



# KHADAR KHAN J

Full Stack Web Designer & Developer



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<https://khadarjks.github.io/portfolio/>



## PROFILE

A Full Stack Web Designer and Developer specializing in responsive websites and web applications for various domains. Having a detailed understanding of Front-end and Back-end Development.



## SKILLS

### Front-End



FIGMA



PHOTOSHOP



HTML



CSS



BOOTSTRAP



JAVASCRIPT



JQUERY



REACT



WORDPRESS

### Back-End



NODE



MONGODB



## CAREER

### 2019 - Present

#### Backend Support & Admin

Halal India Pvt. Ltd.

##### Backend Support

- Preparation and Updation of Halal Certificates
- Interacting with client to accomplish their requirements through mail or telecommunication
- Storing the informations of clients and providing to the concern departments

##### Admin

- Managing the confidential documents of the organisation
- Issuing ID cards, Access cards and Business cards to the Office Staffs and maintaining as records
- Despatch and Assets Management
- Travel Desk and Event Organizing

### 2018 - 2019

#### Customer Relationship Officer

Bharti Airtel

- Resolved concerns with products and services to help with retention and drive sales
- Built positive relationship with customers to increase repeat business
- Managed cash control, store opening and closing procedures

### 2017 - 2018

#### Assistant Processing Officer

CAMS

- KYC Process for Mutual Funds



## CERTIFICATION COURSE

2023

Full Stack Web Designer & Developer

WebD School



## EDUCATION

2014 - 2017

B.Sc (Computer Science)

The New College