

Period (09-16-2023 - 10-15-2023) - All Staff MembersJenalyn Aquinde

Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	Time (decimal)
Luis Maldonado	Phone Marketing (20 hrs, 16r) - In Progress		#503 - General Projects: fabiolasvenue.com (30hrs, 16r) - Fabiola's Venue	11 Oct 2023 10:00 AM	11 Oct 2023 12:00 PM	02:00	2
Luis Maldonado	Phone Marketing (20 hrs, 16r) - In Progress		#503 - General Projects: fabiolasvenue.com (30hrs, 16r) - Fabiola's Venue	10 Oct 2023 10:00 AM	10 Oct 2023 12:00 PM	02:00	2
Luis Maldonado	Phone Marketing (20 hrs, 16r) - In Progress		#503 - General Projects: fabiolasvenue.com (30hrs, 16r) - Fabiola's Venue	09 Oct 2023 10:00 AM	09 Oct 2023 12:00 PM	02:00	2
Cristina Pascual	Phone Marketing (20 hrs, 16r) - In Progress		#503 - General Projects: fabiolasvenue.com (30hrs, 16r) - Fabiola's Venue	06 Oct 2023 02:00 PM	06 Oct 2023 03:00 PM	01:00	1
Luis Maldonado	Phone Marketing (20 hrs, 16r) - In Progress		#503 - General Projects: fabiolasvenue.com (30hrs, 16r) - Fabiola's Venue	06 Oct 2023 10:00 AM	06 Oct 2023 12:00 PM	02:00	2
Cristina Pascual	Phone Marketing (20 hrs, 16r) - In Progress		#503 - General Projects: fabiolasvenue.com (30hrs, 16r) - Fabiola's Venue	05 Oct 2023 02:00 PM	05 Oct 2023 03:00 PM	01:00	1
Michael Ocampo	WordPress Management (5hrs/16r) - In Progress	- Added plan page and add content > https://fabiolasvenue.com/plans/ Obstacles: Having a hard time to access website	#503 - General Projects: fabiolasvenue.com (30hrs, 16r) - Fabiola's Venue	05 Oct 2023 10:40 AM	05 Oct 2023 12:30 PM	01:50	1.83
Luis Maldonado	Phone Marketing (20 hrs, 16r) - In Progress		#503 - General Projects: fabiolasvenue.com (30hrs, 16r) - Fabiola's Venue	05 Oct 2023 10:00 AM	05 Oct 2023 12:00 PM	02:00	2
Michael Ocampo	WordPress Management (5hrs/16r) - In Progress	- Added IG snippet code on homepage - Updated footer	#503 - General Projects: fabiolasvenue.com (30hrs, 16r) - Fabiola's Venue	04 Oct 2023 11:56 AM	04 Oct 2023 12:10 PM	00:14	0.23
Luis Maldonado	Phone Marketing (20 hrs, 16r) - In		#503 - General Projects: fabiolasvenue.com (30hrs,	04 Oct 2023	04 Oct 2023	02:00	2

Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	Time (decimal)
	Progress		16r) - Fabiola's Venue	10:00 AM	12:00 PM		
Cristina Pascual	Phone Marketing (20 hrs, 16r) - In Progress		#503 - General Projects: fabiolasvenue.com (30hrs, 16r) - Fabiola's Venue	03 Oct 2023 02:00 PM	03 Oct 2023 03:00 PM	01:00	1
Luis Maldonado	Phone Marketing (20 hrs, 16r) - In Progress		#503 - General Projects: fabiolasvenue.com (30hrs, 16r) - Fabiola's Venue	03 Oct 2023 10:00 AM	03 Oct 2023 12:00 PM	02:00	2
Cristina Pascual	Phone Marketing (20 hrs, 16r) - In Progress		#503 - General Projects: fabiolasvenue.com (30hrs, 16r) - Fabiola's Venue	02 Oct 2023 02:00 PM	02 Oct 2023 03:00 PM	01:00	1
Luis Maldonado	Phone Marketing (20 hrs, 16r) - In Progress		#503 - General Projects: fabiolasvenue.com (30hrs, 16r) - Fabiola's Venue	02 Oct 2023 10:00 AM	02 Oct 2023 12:00 PM	02:00	2
Michael Ocampo	WordPress Management (5hrs/16r) - In Progress	<ul style="list-style-type: none"> - Updated redirect URI on Google calendar API - Updated notifications sender email settings - Created and sent tutorial for Fabiola's google account setup on booking app - Updated Event title and description when added to google calendar - Updated woocommerce settings and notifications - Update booking pricing 	#503 - General Projects: fabiolasvenue.com (30hrs, 16r) - Fabiola's Venue	29 Sep 2023 02:30 PM	29 Sep 2023 03:45 PM	01:15	1.25
Cristina Pascual	Phone Marketing (20 hrs, 16r) - In Progress		#503 - General Projects: fabiolasvenue.com (30hrs, 16r) - Fabiola's Venue	29 Sep 2023 02:15 PM	29 Sep 2023 03:15 PM	01:00	1
Luis Maldonado	Phone Marketing (20 hrs, 16r) - In Progress		#503 - General Projects: fabiolasvenue.com (30hrs, 16r) - Fabiola's Venue	29 Sep 2023 10:00 AM	29 Sep 2023 12:00 PM	02:00	2
Cristina Pascual	Phone Marketing (20 hrs, 16r) - In Progress		#503 - General Projects: fabiolasvenue.com (30hrs, 16r) - Fabiola's Venue	28 Sep 2023 02:00 PM	28 Sep 2023 03:00 PM	01:00	1
Luis Maldonado	Phone Marketing (20 hrs, 16r) - In Progress		#503 - General Projects: fabiolasvenue.com (30hrs, 16r) - Fabiola's Venue	28 Sep 2023 10:00 AM	28 Sep 2023 12:00 PM	02:00	2

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Cristina Pascual	Phone Marketing (20 hrs, 16r) - In Progress		#503 - General Projects: fabiolasvenue.com (30hrs, 16r) - Fabiola's Venue	27 Sep 2023 02:00 PM	27 Sep 2023 04:00 PM	02:00	2
Luis Maldonado	Phone Marketing (20 hrs, 16r) - In Progress		#503 - General Projects: fabiolasvenue.com (30hrs, 16r) - Fabiola's Venue	27 Sep 2023 10:00 AM	27 Sep 2023 12:00 PM	02:00	2
Cristina Pascual	Phone Marketing (20 hrs, 16r) - In Progress		#503 - General Projects: fabiolasvenue.com (30hrs, 16r) - Fabiola's Venue	26 Sep 2023 03:00 PM	26 Sep 2023 04:00 PM	01:00	1
Luis Maldonado	Phone Marketing (20 hrs, 16r) - In Progress		#503 - General Projects: fabiolasvenue.com (30hrs, 16r) - Fabiola's Venue	26 Sep 2023 10:00 AM	26 Sep 2023 01:00 PM	03:00	3
Cristina Pascual	Phone Marketing (20 hrs, 16r) - In Progress		#503 - General Projects: fabiolasvenue.com (30hrs, 16r) - Fabiola's Venue	25 Sep 2023 03:00 PM	25 Sep 2023 04:00 PM	01:00	1
Luis Maldonado	Phone Marketing (20 hrs, 16r) - In Progress		#503 - General Projects: fabiolasvenue.com (30hrs, 16r) - Fabiola's Venue	25 Sep 2023 10:00 AM	25 Sep 2023 01:00 PM	03:00	3
Cristina Pascual	Phone Marketing (20 hrs, 16r) - In Progress		#503 - General Projects: fabiolasvenue.com (30hrs, 16r) - Fabiola's Venue	22 Sep 2023 04:00 PM	22 Sep 2023 05:00 PM	01:00	1
Michael Ocampo	WordPress Management (5hrs/16r) - In Progress	Added dance class contract pdf and linking to package	#503 - General Projects: fabiolasvenue.com (30hrs, 16r) - Fabiola's Venue	20 Sep 2023 04:30 PM	20 Sep 2023 04:45 PM	00:15	0.25
May Alvarez	1. Setup: WordPress - Complete	> Fabiola's Venue - Contract for Dance Class Package - https://docs.google.com/document/d/1G0a-MewnxW6toQm3MHxo8wzfbfwekUW2e4RII0GN2OE/edit	#503 - General Projects: fabiolasvenue.com (30hrs, 16r) - Fabiola's Venue	20 Sep 2023 02:45 PM	20 Sep 2023 03:00 PM	00:15	0.25
Cristina Pascual	Phone Marketing (20 hrs, 16r) - In Progress	- Script for non-profit organizations - https://docs.google.com/document/d/1WZWf_H_hKBEUrGhdZQ_mlOmvB27-7VokCimnibcY6ls/edit?usp=sharing	#503 - General Projects: fabiolasvenue.com (30hrs, 16r) - Fabiola's Venue	20 Sep 2023 02:00 PM	20 Sep 2023 03:00 PM	01:00	1

Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	Time (decimal)
Michael Ocampo	WordPress Management (5hrs/16r) - In Progress	<ul style="list-style-type: none"> - Forward contact submissions to Fabiolaleads@gp.marketing - Create email support@fabiolasvenue.com and forward all messages to fabiolasvenue@gmail.com > OMqfa*i~%}{R - Setup SMTP, sender should be support@fabiolasvenue.com - done - Affiliate and coupons setup - done - Connected to google analytics and search console 	#503 - General Projects: fabiolasvenue.com (30hrs, 16r) - Fabiola's Venue	19 Sep 2023 12:30 PM	19 Sep 2023 03:30 PM	03:00	3
Cristina Pascual	Phone Marketing (20 hrs, 16r) - In Progress	<ul style="list-style-type: none"> - https://docs.google.com/document/d/1Rz9QBzMzdsI2cUsuB3_61PRXdp9yh-4082YvEB1eVDQ/edit?usp=sharing - https://docs.google.com/document/d/1WZWf_H_hKBEUrGhdZQ_mIOmvB27-7VokCimnibcY6ls/edit?usp=sharing 	#503 - General Projects: fabiolasvenue.com (30hrs, 16r) - Fabiola's Venue	19 Sep 2023 01:00 PM	19 Sep 2023 03:00 PM	02:00	2
						Total Logged Time: 48:49	Total Logged Time: 48.82