

# Period (05-15-2023 - 06-14-2023) - All Staff MembersJenalyn Aquinde

Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	Time (decimal)
May Alvarez	Ad Hoc Task - Complete	Post RDS's news release in LinkedIn	#462 - General Projects: RDS Team.com (60hr,15r) - RDS Team	24 May 2023 01:40 PM	24 May 2023 02:00 PM	00:20	0.33
Jack Hakimian	Client Meetings (2 hrs) - Complete	RDS Website Update with IT & Docuware Services	#462 - General Projects: RDS Team.com (60hr,15r) - RDS Team	31 May 2023 09:30 AM	31 May 2023 10:30 AM	01:00	1
May Alvarez	Client Meetings (2 hrs) - Complete	Meeting with Gustavo for RDS Google Ads and SEO Updates	#462 - General Projects: RDS Team.com (60hr,15r) - RDS Team	31 May 2023 12:00 PM	31 May 2023 12:30 PM	00:30	0.5
Jacob Hakimian	Client Meetings (2 hrs) - Complete		#462 - General Projects: RDS Team.com (60hr,15r) - RDS Team	31 May 2023 12:00 PM	31 May 2023 12:30 PM	00:30	0.5
Jack Hakimian	CRM STARTER (8 Hrs) - Complete	CRM support	#462 - General Projects: RDS Team.com (60hr,15r) - RDS Team	26 May 2023 03:37 PM	26 May 2023 04:37 PM	01:00	1
Jack Hakimian	CRM STARTER (8 Hrs) - Complete	CRM support	#462 - General Projects: RDS Team.com (60hr,15r) - RDS Team	16 May 2023 10:17 AM	16 May 2023 11:17 AM	01:00	1
Jack Hakimian	CRM STARTER (8 Hrs) - Complete	CRM support	#462 - General Projects: RDS Team.com (60hr,15r) - RDS Team	01 Jun 2023 04:38 PM	01 Jun 2023 05:38 PM	01:00	1
Alex Moronta	CRM STARTER (8 Hrs) - Complete	notification issues	#462 - General Projects: RDS Team.com (60hr,15r) -	29 May 2023 10:00	29 May 2023 10:35	00:35	0.58

Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	Time (decimal)
Alex Moronta	CRM STARTER (8 Hrs) - Complete	active contracts customer list	RDS Team #462 - General Projects: RDS Team.com (60hr,15r) - RDS Team	PM 02 Jun 2023 10:05 PM	PM 02 Jun 2023 11:00 PM	00:55	0.92
Jacob Hakimian	CRM STARTER (8 Hrs) - Complete	Created Vtiger CRM Accounts and Twilio Numbers for Vtiger CRM Accounts	#462 - General Projects: RDS Team.com (60hr,15r) - RDS Team	31 May 2023 04:30 PM	31 May 2023 05:50 PM	01:20	1.33
Alex Moronta	CRM STARTER (8 Hrs) - Complete	Brother Major account list	#462 - General Projects: RDS Team.com (60hr,15r) - RDS Team	06 Jun 2023 05:00 PM	06 Jun 2023 05:20 PM	00:20	0.33
Jacob Hakimian	Google Ads Management / Report on 15th / 20 Minute Meeting By 20th To Discuss (5 hrs) - Complete		#462 - General Projects: RDS Team.com (60hr,15r) - RDS Team	15 May 2023 03:30 PM	15 May 2023 04:30 PM	01:00	1
Jacob Hakimian	Google Ads Management / Report on 15th / 20 Minute Meeting By 20th To Discuss (5 hrs) - Complete		#462 - General Projects: RDS Team.com (60hr,15r) - RDS Team	17 May 2023 05:00 PM	17 May 2023 05:42 PM	00:42	0.7
Jacob Hakimian	Google Ads Management / Report on 15th / 20 Minute Meeting By 20th To Discuss (5 hrs)		#462 - General Projects: RDS Team.com (60hr,15r) - RDS Team	24 May 2023 03:30 PM	24 May 2023 04:00 PM	00:30	0.5

Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	Time (decimal)
Jacob Hakimian	- Complete Google Ads Management / Report on 15th / 20 Minute Meeting By 20th To Discuss (5 hrs) - Complete		#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	25 May 2023 12:30 PM	25 May 2023 01:00 PM	00:30	0.5
Jacob Hakimian	Google Ads Management / Report on 15th / 20 Minute Meeting By 20th To Discuss (5 hrs) - Complete		#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	31 May 2023 04:00 PM	31 May 2023 04:30 PM	00:30	0.5
Jacob Hakimian	Google Ads Management / Report on 15th / 20 Minute Meeting By 20th To Discuss (5 hrs) - In Progress		#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	14 Jun 2023 03:30 PM	14 Jun 2023 04:30 PM	01:00	1
May Alvarez	Operations Task (10hrs) - Complete	RDS News Release: <a href="https://docs.google.com/document/d/1KLMFm-2OGgmo7o9Tr7D-ptanMpxXvNMrzPksFvUQWy8/edit#heading=h.pjx6839pjd2b">https://docs.google.com/document/d/1KLMFm-2OGgmo7o9Tr7D-ptanMpxXvNMrzPksFvUQWy8/edit#heading=h.pjx6839pjd2b</a> > <a href="https://rdsteam.com/major-milestone-in-childrens-crisis-center-project/">https://rdsteam.com/major-milestone-in-childrens-crisis-center-project/</a>	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	24 May 2023 08:00 AM	24 May 2023 09:00 AM	01:00	1
May Alvarez	Operations Task (10hrs) - Complete	RDS News Release: <a href="https://docs.google.com/document/d/1KLMFm-2OGgmo7o9Tr7D-ptanMpxXvNMrzPksFvUQWy8/edit#heading=h.pjx6839pjd2b">https://docs.google.com/document/d/1KLMFm-2OGgmo7o9Tr7D-ptanMpxXvNMrzPksFvUQWy8/edit#heading=h.pjx6839pjd2b</a> > <a href="https://rdsteam.com/major-milestone-in-childrens-crisis-center-project/">https://rdsteam.com/major-milestone-in-childrens-crisis-center-project/</a>	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	24 May 2023 08:00 AM	24 May 2023 09:00 AM	01:00	1
May Alvarez	Operations Task (10hrs) - Complete	RDS Operations Tasks - Create Tasks for Team - Scour through the old blogs for content pillars and organize - Check updates from team	#462 - General Projects: RDSTeam.com (60hr,15r) -	02 Jun 2023 11:00	02 Jun 2023 12:00	01:00	1

Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	Time (decimal)
			RDS Team	AM	PM		
May Alvarez	Operations Task (10hrs) - Complete	<ul style="list-style-type: none"> <li>&gt; Operations Tasks</li> <li>- Relay messages to Jack</li> <li>- Answer team questions</li> <li>- Check tasks/projects progress</li> </ul>	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	31 May 2023 12:30 PM	31 May 2023 01:30 PM	01:00	1
May Alvarez	Operations Task (10hrs) - Complete	SEO Tasks <ul style="list-style-type: none"> <li>&gt; Meet with Salman to Discuss SEO Strategy</li> <li>&gt; Assign Tasks for RDS SEO Technical</li> <li>&gt; Review old blogs of RDS for Content pillar categories</li> </ul>	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	01 Jun 2023 02:00 PM	01 Jun 2023 03:00 PM	01:00	1
May Alvarez	Operations Task (10hrs) - Complete	RDS Operations Tasks <ul style="list-style-type: none"> <li>- Check new tasks added</li> <li>- VTiger Video Tutorials - <a href="https://docs.google.com/document/d/14bpd7imtD4UZ4IVEX-5C9xdJRJstUH-OqzKnSLgP23c/edit?usp=sharing">https://docs.google.com/document/d/14bpd7imtD4UZ4IVEX-5C9xdJRJstUH-OqzKnSLgP23c/edit?usp=sharing</a></li> </ul>	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	01 Jun 2023 01:00 PM	01 Jun 2023 01:30 PM	00:30	0.5
May Alvarez	Operations Task (10hrs) - Complete	Edit RDS SEO Content as per Content Pillar Ricoh Printer <ul style="list-style-type: none"> <li>- Fixed old blogs</li> <li>&gt; <a href="https://rdsteam.com/ricoh-mp-c3004-the-best-ricoh-printer-for-home-use/">https://rdsteam.com/ricoh-mp-c3004-the-best-ricoh-printer-for-home-use/</a></li> <li>&gt; unpublished those that are not optimized</li> <li>- Categorize content and old blogs - <a href="https://docs.google.com/spreadsheets/d/14PskPdhDVu9u0nH9rrCK4e50Dr96uPknHEOh21EKHq4/edit?usp=sharing">https://docs.google.com/spreadsheets/d/14PskPdhDVu9u0nH9rrCK4e50Dr96uPknHEOh21EKHq4/edit?usp=sharing</a></li> </ul>	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	06 Jun 2023 08:00 AM	06 Jun 2023 09:00 AM	01:00	1
May Alvarez	Operations Task (10hrs) - Complete	RDS Operations Tasks Tasks <ul style="list-style-type: none"> <li>&gt; Review and check project updates</li> <li>&gt; Remind team of project deadline</li> <li>&gt; Create report layout: <a href="https://docs.google.com/document/d/1E5aAW0iAO1G55DyO3sscLRwsr-bam5JdG1yQbi5cE9w/edit?usp=sharing">https://docs.google.com/document/d/1E5aAW0iAO1G55DyO3sscLRwsr-bam5JdG1yQbi5cE9w/edit?usp=sharing</a></li> <li>&gt; Categorize Blogs</li> </ul>	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	13 Jun 2023 11:00 AM	13 Jun 2023 12:00 PM	01:00	1
May Alvarez	Operations Task (10hrs) - Complete	Continue categorizing and interlinking existing blogs	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	13 Jun 2023 12:15 PM	13 Jun 2023 12:45 PM	00:30	0.5
May Alvarez	SEO Content (3 On-Page /2 Off Page) - RDSTEAM.com - Complete	RDS SEO Content <ul style="list-style-type: none"> <li>- SEO Research: <a href="https://docs.google.com/document/d/1EBahm9PgZyW-GbTo10bj-Mb2Dix_CoA02gPFExOsvVA/edit?usp=sharing">https://docs.google.com/document/d/1EBahm9PgZyW-GbTo10bj-Mb2Dix_CoA02gPFExOsvVA/edit?usp=sharing</a></li> <li>On-page: <a href="https://rdsteam.com/how-to-achieve-success-in-the-digital-workspace/">https://rdsteam.com/how-to-achieve-success-in-the-digital-workspace/</a></li> <li>Off—Page : <a href="https://sites.google.com/gp.marketing/fort-lauderdale-printer-lease/blog/how-security-cameras-help-prevent-shoplifting">https://sites.google.com/gp.marketing/fort-lauderdale-printer-lease/blog/how-security-cameras-help-prevent-shoplifting</a></li> </ul>	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	25 May 2023 12:00 PM	25 May 2023 01:30 PM	01:30	1.5
May Alvarez	SEO Content (3 On-Page /2	SEO Content for RDS Team <ul style="list-style-type: none"> <li>- <a href="https://www.canva.com/design/DAFJmcrG1Uc/PDZPqaz76N3_svvqjFQfjw/edit?">https://www.canva.com/design/DAFJmcrG1Uc/PDZPqaz76N3_svvqjFQfjw/edit?</a></li> </ul>	#462 - General Projects:	29 May	29 May	01:00	1

Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	Time (decim)
	Off Page) - RDSTEAM.com - Complete	utm_content=DAFJmcrG1Uc&utm_campaign=designshare&utm_medium=link2&utm_source=sharebutton - https://docs.google.com/document/d/1izTXzPc667jrjr7qfsrOmJ2bpostiX4a0DoyzsHf4zM/edit?usp=sharing - https://rdsteam.com/strategies-for-managing-virtual-teams-effectively/	RDSTeam.com (60hr,15r) - RDS Team	2023 08:20 AM	2023 09:20 AM		
Muhammad Salman	SEO Technical / Report by 15th / Meet with client by 20th (10 hrs) - Complete	[RDS] RDS Semrush Issues RDS Report https://docs.google.com/document/d/1tVa2LHRn9smeoR50zSgi3aQccJT2iMyCzTjf0sWVNf0/edit#	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	15 May 2023 09:45 AM	15 May 2023 11:45 AM	02:00	2
Muhammad Salman	SEO Technical / Report by 15th / Meet with client by 20th (10 hrs) - Complete	[RDS] RDS Semrush Issues Tech Issues - Incorrect pages in Sitemap https://docs.google.com/spreadsheets/d/1JbSX_Tq8BS0xFAz8-6fli1QHUVkjpWgB/edit#gid=1723282966 Loopchain redirect issues https://docs.google.com/spreadsheets/d/1j-tzDmPrU8i-6d8icX8b3U60Jkc4lktR/edit#gid=171460972	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	16 May 2023 09:15 AM	16 May 2023 11:15 AM	02:00	2
Muhammad Salman	SEO Technical / Report by 15th / Meet with client by 20th (10 hrs) - Complete	[RDS] RDS Semrush Issues Indexing Issues 404 Images SEO https://docs.google.com/spreadsheets/d/1RYzq_1yEhtqowceSphkRTg7evFrr_-tk/edit#gid=504969461	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	17 May 2023 09:15 AM	17 May 2023 11:15 AM	02:00	2
Muhammad Salman	SEO Technical / Report by 15th / Meet with client by 20th (10 hrs) - Complete	[RDS] - Website SEMrush Technical Fixes Broken Link Issues - Fix Images SEO - 700 Images Optimized	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	18 May 2023 10:30 AM	18 May 2023 12:15 PM	01:45	1.75
Muhammad Salman	SEO Technical / Report by 15th / Meet with client by 20th (10 hrs) - Complete	[RDS] Website SEMrush Technical Fixes Broken Link Issues - Complited Yesterday (Will Review all these today) - Review Completed Images SEO	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	19 May 2023 10:00 AM	19 May 2023 12:00 PM	02:00	2
Muhammad Salman	SEO Technical / Report by	[RDS] Website SEMrush Technical Fixes Images SEO	#462 - General Projects: RDSTeam.com	22 May 2023	22 May 2023	01:30	1.5

Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	Time (decimal)
	15th / Meet with client by 20th (10 hrs) - Complete		(60hr,15r) - RDS Team	12:30 PM	02:00 PM		
Muhammad Salman	SEO Technical / Report by 15th / Meet with client by 20th (10 hrs) - Complete	[RDS] Technical Issues SEMrush Issues Images SEO - 1900+ Images Optimized	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	23 May 2023 11:30 AM	23 May 2023 12:45 PM	01:15	1.25
Muhammad Salman	SEO Technical / Report by 15th / Meet with client by 20th (10 hrs) - Complete	[RDS] Technical Issues SEMrush Issues Images SEO	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	24 May 2023 10:15 AM	24 May 2023 12:00 PM	01:45	1.75
Muhammad Salman	SEO Technical / Report by 15th / Meet with client by 20th (10 hrs) - Complete	[RDS] Technical Issues SEMrush Issues Images SEO	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	25 May 2023 11:15 AM	25 May 2023 12:00 PM	00:45	0.75
Muhammad Salman	SEO Technical / Report by 15th / Meet with client by 20th (10 hrs) - Complete	[RDS] Technical Issues SEMrush Issues Keyword Analysis	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	30 May 2023 01:15 PM	30 May 2023 01:45 PM	00:30	0.5
Muhammad Salman	SEO Technical / Report by 15th / Meet with client by 20th (10 hrs) - Complete	[RDS] RDS OffPage Analysis in GSC Website Visibility: Web 2.0 & Guest Post Links Keywords: [printer rentals, printer rental, Copier Paper, copier lease miami] <a href="https://printerservise.wordpress.com/2023/05/30/the-benefits-of-workgroup-mfp-printers-in-collaborative-environments/">https://printerservise.wordpress.com/2023/05/30/the-benefits-of-workgroup-mfp-printers-in-collaborative-environments/</a> <a href="https://copierrepier.blogspot.com/2023/05/copier-repairs-ensuring-smooth-office.html">https://copierrepier.blogspot.com/2023/05/copier-repairs-ensuring-smooth-office.html</a> <a href="https://big-m.jimdosite.com/">https://big-m.jimdosite.com/</a> <a href="https://mbig96121.wixsite.com/copier-service">https://mbig96121.wixsite.com/copier-service</a> <a href="https://copyservice.bravesites.com/entries/general/Printer-Rental-A-Sustainable-and-Eco-Friendly-Choice">https://copyservice.bravesites.com/entries/general/Printer-Rental-A-Sustainable-and-Eco-Friendly-Choice</a>	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	31 May 2023 09:15 AM	31 May 2023 11:15 AM	02:00	2

Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	Time (decim)
		<a href="https://diigo.com/0srzzj">https://diigo.com/0srzzj</a> <a href="https://socialmediainuk.com/story14536480/copier-printer-a-powerful-office-companion">https://socialmediainuk.com/story14536480/copier-printer-a-powerful-office-companion</a> <a href="https://bookmymark.com/copier-paper-rds-team-dcikfurcauto9xb">https://bookmymark.com/copier-paper-rds-team-dcikfurcauto9xb</a> <a href="https://gorillasocialwork.com/story14838921/short-term-copier-printer-rentals">https://gorillasocialwork.com/story14838921/short-term-copier-printer-rentals</a> <a href="https://bookmark-template.com/story16325503/desktop-mfp-printer">https://bookmark-template.com/story16325503/desktop-mfp-printer</a>					
Muhammad Salman	SEO Technical / Report by 15th / Meet with client by 20th (10 hrs) - Complete	RDS - Social Book Marking <a href="https://socialmediainuk.com/story14536480/copier-printer-a-powerful-office-companion">https://socialmediainuk.com/story14536480/copier-printer-a-powerful-office-companion</a> rds login <a href="https://bookmymark.com/copier-paper-rds-team-dcikfurcauto9xb">https://bookmymark.com/copier-paper-rds-team-dcikfurcauto9xb</a> Copier Paper <a href="https://gorillasocialwork.com/story14838921/short-term-copier-printer-rentals">https://gorillasocialwork.com/story14838921/short-term-copier-printer-rentals</a> printer rentals <a href="https://bookmark-template.com/story16325503/desktop-mfp-printer">https://bookmark-template.com/story16325503/desktop-mfp-printer</a> copier lease miami <a href="https://socialrus.com/story14116122/enhancing-efficiency-with-copiers-and-printers">https://socialrus.com/story14116122/enhancing-efficiency-with-copiers-and-printers</a> Copier Rental Miami <a href="https://ztndz.com/story16297384/efficient-collaboration-with-workgroup-mfp-printer">https://ztndz.com/story16297384/efficient-collaboration-with-workgroup-mfp-printer</a> rds login <a href="https://rotatesites.com/story15451143/short-term-copier-printer-rentals">https://rotatesites.com/story15451143/short-term-copier-printer-rentals</a> printer rentals <a href="https://socials360.com/story4627321/the-power-of-interactive-whiteboards">https://socials360.com/story4627321/the-power-of-interactive-whiteboards</a> copier paper <a href="https://kingslists.com/story15534267/savin-printers-and-photocopiers-efficient-document-solutions">https://kingslists.com/story15534267/savin-printers-and-photocopiers-efficient-document-solutions</a> copier lease miami <a href="https://thesocialroi.com/story4241643/desktop-mfp-printer">https://thesocialroi.com/story4241643/desktop-mfp-printer</a> Copier Rental Miami <a href="https://gorillasocialwork.com/story14839224/the-power-of-capability-statements">https://gorillasocialwork.com/story14839224/the-power-of-capability-statements</a> <a href="https://bookmark-template.com/story16325144/empowering-minority-owned-small-businesses">https://bookmark-template.com/story16325144/empowering-minority-owned-small-businesses</a> <a href="https://socialrus.com/story14115720/empowering-women-the-rise-of-women-owned-small-businesses">https://socialrus.com/story14115720/empowering-women-the-rise-of-women-owned-small-businesses</a> <a href="https://ztndz.com/story16297948/b2g-development-pricing">https://ztndz.com/story16297948/b2g-development-pricing</a> <a href="https://rotatesites.com/story15451326/federal-certifications">https://rotatesites.com/story15451326/federal-certifications</a> <a href="https://socials360.com/story4627520/virtual-call-centers-reinventing-customer-support">https://socials360.com/story4627520/virtual-call-centers-reinventing-customer-support</a>	#462 - General Projects: RDS Team (60hr,15r) - RDS Team	01 Jun 2023 09:45 AM	01 Jun 2023 11:15 AM	01:30	1.5
Muhammad Salman	SEO Technical / Report by 15th / Meet with client by 20th (10 hrs) - Complete	[RDS - 4 Keywords] Content Hub <a href="https://docs.google.com/spreadsheets/d/14PskPdhdVU9u0nH9rrCK4e50Dr96uPknHEOh21EKHq4/edit#gid=0">https://docs.google.com/spreadsheets/d/14PskPdhdVU9u0nH9rrCK4e50Dr96uPknHEOh21EKHq4/edit#gid=0</a> Keywords [copier lease Miami - Copier Rental Miami] Web2.0 Backlinks Social Book Mark <a href="https://docs.google.com/spreadsheets/d/1k65pXTMCKTbXtqiNnrVXU0asycVDSO2F/edit?rtopf=true#gid=1080506676">https://docs.google.com/spreadsheets/d/1k65pXTMCKTbXtqiNnrVXU0asycVDSO2F/edit?rtopf=true#gid=1080506676</a>	#462 - General Projects: RDS Team (60hr,15r) - RDS Team	05 Jun 2023 11:30 AM	05 Jun 2023 12:30 PM	01:00	1
Muhammad Salman	SEO Technical / Report by 15th / Meet with client by 20th (10 hrs) - Complete	[RDS - Miami Orlando] Content Hub - Completed Strategy <a href="https://docs.google.com/spreadsheets/d/14PskPdhdVU9u0nH9rrCK4e50Dr96uPknHEOh21EKHq4/edit#gid=0">https://docs.google.com/spreadsheets/d/14PskPdhdVU9u0nH9rrCK4e50Dr96uPknHEOh21EKHq4/edit#gid=0</a> 3 Web2.0 Backlinks 5 Social Book Mark <a href="https://docs.google.com/spreadsheets/d/1k65pXTMCKTbXtqiNnrVXU0asycVDSO2F/edit#gid=1080506676">https://docs.google.com/spreadsheets/d/1k65pXTMCKTbXtqiNnrVXU0asycVDSO2F/edit#gid=1080506676</a>	#462 - General Projects: RDS Team (60hr,15r) - RDS Team	06 Jun 2023 12:00 PM	06 Jun 2023 02:00 PM	02:00	2
Muhammad	SEO	[RDS - Miami Orlando]	#462 - General	07	07	02:30	2.5



Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	Time (decim)
Salman	Technical / Report by 15th / Meet with client by 20th (10 hrs) - Complete	3 Web2.0 Backlinks Guest Post - Pending 5 Social Book Marks <a href="https://docs.google.com/spreadsheets/d/1k65pXTMCKTbXtqiNnrVXU0asycVDSO2F/edit#gid=1080506676">https://docs.google.com/spreadsheets/d/1k65pXTMCKTbXtqiNnrVXU0asycVDSO2F/edit#gid=1080506676</a>	Projects: RDSTeam.com (60hr,15r) - RDS Team	Jun 2023 12:15 PM	Jun 2023 02:45 PM		
Muhammad Salman	SEO Technical / Report by 15th / Meet with client by 20th (10 hrs) - Complete	[RDS - Miami Orlando] 3 Web2.0 Backlinks 1 Guest Post 4 social Bookmark <a href="https://docs.google.com/spreadsheets/d/1k65pXTMCKTbXtqiNnrVXU0asycVDSO2F/edit#gid=449731244">https://docs.google.com/spreadsheets/d/1k65pXTMCKTbXtqiNnrVXU0asycVDSO2F/edit#gid=449731244</a>	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	08 Jun 2023 12:45 PM	08 Jun 2023 02:45 PM	02:00	2
Muhammad Salman	SEO Technical / Report by 15th / Meet with client by 20th (10 hrs) - Complete	[RDS - Miami Orlando] Web2.0 Backlinks Guest Post <a href="https://docs.google.com/spreadsheets/d/1k65pXTMCKTbXtqiNnrVXU0asycVDSO2F/edit#gid=1353908056">https://docs.google.com/spreadsheets/d/1k65pXTMCKTbXtqiNnrVXU0asycVDSO2F/edit#gid=1353908056</a>	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	09 Jun 2023 01:00 PM	09 Jun 2023 03:00 PM	02:00	2
Muhammad Salman	SEO Technical / Report by 15th / Meet with client by 20th (10 hrs) - Complete	[RDS - Miami Orlando] 3 Web2.0 Backlinks 2 Guest Post 3 Social Book Mark <a href="https://docs.google.com/spreadsheets/d/1k65pXTMCKTbXtqiNnrVXU0asycVDSO2F/edit#gid=1051357044">https://docs.google.com/spreadsheets/d/1k65pXTMCKTbXtqiNnrVXU0asycVDSO2F/edit#gid=1051357044</a>	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	12 Jun 2023 12:15 PM	12 Jun 2023 01:45 PM	01:30	1.5
Muhammad Salman	SEO Technical / Report by 15th / Meet with client by 20th (10 hrs) - Complete	[RDS - Miami Orlando] Web2.0 Backlinks Guest Post <a href="https://docs.google.com/spreadsheets/d/1k65pXTMCKTbXtqiNnrVXU0asycVDSO2F/edit#gid=1051357044">https://docs.google.com/spreadsheets/d/1k65pXTMCKTbXtqiNnrVXU0asycVDSO2F/edit#gid=1051357044</a>	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	13 Jun 2023 01:00 PM	13 Jun 2023 02:00 PM	01:00	1
Muhammad Salman	SEO Technical / Report by 15th / Meet with client by 20th (10 hrs) - Not Started	[RDS - Miami Orlando] Web2.0 Backlinks Guest Post <a href="https://docs.google.com/spreadsheets/d/1k65pXTMCKTbXtqiNnrVXU0asycVDSO2F/edit#gid=1051357044">https://docs.google.com/spreadsheets/d/1k65pXTMCKTbXtqiNnrVXU0asycVDSO2F/edit#gid=1051357044</a>	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	14 Jun 2023 12:45 PM	14 Jun 2023 01:45 PM	01:00	1
Muhammad	Staff Meetings	[RDS]	#462 - General	31	31	00:30	0.5



Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	Time (decimal)
Salman	(4 hrs) - Complete	RDS Meeting with Gustavo	Projects: RDS Team.com (60hr,15r) - RDS Team	May 2023 12:00 PM	May 2023 12:30 PM		
Patrick Zeus Ra	Unlimited Graphic Design (2.5 hrs) - Complete	8:15 - 9:00 [RDS] News SM Post - <a href="https://www.canva.com/design/DAFj1CFtSKs/Zw-gJGaSLCC1hp_P36Z0SA/edit?utm_content=DAFj1CFtSKs&amp;utm_campaign=designshare&amp;utm_medium=link2&amp;utm_source=sharebutton">https://www.canva.com/design/DAFj1CFtSKs/Zw-gJGaSLCC1hp_P36Z0SA/edit?utm_content=DAFj1CFtSKs&amp;utm_campaign=designshare&amp;utm_medium=link2&amp;utm_source=sharebutton</a> Schedule on Social pilot - done	#462 - General Projects: RDS Team.com (60hr,15r) - RDS Team	24 May 2023 08:15 AM	24 May 2023 09:00 AM	00:45	0.75
Michael Ocampo	WEBSITE MANAGEMENT   Mysites.guru updates (12 hrs) - Complete	Blog page updated - pagination	#462 - General Projects: RDS Team.com (60hr,15r) - RDS Team	02 Jun 2023 12:40 PM	02 Jun 2023 01:05 PM	00:25	0.42
Michael Ocampo	WEBSITE MANAGEMENT   Mysites.guru updates (12 hrs) - Complete	Update the content of the website and feel like <a href="https://www.milner.com/">https://www.milner.com/</a> :created draft for the meantime while Shahid creating sandbox	#462 - General Projects: RDS Team.com (60hr,15r) - RDS Team	07 Jun 2023 11:56 AM	07 Jun 2023 02:26 PM	02:30	2.5
Michael Ocampo	WEBSITE MANAGEMENT   Mysites.guru updates (12 hrs) - Complete	- Update the content of the website and feel like <a href="https://www.milner.com/">https://www.milner.com/</a> - Added custom header & pages - <a href="https://rdsteam.com/homepage-v2/">https://rdsteam.com/homepage-v2/</a>	#462 - General Projects: RDS Team.com (60hr,15r) - RDS Team	08 Jun 2023 09:00 AM	08 Jun 2023 03:45 PM	06:45	6.75
Michael Ocampo	WEBSITE MANAGEMENT   Mysites.guru updates (12 hrs) - Complete	Update the content of the website and feel like <a href="https://www.milner.com/rdsteam.com/featured-v2/">https://www.milner.com/rdsteam.com/featured-v2/</a>	#462 - General Projects: RDS Team.com (60hr,15r) - RDS Team	09 Jun 2023 09:15 AM	09 Jun 2023 12:00 PM	02:45	2.75
Michael Ocampo	WEBSITE MANAGEMENT   Mysites.guru updates (12 hrs) - Complete	- Added categorized filter to blog <a href="https://rdsteam.com/blog-test/">https://rdsteam.com/blog-test/</a>	#462 - General Projects: RDS Team.com (60hr,15r) - RDS Team	09 Jun 2023 12:00 PM	09 Jun 2023 03:25 PM	03:25	3.42
Michael Ocampo	WEBSITE MANAGEMENT   Mysites.guru updates (12 hrs) - Complete	Update the content of the website and feel like <a href="https://www.milner.com/">https://www.milner.com/</a>	#462 - General Projects: RDS Team.com (60hr,15r) - RDS Team	09 Jun 2023 03:25 PM	09 Jun 2023 03:45 PM	00:20	0.33
Alex Moronta	WEBSITE MANAGEMENT	AI bulk creation	#462 - General Projects:	09 Jun	09 Jun	03:00	3

Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	Time (decimal)
	Mysites.guru updates (12 hrs) - Complete		RDSTeam.com (60hr,15r) - RDS Team	2023 01:00 PM	2023 04:00 PM		
Alex Moronta	WEBSITE MANAGEMENT   Mysites.guru updates (12 hrs) - Complete	AI bulk creation	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	10 Jun 2023 09:00 AM	10 Jun 2023 12:00 PM	03:00	3
Michael Ocampo	WEBSITE MANAGEMENT   Mysites.guru updates (12 hrs) - Complete	<a href="https://rdsteam.com/blog/">https://rdsteam.com/blog/</a>	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	13 Jun 2023 10:45 AM	13 Jun 2023 11:30 AM	00:45	0.75
Alex Moronta	WEBSITE MANAGEMENT   Mysites.guru updates (12 hrs) - In Progress	form popup	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	12 Jun 2023 01:00 PM	12 Jun 2023 02:00 PM	01:00	1
Alex Moronta	WEBSITE MANAGEMENT   Mysites.guru updates (12 hrs) - In Progress	form popup	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	14 Jun 2023 09:21 PM	14 Jun 2023 11:00 PM	01:39	1.65
						Total Logged Time: 82:01	Total Logged Time: 82.02