Period (10-25-2023 - 11-24-2023) - All Staff Members

Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	Time (decimal)
Michael Ocampo	WordPress Management (7.5hrs/25r) - In Progress	 Changed banner and create 24-hour cut off for parties and 6 hour cut off for Day spa services Changed bottom image for all pages Extended coupon 100Bday until Dec 5th 	#500 - Essential: LPS HB (25hr,25r) - Little Princess Spa Hallandale / LPS- Where Princesses' Dreams Come True LLC	21 Nov 2023 10:30 AM	21 Nov 2023 12:00 PM	01:30	1.5
Michael Ocampo	WordPress Management (7.5hrs/25r) - In Progress	 Make "How did you find us?" field required Replaced plugin for checkout with conditional rule Edited Studio 360 addon make logo a bit smaller 	#500 - Essential: LPS HB (25hr,25r) - Little Princess Spa Hallandale / LPS- Where Princesses' Dreams Come True LLC	20 Nov 2023 08:30 AM	20 Nov 2023 09:30 AM	01:00	1
May Alvarez	Social Media Ads: (7.5hrs/25r) - In Progress	> LPS Ads Graphics - https://drive.google.com/drive/folders/1INjIZGuIK_ZbQxA3rcR-o64cbQnMEeRI?usp=drive_link	#500 - Essential: LPS HB (25hr,25r) - Little Princess Spa Hallandale / LPS- Where Princesses' Dreams Come True LLC	14 Nov 2023 04:00 PM	14 Nov 2023 05:30 PM	01:30	1.5
Michael Ocampo	WordPress Management (7.5hrs/25r) - In Progress	 - Make sure phone number are the same on abandoned cart = Updated - Fixed bullets visible on menus - Fixed Additional kids extra in checkout page - Replied to support ticket #17674 	#500 - Essential: LPS HB (25hr,25r) - Little Princess Spa Hallandale / LPS- Where Princesses' Dreams Come True LLC	14 Nov 2023 08:30 AM	14 Nov 2023 09:00 AM	00:30	0.5
Alex Moronta	Ad Hoc Task (Not Associated With Recurring Projects/ Task) (1.5hrs/25r) - In Progress	littleprincessspa session issue https://www.awesomescreenshot.com/image/44127814?key=abeaafce131870796a583f58536bdc9c	#500 - Essential: LPS HB (25hr,25r) - Little Princess Spa Hallandale / LPS- Where Princesses' Dreams Come True LLC	11 Nov 2023 02:00 PM	11 Nov 2023 05:00 PM	03:00	3
Alex Moronta	Ad Hoc Task (Not Associated With Recurring Projects/ Task) (1.5hrs/25r) - In Progress	littleprincessspa twilio https://www.awesomescreenshot.com/image/44100183?key=ce7f75fb7df07efb63adeb2c49470b94	#500 - Essential: LPS HB (25hr,25r) - Little Princess Spa Hallandale / LPS- Where Princesses' Dreams Come True LLC	10 Nov 2023 07:00 PM	10 Nov 2023 09:00 PM	02:00	2
Alex Moronta	Ad Hoc Task (Not Associated With Recurring Projects/ Task) (1.5hrs/25r) - In Progress	littleprincessspa twilio https://www.awesomescreenshot.com/image/44070404?key=e31e8b4ad83ce68f73b89c9f41ea6baa	#500 - Essential: LPS HB (25hr,25r) - Little Princess Spa Hallandale / LPS- Where Princesses' Dreams Come True LLC	10 Nov 2023 02:00 PM	10 Nov 2023 04:00 PM	02:00	2
Michael Ocampo	WordPress Management (7.5hrs/25r) - In Progress	- Support ticket #19407 - black friday deals > https://www.littleprincessspa.com/hallandalebeach/princess-spa- party-black-friday/ > https://www.littleprincessspa.com/hallandalebeach/royal-spa-party-	#500 - Essential: LPS HB (25hr,25r) - Little Princess Spa Hallandale / LPS- Where Princesses'	10 Nov 2023 08:40 AM	10 Nov 2023 02:00 PM	05:20	5.33

Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	Time (decimal)
		black-friday/ > https://www.littleprincessspa.com/hallandalebeach/highness-spa- party-black-friday/ https://tinyurl.com/yrlfms6a - popup bf deals https://tinyurl.com/ym397zoe - added to https:// www.littleprincessspa.com/hallandalebeach/birthday-parties/	Dreams Come True LLC				
Michael Ocampo	WordPress Management (7.5hrs/25r) - In Progress	Continue fixing booking addons (Additional kids not adding to checkout)	#500 - Essential: LPS HB (25hr,25r) - Little Princess Spa Hallandale / LPS- Where Princesses' Dreams Come True LLC	09 Nov 2023 03:10 PM	09 Nov 2023 03:45 PM	00:35	0.58
May Alvarez	SEO Content (2hrs, 25r) - In Progress	> LPS Article: https://www.littleprincessspa.com/hallandalebeach/blog/digital-detox-for-kids-a-proven-strategy-to-improve-cognitive-skills/	#500 - Essential: LPS HB (25hr,25r) - Little Princess Spa Hallandale / LPS- Where Princesses' Dreams Come True LLC	09 Nov 2023 11:30 AM	09 Nov 2023 11:45 AM	00:15	0.25
Alex Moronta	Ad Hoc Task (Not Associated With Recurring Projects/ Task) (1.5hrs/25r) - In Progress	sendgrid url issue https://www.awesomescreenshot.com/ image/44040377?key=6943f0203ee240a2893e844232083b22	#500 - Essential: LPS HB (25hr,25r) - Little Princess Spa Hallandale / LPS- Where Princesses' Dreams Come True LLC	09 Nov 2023 10:00 AM	09 Nov 2023 12:00 PM	02:00	2
Michael Ocampo	WordPress Management (7.5hrs/25r) - In Progress	 Validated session issue - confirmed Web optimization Deactivated Business reviews Installed Profiler (Plugin & performance monitoring) Redirected links Updated landing pages - subtitle added (For parties Mon-Fri, additional) Updated new booking pages (added reservation guide button) Fixing booking addons (Additional kids not adding to checkout) 	#500 - Essential: LPS HB (25hr,25r) - Little Princess Spa Hallandale / LPS- Where Princesses' Dreams Come True LLC	09 Nov 2023 09:30 AM	09 Nov 2023 01:16 PM	03:46	3.77
May Alvarez	SEO Content (2hrs, 25r) - In Progress	> LPS Article - https://docs.google.com/document/ d/1fDJDx3SHdhSwNtoC0f_NaMZGfTibjC8mSjRY00TQdFc/edit? usp=sharing	#500 - Essential: LPS HB (25hr,25r) - Little Princess Spa Hallandale / LPS- Where Princesses' Dreams Come True LLC	08 Nov 2023 03:00 PM	08 Nov 2023 03:30 PM	00:30	0.5
Michael Ocampo	WordPress Management (7.5hrs/25r) - In Progress	- Fixing user session issue on bookly - Fixing additional girls not adding price to cart page	#500 - Essential: LPS HB (25hr,25r) - Little Princess Spa Hallandale / LPS- Where Princesses' Dreams Come True LLC	08 Nov 2023 10:40 AM	08 Nov 2023 03:45 PM	05:05	5.08
May	Operations Task	> LPS Operations Tasks	#500 - Essential: LPS HB	07 Nov	07 Nov	00:20	0.33
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Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	Time (decimal)
Alvarez	(2.5hrs,25r) - In Progress	- checked WhatsApp messages - checked project task sheet	(25hr,25r) - Little Princess Spa Hallandale / LPS- Where Princesses' Dreams Come True LLC	2023 02:40 PM	2023 03:00 PM		
	WordPress Management (7.5hrs/25r) - In Progress	 Remove extra stuffs on new booking pages Updated header Update landing pages Send out Priscilla guides for manual booking on bookly backend. Troubleshoot Priscilla account - can't book when logged in 	#500 - Essential: LPS HB (25hr,25r) - Little Princess Spa Hallandale / LPS- Where Princesses' Dreams Come True LLC	07 Nov 2023 08:30 AM	07 Nov 2023 11:30 AM	03:00	3
Michael Ocampo	WordPress Management (7.5hrs/25r) - In Progress	 Check session issue - fixed by support Redirect old URL -done Fixed mobile menu header distorted Check cloudfare Speed optimization Trying to resolve response issues Apply updates on new booking pages Meeting with Jack and Alex 	#500 - Essential: LPS HB (25hr,25r) - Little Princess Spa Hallandale / LPS- Where Princesses' Dreams Come True LLC	06 Nov 2023 09:00 AM	06 Nov 2023 03:45 PM	06:45	6.75
May Alvarez	SEO Content (2hrs, 25r) - In Progress	> SEO Content LPS Hallandale - https://www.littleprincessspa.com/hallandalebeach/blog/educational-spa-for-kids-incorporating-stem-activities-into-a-spa-day/	#500 - Essential: LPS HB (25hr,25r) - Little Princess Spa Hallandale / LPS- Where Princesses' Dreams Come True LLC	05 Nov 2023 12:20 PM	05 Nov 2023 12:40 PM	00:20	0.33
May Alvarez	Operations Task (2.5hrs,25r) - In Progress	> LPS - Webpages review - https://docs.google.com/document/ d/1f1sCCQnN7h_qBJJ_QjRW-WC8Pf90Y1oeljGL1b6SRUc/edit? usp=sharing	#500 - Essential: LPS HB (25hr,25r) - Little Princess Spa Hallandale / LPS- Where Princesses' Dreams Come True LLC	05 Nov 2023 09:00 AM	05 Nov 2023 10:20 AM	01:20	1.33
May Alvarez		> LPS - Post blog on Facebook for Hallendale	#500 - Essential: LPS HB (25hr,25r) - Little Princess Spa Hallandale / LPS- Where Princesses' Dreams Come True LLC	04 Nov 2023 03:45 PM	04 Nov 2023 04:00 PM	00:15	0.25
May Alvarez	Ad Hoc Task (Not Associated With Recurring Projects/ Task) (1.5hrs/25r) - In Progress	- Review new pages as per meeting last week - https://docs.google.com/document/d/1f1sCCQnN7h_qBJJ_QjRW-WC8Pf90Y1oeljGL1b6SRUc/edit?usp=sharing	#500 - Essential: LPS HB (25hr,25r) - Little Princess Spa Hallandale / LPS- Where Princesses' Dreams Come True LLC	04 Nov 2023 12:00 PM	04 Nov 2023 01:00 PM	01:00	1
Alex Moronta	Ad Hoc Task (Not Associated With Recurring Projects/ Task) (1.5hrs/25r) - In	littleprincessspa performance validation https://www.awesomescreenshot.com/image/44030866?key=101f5b1f999565fe8a5efc51adaece42	#500 - Essential: LPS HB (25hr,25r) - Little Princess Spa Hallandale / LPS- Where Princesses'	04 Nov 2023 12:00 PM	04 Nov 2023 01:00 PM	01:00	1

Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	Time (decimal)
	Progress		Dreams Come True LLC				
Alex Moronta	Ad Hoc Task (Not Associated With Recurring Projects/ Task) (1.5hrs/25r) - In Progress	littleprincessspa twilio validation https://www.awesomescreenshot.com/image/44030420?key=21974d6f16bd532e081cf697fb201a50	#500 - Essential: LPS HB (25hr,25r) - Little Princess Spa Hallandale / LPS- Where Princesses' Dreams Come True LLC	03 Nov 2023 11:00 AM	03 Nov 2023 02:00 PM	03:00	3
Michael Ocampo	WordPress Management (7.5hrs/25r) - In Progress	- Archiving day spa and posting the new ones - Done adding tiktok pixel code - Support tickets #18443 - completed - Support tickets #19215 - completed - Support tickets #19092 - completed - Support tickets #19093 - completed - Support tickets #19093 - completed - Added paypal info button (Cart and checkout only) - Check google calendar availability - Setup acymailing - done both Hall and Mobile https://www.littleprincessspamobilefairy.com/miami/wp-admin/ admin.php?page=acymailing_dashboard&ctrl=dashboard https://www.littleprincessspa.com/hallandalebeach/wp-admin/ admin.php?page=acymailing_dashboard - Try to reduce loading time - server response time > Optimized images on homepage > Tried imagify & a3 lazy load plugins - did worst > Deactivated some plugins - Created a plugin to restrict Bookly plugins from viewing in plugin page except Alex and me. https://www.awesomescreenshot.com/image/44020749? key=0000507e0842783ef987ddb02e7a8643	#500 - Essential: LPS HB (25hr,25r) - Little Princess Spa Hallandale / LPS- Where Princesses' Dreams Come True LLC	03 Nov 2023 09:35 AM	03 Nov 2023 04:45 PM	07:10	7.17
May Alvarez	Operations Task (2.5hrs,25r) - In Progress	> LPS Tasks 1 Check Operations Sheet 2 Review new pages as per meeting last week	#500 - Essential: LPS HB (25hr,25r) - Little Princess Spa Hallandale / LPS- Where Princesses' Dreams Come True LLC	02 Nov 2023 11:45 AM	02 Nov 2023 12:05 PM	00:20	0.33
Michael Ocampo	WordPress Management (7.5hrs/25r) - In Progress	 Add all orig calendars to new one https://docs.google.com/document/d/1f1sCCQnN7h_qBJJ_QjRW-WC8Pf90Y1oeljGL1b6SRUc Create page for birthday parties and archive old booking pages https://www.littleprincessspa.com/hallandalebeach/birthday-parties/ https://www.littleprincessspa.com/hallandalebeach/birthday-parties/ classical-spa-parties/ https://www.littleprincessspa.com/hallandalebeach/birthday-parties/ themed-spa-parties/ https://www.littleprincessspa.com/hallandalebeach/birthday-parties/ 	#500 - Essential: LPS HB (25hr,25r) - Little Princess Spa Hallandale / LPS- Where Princesses' Dreams Come True LLC	02 Nov 2023 11:40 AM	02 Nov 2023 06:40 PM	07:00	7

Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	Time (decimal)
		boys-girls-parties/ > https://www.littleprincessspa.com/hallandalebeach/birthday-parties/ special-character-included/ > https://www.littleprincessspa.com/hallandalebeach/princess-day-spa/ - Added all day spa pages and services and create new page for this - Updated Menu links - Modified all headers - Pixel code (Obstacles: Can't add code due to GoDaddy blocks us right away when adding code) - Redirected miami.globalpresenge.org to mobilefairy - Add paypal info button - in pending - Support tickets #19106 - completed - Support tickets #19215, #19092, #19093 - pending (Done testing on mobile) - Updated Bookly plugin and addons on mobile - Clearing website cache for instant updates Obstacles: Update is too slow due to hosting problem (Confirmed by Cassio)					
Luis Maldonado	SEO Content (2hrs, 25r) - In Progress	-Write LPS Mobile SEO Content https://www.littleprincessspamobilefairy.com/miami/blog/	#500 - Essential: LPS HB (25hr,25r) - Little Princess Spa Hallandale / LPS- Where Princesses' Dreams Come True LLC	02 Nov 2023 02:30 AM	02 Nov 2023 02:50 AM	00:20	0.33
Luis Maldonado	SEO Content (2hrs, 25r) - In Progress	Write Blog Content for LPS Hallendale.	#500 - Essential: LPS HB (25hr,25r) - Little Princess Spa Hallandale / LPS- Where Princesses' Dreams Come True LLC	01 Nov 2023 10:00 AM	01 Nov 2023 10:20 AM	00:20	0.33
Michael Ocampo	WordPress Management (7.5hrs/25r) - In Progress	 - Updated all bookly services details, price, addons, etc. - Add all orig calendars to new one https://docs.google.com/document/d/1f1sCCQnN7h_qBJJ_QjRW-WC8Pf90Y1oeljGL1b6SRUc/edit?disco=AAAA_Uk3H3k&usp_dm=true - Create page for birthday parties and archive old booking pages > https://www.littleprincessspa.com/hallandalebeach/birthday-parties/ - Added all day spa pages and services - Update Menu - Modify all headers 	#500 - Essential: LPS HB (25hr,25r) - Little Princess Spa Hallandale / LPS- Where Princesses' Dreams Come True LLC	01 Nov 2023 09:30 AM	01 Nov 2023 05:00 PM	07:30	7.5
Michael Ocampo	WordPress Management (7.5hrs/25r) - In Progress	 - Updated booking services and settings - Fixed bookly https://docs.google.com/spreadsheets/ d/1n3bPqmlgK0wPU4jggyojSLCiDeGYS0EIYTs_ISaYo04 	#500 - Essential: LPS HB (25hr,25r) - Little Princess Spa Hallandale / LPS- Where Princesses' Dreams Come True LLC	01 Nov 2023 01:00 AM	01 Nov 2023 04:30 AM	03:30	3.5

Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	Time (decimal)
Michael Ocampo	WordPress Management (7.5hrs/25r) - In Progress	- Added checkout custom fields on checkout page and email notifs (How Did You Find Us?) - Add missing addons to each services - Fix some bookly services settings - Make live booking https://docs.google.com/spreadsheets/ d/1n3bPqmlgK0wPU4jggyojSLCiDeGYS0EIYTs_ISaYo04	#500 - Essential: LPS HB (25hr,25r) - Little Princess Spa Hallandale / LPS- Where Princesses' Dreams Come True LLC	31 Oct 2023 11:50 AM	31 Oct 2023 04:45 PM	04:55	4.92
Luis Maldonado	SEO Content (2hrs, 25r) - In Progress	Write Blog content for LPS https://www.littleprincessspamobilefairy.com/miami/wp-admin/edit.php	#500 - Essential: LPS HB (25hr,25r) - Little Princess Spa Hallandale / LPS- Where Princesses' Dreams Come True LLC	27 Oct 2023 10:00 AM	27 Oct 2023 10:20 AM	00:20	0.33
Michael Ocampo	WordPress Management (7.5hrs/25r) - In Progress	 Removed global floating cart Updated all videos in Landing pages Added new subtext in all Landing pages Hallandale Beach Venue and Mobile Visits At Your Miami Location 	#500 - Essential: LPS HB (25hr,25r) - Little Princess Spa Hallandale / LPS- Where Princesses' Dreams Come True LLC	27 Oct 2023 09:30 AM	27 Oct 2023 09:40 AM	00:10	0.17
May Alvarez	SEO Content (2hrs, 25r) - In Progress	- Review and comment on LPS Hallandale Article - https://docs.google.com/document/d/1VmU2YsRvXvfJyitAQ97gabTvl2BlknPhr43Uo7GLa6w/edit?usp=sharing - Publish LPS Article - https://www.littleprincessspa.com/hallandalebeach/blog/positive-reinforcement-for-kids-why-it-is-the-best-way-to-celebrate-your-child/	#500 - Essential: LPS HB (25hr,25r) - Little Princess Spa Hallandale / LPS- Where Princesses' Dreams Come True LLC	26 Oct 2023 01:30 PM	26 Oct 2023 02:00 PM	00:30	0.5
Michael Ocampo	WordPress Management (7.5hrs/25r) - In Progress	 Meeting with Ashraf for LPS new booking testing Testing new LPS bookings Fix bookly plugin and updatesObstacles: External connection to bookly has been blocked 	#500 - Essential: LPS HB (25hr,25r) - Little Princess Spa Hallandale / LPS- Where Princesses' Dreams Come True LLC	26 Oct 2023 10:55 AM	26 Oct 2023 12:30 PM	01:35	1.58
Luis Maldonado	SEO Content (2hrs, 25r) - In Progress	- Write Blog content for LPS Hallandale and Mobile https://docs.google.com/spreadsheets/d/11WWIdzxYnH H2xHBSFjWIqLTVP1haM835rhFg10mU/edit?usp=sharing	#500 - Essential: LPS HB (25hr,25r) - Little Princess Spa Hallandale / LPS- Where Princesses' Dreams Come True LLC	26 Oct 2023 10:00 AM	26 Oct 2023 10:20 AM	00:20	0.33
	SEO Content (2hrs, 25r) - In Progress	- Write Blog content for LPS Hallandale and Mobile https://docs.google.com/spreadsheets/d/11WWIdzxYnH H2xHBSFjWIqLTVP1haM835rhFg10mU/edit?usp=sharing	#500 - Essential: LPS HB (25hr,25r) - Little Princess Spa Hallandale / LPS- Where Princesses' Dreams Come True LLC	25 Oct 2023 10:00 AM	25 Oct 2023 10:20 AM	00:20	0.33
						Total Logged	Total Logged

Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	Time (decimal)
						Time: 80:21	Time: 80.35