

Evidence Question-10

Time: 30 minutes Total Marks: 30

1. Create a folder in your desktop with current date and your ID.
Open that folder and complete 2 to 3 questions.
2. Create an excel file with your ID. Prepare the following batting score sheet.

Sl.	Player	Obtained Batting Score			Status
		Score against Sri Lanka	Score against Afghanistan	Total Score	
1	Shakib Al Hasan	24	11		
2	Mahmudullah	27	25		
3	Afif Hossain	39	12		
4	Mosaddek Hossain	24	48		

- a) Using appropriate function to calculate the total batting score in **Total Score** column.
 - b) Create formula in the cells in **Status** column to determine players' status where the text Good would be displayed if he obtains at least 24 in each match otherwise the text Average shall be displayed.
3. Do the work as instructed below

Create a document by inserting the following items in separate pages using Microsoft Word. Save the file with filename your **Trainee ID**. Insert your **Batch ID** as header and **Page Number** as footer.

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Items:

- Shapes (Oval and a Cube) in Page 1
- SmartArt (Cycle Diagram) in Page 2
- Chart (Pie) in Page 3