

# KHADLEY CYLE WONG

## IT INTERN

### PROFESSIONAL SUMMARY

Excel in creating interactive web projects with CSS animations and group leadership in coding/QA tasks, complemented by Dean's List honors (5 semesters). Willing to fill any IT role, seeking internships to apply technical expertise and contribute to innovative team projects.

### CONTACT

Phone: +639275044091

Email: wongkhadley0@gmail.com

Address: Purok V, Lumil, Silang, Cavite

Portfolio: <https://khad3.github.io/>

### WORK EXPERIENCE

#### Outbound Sales Specialist | 2024(May)-2024(June)

B.Contact

- As an outbound sales specialist, I proactively reach out to potential customers through calls, emails, or messages to introduce products or services, generate interest, and qualify leads for the sales team.
- I successfully generated and managed three qualified leads by actively engaging prospects, identifying their needs, and maintaining clear and professional communication.

### SKILLS

- Adobe Photoshop
- Canva
- Figma
- CapCut
- Adobe Premiere Pro (basic)
- HTML/CSS
- JavaScript
- Digital Logic Circuits
- Arduino
- Microsoft 365

### ACADEMIC HISTORY

#### Far Eastern University Cavite | 2022-2026

Bachelor of Science in Information Technology

- Current GPA: 3.46
- Deans Lister
- 2<sup>nd</sup> Place in Capstone

#### Lumil Integrated National High School | 2020-2022

Science Technology Engineering and Mathematics

- GPA: 91
- Graduated with honors

### CERTIFICATION

#### Visual Graphic Design (NCIII) | 2023

TESDA

#### Virtual Assistant Training | 2023

ClaireVoyance