.) scholarship and g illable s available te degree-seeking eeking nonreside	NO NO NO no noresident nt aliens who	numbers and raduate degree-

International Student's Financial Aid Application

International Student's Certification of Finances

CSS/Financial Aid PROFILE

H7

H7

**H7** 

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Other (specify): H7 Process for First-Year/Freshman Students Check off all financial aid forms domestic first-year (freshman) financial aid applicants must submit: **H8 FAFSA** H8 H8 Institution's own financial aid form CSS/Financial Aid PROFILE H8 H8 State aid form Noncustodial PROFILE H8 H8 **Business/Farm Supplement H8** Other (specify): Н9 Indicate filing dates for first-year (freshman) students: Priority date for filing required financial aid forms: H9 3/1 Deadline for filing required financial aid forms: Н9 None H9 No deadline for filing required forms (applications processed on a Х rolling basis): **H10** Indicate notification dates for first-year (freshman) students (answer a or b): H10 a) Students notified on or about (date): 4/1 H10 Yes No H10 b) Students notified on a rolling basis: If yes, starting date: 4/1 H10 H11 Indicate reply dates: H11 Students must reply by (date): H11 or within 2 weeks of notification. Х Types of Aid Available Please check off all types of aid available to undergraduates at your institution: H12 Loans H12 FEDERAL DIRECT STUDENT LOAN PROGRAM (DIRECT LOAN) H12 Direct Subsidized Stafford Loans Х H12 Direct Unsubsidized Stafford Loans Х H12 Direct PLUS Loans Х H12 FEDERAL FAMILY EDUCATION LOAN PROGRAM (FFEL) Х H12 FFEL Subsidized Stafford Loans Х H12 FFEL Unsubsidized Stafford Loans Х H12 FFEL PLUS Loans Х **H12** Federal Perkins Loans H12 Federal Nursing Loans H12 State Loans H12 College/university loans from institutional funds Х **H12** Other (specify):

Alternative Student Loans

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## Common Data Set 2005-06

# H13 Scholarships and Grants

H13 NEED-BASED:

H13	Federal Pell	Х
H13	SEOG	Х
H13	State scholarships/grants	Х
H13	Private scholarships	Х
H13	College/university scholarship or grant aid from institutional funds	Х
H13	United Negro College Fund	
H13	Federal Nursing Scholarship	
H13	Other (specify):	
	· · · · · · · · · · · · · · · · · · ·	

H14 Check off criteria used in awarding institutional aid. Check all that apply.

H14		Non-Need Based	Need-Based
H14	Academics	Х	
H14	Alumni affiliation	Х	
H14	Art	Х	
H14	Athletics	Х	
H14	Job skills		
H14	ROTC	Х	
H14	Leadership	X	
H14	Minority status		
H14	Music/drama	X	
H14	Religious affiliation		
H14	State/district residency	Х	

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## I. INSTRUCTIONAL FACULTY AND CLASS SIZE

Please report the number of instructional faculty members in each category for Fall 2006. Include faculty who are on your institution's payroll on the census date your institution uses for IPEDS/AAUP.

11

The following definition of full-time instructional faculty is used by the American Association of University Professors (AAUP) in its annual Faculty Compensation Survey (the part time definitions are not used by AAUP). Instructional Faculty is defined as

	Full-time	Part-time
(a) instructional faculty in preclinical and clinical medicine, faculty who are not paid (e.g. those who donate their services or are in the military), or research-only faculty, post-doctoral fellows, or pre-doctoral fellows	Exclude	Include only if they teach one or more non- clinical credit courses
(b) administrative officers with titles such as dean of students, librarian, registrar, coach, and the like, even though they may devote part of their time to classroom instruction and may have faculty status	Exclude	Include if they teach one or more non- clinical credit courses
(c) other administrators/staff who teach one or more non-clinical credit courses even though they do not have faculty status	Exclude	Include
(d) undergraduate or graduate students who assist in the instruction of courses, but have titles such as teaching assistant, teaching fellow, and the like	Exclude	Exclude
(e) faculty on sabbatical or leave with pay	Include	Exclude
(f) faculty on leave without pay	Exclude	Exclude
(g) replacement faculty for faculty on sabbatical leave or leave with pay	Exclude	Include

Full-time instructional faculty: faculty employed on a full-time basis for instruction (including those with released time for research)

Part-time instructional faculty: Adjuncts and other instructors being paid solely for part-time classroom instruction. Also includes full-time faculty teaching less than two semesters, three quarters, two trimesters, or two four-month sessions. Employees

*Minority faculty:* includes faculty who designate themselves as black, non-Hispanic; American Indian or Alaska Native; Asian or Pacific Islander: or Hispanic.

Doctorate: includes such degrees as Doctor of Education, Doctor of Juridical Science, Doctor of Public Health, and Doctor of Philosophy degree in any field such as agronomy, food technology, education, engineering, public administration, ophthalmology, or

First-professional: includes the fields of dentistry (DDS or DMD), medicine (MD), optometry (OD), osteopathic medicine (DO), pharmacy (DPharm or BPharm), podiatric medicine (DPM), veterinary medicine (DVM), chiropractic (DC or DCM), law (JD) and theologic

Terminal degree: the highest degree in a field: example, M. Arch (architecture) and MFA (master of fine arts).

<b>I</b> 1			Full-Time	Part-Time	Total
<b>I</b> 1	a)	Total number of instructional faculty	919	128	1047
<b>I</b> 1	b)	Total number who are members of minority groups	168	11	179
<b>I</b> 1	c)	Total number who are women	306	65	371
<b>I</b> 1	d)	Total number who are men	613	63	676
<b>I1</b>	e)	Total number who are nonresident aliens (international)	50	3	53
	f)	Total number with doctorate, first professional, or other terminal			
<b>I</b> 1		degree	765	73	838
	g)	Total number whose highest degree is a master's but not a terminal			
<b>I</b> 1		master's	124	33	157
<b>I</b> 1	h)	Total number whose highest degree is a bachelor's	28	20	48
	i١	Total number whose highest degree is unknown or other (Note:			
<b>I</b> 1	')	Items f, g, h, and i must sum up to item a.)	2	2	4
	i١	Total number in stand-alone graduate/ professional programs in			
<b>I</b> 1	J <i>)</i>	which faculty teach virtually only graduate-level students			

## **I2** Student to Faculty Ratio

Report the Fall 2006 ratio of full-time equivalent students (full-time plus 1/3 part time) to full-time equivalent instructional faculty (full time plus 1/3 part time). In the ratio calculations, exclude both faculty and students in stand-alone graduate o

12	Fall 2006 Student to Faculty ratio	20.7	to 1	(based on	19887.66	students
				and	961.66	faculty).

## 13 Undergraduate Class Size

In the table below, please use the following definitions to report information about the size of classes and class sections offered in the Fall 2006 term.

**Class Sections:** A class section is an organized course offered for credit, identified by discipline and number, meeting at a stated time or times in a classroom or similar setting, and not a subsection such as a laboratory or discussion session. Undergra

**Class Subsections:** A class subsection includes any subsection of a course, such as laboratory, recitation, and discussion subsections that are supplementary in nature and are scheduled to meet separately from the lecture portion of the course. Undergradu

Using the above definitions, please report for each of the following class-size intervals the number of class sections and class subsections offered in Fall 2006. For example, a lecture class with 800 students who met at another time in 40 separate labs w

# Number of Class Sections with Undergraduates Enrolled

13

13	Undergraduate Class Size (provide numbers)									
13	CLASS	2-9	10-19	20-29	30-39	40-49	50-99	100+	Total	
13	SECTIONS	819	1027	780	395	225	173	158	3577	
13	CLASS SUB-	2-9	10-19	20-29	30-39	40-49	50-99	100+	Total	
13	SECTIONS								0	

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## J. DEGREES CONFERRED

- J1 Degrees conferred between July 1, 2005 and June 30, 2006
- J1 For each of the following discipline areas, provide the percentage of diplomas/certificates, associate, and bachelor's degrees awarded. To determine the percentage, use majors, not headcount (e.g., students with one degree but a double major will be represented twice). Calculate the percentage from your institution's IPEDS Completions by using the sum of 1st and 2nd majors for each CIP code as the numerator and the sum of the Grand Total by 1st Majors and the Grand Total by 2nd major as the denominator. If you prefer, you can compute the percentages using 1st majors only.

J1	Category	Diploma/Certificates	Associate	Bachelor's	CIP 2000 Categories to Include
J1	Agriculture		0%	9%	1
J1	Natural resources/environmental science		0%	0%	3
J1	Architecture		0%	4%	4
J1	Area and ethnic studies		0%	0%	5
J1	Communications/journalism		0%	4%	9
J1	Communication technologies		0%	0%	10
J1	Computer and information sciences		22%	2%	11
J1	Personal and culinary services		0%	0%	12
J1	Education		0%	10%	13
J1	Engineering		0%	8%	14
J1	Engineering technologies		27%	3%	15
J1	Foreign languages and literature		0%	1%	16
J1	Family and consumer sciences		0%	7%	19
J1	Law/legal studies		0%	0%	22
J1	English		0%	1%	23
J1	Liberal arts/general studies		0%	0%	24
J1	Library science		0%	0%	25
J1	Biological/life sciences		0%	5%	26
J1	Mathematics		0%	1%	27
J1	Military science and technologies		0%	0%	29
J1	Interdisciplinary studies		1%	0%	30
J1	Parks and recreation		0%	4%	31
J1	Philosophy and religious studies		0%	0%	38
J1	Theology and religious vocations		0%	0%	39
J1	Physical sciences		0%	1%	40
J1	Science technologies		0%	0%	41
J1	Psychology		0%	3%	42
J1	Security and protective services		0%	0%	43
J1	Public administration and social services		0%	1%	44
J1	Social sciences		0%	9%	45
J1	Construction trades		0%	0%	46
J1	Mechanic and repair technologies		5%	0%	47
J1	Precision production		0%	0%	48
J1	Transportation and materials moving		14%	1%	49
J1	Visual and performing arts		0%	4%	50
J1	Health professions and related sciences		0%	3%	51
J1	Business/marketing		27%	17%	52
J1	History		0%	1%	54
J1	Other		4%	0%	
J1	TOTAL (should = 100%)	0.00%	100.00%	100.00%	

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## **Common Data Set Definitions**

All definitions related to the financial aid section appear at the end of the Definitions document.

Items preceded by an asterisk (\*) represent definitions agreed to among publishers which do not appear on the CDS document but may be present on individual publishers' surveys.

\*Academic advisement: Plan under which each student is assigned to a faculty member or a trained adviser, who, through regular meetings, helps the student plan and implement immediate and long-term academic and vocational goals.

**Accelerated program:** Completion of a college program of study in fewer than the usual number of years, most often by attending summer sessions and carrying extra courses during the regular academic term.

Admitted student: Applicant who is offered admission to a degree-granting program at your institution.

\*Adult student services: Admission assistance, support, orientation, and other services expressly for adults who have started college for the first time, or who are re-entering after a lapse of a few years.

**American Indian or Alaska native:** A person having origins in any of the original peoples of North America and who maintains cultural identification through tribal affiliation or community recognition.

**Applicant (first-time, first year):** An individual who has fulfilled the institution's requirements to be considered for admission (including payment or waiving of the application fee, if any) and who has been notified of one of the following actions: admission, nonadmission, placement on waiting list, or application withdrawn (by applicant or institution).

**Application fee:** That amount of money that an institution charges for processing a student's application for acceptance. This amount is *not* creditable toward tuition and required fees, nor is it refundable if the student is not admitted to the institution.

**Asian or Pacific Islander:** A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or Pacific Islands. This includes people from China, Japan, Korea, the Philippine Islands, American Samoa, India, and Vietnam.

**Associate degree:** An award that normally requires at least two but less than four years of full-time equivalent college work.

**Bachelor's degree:** An award (baccalaureate or equivalent degree, as determined by the Secretary of the U.S. Department of Education) that normally requires at least four years but *not* more than five years of full-time equivalent college-level work. This includes ALL bachelor's degrees conferred in a five-year cooperative (work-study plan) program. (A cooperative plan provides for alternate class attendance and employment in business, industry, or government; thus, it allows students to combine actual work experience with their college studies.) Also, it includes bachelor's degrees in which the normal four years of work are completed in three years.

**Black**, **non-Hispanic**: A person having origins in any of the black racial groups of Africa (except those of Hispanic origin).

Board (charges): Assume average cost for 19 meals per week or the maximum meal plan.

**Books and supplies (costs):** Average cost of books and supplies. Do not include unusual costs for special groups of students (e.g., engineering or art majors), unless they constitute the majority of students at your institution.

Calendar system: The method by which an institution structures most of its courses for the academic year.

\*Career and placement services: A range of services, including (often) the following: coordination of visits of employers to campus; aptitude and vocational testing; interest inventories, personal counseling; help in resume writing, interviewing, launching the job search; listings for those students desiring employment and those seeking permanent positions; establishment of a permanent reference folder; career resource materials.

Carnegie units: One year of study or the equivalent in a secondary school subject.

Certificate: See Postsecondary award, certificate, or diploma.

**Class rank:** The relative numerical position of a student in his or her graduating class, calculated by the high school on the basis of grade-point average, whether weighted or unweighted.

**College-preparatory program:** Courses in academic subjects (English, history and social studies, foreign languages, mathematics, science, and the arts) that stress preparation for college or university study.

**Common Application:** The standard application form distributed by the National Association of Secondary School Principals for a large number of private colleges who are members of the Common Application Group.

\*Community service program: Referral center for students wishing to perform volunteer work in the community or participate in volunteer activities coordinated by academic departments.

**Commuter:** A student who lives off campus in housing that is not owned by, operated by, or affiliated with the college. This category includes students who commute from home and students who have moved to the area to attend college.

**Contact hour:** A unit of measure that represents an hour of scheduled instruction given to students. Also referred to as clock hour.

Continuous basis (for program enrollment): A calendar system classification that is used by institutions that enroll students at any time during the academic year. For example, a cosmetology school or a word processing school might allow students to enroll and begin studies at various times, with no requirement that classes begin on a certain date.

**Cooperative education program:** A program that provides for alternate class attendance and employment in business, industry, or government.

**Cooperative housing:** College-owned, -operated, or -affiliated housing in which students share room and board expenses and participate in household chores to reduce living expenses.

\*Counseling service: Activities designed to assist students in making plans and decisions related to their education, career, or personal development.

**Credit:** Recognition of attendance or performance in an instructional activity (course or program) that can be applied by a recipient toward the requirements for a degree, diploma, certificate, or other formal award.

**Credit course:** A course that, if successfully completed, can be applied toward the number of courses required for achieving a degree, diploma, certificate, or other formal award.

**Credit hour:** A unit of measure representing an hour (50 minutes) of instruction over a 15-week period in a semester or trimester system or a 10-week period in a quarter system. It is applied toward the total number of hours needed for completing the requirements of a degree, diploma, certificate, or other formal award.

**Cross-registration:** A system whereby students enrolled at one institution may take courses at another institution without having to apply to the second institution.

**Deferred admission:** The practice of permitting admitted students to postpone enrollment, usually for a period of one academic term or one year.

**Degree:** An award conferred by a college, university, or other postsecondary education institution as official recognition for the successful completion of a program of studies.

**Degree-seeking students:** Students enrolled in courses for credit who are recognized by the institution as seeking a degree or formal award. At the undergraduate level, this is intended to include students enrolled in vocational or occupational programs.

**Differs by program (calendar system):** A calendar system classification that is used by institutions that have occupational/vocational programs of varying length. These schools may enroll students at specific times depending on the program desired. For example, a school might offer a two-month program in January, March, May, September, and November; and a three-month program in January, April, and October.

Diploma: See Postsecondary award, certificate, or diploma.

**Distance learning:** An option for earning course credit at off-campus locations via cable television, internet, satellite classes, videotapes, correspondence courses, or other means.

**Doctoral degree:** The highest award a student can earn for graduate study. The doctoral degree classification includes such degrees as Doctor of Education, Doctor of Juridical Science, Doctor of Public Health, and the Doctor of Philosophy degree in any field such as agronomy, food technology, education, engineering, public administration, ophthalmology, or radiology. For the Doctor of Public Health degree, the prior degree is generally earned in the closely related field of medicine or in sanitary engineering.

**Double major:** Program in which students may complete two undergraduate programs of study simultaneously.

**Dual enrollment:** A program through which high school students may enroll in college courses while still enrolled in high school. Students are not required to apply for admission to the college in order to participate.

**Early action plan:** An admission plan that allows students to apply and be notified of an admission decision well in advance of the regular notification dates. If admitted, the candidate is not committed to enroll; the student may reply to the offer under the college's regular reply policy.

**Early admission:** A policy under which students who have not completed high school are admitted and enroll full time in college, usually after completion of their junior year.

**Early decision plan:** A plan that permits students to apply and be notified of an admission decision (and financial aid offer if applicable) well in advance of the regular notification date. Applicants agree to accept an offer of admission and, if admitted, to withdraw their applications from other colleges. There are three possible decisions for early decision applicants: admitted, denied, or not admitted but forwarded for consideration with the regular applicant pool, without prejudice.

**English as a Second Language (ESL):** A course of study designed specifically for students whose native language is not English.

**Exchange student program-domestic:** Any arrangement between a student and a college that permits study for a semester or more at another college **in the United States** without extending the amount of time required for a degree. **See also Study abroad**.

**External degree program:** A program of study in which students earn credits toward a degree through independent study, college courses, proficiency examinations, and personal experience. External degree programs require minimal or no classroom attendance.

**Extracurricular activities (as admission factor):** Special consideration in the admissions process given for participation in both school and nonschool-related activities of interest to the college, such as clubs, hobbies, student government, athletics, performing arts, etc.

**First professional certificate (postdegree):** An award that requires completion of an organized program of study designed for persons who have completed the first professional degree. Examples could be refresher courses or additional units of study in a specialty or subspecialty.

**First professional degree:** An award in one of the following fields: Chiropractic (DC, DCM), dentistry (DDS, DMD), medicine (MD), optometry (OD), osteopathic medicine (DO), rabbinical and Talmudic studies (MHL, Rav), Pharmacy (BPharm, PharmD), podiatry (PodD, DP, DPM), veterinary medicine (DVM), law (LLB, JD), divinity/ministry (BD, MDiv).

**First-time student:** A student attending any institution for the first time at the level enrolled. Includes students enrolled in the fall term who attended a postsecondary institution for the first time at the same level in the prior summer term. Also includes students who entered with advanced standing (college credit earned before graduation from high school).

**First-time**, **first-year** (**freshman**) **student**: A student attending any institution for the first time at the undergraduate level. Includes students enrolled in the fall term who attended college for the first time in the prior summer term. Also includes students who entered with advanced standing (college credits earned before graduation from high school).

**First-year student:** A student who has completed less than the equivalent of 1 full year of undergraduate work; that is, less than 30 semester hours (in a 120-hour degree program) or less than 900 contact hours.

Freshman: A first-year undergraduate student.

\*Freshman/new student orientation: Orientation addressing the academic, social, emotional, and intellectual issues involved in beginning college. May be a few hours or a few days in length; at some colleges, there is a fee.

**Full-time student (undergraduate):** A student enrolled for 12 or more semester credits, 12 or more quarter credits, or 24 or more contact hours a week each term.

**Geographical residence (as admission factor):** Special consideration in the admission process given to students from a particular region, state, or country of residence.

**Grade-point average (academic high school GPA):** The sum of grade points a student has earned in secondary school divided by the number of courses taken. The most common system of assigning numbers to grades counts four points for an A, three points for a B, two points for a C, one point for a D, and no points for an E or F. Unweighted GPA's assign the same weight to each course. Weighting gives students additional points for their grades in advanced or honors courses.

**Graduate student:** A student who holds a bachelor's or first professional degree, or equivalent, and is taking courses at the post-baccalaureate level.

\*Health services: Free or low cost on-campus primary and preventive health care available to students.

**High school diploma or recognized equivalent:** A document certifying the successful completion of a prescribed secondary school program of studies, or the attainment of satisfactory scores on the Tests of General Educational Development (GED), or another state-specified examination.

**Hispanic:** A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.

**Honors program:** Any special program for very able students offering the opportunity for educational enrichment, independent study, acceleration, or some combination of these.

**Independent study:** Academic work chosen or designed by the student with the approval of the department concerned, under an instructor's supervision, and usually undertaken outside of the regular classroom structure.

**In-state tuition:** The tuition charged by institutions to those students who meet the state's or institution's residency requirements.

International student: See Nonresident alien.

**Internship:** Any short-term, supervised work experience usually related to a student's major field, for which the student earns academic credit. The work can be full- or part-time, on- or off-campus, paid or unpaid.

\*Learning center: Center offering assistance through tutors, workshops, computer programs, or audiovisual equipment in reading, writing, math, and skills such as taking notes, managing time, taking tests.

\*Legal services: Free or low cost legal advice for a range of issues (personal and other).

**Liberal arts/career combination:** Program in which a student earns undergraduate degrees in two separate fields, one in a liberal arts major and the other in a professional or specialized major, whether on campus or through cross registration.

**Master's degree:** An award that requires the successful completion of a program of study of at least the full-time equivalent of one but not more than two academic years of work beyond the bachelor's degree.

**Minority affiliation (as admission factor):** Special consideration in the admission process for members of designated racial/ethnic minority groups.

\*Minority student center: Center with programs, activities, and/or services intended to enhance the college experience of students of color.

**Nonresident alien:** A person who is not a citizen or national of the United States and who is in this country on a visa or temporary basis and does not have the right to remain indefinitely.

\*On-campus day care: Licensed day care for students' children (usually age 3 and up); usually for a fee.

**Open admission:** Admission policy under which virtually all secondary school graduates or students with GED equivalency diplomas are admitted without regard to academic record, test scores, or other qualifications.

**Other expenses (costs):** Include average costs for clothing, laundry, entertainment, medical (if not a required fee), and furnishings.

**Out-of-state tuition:** The tuition charged by institutions to those students who do not meet the institution's or state's residency requirements.

**Part-time student (undergraduate):** A student enrolled for fewer than 12 credits per semester or quarter, or fewer than 24 contact hours a week each term.

\*Personal counseling: One-on-one or group counseling with trained professionals for students who want to explore personal, educational, or vocational issues.

**Post-baccalaureate certificate:** An award that requires completion of an organized program of study requiring 18 credit hours beyond the bachelor's; designed for persons who have completed a baccalaureate degree but do not meet the requirements of academic degrees carrying the title of master.

**Post-master's certificate:** An award that requires completion of an organized program of study of 24 credit hours beyond the master's degree but does not meet the requirements of academic degrees at the doctoral level.

**Postsecondary award, certificate, or diploma:** Includes the following three IPEDS definitions for postsecondary awards, certificates, and diplomas of varying durations and credit/contact hour requirements—

Less Than 1 Academic Year: Requires completion of an organized program of study at the postsecondary level (below the baccalaureate degree) in less than 1 academic year (2 semesters or 3 quarters) or in less than 900 contact hours by a student enrolled full-time.

At Least 1 But Less Than 2 Academic Years: Requires completion of an organized program of study at the postsecondary level (below the baccalaureate degree) in at least 1 but less than 2 full-time equivalent academic years, or designed for completion in at least 30 but less than 60 credit hours, or in at least 900 but less than 1,800 contact hours.

At Least 2 But Less Than 4 Academic Years: Requires completion of an organized program of study at the postsecondary level (below the baccalaureate degree) in at least 2 but less than 4 full-time equivalent academic years, or designed for completion in at least 60 but less than 120 credit hours, or in at least 1,800 but less than 3,600 contact hours.

**Private institution:** An educational institution controlled by a private individual(s) or by a nongovernmental agency, usually supported primarily by other than public funds, and operated by other than publicly elected or appointed officials.

**Private for-profit institution:** A private institution in which the individual(s) or agency in control receives compensation, other than wages, rent, or other expenses for the assumption of risk.

**Private nonprofit institution:** A private institution in which the individual(s) or agency in control receives no compensation, other than wages, rent, or other expenses for the assumption of risk. These include both independent nonprofit schools and those affiliated with a religious organization.

Proprietary institution: See Private for-profit institution.

**Public institution:** An educational institution whose programs and activities are operated by publicly elected or appointed school officials, and which is supported primarily by public funds.

**Quarter calendar system:** A calendar system in which the academic year consists of three sessions called quarters of about 12 weeks each. The range may be from 10 to 15 weeks. There may be an additional quarter in the summer.

**Race/ethnicity:** Category used to describe groups to which individuals belong, identify with, or belong in the eyes of the community. The categories do not denote scientific definitions of anthropological origins. A person may be counted in only one group.

**Race/ethnicity unknown:** Category used to classify students or employees whose race/ethnicity is not known and whom institutions are unable to place in one of the specified racial/ethnic categories.

**Religious affiliation/commitment (as admission factor):** Special consideration given in the admission process for affiliation with a certain church or faith/religion, commitment to a religious vocation, or observance of certain religious tenets/lifestyle.

\*Religious counseling: One-on-one or group counseling with trained professionals for students who want to explore religious problems or issues.

\*Remedial services: Instructional courses designed for students deficient in the general competencies necessary for a regular postsecondary curriculum and educational setting.

**Required fees:** Fixed sum charged to students for items not covered by tuition and required of such a large proportion of all students that the student who does NOT pay is the exception. Do not include application fees or optional fees such as lab fees or parking fees.

Resident alien or other eligible non-citizen: A person who is not a citizen or national of the United States and who has been admitted as a legal immigrant for the purpose of obtaining permanent resident alien status (and who holds either an alien registration card [Form I-551 or I-151], a Temporary Resident Card [Form I-688], or an Arrival-Departure Record [Form I-94] with a notation that conveys legal immigrant status, such as Section 207 Refugee, Section 208 Asylee, Conditional Entrant Parolee or Cuban-Haitian).

**Room and board (charges)—on campus:** Assume double occupancy in institutional housing and 19 meals per week (or maximum meal plan).

**Secondary school record (as admission factor):** Information maintained by the secondary school that may include such things as the student's high school transcript, class rank, GPA, and teacher and counselor recommendations.

**Semester calendar system:** A calendar system that consists of two semesters during the academic year with about 16 weeks for each semester of instruction. There may be an additional summer session.

**Student-designed major:** A program of study based on individual interests, designed with the assistance of an adviser.

**Study abroad:** Any arrangement by which a student completes part of the college program studying in another country. Can be at a campus abroad or through a cooperative agreement with some other U.S. college or an institution of another country.

\*Summer session: A summer session is shorter than a regular semester and not considered part of the academic year. It is not the third term of an institution operating on a trimester system or the fourth term of an institution operating on a quarter calendar system. The institution may have 2 or more sessions occurring in the summer months. Some schools, such as vocational and beauty schools, have year-round classes with no separate summer session.

**Talent/ability (as admission factor):** Special consideration given to students with demonstrated talent/abilities in areas of interest to the institution (e.g., sports, the arts, languages, etc.).

**Teacher certification program:** Program designed to prepare students to meet the requirements for certification as teachers in elementary, middle/junior high, and secondary schools.

**Transfer applicant:** An individual who has fulfilled the institution's requirements to be considered for admission (including payment or waiving of the application fee, if any) and who has previously attended another college or university and earned college-level credit.

**Transfer student:** A student entering the institution for the first time but known to have previously attended a postsecondary institution at the same level (e.g., undergraduate). The student may transfer with or without credit.

**Transportation (costs):** Assume two round trips to student's hometown per year for students in institutional housing or daily travel to and from your institution for commuter students.

Trimester calendar system: An academic year consisting of 3 terms of about 15 weeks each.

**Tuition:** Amount of money charged to students for instructional services. Tuition may be charged per term, per course, or per credit.

\*Tutoring: May range from one-on-one tutoring in specific subjects to tutoring in an area such as math, reading, or writing. Most tutors are college students; at some colleges, they are specially trained and certified.

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**Unit:** a standard of measurement representing hours of academic instruction (e.g., semester credit, quarter credit, contact hour).

**Undergraduate:** A student enrolled in a four- or five-year bachelor's degree program, an associate degree program, or a vocational or technical program below the baccalaureate.

\*Veteran's counseling: Helps veterans and their dependents obtain benefits for their selected program and provides certifications to the Veteran's Administration. May also provide personal counseling on the transition from the military to a civilian life.

\*Visually impaired: Any person whose sight loss is not correctable and is sufficiently severe as to adversely affect educational performance.

**Volunteer work (as admission factor):** Special consideration given to students for activity done on a volunteer basis (e.g., tutoring, hospital care, working with the elderly or disabled) as a service to the community or the public in general.

**Wait list:** List of students who meet the admission requirements but will only be offered a place in the class if space becomes available.

**Weekend college:** A program that allows students to take a complete course of study and attend classes only on weekends.

**White, non-Hispanic:** A person having origins in any of the original peoples of Europe, North Africa, or the Middle East (except those of Hispanic origin).

\*Women's center: Center with programs, academic activities, and/or services intended to promote an understanding of the evolving roles of women.

**Work experience (as admission factor):** Special consideration given to students who have been employed prior to application, whether for relevance to major, demonstration of employment-related skills, or as explanation of student's academic and extracurricular record.

#### **Financial Aid Definitions**

**Awarded aid**: The dollar amounts offered to financial aid applicants.

**External scholarships and grants:** Scholarships and grants received from outside (private) sources that students bring with them (e.g., Kiwanis, National Merit scholarships). The institution may process paperwork to receive the dollars, but it has no role in determining the recipient or the dollar amount awarded.

**Financial aid applicant**: Any applicant who submits **any one of** the institutionally required financial aid applications/forms, such as the FAFSA.

**Indebtedness**: Aggregate dollar amount borrowed through any loan program (federal, state, subsidized, unsubsidized, private, etc.; excluding parent loans) while the student was enrolled at an institution. Student loans co-signed by a parent are assumed to be the responsibility of the student and **should** be included.

**Institutional scholarships and grants**: Endowed scholarships, annual gifts and tuition funded grants for which the institution determines the recipient.

**Financial need**: As determined by your institution using the federal methodology and/or your institution's own standards.

**Need-based aid**: College-funded or college-administered award from institutional, state, federal, or other sources for which a student must have financial need to qualify. This includes both institutional and noninstitutional student aid (grants, jobs, and loans).

**Need-based scholarship or grant aid**: Scholarships and grants from institutional, state, federal, or other sources for which a student must have financial need to qualify.

**Need-based self-help aid**: Loans and jobs from institutional, state, federal, or other sources for which a student must demonstrate financial need to qualify.

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**Non-need-based scholarship or grant aid**: Scholarships and grants, gifts, or merit-based aid from institutional, state, federal, or other sources (including unrestricted funds or gifts and endowment income) awarded solely on the basis of academic achievement, merit, or any other non-need-based reason. When reporting questions H1 and H2, non-need-based aid that is used to meet need should be counted as need-based aid.

## Note: Suggested order of precedence for counting non-need money as need-based:

Non-need institutional grants

Non-need tuition waivers

Non-need athletic awards

Non-need federal grants

Non-need state grants

Non-need outside grants

Non-need student loans

Non-need parent loans

Non-need work

**Non-need-based self-help aid**: Loans and jobs from institutional, state, or other sources for which a student need not demonstrate financial need to qualify.

**Work study and employment**: Federal and state work study aid, and any employment packaged by your institution in financial aid awards.