

Period (02-15-2023 - 03-14-2023) - All Staff MembersJenalyn Aquinde

Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	Time (decimal)
Michael Ocampo	Assigned Web Designer - Complete	Removed double images from post (5868 pages)	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	22 Feb 2023 10:30 AM	22 Feb 2023 10:45 AM	00:15	0.25
Michael Ocampo	Assigned Web Designer - Complete	Research about web optimization and test out	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	22 Feb 2023 10:45 AM	22 Feb 2023 11:45 AM	01:00	1
Michael Ocampo	Assigned Web Designer - Complete	Updates on partnership page - https://rdsteam.com/partners/	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	28 Feb 2023 02:55 PM	28 Feb 2023 03:30 PM	00:35	0.58
Joms Alboroto	Competitor Social Media Ads Research - Complete	11:15am-12:15 [RDS] -target audience research strategy -battlecard landing page review for TOFU campaign	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	03 Mar 2023 01:43 PM	03 Mar 2023 02:43 PM	01:00	1
Michael Ocampo	Create referral page - https://rdteam.com/refer - Complete	rdsteam.com/referral & rdsteam.com/referral-v2 - drafts	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	20 Feb 2023 11:40 AM	20 Feb 2023 01:22 PM	01:42	1.7
Michael Ocampo	Create referral page - https://rdteam.com/refer - Complete	Referral page updates and custom scripts	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	27 Feb 2023 11:00 AM	27 Feb 2023 02:40 PM	03:40	3.67
Michael Ocampo	Create referral page - https://rdteam.com/refer - Complete	Fixing redirection issue https://rdsteam.com/refer and configuring referral form	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	28 Feb 2023 02:10 PM	28 Feb 2023 02:55 PM	00:45	0.75
Jacob Hakimian	Display Campaign Created and Set Up - Complete		#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	08 Mar 2023 02:30 PM	08 Mar 2023 04:40 PM	02:10	2.17
Joms Alboroto	Facebook Audience Research - Complete	1PM-1:45PM [RDS] -research competitor's ads -product positioning	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	06 Mar 2023 02:06 PM	06 Mar 2023 02:51 PM	00:45	0.75
Joms Alboroto	Facebook Audience Research - Complete	9:15am-10:15 [RDS] - note: waiting for BM and creatives to be finished -research on competitors positioning	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	08 Mar 2023 01:41 PM	08 Mar 2023 02:41 PM	01:00	1
Joms Alboroto	Facebook Audience Research - Complete	9:15am-10:15 [RDS] -preparing BM account -research on competitors	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	10 Mar 2023 11:23 AM	10 Mar 2023 12:23 PM	01:00	1
Michael Ocampo	Fix GPCal not able to receive calendar event - Complete	fixed GPCal employees and sent guides and creds	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	07 Mar 2023 11:00 AM	07 Mar 2023 12:40 PM	01:40	1.67
Jacob	Google Ads Review/Update -		#462 - General Projects:	23 Feb	23 Feb	00:31	0.52

Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	Time (decimal)
Hakimian	Complete		RDS Team.com (60hr,15r) - RDS Team	2023 12:49 PM	2023 01:20 PM		
Jacob Hakimian	Google Search Ad Copy creation - Complete		#462 - General Projects: RDS Team.com (60hr,15r) - RDS Team	24 Feb 2023 03:40 PM	24 Feb 2023 04:10 PM	00:30	0.5
Maria Vinzon	Landing page for tomoni - Complete	Completed page for Tomoni	#462 - General Projects: RDS Team.com (60hr,15r) - RDS Team	23 Feb 2023 09:30 AM	23 Feb 2023 10:30 AM	01:00	1
Joms Alboroto	Linkedin Audience Research - Complete	10:15 AM - 10:45 AM [RDS] -ad research for linkedIn ads -create structure and targeting	#462 - General Projects: RDS Team.com (60hr,15r) - RDS Team	16 Feb 2023 12:59 PM	16 Feb 2023 01:29 PM	00:30	0.5
Joms Alboroto	Linkedin Audience Research - Complete	9:30 AM - 10:30 AM [RDS] -target research -setting BM -budget strategy	#462 - General Projects: RDS Team.com (60hr,15r) - RDS Team	21 Feb 2023 02:12 PM	21 Feb 2023 03:12 PM	01:00	1
Joms Alboroto	Linkedin Audience Research - Complete	10:30-11:30 [RDS] -meeting with RDS -prepare for targeting in the campaign	#462 - General Projects: RDS Team.com (60hr,15r) - RDS Team	28 Feb 2023 01:28 PM	28 Feb 2023 02:28 PM	01:00	1
Joms Alboroto	Linkedin Audience Research - Complete	9:15am-10:15 [RDS] -modify market research -competitor research -waiting for BM to start campaign and creatives as well	#462 - General Projects: RDS Team.com (60hr,15r) - RDS Team	07 Mar 2023 09:15 AM	07 Mar 2023 10:15 AM	01:00	1
Joms Alboroto	Linkedin Audience Research - Complete	10:15am-11:15 [RDS] -product positioning -competitor research	#462 - General Projects: RDS Team.com (60hr,15r) - RDS Team	09 Mar 2023 10:15 AM	09 Mar 2023 11:15 AM	01:00	1
Joms Alboroto	LinkedIn Targeting Research - Complete	9:45 AM - 10:45 AM [RDS] -ad research for linkedIn ads	#462 - General Projects: RDS Team.com (60hr,15r) - RDS Team	15 Feb 2023 11:25 AM	15 Feb 2023 12:25 PM	01:00	1
Joms Alboroto	LinkedIn Targeting Research - Complete	11:00-11:45 [RDS] -Market research -linkedIn setting up of my business account	#462 - General Projects: RDS Team.com (60hr,15r) - RDS Team	17 Feb 2023 12:38 PM	17 Feb 2023 01:23 PM	00:45	0.75
Joms Alboroto	LinkedIn Targeting Research - Complete	11-11:45 [RDS] -setup of campaign and business manager account - competitor research	#462 - General Projects: RDS Team.com (60hr,15r) - RDS Team	22 Feb 2023 12:55 PM	22 Feb 2023 01:40 PM	00:45	0.75
Joms Alboroto	LinkedIn Targeting Research - Complete	11:00-12:00 [RDS] -Setting-up -market research for best ad format in linked - competitor research campaign format	#462 - General Projects: RDS Team.com (60hr,15r) - RDS Team	23 Feb 2023 12:12 PM	23 Feb 2023 01:12 PM	01:00	1
Joms	LinkedIn Targeting Research -	11:00-1200PM [RDS]	#462 - General Projects:	01 Mar	01 Mar	01:00	1

Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	Time (decimal)
Alboroto	Complete	updating market research	RDS Team.com (60hr,15r) - RDS Team	2023 01:48 PM	2023 02:48 PM		
Joms Alboroto	LinkedIn Targeting Research - Complete	9:15am-10:15 [RDS] -Complete market research -research competitor's ads -product positioning -landing page analysis	#462 - General Projects: RDS Team.com (60hr,15r) - RDS Team	02 Mar 2023 01:18 PM	02 Mar 2023 02:18 PM	01:00	1
Tomoni Majarucon	Manager Content Review Comments. Please Use Spreadsheets Comments App - Complete	10:30 AM - 11:00 AM [RDS Team] - referral page - https://app.usebubbles.com/jaQG6bPvYUVfXCugbKyFub/rds-team-referral-page	#462 - General Projects: RDS Team.com (60hr,15r) - RDS Team	27 Feb 2023 03:00 AM	27 Feb 2023 03:30 AM	00:30	0.5
Alma Puente	Marketing materials - Complete	-Ad hoc marketing tasks (flyers for sales team)	#462 - General Projects: RDS Team.com (60hr,15r) - RDS Team	07 Mar 2023 09:30 AM	07 Mar 2023 12:00 PM	02:30	2.5
Joms Alboroto	Meetings For Ads - Complete	12:30-1 [RDS] -Market strategy update	#462 - General Projects: RDS Team.com (60hr,15r) - RDS Team	01 Mar 2023 02:19 PM	01 Mar 2023 02:49 PM	00:30	0.5
Muhammad Salman	Online Tasks: SEMRUSH Audit & Strategy (2 Hours) - Complete	RDS - Onsite Implementations	#462 - General Projects: RDS Team.com (60hr,15r) - RDS Team	23 Feb 2023 08:15 AM	23 Feb 2023 10:15 AM	02:00	2
Muhammad Salman	Online Tasks: SEMRUSH Audit & Strategy (2 Hours) - Complete	Completed RDS Backlinks Indexing Analysis Analyze the High Toxic Backlinks	#462 - General Projects: RDS Team.com (60hr,15r) - RDS Team	28 Feb 2023 08:15 AM	28 Feb 2023 10:15 AM	02:00	2
Muhammad Salman	Online Tasks: SEMRUSH Audit & Web Fixes - Complete	SEMrush - Web Fixes	#462 - General Projects: RDS Team.com (60hr,15r) - RDS Team	20 Feb 2023 08:15 AM	20 Feb 2023 09:00 AM	00:45	0.75
Muhammad Salman	RDS Booster Package - Complete	[RDS] SEMrush Issues Outreach High Authority sites Guest Post Document Sharing Backlinks	#462 - General Projects: RDS Team.com (60hr,15r) - RDS Team	15 Feb 2023 08:15 AM	15 Feb 2023 10:15 AM	02:00	2
Muhammad Salman	RDS Booster Package - Complete	RDS] SEMrush Outreach High Authority sites	#462 - General Projects: RDS Team.com (60hr,15r) - RDS Team	16 Feb 2023 08:15 AM	16 Feb 2023 10:15 AM	02:00	2
Muhammad Salman	RDS Booster Package - Complete	RDS - Guest Post	#462 - General Projects: RDS Team.com (60hr,15r) - RDS Team	17 Feb 2023 08:15 AM	17 Feb 2023 09:30 AM	01:15	1.25
Muhammad Salman	RDS Booster Package - Complete	Outreach High Authority sites	#462 - General Projects: RDS Team.com (60hr,15r) - RDS Team	20 Feb 2023 10:30 AM	20 Feb 2023 11:45 AM	01:15	1.25

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Muhammad Salman	RDS Booster Package - Complete	RDS] Outreach Ahref Analysis	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	21 Feb 2023 10:50 AM	21 Feb 2023 11:45 AM	00:55	0.92
Muhammad Salman	RDS Booster Package - Complete	RDS] SEMrush Backlink Indexing	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	22 Feb 2023 08:15 AM	22 Feb 2023 10:15 AM	02:00	2
Muhammad Salman	RDS Booster Package - Complete	Completed RDS Backlinks Completed RDS Backlink Indexing	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	28 Feb 2023 10:15 AM	28 Feb 2023 11:45 AM	01:30	1.5
Muhammad Salman	RDS Booster Package - Complete	Completed High DA RDS Backlinks	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	02 Mar 2023 10:30 AM	02 Mar 2023 12:00 PM	01:30	1.5
Muhammad Salman	RDS Booster Package - Complete	Done Outreach High DA Backlinks SEMrush Ranking analysis Attach semrush to website	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	03 Mar 2023 08:15 AM	03 Mar 2023 10:30 AM	02:15	2.25
Muhammad Salman	RDS Booster Package - Complete	Outreach Guest post	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	06 Mar 2023 10:30 AM	06 Mar 2023 11:45 AM	01:15	1.25
Muhammad Salman	RDS Booster Package - Complete	RDS Backlinks OutReach/Guest Post	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	07 Mar 2023 10:15 AM	07 Mar 2023 11:45 AM	01:30	1.5
Muhammad Salman	RDS Booster Package - Complete	RDS Outreach Guest Post from High DA Sites.	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	08 Mar 2023 10:15 AM	08 Mar 2023 11:45 AM	01:30	1.5
Muhammad Salman	RDS Booster Package - Complete	Completed Backlink from High DA Sites - Outreach	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	09 Mar 2023 10:15 AM	09 Mar 2023 11:45 AM	01:30	1.5
Muhammad Salman	RDS Booster Package - Complete	Guest Post Backlink from High DA Sites - Outreach	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	10 Mar 2023 11:00 AM	10 Mar 2023 12:00 PM	01:00	1
Jacob Hakimian	RDS Team Appointment Setter Teaching/Meeting - Complete		#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	09 Mar 2023 09:00 AM	09 Mar 2023 03:30 PM	06:30	6.5
Alex Moronta	Twilio/CRM Support - Complete	SIP domain / softphone.pro Configuration.	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	15 Feb 2023 09:00 PM	15 Feb 2023 10:00 PM	01:00	1
Alex Moronta	Twilio/CRM Support - Complete	SIP domain / softphone.pro Configuration.	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	16 Feb 2023 08:40 PM	16 Feb 2023 10:35 PM	01:55	1.92

Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	Time (decimal)
Jacob Hakimian	Update Links for Vtiger Email - Complete		#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	01 Mar 2023 10:06 AM	01 Mar 2023 11:20 AM	01:14	1.24
Tomoni Majarucon	Vtiger Audit - Complete	1:30 PM - 1:45 PM [RDS Team] - audit Vtiger - done	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	15 Feb 2023 03:00 AM	15 Feb 2023 03:15 AM	00:15	0.25
Alex Moronta	vtiger/twilio/softphone - Complete	Juan's list to vtiger	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	15 Feb 2023 07:00 PM	15 Feb 2023 08:00 PM	01:00	1
Alex Moronta	vtiger/twilio/softphone - Complete	Meet vtiger support	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	20 Feb 2023 07:00 AM	20 Feb 2023 08:00 AM	01:00	1
Alex Moronta	vtiger/twilio/softphone - Complete	LISTS OF DOCTORS OFFICES	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	21 Feb 2023 06:00 PM	21 Feb 2023 07:00 PM	01:00	1
Alex Moronta	vtiger/twilio/softphone - Complete	Softphone.Pro config	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	18 Feb 2023 04:00 PM	18 Feb 2023 06:00 PM	02:00	2
Alex Moronta	vtiger/twilio/softphone - Complete	Softphone.Pro config	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	21 Feb 2023 07:00 PM	21 Feb 2023 08:00 PM	01:00	1
Alex Moronta	vtiger/twilio/softphone - Complete	Softphone.Pro config	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	23 Feb 2023 06:00 PM	23 Feb 2023 08:00 PM	02:00	2
Alex Moronta	vtiger/twilio/softphone - Complete	presence phone log	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	25 Feb 2023 03:00 PM	25 Feb 2023 06:00 PM	03:00	3
Alex Moronta	vtiger/twilio/softphone - Complete	Sip Server	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	16 Feb 2023 04:00 PM	16 Feb 2023 07:00 PM	03:00	3
Alex Moronta	vtiger/twilio/softphone - Complete	Softphone.Pro config	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	19 Feb 2023 03:00 PM	19 Feb 2023 05:00 PM	02:00	2
Alex Moronta	vtiger/twilio/softphone - Complete	Softphone.Pro config	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	20 Feb 2023 06:00 PM	20 Feb 2023 08:00 PM	02:00	2
Alex Moronta	vtiger/twilio/softphone - Complete	Softphone.Pro config	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	24 Feb 2023 04:00 PM	24 Feb 2023 05:00 PM	01:00	1

Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	Time (decimal)
Alex Moronta	vtiger/twilio/softphone - Complete	flex	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	24 Feb 2023 06:00 PM	24 Feb 2023 08:00 PM	02:00	2
Alex Moronta	vtiger/twilio/softphone - Complete	Sync google account/remove popup after calls in Vtiger	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	07 Mar 2023 05:00 PM	07 Mar 2023 05:20 PM	00:20	0.33
						Total Logged Time: 89:27	Total Logged Time: 89.46