

Period (03-18-2023 - 04-17-2023) - All Staff MembersJenalyn Aquinde

Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	Time (decimal)
Lizzy Ogot	SEO Content Content (8 hrs/ 8 Articles OnPage) - Complete	4 on-page blogs https://lauderhillmall.net/news/a-comprehensive-guide-for-national-autism-awareness-month https://lauderhillmall.net/news/celebrating-differences-at-lauderhill-mall-during-diversity-month https://lauderhillmall.net/news/10-fun-activities-to-enjoy-in-lauderhill-this-spring-2023 https://lauderhillmall.net/news/walk-bike-or-ride-reducing-your-carbon-footprint-and-celebrating-earth-day	#117 - General Projects: LauderHillMall.net (18hr,16r) - Lauderhill Mall	17 Apr 2023 09:00 AM	17 Apr 2023 01:00 PM	04:00	4
Michael Ocampo	WEBSITE MAINTENANCE PLAN (4 hrs) - Complete	Updated homepage slider	#117 - General Projects: LauderHillMall.net (18hr,16r) - Lauderhill Mall	14 Apr 2023 01:30 PM	14 Apr 2023 02:00 PM	00:30	0.5
Michael Ocampo	WEBSITE MAINTENANCE PLAN (4 hrs) - Complete	Removed events that has passed Updated featured shop and dining rotation	#117 - General Projects: LauderHillMall.net (18hr,16r) - Lauderhill Mall	13 Apr 2023 01:10 PM	13 Apr 2023 02:00 PM	00:50	0.83
Alma Puente	Social Media Content Creation & Ad Management (5 Hrs) - Complete	Lauderhill meeting and social media management tasks	#117 - General Projects: LauderHillMall.net (18hr,16r) - Lauderhill Mall	13 Apr 2023 12:00 PM	13 Apr 2023 01:30 PM	01:30	1.5
						Total Logged Time: 10:13	Total Logged Time: 10.22

Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	Time (decimal)
May Alvarez	Ad Hoc Task - Complete	Meet with Alma and Michael for Lauderhill Tasks	#117 - General Projects: LauderHillMall.net (18hr,16r) - Lauderhill Mall	13 Apr 2023 12:00 PM	13 Apr 2023 12:30 PM	00:30	0.5
Alma Puente	Social Media Content Creation & Ad Management (5 Hrs) - Complete	Lauderhill social media management	#117 - General Projects: LauderHillMall.net (18hr,16r) - Lauderhill Mall	12 Apr 2023 02:00 PM	12 Apr 2023 02:30 PM	00:30	0.5
Michael Ocampo	WEBSITE MAINTENANCE PLAN (4 hrs) - Complete	Updated May pop-up shop in homepage	#117 - General Projects: LauderHillMall.net (18hr,16r) - Lauderhill Mall	12 Apr 2023 02:00 PM	12 Apr 2023 02:10 PM	00:10	0.17
Michael Ocampo	WEBSITE MAINTENANCE PLAN (4 hrs) - Complete	Upload and update lauderhill easter video in homepage	#117 - General Projects: LauderHillMall.net (18hr,16r) - Lauderhill Mall	05 Apr 2023 11:15 AM	05 Apr 2023 11:45 AM	00:30	0.5
Alma Puente	Social Media Content Creation & Ad Management (5 Hrs) - Complete	Finish April content and scheduling Lauderhill	#117 - General Projects: LauderHillMall.net (18hr,16r) - Lauderhill Mall	04 Apr 2023 12:30 PM	04 Apr 2023 02:00 PM	01:30	1.5
Jacob Hakimian	WEBSITE MAINTENANCE PLAN (4 hrs) - Complete	Removed Past Event Images	#117 - General Projects: LauderHillMall.net (18hr,16r) - Lauderhill Mall	03 Apr 2023 04:46 PM	03 Apr 2023 04:59 PM	00:13	0.22

Total Logged Time: 10:13

Total Logged Time: 10.22