# **Project Name: Active General Projects: Agapefamilyhealth.org (78)**

### **Overview**

### **Description**

The plan was renewed with some modifications on 10-14-23 based on our proposal last year.

Our focus is now on both https://agapefamilyhealth.org/ & https://mamathrive.org/ and helping with fundraising.

Annual Setup Price: \$10,150.00 Monthly Price: \$6,530.00 Annual Investment: \$88,510.00

- 1. Market Research & Strategy (\$2,500 Value)
- 2. Weekly Progress Meetings
- 3. Google My Business
  Management
- 4. SEO Standard Plan
- 5. WordPress Subscription
  Starter Plan
- 6. <u>Linkedin Lead Generation</u> Silver Plan
- 7. WordPress WooComerce
- 8. SMS Marketing
- 9. <u>Call TrackingEmail</u> Marketing
- 10. Video Marketing

- 11. <u>Podcast Show Standard</u> <u>Plan</u>
- 12. Unlimited Graphic Design
- 13. Google Search & Display
  Ads
- 14. Youtube Ads
- 15. Social Media Ads Standard Plan
- 16. <u>Unlimited CRM User & Addon Plan</u>

Google Nonprofit Grant Development & Management Learn more: https://gp.marketing/ gh-services/gph-google-grant	1	500.0	0%	500.0 0
Setup: \$1,000 Monthly: \$500 PR Services Public relations services include writing press releases, conducting market research, podcast shows & guest	5	75.00	0%	375.0 0
appearances, and helping maintain your brand's reputation and reach.  Comprehensive SEO Starter	1	1,000	0%	1,000
Plan Learn More: https://gp.marketing/short/scYhi Setup: \$1K Monthly: \$1K		.00		.00

There is a 10% deduction from the total price of the plan and labor due to the cost of goods.

#### Overview

**Billing Type:** Project Hours **Rate Per Hour:** \$75.00 **Status:** In Progress

Date Created: 10-21-2023 Start Date: 10-15-2023 Deadline: 10-14-2024

Total days worked: 365 Total Logged Hours: 401:41 Total Project Members: 10

Files attached: 0

Discussions created: 0 Total milestones: 4

Total tickets linked to project: 12

#### **Finance Overview**

Total invoices created 5
Outstanding Invoices \$6,530.00

Past Due Invoices \$0.00

Paid Invoices \$13,060.00Logged

Hours: 401:41 - \$30,126.00 Billable Hours: 00:00 - \$0.00 Billed Hours: 00:00 - \$0.00 Unbilled Hours: 00:00 - \$0.00

Total Expenses: \$0.00 Billable Expenses: \$0.00 Billed Expenses: \$0.00 Unbilled Expenses: \$0.00

#### **Custom Fields**

**Invoice Renewal Day: 25** 

Setup Payment: /

Monthly Payment: \$6,530.00 Annual Payment: \$78,360

Project Operations: may@gp.marketing

**Finance** 

Administrator: jenalyn@gp.marketing

Account

Representative: jack@gp.marketing

Client Name:: Mia Jones

Client

Email: mia.jones@agapefamilyhealth.org

**Client Phone::** 9047030165

Client Website:: http://mamathrive.org/

Link: Project Assets: GDrive

Link: Project Video Explanation: /

Link: Project Breakdown: /
Contract Duration: 12-Months
Setup Budgeted Hours:: /
Monthly Budgeted Hours:: 78
1st Monthly Labor Hours:: NA
2nd Monthly Labor Hours:: NA
3rd Monthly Labor Hours:: NA
4th Monthly Labor Hours:: NA
5th Monthly Labor Hours:: NA
6th Monthly Labor Hours:: NA
7th Monthly Labor Hours:: NA
8th Monthly Labor Hours:: NA
9th Monthly Labor Hours:: NA
10th Monthly Labor Hours:: NA

12th Monthly Labor Hours:: NA

#### Customer

Agapefamilyhealth.org

120 King St

Jacksonville, Florida

US, 32204

+1.904-760-4904

### **Project Members Overview**

Project Member	Total tasks assigned	Comments on tasks	Discussions created	Total discussion comments	Files attached	Time (h)	Time (decimal)
May Alvarez	17	0	0	0	0	75:23	75.38
Jacob Hakimian	0	0	0	0	0	00:00	0
Jack Hakimian	3	0	0	0	0	06:45	6.75
Pawel Frankowski	0	0	0	0	0	00:00	0
Michael Ocampo	13	0	0	0	0	61:18	61.3
Jimmy Pertil	0	0	0	0	0	00:00	0
Jenalyn Aquinde	2	0	0	0	0	00:00	0
Jhael Hakimian	0	0	0	0	0	00:00	0
Jo-Ann Ferrer	3	0	0	0	0	129:00	129
Stephane Jean	4	0	0	0	0	08:25	8.42

### **Tasks Overview**

Name	Total members assigned	Total followers	Start Date	Due Date	Status	Time (h)	Time (decimal)
Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapefamily health.org/giving-opportunities/	1	1	03-04-2024	03-08-2024	Awaiting Supervisor Feedback	166:30	166.5
#20292 - Issue with Agape MamaThrive Enrollment Page	2	0	03-11-2024	03-14-2024	Awaiting Supervisor Feedback	15:32	15.53
Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapefamily health.org/giving-opportunities/	1	1	03-11-2024	03-15-2024	Awaiting Supervisor Feedback	14:15	14.25
Update Backup form with Jotform	1	1	03-14-2024	03-15-2024	Not Started	01:45	1.75

Name	Total members assigned	Total followers	Start Date	Due Date	Status	Time (h)	Time (decimal)
Get 501C3 Validation So We Can Create Account with https://www.techsoup.org/	1	1	10-15-2023	03-15-2024	In Progress	07:00	7
SEO Content (4 On-Page/4 Off-Page) (2.5hrs) - agapefamilyhealth.org	1	1	02-20-2024	03-20-2024	In Progress	16:17	16.28
SEO Content (4 On-Page/4 Off-Page) (2.5hrs) - MamaThrive.org	1	1	02-20-2024	03-20-2024	In Progress	14:12	14.2
Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapefamily health.org/giving-opportunities/	1	1	03-18-2024	03-22-2024	In Progress	09:35	9.58
#20344 - Event Reflection : Black Family Wellness Expo	0	0	03-21-2024	03-23-2024	Not Started	00:00	0
Social Media Post (6 Videos/6 Images) (2-5hrs) - Agapefamilyhealth.org	1	1	02-23-2024	03-23-2024	In Progress	14:08	14.13
Social Media Post (6 Videos/6 Images) (2-5hrs) - MamaThrive.org	1	1	02-23-2024	03-23-2024	In Progress	02:35	2.58
Progress Report For Agape CEO (End of quarter) (10hrs)	2	1	01-01-2024	03-31-2024	Not Started	25:00	25
SEO Content (4 On-Page/4 Off-Page) (2.5hrs) - agapefamilyhealth.org	1	1	03-20-2024	04-18-2024	Not Started	00:00	0
SEO Content (4 On-Page/4 Off-Page) (2.5hrs) - MamaThrive.org	1	1	03-20-2024	04-18-2024	Not Started	00:00	0
GEMS Events Promotions	1	0	02-25-2024	09-30-2024	In Progress	02:15	2.25
Meetings with Client (10hrs)	3	0	10-15-2023	10-14-2024	In Progress	14:27	14.45
Support tickets	2	0	03-04-2024		In Progress	00:50	0.83
Website Event Updates	1	0	03-06-2024		In Progress	01:20	1.33

Name	Total members assigned	Total followers	Start Date	Due Date	Status	Time (h)	Time (decimal)
#19939 - Registration form error	1	1	03-07-2024	03-07-2024	Complete	04:50	4.83
Request to add Event flyer - 3/19/2024	1	0	03-11-2024	03-12-2024	Complete	00:09	0.15
#20306 - Flyers for HollyBrook March 20,2024	1	0	03-13-2024	03-14-2024	Complete	00:12	0.2
#20300 - Request to add event to the website's calendar - Social Security 101 Workshop - 5/15/2024	1	0	03-13-2024	03-14-2024	Complete	00:05	0.08
Set up ReCaptcha and follow these instructions https://www.gravityforms.com/blog/how-to-prevent-spam-form-entries/	2	0	03-14-2024	03-14-2024	Complete	01:23	1.38
#20335 - New Website Tab / Plugin : High Priority	1	0	03-19-2024	03-19-2024	Complete	00:45	0.75
#20321 - Request to post pictures - Mia Jones	1	0	03-19-2024	03-21-2024	Complete	00:50	0.83
30Day: SEO Basic Tehnical (2.5hrs,25r) - agapefamilyhealth.org	1	0	10-15-2023	10-14-2024	Complete	00:00	0
Adhoc: CRM Management   Starter Plan (? hrs)	1	0	10-15-2023	10-14-2024	Complete	04:00	4
Guru Plugin/Security Updates (1)	1	0	10-15-2023	10-14-2024	Complete	00:00	0
Adhoc: Miscellaneous	2	0	10-15-2023	10-14-2024	Complete	02:00	2
30Day: Operations Task (2hrs,25r)	1	0	10-15-2023	10-14-2024	Complete	19:29	19.48
30Day: Website Managment (10hrs,25r)	2	2	10-15-2023	10-14-2024	Complete	60:43	60.72
30Day: Social Media Ads (10hr,25r)	0	0	10-15-2023	10-14-2024	Complete	00:00	0
Adhoc: Email Marketing (10hrs,25r)	0	0	10-15-2023	10-14-2024	Complete	00:00	0
Adhoc: Graphic Design & Print Projects	1	0	10-15-2023	10-14-2024	Complete	00:00	0
Adhoc: Staffing	0	0	10-15-2023	10-14-2024	Complete	00:00	0
Adhoc: PR Services to Local Publications (5hrs,25r)	0	0	10-15-2023	10-14-2024	Complete	00:00	0

Name	Total members assigned	Total followers	Start Date	Due Date	Status	Time (h)	Time (decimal)
30Day: SEO Basic Tehnical (2.5hrs,25r) - mamathrive.org	1	1	10-21-2023	10-20-2024	Complete	00:00	0
Make sure all the forms were going to excel and google spreadsheets and pdf to google drives	1	0	03-06-2024		Complete	00:50	0.83
Request to add Event flyer - 3/16/2024	1	0	03-11-2024		Complete	00:09	0.15
Add "Source URL" to Mama thrive Program registration google spreadsheet	1	0	03-12-2024		Complete	00:35	0.58

## **Projects Timesheet**

Member	Task	Start Time	End Time	Time (h)	Time (decimal)
May Alvarez	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving- opportunities/	10-22-2023 9:45 AM	10-22-2023 10:05 AM	00:20	0.33
Michael de la Rosa	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving- opportunities/	11-16-2023 9:30 AM	11-16-2023 3:00 PM	05:30	5.5
Michael de la Rosa	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving- opportunities/	11-17-2023 9:00 AM	11-17-2023 3:00 PM	06:00	6
Cristina Pascual	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving-	11-16-2023 10:00 AM	11-16-2023 5:00 PM	07:00	7

Member	Task	Start Time	End Time	Time (h)	Time (decimal)
	opportunities/				
Cristina Pascual	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving-opportunities/	11-17-2023 10:00 AM	11-17-2023 5:00 PM	07:00	7
Cristina Pascual	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving-opportunities/	11-20-2023 10:00 AM	11-20-2023 5:00 PM	07:00	7
Cristina Pascual	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving-opportunities/	11-21-2023 10:00 AM	11-21-2023 5:00 PM	07:00	7
Cristina Pascual	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving-opportunities/	11-22-2023 12:00 PM	11-22-2023 5:30 PM	05:30	5.5
Jack Hakimian	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving-opportunities/	11-21-2023 10:00 AM	11-21-2023 4:00 PM	06:00	6
Cristina Pascual	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving-opportunities/	11-29-2023 9:00 AM	11-29-2023 2:00 PM	05:00	5
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef	11-29-2023 11:30 AM	11-29-2023 2:30 PM	03:00	3

Member	Task	Start Time	End Time	Time (h)	Time (decimal)
	amilyhealth.org/giving- opportunities/				
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving-opportunities/	12-01-2023 11:30 AM	12-01-2023 1:30 PM	02:00	2
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving- opportunities/	12-04-2023 9:00 AM	12-04-2023 12:00 PM	03:00	3
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving- opportunities/	12-05-2023 10:00 AM	12-05-2023 12:00 PM	02:00	2
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving- opportunities/	12-06-2023 9:00 AM	12-06-2023 11:00 AM	02:00	2
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving- opportunities/	12-07-2023 9:00 AM	12-07-2023 11:00 AM	02:00	2
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving- opportunities/	12-11-2023 9:00 AM	12-11-2023 11:30 AM	02:30	2.5
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving	12-12-2023 10:00 AM	12-12-2023 12:00 PM	02:00	2

Member	Task	Start Time	End Time	Time (h)	Time (decimal)
	Opportunities: https://agapef amilyhealth.org/giving- opportunities/				
Cristina Pascual	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving-opportunities/	12-12-2023 2:00 PM	12-12-2023 5:00 PM	03:00	3
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving-opportunities/	12-13-2023 10:00 AM	12-13-2023 12:00 PM	02:00	2
Cristina Pascual	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving-opportunities/	12-13-2023 9:00 AM	12-13-2023 10:00 AM	01:00	1
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving-opportunities/	12-14-2023 10:00 AM	12-14-2023 12:00 PM	02:00	2
Cristina Pascual	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving-opportunities/	12-14-2023 9:00 AM	12-14-2023 10:00 AM	01:00	1
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving-opportunities/	01-08-2024 11:30 AM	01-08-2024 1:30 PM	02:00	2
Jo-Ann Ferrer	Daily: 2 Hours of Calls &	01-09-2024 11:30 AM	01-09-2024 1:30 PM	02:00	2

Member	Task	Start Time	End Time	Time (h)	Time (decimal)
	Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving-opportunities/				
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving- opportunities/	01-10-2024 11:30 AM	01-10-2024 1:30 PM	02:00	2
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving- opportunities/	01-11-2024 11:30 AM	01-11-2024 1:30 PM	02:00	2
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving-opportunities/	01-12-2024 11:30 AM	01-12-2024 1:30 PM	02:00	2
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving-opportunities/	01-15-2024 11:30 AM	01-15-2024 1:30 PM	02:00	2
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving- opportunities/	01-16-2024 11:30 AM	01-16-2024 1:30 PM	02:00	2
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving- opportunities/	01-17-2024 11:30 AM	01-17-2024 1:30 PM	02:00	2

Member	Task	Start Time	End Time	Time (h)	Time (decimal)
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapefamilyhealth.org/giving-opportunities/	01-19-2024 11:30 AM	01-19-2024 1:30 PM	02:00	2
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapefamilyhealth.org/giving-opportunities/	01-22-2024 11:30 AM	01-22-2024 1:30 PM	02:00	2
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving-opportunities/	01-23-2024 11:30 AM	01-23-2024 1:30 PM	02:00	2
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving-opportunities/	01-24-2024 11:30 AM	01-24-2024 1:30 PM	02:00	2
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving- opportunities/	01-25-2024 11:30 AM	01-25-2024 1:30 PM	02:00	2
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving- opportunities/	01-18-2024 11:30 AM	01-18-2024 12:30 PM	01:00	1
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving-	01-26-2024 11:30 AM	01-26-2024 1:30 PM	02:00	2

Member	Task	Start Time	End Time	Time (h)	Time (decimal)
	opportunities/				
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving-opportunities/		01-29-2024 1:30 PM	02:00	2
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving-opportunities/		01-30-2024 1:30 PM	02:00	2
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving-opportunities/		01-31-2024 1:30 PM	02:00	2
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving-opportunities/		02-01-2024 1:30 PM	02:00	2
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving-opportunities/		02-02-2024 1:30 PM	02:00	2
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving-opportunities/		02-05-2024 1:30 PM	02:00	2
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef		02-06-2024 1:30 PM	02:00	2

Member	Task	Start Time	End Time	Time (h)	Time (decimal)
	amilyhealth.org/giving- opportunities/				
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving-opportunities/	02-07-2024 11:30 AM	02-07-2024 1:30 PM	02:00	2
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving-opportunities/	02-08-2024 11:30 AM	02-08-2024 1:30 PM	02:00	2
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving-opportunities/	02-09-2024 11:30 AM	02-09-2024 1:30 PM	02:00	2
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving-opportunities/	02-12-2024 11:30 AM	02-12-2024 1:30 PM	02:00	2
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving-opportunities/	02-14-2024 11:50 AM	02-14-2024 1:30 PM	01:40	1.67
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving- opportunities/	02-15-2024 11:30 AM	02-15-2024 1:45 PM	02:15	2.25
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving	02-19-2024 1:00 PM	02-19-2024 3:00 PM	02:00	2

Member	Task	Start Time	End Time	Time (h)	Time (decimal)
	Opportunities: https://agapef amilyhealth.org/giving- opportunities/				
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving-opportunities/	02-20-2024 11:30 AM	02-20-2024 1:30 PM	02:00	2
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving-opportunities/	02-21-2024 11:30 AM	02-21-2024 1:30 PM	02:00	2
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving-opportunities/	02-22-2024 11:30 AM	02-22-2024 1:30 PM	02:00	2
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving- opportunities/	02-23-2024 11:30 AM	02-23-2024 1:30 PM	02:00	2
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving- opportunities/	02-26-2024 11:30 AM	02-26-2024 12:00 PM	00:30	0.5
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving- opportunities/	02-27-2024 11:30 AM	02-27-2024 12:00 PM	00:30	0.5
Jo-Ann Ferrer	Daily: 2 Hours of Calls &	02-28-2024 11:30 AM	02-28-2024 1:30 PM	02:00	2

Member	Task	Start Time	End Time	Time (h)	Time (decimal)
	Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving-opportunities/				
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving-opportunities/	02-29-2024 11:30 AM	02-29-2024 1:30 PM	02:00	2
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving- opportunities/	03-01-2024 11:30 AM	03-01-2024 12:30 PM	01:00	1
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving-opportunities/	03-04-2024 12:15 PM	03-04-2024 1:45 PM	01:30	1.5
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving-opportunities/	03-05-2024 11:30 AM	03-05-2024 1:30 PM	02:00	2
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving-opportunities/	03-06-2024 11:45 AM	03-06-2024 2:15 PM	02:30	2.5
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving-opportunities/	03-07-2024 11:45 AM	03-07-2024 2:15 PM	02:30	2.5

Member	Task	Start Time	End Time	Time (h)	Time (decimal)
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapefamilyhealth.org/giving-opportunities/	03-08-2024 1:30 PM	03-08-2024 4:45 PM	03:15	3.25
Jack Hakimian	Get 501C3 Validation So We Can Create Account with https://www.techsoup.org/	11-09-2023 9:00 AM	11-09-2023 2:00 PM	05:00	5
Jack Hakimian	Get 501C3 Validation So We Can Create Account with https://www.techsoup.org/	11-14-2023 10:00 AM	11-14-2023 12:00 PM	02:00	2
Jack Hakimian	Meetings with Client (10hrs)	11-09-2023 3:00 PM	11-09-2023 4:30 PM	01:30	1.5
Jack Hakimian	Meetings with Client (10hrs)	11-22-2023 10:00 AM	11-22-2023 10:45 AM	00:45	0.75
Alex Moronta	Meetings with Client (10hrs)	11-15-2023 10:00 AM	11-15-2023 10:30 AM	00:30	0.5
Alex Moronta	Meetings with Client (10hrs)	11-08-2023 10:00 AM	11-08-2023 10:30 AM	00:30	0.5
Jack Hakimian	Meetings with Client (10hrs)	11-09-2023 3:30 PM	11-09-2023 5:00 PM	01:30	1.5
Alex Moronta	Meetings with Client (10hrs)	11-29-2023 10:00 AM	11-29-2023 11:00 AM	01:00	1
Jack Hakimian	Meetings with Client (10hrs)	12-06-2023 10:00 AM	12-06-2023 10:30 AM	00:30	0.5
Jack Hakimian	Meetings with Client (10hrs)	12-13-2023 11:00 AM	12-13-2023 11:30 AM	00:30	0.5
May Alvarez	Meetings with Client (10hrs)	01-31-2024 10:00 AM	01-31-2024 10:30 AM	00:30	0.5
Michael Ocampo	Meetings with Client (10hrs)	01-31-2024 10:05 AM	01-31-2024 10:38 AM	00:33	0.55
May Alvarez	Meetings with Client (10hrs)	02-07-2024 10:00 AM	02-07-2024 10:45 AM	00:45	0.75
Michael Ocampo	Meetings with Client (10hrs)	02-07-2024 10:00 AM	02-07-2024 10:45 AM	00:45	0.75
May Alvarez	Meetings with Client (10hrs)	02-14-2024 10:00 AM	02-14-2024 10:35 AM	00:35	0.58
Michael Ocampo	Meetings with Client (10hrs)	02-14-2024 10:00 AM	02-14-2024 10:35 AM	00:35	0.58
Michael Ocampo	Meetings with Client (10hrs)	02-15-2024 9:30 AM	02-15-2024 10:37 AM	01:07	1.12

Member	Task	Start Time	End Time	Time (h)	Time (decimal)
Michael Ocampo	Meetings with Client (10hrs)	02-16-2024 9:30 AM	02-16-2024 9:50 AM	00:20	0.33
May Alvarez	Meetings with Client (10hrs)	02-21-2024 10:00 AM	02-21-2024 10:32 AM	00:32	0.53
May Alvarez	Meetings with Client (10hrs)	02-28-2024 10:00 AM	02-28-2024 10:30 AM	00:30	0.5
May Alvarez	Meetings with Client (10hrs)	03-06-2024 10:00 AM	03-06-2024 10:30 AM	00:30	0.5
May Alvarez	Meetings with Client (10hrs)	03-13-2024 10:00 AM	03-13-2024 10:30 AM	00:30	0.5
May Alvarez	Meetings with Client (10hrs)	03-20-2024 10:00 AM	03-20-2024 10:30 AM	00:30	0.5
Alex Moronta	Adhoc: CRM Management   Starter Plan (? hrs)	11-30-2023 10:00 AM	11-30-2023 2:00 PM	04:00	4
Jack Hakimian	Adhoc: Miscellaneous	11-10-2023 9:00 AM	11-10-2023 11:00 AM	02:00	2
May Alvarez	30Day: Operations Task (2hrs,25r)	10-22-2023 10:05 AM	10-22-2023 10:50 AM	00:45	0.75
May Alvarez	30Day: Operations Task (2hrs,25r)	10-26-2023 11:00 AM	10-26-2023 11:30 AM	00:30	0.5
May Alvarez	30Day: Operations Task (2hrs,25r)	11-01-2023 12:50 PM	11-01-2023 1:15 PM	00:25	0.42
May Alvarez	30Day: Operations Task (2hrs,25r)	11-08-2023 1:40 PM	11-08-2023 2:10 PM	00:30	0.5
May Alvarez	30Day: Operations Task (2hrs,25r)	11-09-2023 11:15 AM	11-09-2023 11:30 AM	00:15	0.25
May Alvarez	30Day: Operations Task (2hrs,25r)	11-12-2023 12:30 PM	11-12-2023 1:40 PM	01:10	1.17
May Alvarez	30Day: Operations Task (2hrs,25r)	12-03-2023 9:40 AM	12-03-2023 10:00 AM	00:20	0.33
May Alvarez	30Day: Operations Task (2hrs,25r)	12-04-2023 1:50 PM	12-04-2023 2:00 PM	00:10	0.17
May Alvarez	30Day: Operations Task (2hrs,25r)	12-11-2023 2:45 PM	12-11-2023 2:55 PM	00:10	0.17
May Alvarez	30Day: Operations Task (2hrs,25r)	12-11-2023 4:10 PM	12-11-2023 4:30 PM	00:20	0.33

Member	Task	Start Time	End Time	Time (h)	Time (decimal)
May Alvarez	30Day: Operations Task (2hrs,25r)	01-24-2024 3:10 PM	01-24-2024 3:25 PM	00:15	0.25
May Alvarez	30Day: Operations Task (2hrs,25r)	01-30-2024 10:40 AM	01-30-2024 11:30 AM	00:50	0.83
May Alvarez	30Day: Operations Task (2hrs,25r)	02-01-2024 12:45 PM	02-01-2024 1:40 PM	00:55	0.92
May Alvarez	30Day: Operations Task (2hrs,25r)	02-05-2024 3:20 PM	02-05-2024 4:00 PM	00:40	0.67
May Alvarez	30Day: Operations Task (2hrs,25r)	02-07-2024 10:45 AM	02-07-2024 11:30 AM	00:45	0.75
May Alvarez	30Day: Operations Task (2hrs,25r)	02-06-2024 3:00 PM	02-06-2024 3:30 PM	00:30	0.5
May Alvarez	30Day: Operations Task (2hrs,25r)	02-08-2024 10:40 AM	02-08-2024 12:00 PM	01:20	1.33
May Alvarez	30Day: Operations Task (2hrs,25r)	02-09-2024 10:00 AM	02-09-2024 10:20 AM	00:20	0.33
May Alvarez	30Day: Operations Task (2hrs,25r)	02-13-2024 11:10 AM	02-13-2024 11:40 AM	00:30	0.5
May Alvarez	30Day: Operations Task (2hrs,25r)	02-14-2024 9:30 AM	02-14-2024 10:00 AM	00:30	0.5
May Alvarez	30Day: Operations Task (2hrs,25r)	02-14-2024 10:35 AM	02-14-2024 11:45 AM	01:10	1.17
May Alvarez	30Day: Operations Task (2hrs,25r)	02-15-2024 11:46 AM	02-15-2024 1:00 PM	01:14	1.23
May Alvarez	30Day: Operations Task (2hrs,25r)	02-18-2024 1:30 PM	02-18-2024 2:00 PM	00:30	0.5
May Alvarez	30Day: Operations Task (2hrs,25r)	02-20-2024 1:30 PM	02-20-2024 2:20 PM	00:50	0.83
May Alvarez	30Day: Operations Task (2hrs,25r)	02-21-2024 11:10 AM	02-21-2024 12:30 PM	01:20	1.33

Member	Task	Start Time	End Time	Time (h)	Time (decimal)
May Alvarez	30Day: Operations Task (2hrs,25r)	02-26-2024 3:30 PM	02-26-2024 4:10 PM	00:40	0.67
May Alvarez	30Day: Operations Task (2hrs,25r)	02-27-2024 12:00 PM	02-27-2024 1:45 PM	01:45	1.75
May Alvarez	30Day: Operations Task (2hrs,25r)	02-28-2024 9:30 AM	02-28-2024 10:00 AM	00:30	0.5
May Alvarez	30Day: Operations Task (2hrs,25r)	02-28-2024 10:30 AM	02-28-2024 10:50 AM	00:20	0.33
Ashraf Akbar	30Day: Website Managment (10hrs,25r)	10-22-2023 10:42 AM	10-22-2023 2:42 PM	04:00	4
Alex Moronta	30Day: Website Managment (10hrs,25r)	10-20-2023 11:00 AM	10-20-2023 4:00 PM	05:00	5
Alex Moronta	30Day: Website Managment (10hrs,25r)	10-23-2023 1:00 PM	10-23-2023 2:30 PM	01:30	1.5
Alex Moronta	30Day: Website Managment (10hrs,25r)	10-25-2023 10:00 AM	10-25-2023 12:00 PM	02:00	2
Alex Moronta	30Day: Website Managment (10hrs,25r)	10-26-2023 7:00 PM	10-26-2023 11:00 PM	04:00	4
Michael Ocampo	30Day: Website Managment (10hrs,25r)	10-31-2023 9:30 AM	10-31-2023 9:35 AM	00:05	0.08
Alex Moronta	30Day: Website Managment (10hrs,25r)	11-02-2023 10:00 AM	11-02-2023 11:00 AM	01:00	1
Michael Ocampo	30Day: Website Managment (10hrs,25r)	11-15-2023 10:50 AM	11-15-2023 11:00 AM	00:10	0.17
Michael Ocampo	30Day: Website Managment (10hrs,25r)	11-22-2023 12:10 PM	11-22-2023 1:30 PM	01:20	1.33
Michael Ocampo	30Day: Website Managment (10hrs,25r)	11-23-2023 2:30 PM	11-23-2023 3:45 PM	01:15	1.25
Michael Ocampo	30Day: Website Managment (10hrs,25r)	12-01-2023 8:30 AM	12-01-2023 2:00 PM	05:30	5.5

Member	Task	Start Time	End Time	Time (h)	Time (decimal)
Alex Moronta	30Day: Website Managment (10hrs,25r)	11-29-2023 10:00 AM	11-29-2023 2:00 PM	04:00	4
Michael Ocampo	30Day: Website Managment (10hrs,25r)	12-05-2023 3:45 PM	12-05-2023 5:15 PM	01:30	1.5
Michael Ocampo	30Day: Website Managment (10hrs,25r)	12-07-2023 1:40 PM	12-07-2023 3:45 PM	02:05	2.08
Michael Ocampo	30Day: Website Managment (10hrs,25r)	12-12-2023 4:00 PM	12-12-2023 4:10 PM	00:10	0.17
Michael Ocampo	30Day: Website Managment (10hrs,25r)	12-13-2023 12:00 PM	12-13-2023 12:30 PM	00:30	0.5
Michael Ocampo	30Day: Website Managment (10hrs,25r)	12-21-2023 9:50 AM	12-21-2023 10:30 AM	00:40	0.67
Michael Ocampo	30Day: Website Managment (10hrs,25r)	01-29-2024 9:30 AM	01-29-2024 10:30 AM	01:00	1
Michael Ocampo	30Day: Website Managment (10hrs,25r)	02-05-2024 4:20 PM	02-05-2024 4:45 PM	00:25	0.42
Michael Ocampo	30Day: Website Managment (10hrs,25r)	02-06-2024 9:30 AM	02-06-2024 10:30 AM	01:00	1
Michael Ocampo	30Day: Website Managment (10hrs,25r)	02-07-2024 10:45 AM	02-07-2024 1:15 PM	02:30	2.5
Michael Ocampo	30Day: Website Managment (10hrs,25r)	02-08-2024 11:25 AM	02-08-2024 12:00 PM	00:35	0.58
Michael Ocampo	30Day: Website Managment (10hrs,25r)	02-09-2024 9:30 AM	02-09-2024 1:20 PM	03:50	3.83
Michael Ocampo	30Day: Website Managment (10hrs,25r)	02-12-2024 9:50 AM	02-12-2024 11:30 AM	01:40	1.67
Michael Ocampo	30Day: Website Managment (10hrs,25r)	02-13-2024 4:10 PM	02-13-2024 4:25 PM	00:15	0.25
Michael Ocampo	30Day: Website Managment (10hrs,25r)	02-14-2024 10:35 AM	02-14-2024 12:20 PM	01:45	1.75

Member	Task	Start Time	End Time	Time (h)	Time (decimal)
Michael Ocampo	30Day: Website Managment (10hrs,25r)	02-15-2024 10:37 AM	02-15-2024 11:10 AM	00:33	0.55
Michael Ocampo	30Day: Website Managment (10hrs,25r)	02-16-2024 9:50 AM	02-16-2024 3:00 PM	05:10	5.17
Michael Ocampo	30Day: Website Managment (10hrs,25r)	02-16-2024 5:00 PM	02-16-2024 6:45 PM	01:45	1.75
Michael Ocampo	30Day: Website Managment (10hrs,25r)	02-19-2024 4:00 PM	02-19-2024 4:45 PM	00:45	0.75
Michael Ocampo	30Day: Website Managment (10hrs,25r)	02-20-2024 5:00 PM	02-20-2024 5:45 PM	00:45	0.75
Stephane Jean	30Day: Website Managment (10hrs,25r)	02-21-2024 11:20 AM	02-21-2024 11:25 AM	00:05	0.08
Stephane Jean	30Day: Website Managment (10hrs,25r)	02-21-2024 12:15 PM	02-21-2024 1:30 PM	01:15	1.25
Stephane Jean	30Day: Website Managment (10hrs,25r)	02-27-2024 11:45 AM	02-27-2024 2:00 PM	02:15	2.25
Stephane Jean	30Day: Website Managment (10hrs,25r)	02-28-2024 9:35 AM	02-28-2024 10:00 AM	00:25	0.42
May Alvarez	Social Media Post (6 Videos/6 Images) (2-5hrs) - Agapefamilyhealth.org	10-26-2023 1:10 PM	10-26-2023 1:20 PM	00:10	0.17
May Alvarez	Social Media Post (6 Videos/6 Images) (2-5hrs) - Agapefamilyhealth.org	10-29-2023 11:30 AM	10-29-2023 12:50 PM	01:20	1.33
May Alvarez	Social Media Post (6 Videos/6 Images) (2-5hrs) - Agapefamilyhealth.org	11-01-2023 1:15 PM	11-01-2023 1:35 PM	00:20	0.33
May Alvarez	Social Media Post (6 Videos/6 Images) (2-5hrs) - Agapefamilyhealth.org	11-02-2023 10:10 AM	11-02-2023 10:18 AM	00:08	0.13
May Alvarez	Social Media Post (6	11-04-2023 3:00 PM	11-04-2023 3:20 PM	00:20	0.33

Member	Task	Start Time	End Time	Time (h)	Time (decimal)
	Videos/6 Images) (2-5hrs) - Agapefamilyhealth.org				
May Alvarez	Social Media Post (6 Videos/6 Images) (2-5hrs) - Agapefamilyhealth.org	11-05-2023 8:30 AM	11-05-2023 9:00 AM	00:30	0.5
May Alvarez	Social Media Post (6 Videos/6 Images) (2-5hrs) - Agapefamilyhealth.org	11-06-2023 4:40 PM	11-06-2023 5:00 PM	00:20	0.33
May Alvarez	Social Media Post (6 Videos/6 Images) (2-5hrs) - Agapefamilyhealth.org	11-07-2023 4:35 PM	11-07-2023 4:42 PM	00:07	0.12
May Alvarez	Social Media Post (6 Videos/6 Images) (2-5hrs) - Agapefamilyhealth.org	11-23-2023 4:45 PM	11-23-2023 4:55 PM	00:10	0.17
May Alvarez	Social Media Post (6 Videos/6 Images) (2-5hrs) - Agapefamilyhealth.org	11-22-2023 3:30 PM	11-22-2023 3:38 PM	00:08	0.13
May Alvarez	Social Media Post (6 Videos/6 Images) (2-5hrs) - Agapefamilyhealth.org	12-03-2023 10:00 AM	12-03-2023 12:00 PM	02:00	2
May Alvarez	Social Media Post (6 Videos/6 Images) (2-5hrs) - Agapefamilyhealth.org	01-21-2024 10:00 AM	01-21-2024 12:00 PM	02:00	2
May Alvarez	Social Media Post (6 Videos/6 Images) (2-5hrs) - Agapefamilyhealth.org	01-30-2024 11:30 AM	01-30-2024 1:00 PM	01:30	1.5
May Alvarez	Social Media Post (6 Videos/6 Images) (2-5hrs) - Agapefamilyhealth.org	01-30-2024 1:45 PM	01-30-2024 2:00 PM	00:15	0.25
May Alvarez	Social Media Post (6 Videos/6 Images) (2-5hrs) - Agapefamilyhealth.org	01-31-2024 10:30 AM	01-31-2024 11:15 AM	00:45	0.75

Member	Task	Start Time	End Time	Time (h)	Time (decimal)
May Alvarez	Social Media Post (6 Videos/6 Images) (2-5hrs) - Agapefamilyhealth.org	02-02-2024 5:15 AM	02-02-2024 5:30 AM	00:15	0.25
May Alvarez	Social Media Post (6 Videos/6 Images) (2-5hrs) - Agapefamilyhealth.org	02-03-2024 12:00 PM	02-03-2024 12:30 PM	00:30	0.5
May Alvarez	Social Media Post (6 Videos/6 Images) (2-5hrs) - Agapefamilyhealth.org	02-10-2024 1:00 PM	02-10-2024 1:10 PM	00:10	0.17
May Alvarez	Social Media Post (6 Videos/6 Images) (2-5hrs) - Agapefamilyhealth.org	02-14-2024 12:00 PM	02-14-2024 12:30 PM	00:30	0.5
May Alvarez	Social Media Post (6 Videos/6 Images) (2-5hrs) - Agapefamilyhealth.org	03-05-2024 1:40 PM	03-05-2024 2:50 PM	01:10	1.17
May Alvarez	Social Media Post (6 Videos/6 Images) (2-5hrs) - Agapefamilyhealth.org	03-06-2024 12:10 PM	03-06-2024 1:00 PM	00:50	0.83
May Alvarez	Social Media Post (6 Videos/6 Images) (2-5hrs) - Agapefamilyhealth.org	03-05-2024 3:20 PM	03-05-2024 3:45 PM	00:25	0.42
May Alvarez	Social Media Post (6 Videos/6 Images) (2-5hrs) - Agapefamilyhealth.org	03-20-2024 2:30 PM	03-20-2024 2:45 PM	00:15	0.25
May Alvarez	SEO Content (4 On-Page/4 Off-Page) (2.5hrs) - agapefamilyhealth.org	10-26-2023 11:30 AM	10-26-2023 12:00 PM	00:30	0.5
May Alvarez	SEO Content (4 On-Page/4 Off-Page) (2.5hrs) - agapefamilyhealth.org	10-29-2023 1:10 PM	10-29-2023 1:30 PM	00:20	0.33
May Alvarez	SEO Content (4 On-Page/4 Off-Page) (2.5hrs) -	10-30-2023 5:10 AM	10-30-2023 5:45 AM	00:35	0.58

Member	Task	Start Time	End Time	Time (h)	Time (decimal)
	agapefamilyhealth.org				
May Alvarez	SEO Content (4 On-Page/4 Off-Page) (2.5hrs) - agapefamilyhealth.org	11-10-2023 5:10 AM	11-10-2023 6:00 AM	00:50	0.83
May Alvarez	SEO Content (4 On-Page/4 Off-Page) (2.5hrs) - agapefamilyhealth.org	11-23-2023 4:20 PM	11-23-2023 4:45 PM	00:25	0.42
May Alvarez	SEO Content (4 On-Page/4 Off-Page) (2.5hrs) - agapefamilyhealth.org	11-25-2023 4:45 PM	11-25-2023 5:15 PM	00:30	0.5
May Alvarez	SEO Content (4 On-Page/4 Off-Page) (2.5hrs) - agapefamilyhealth.org	11-28-2023 1:20 PM	11-28-2023 1:40 PM	00:20	0.33
May Alvarez	SEO Content (4 On-Page/4 Off-Page) (2.5hrs) - agapefamilyhealth.org	12-03-2023 12:00 PM	12-03-2023 12:40 PM	00:40	0.67
May Alvarez	SEO Content (4 On-Page/4 Off-Page) (2.5hrs) - agapefamilyhealth.org	12-11-2023 2:55 PM	12-11-2023 3:35 PM	00:40	0.67
May Alvarez	SEO Content (4 On-Page/4 Off-Page) (2.5hrs) - agapefamilyhealth.org	12-12-2023 1:30 PM	12-12-2023 2:00 PM	00:30	0.5
May Alvarez	SEO Content (4 On-Page/4 Off-Page) (2.5hrs) - agapefamilyhealth.org	01-09-2024 4:25 PM	01-09-2024 4:45 PM	00:20	0.33
May Alvarez	SEO Content (4 On-Page/4 Off-Page) (2.5hrs) - agapefamilyhealth.org	01-21-2024 7:30 AM	01-21-2024 9:00 AM	01:30	1.5
May Alvarez	SEO Content (4 On-Page/4 Off-Page) (2.5hrs) - agapefamilyhealth.org	02-04-2024 2:15 PM	02-04-2024 3:40 PM	01:25	1.42
May Alvarez	SEO Content (4 On-Page/4	02-05-2024 4:00 PM	02-05-2024 4:15 PM	00:15	0.25

Member	Task	Start Time	End Time	Time (h)	Time (decimal)
	Off-Page) (2.5hrs) - agapefamilyhealth.org				
May Alvarez	SEO Content (4 On-Page/4 Off-Page) (2.5hrs) - agapefamilyhealth.org	02-07-2024 12:35 PM	02-07-2024 1:20 PM	00:45	0.75
May Alvarez	SEO Content (4 On-Page/4 Off-Page) (2.5hrs) - agapefamilyhealth.org	02-10-2024 11:50 AM	02-10-2024 12:20 PM	00:30	0.5
May Alvarez	SEO Content (4 On-Page/4 Off-Page) (2.5hrs) - agapefamilyhealth.org	02-13-2024 1:00 PM	02-13-2024 1:20 PM	00:20	0.33
May Alvarez	SEO Content (4 On-Page/4 Off-Page) (2.5hrs) - agapefamilyhealth.org	02-14-2024 11:30 AM	02-14-2024 11:45 AM	00:15	0.25
May Alvarez	SEO Content (4 On-Page/4 Off-Page) (2.5hrs) - agapefamilyhealth.org	02-15-2024 10:30 AM	02-15-2024 11:00 AM	00:30	0.5
May Alvarez	SEO Content (4 On-Page/4 Off-Page) (2.5hrs) - agapefamilyhealth.org	02-18-2024 1:00 PM	02-18-2024 1:30 PM	00:30	0.5
May Alvarez	SEO Content (4 On-Page/4 Off-Page) (2.5hrs) - agapefamilyhealth.org	02-19-2024 4:10 PM	02-19-2024 4:40 PM	00:30	0.5
May Alvarez	SEO Content (4 On-Page/4 Off-Page) (2.5hrs) - agapefamilyhealth.org	02-25-2024 2:00 PM	02-25-2024 2:30 PM	00:30	0.5
May Alvarez	SEO Content (4 On-Page/4 Off-Page) (2.5hrs) - agapefamilyhealth.org	03-03-2024 9:00 AM	03-03-2024 10:30 AM	01:30	1.5
May Alvarez	SEO Content (4 On-Page/4 Off-Page) (2.5hrs) - agapefamilyhealth.org	03-07-2024 1:00 PM	03-07-2024 1:30 PM	00:30	0.5

Member	Task	Start Time	End Time	Time (h)	Time (decimal)
May Alvarez	SEO Content (4 On-Page/4 Off-Page) (2.5hrs) - agapefamilyhealth.org	03-09-2024 5:50 AM	03-09-2024 6:10 AM	00:20	0.33
May Alvarez	SEO Content (4 On-Page/4 Off-Page) (2.5hrs) - agapefamilyhealth.org	03-09-2024 5:30 AM	03-09-2024 5:50 AM	00:20	0.33
May Alvarez	SEO Content (4 On-Page/4 Off-Page) (2.5hrs) - agapefamilyhealth.org	03-17-2024 8:15 AM	03-17-2024 8:42 AM	00:27	0.45
May Alvarez	SEO Content (4 On-Page/4 Off-Page) (2.5hrs) - agapefamilyhealth.org	03-19-2024 12:10 PM	03-19-2024 12:40 PM	00:30	0.5
May Alvarez	SEO Content (4 On-Page/4 Off-Page) (2.5hrs) - MamaThrive.org	10-22-2023 10:50 AM	10-22-2023 11:30 AM	00:40	0.67
May Alvarez	SEO Content (4 On-Page/4 Off-Page) (2.5hrs) - MamaThrive.org	10-29-2023 12:50 PM	10-29-2023 1:10 PM	00:20	0.33
May Alvarez	SEO Content (4 On-Page/4 Off-Page) (2.5hrs) - MamaThrive.org	11-06-2023 3:30 AM	11-06-2023 4:10 AM	00:40	0.67
May Alvarez	SEO Content (4 On-Page/4 Off-Page) (2.5hrs) - MamaThrive.org	11-09-2023 1:20 PM	11-09-2023 1:45 PM	00:25	0.42
May Alvarez	SEO Content (4 On-Page/4 Off-Page) (2.5hrs) - MamaThrive.org	11-26-2023 4:00 AM	11-26-2023 5:00 AM	01:00	1
May Alvarez	SEO Content (4 On-Page/4 Off-Page) (2.5hrs) - MamaThrive.org	11-28-2023 1:40 PM	11-28-2023 2:00 PM	00:20	0.33
May Alvarez	SEO Content (4 On-Page/4 Off-Page) (2.5hrs) -	12-03-2023 12:30 PM	12-03-2023 1:10 PM	00:40	0.67

Member	Task	Start Time	End Time	Time (h)	Time (decimal)
	MamaThrive.org				
May Alvarez	SEO Content (4 On-Page/4 Off-Page) (2.5hrs) - MamaThrive.org	12-11-2023 3:35 PM	12-11-2023 4:10 PM	00:35	0.58
May Alvarez	SEO Content (4 On-Page/4 Off-Page) (2.5hrs) - MamaThrive.org	01-09-2024 4:45 PM	01-09-2024 5:00 PM	00:15	0.25
May Alvarez	SEO Content (4 On-Page/4 Off-Page) (2.5hrs) - MamaThrive.org	01-21-2024 9:00 AM	01-21-2024 10:00 AM	01:00	1
May Alvarez	SEO Content (4 On-Page/4 Off-Page) (2.5hrs) - MamaThrive.org	02-04-2024 3:40 PM	02-04-2024 4:15 PM	00:35	0.58
May Alvarez	SEO Content (4 On-Page/4 Off-Page) (2.5hrs) - MamaThrive.org	02-07-2024 1:45 PM	02-07-2024 2:40 PM	00:55	0.92
May Alvarez	SEO Content (4 On-Page/4 Off-Page) (2.5hrs) - MamaThrive.org	02-06-2024 1:00 PM	02-06-2024 1:20 PM	00:20	0.33
May Alvarez	SEO Content (4 On-Page/4 Off-Page) (2.5hrs) - MamaThrive.org	02-10-2024 12:20 PM	02-10-2024 12:50 PM	00:30	0.5
May Alvarez	SEO Content (4 On-Page/4 Off-Page) (2.5hrs) - MamaThrive.org	02-13-2024 1:20 PM	02-13-2024 2:00 PM	00:40	0.67
May Alvarez	SEO Content (4 On-Page/4 Off-Page) (2.5hrs) - MamaThrive.org	02-14-2024 11:45 AM	02-14-2024 12:00 PM	00:15	0.25
May Alvarez	SEO Content (4 On-Page/4 Off-Page) (2.5hrs) - MamaThrive.org	02-18-2024 2:30 PM	02-18-2024 3:30 PM	01:00	1
May Alvarez	SEO Content (4 On-Page/4	02-25-2024 4:30 PM	02-25-2024 5:00 PM	00:30	0.5

age) (2.5hrs) - aThrive.org  Content (4 On-Page/4 age) (2.5hrs) - aThrive.org  Content (4 On-Page/4 age) (2.5hrs) - aThrive.org  Content (4 On-Page/4 age) (2.5hrs) -	03-03-2024 10:50 AM 03-06-2024 11:00 AM	03-03-2024 11:20 AM 03-06-2024 12:10 PM	00:30	0.5
age) (2.5hrs) - aThrive.org Content (4 On-Page/4 age) (2.5hrs) - age) (2.5hrs) - Content (4 On-Page/4 age) (2.5hrs) -				
age) (2.5hrs) - Thrive.org Content (4 On-Page/4 age) (2.5hrs) -	03-06-2024 11:00 AM	03-06-2024 12:10 PM	01:10	1.17
age) (2.5hrs) -				
Thrive.org	03-14-2024 12:00 PM	03-14-2024 12:30 PM	00:30	0.5
Content (4 On-Page/4 age) (2.5hrs) - Thrive.org	03-17-2024 9:15 AM	03-17-2024 9:37 AM	00:22	0.37
Content (4 On-Page/4 age) (2.5hrs) - Thrive.org	03-19-2024 1:00 PM	03-19-2024 2:00 PM	01:00	1
ress Report For Agape (End of quarter)	12-04-2023 1:00 PM	12-04-2023 3:00 PM	02:00	2
ress Report For Agape (End of quarter)	12-05-2023 1:00 PM	12-05-2023 5:00 PM	04:00	4
ress Report For Agape (End of quarter)	12-06-2023 1:00 PM	12-06-2023 5:00 PM	04:00	4
ress Report For Agape (End of quarter)	12-08-2023 1:00 PM	12-08-2023 6:00 PM	05:00	5
ess Report For Agape	12-09-2023 8:00 AM	12-09-2023 4:00 PM	08:00	8
	ge) (2.5hrs) - Chrive.org  ss Report For Agape End of quarter)  ss Report For Agape End of quarter)	ge) (2.5hrs) - Thrive.org  ss Report For Agape End of quarter)  ss Report For Agape End of quarter)  12-04-2023 1:00 PM  12-05-2023 1:00 PM  12-06-2023 1:00 PM  12-06-2023 1:00 PM  12-08-2023 1:00 PM	ge) (2.5hrs) - Thrive.org  ss Report For Agape and of quarter)  ss Report For Agape and find of quarter)  ss Report For Agape and find of quarter  ss Report For Agape and find of quarter	ge) (2.5hrs) - Thrive.org  ss Report For Agape ind of quarter)  ss Report For Agape ind of quarter)  12-04-2023 1:00 PM  12-04-2023 3:00 PM  02:00  ss Report For Agape ind of quarter)  12-05-2023 1:00 PM  12-05-2023 5:00 PM  04:00  ss Report For Agape ind of quarter)  12-06-2023 1:00 PM  12-06-2023 5:00 PM  04:00  ss Report For Agape ind of quarter)  12-08-2023 1:00 PM  12-08-2023 6:00 PM  05:00  ss Report For Agape ind of quarter)  12-09-2023 8:00 AM  12-09-2023 4:00 PM  08:00

Member	Task	Start Time	End Time	Time (h)	Time (decimal)
Jack Hakimian	Progress Report For Agape CEO (End of quarter) (10hrs)	12-10-2023 8:00 AM	12-10-2023 10:00 AM	02:00	2
May Alvarez	Social Media Post (6 Videos/6 Images) (2-5hrs) - MamaThrive.org	03-07-2024 2:00 PM	03-07-2024 2:15 PM	00:15	0.25
May Alvarez	Social Media Post (6 Videos/6 Images) (2-5hrs) - MamaThrive.org	03-09-2024 6:10 AM	03-09-2024 8:00 AM	01:50	1.83
May Alvarez	Social Media Post (6 Videos/6 Images) (2-5hrs) - MamaThrive.org	03-14-2024 11:30 AM	03-14-2024 12:00 PM	00:30	0.5
May Alvarez	GEMS Events Promotions	03-11-2024 4:20 PM	03-11-2024 4:50 PM	00:30	0.5
May Alvarez	GEMS Events Promotions	03-13-2024 11:30 AM	03-13-2024 12:30 PM	01:00	1
May Alvarez	GEMS Events Promotions	03-19-2024 12:40 PM	03-19-2024 1:00 PM	00:20	0.33
May Alvarez	GEMS Events Promotions	03-20-2024 11:45 AM	03-20-2024 12:10 PM	00:25	0.42
Michael Ocampo	Support tickets	03-04-2024 11:10 AM	03-04-2024 11:20 AM	00:10	0.17
May Alvarez	Support tickets	03-04-2024 2:00 PM	03-04-2024 2:40 PM	00:40	0.67
Michael Ocampo	Make sure all the forms were going to excel and google spreadsheets and pdf to google drives	03-06-2024 9:30 AM	03-06-2024 10:20 AM	00:50	0.83
Michael Ocampo	Website Event Updates	03-06-2024 11:15 AM	03-06-2024 11:30 AM	00:15	0.25
Michael Ocampo	Website Event Updates	03-11-2024 4:20 PM	03-11-2024 4:40 PM	00:20	0.33
Michael Ocampo	Website Event Updates	03-12-2024 1:35 PM	03-12-2024 1:50 PM	00:15	0.25
Michael Ocampo	Website Event Updates	03-15-2024 9:40 AM	03-15-2024 10:00 AM	00:20	0.33
Michael Ocampo	Website Event Updates	03-21-2024 5:00 PM	03-21-2024 5:10 PM	00:10	0.17
Michael Ocampo	#19939 - Registration form error	03-07-2024 11:55 AM	03-07-2024 4:45 PM	04:50	4.83

Member	Task	Start Time	End Time	Time (h)	Time (decimal)
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving-opportunities/	03-11-2024 12:45 PM	03-11-2024 3:45 PM	03:00	3
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving-opportunities/	03-12-2024 12:45 PM	03-12-2024 3:45 PM	03:00	3
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving-opportunities/	03-13-2024 12:45 PM	03-13-2024 3:45 PM	03:00	3
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving-opportunities/	03-14-2024 12:45 PM	03-14-2024 3:45 PM	03:00	3
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving-opportunities/	03-15-2024 1:30 PM	03-15-2024 3:45 PM	02:15	2.25
Michael Ocampo	#20292 - Issue with Agape MamaThrive Enrollment Page	03-11-2024 2:45 PM	03-11-2024 4:20 PM	01:35	1.58
Michael Ocampo	#20292 - Issue with Agape MamaThrive Enrollment Page	03-12-2024 9:20 AM	03-12-2024 1:00 PM	03:40	3.67
Michael Ocampo	#20292 - Issue with Agape MamaThrive Enrollment Page	03-12-2024 9:20 AM	03-12-2024 9:25 AM	00:05	0.08

Member	Task	Start Time	End Time	Time (h)	Time (decimal)
Michael Ocampo	#20292 - Issue with Agape MamaThrive Enrollment Page	03-13-2024 10:00 AM	03-13-2024 11:00 AM	01:00	1
Michael Ocampo	#20292 - Issue with Agape MamaThrive Enrollment Page	03-13-2024 11:45 AM	03-13-2024 12:25 PM	00:40	0.67
Michael Ocampo	#20292 - Issue with Agape MamaThrive Enrollment Page	03-13-2024 12:57 PM	03-13-2024 1:22 PM	00:25	0.42
Stephane Jean	#20292 - Issue with Agape MamaThrive Enrollment Page	03-14-2024 9:15 AM	03-14-2024 10:00 AM	00:45	0.75
Stephane Jean	#20292 - Issue with Agape MamaThrive Enrollment Page	03-14-2024 11:45 AM	03-14-2024 1:15 PM	01:30	1.5
Stephane Jean	#20292 - Issue with Agape MamaThrive Enrollment Page	03-12-2024 11:35 AM	03-12-2024 12:00 PM	00:25	0.42
Michael Ocampo	#20292 - Issue with Agape MamaThrive Enrollment Page	03-14-2024 9:20 AM	03-14-2024 12:30 PM	03:10	3.17
Michael Ocampo	#20292 - Issue with Agape MamaThrive Enrollment Page	03-14-2024 1:25 PM	03-14-2024 2:37 PM	01:12	1.2
Michael Ocampo	#20292 - Issue with Agape MamaThrive Enrollment Page	03-14-2024 4:00 PM	03-14-2024 4:30 PM	00:30	0.5
Michael Ocampo	#20292 - Issue with Agape MamaThrive Enrollment Page	03-18-2024 9:20 AM	03-18-2024 9:25 AM	00:05	0.08
Michael Ocampo	#20292 - Issue with Agape MamaThrive Enrollment	03-19-2024 10:00 AM	03-19-2024 10:30 AM	00:30	0.5

Member	Task	Start Time	End Time	Time (h)	Time (decimal)
	Page				
May Alvarez	Request to add Event flyer - 3/16/2024	03-13-2024 11:21 AM	03-13-2024 11:30 AM	00:09	0.15
May Alvarez	Request to add Event flyer - 3/19/2024	03-13-2024 11:12 AM	03-13-2024 11:21 AM	00:09	0.15
Michael Ocampo	Add "Source URL" to Mama thrive Program registration google spreadsheet	03-12-2024 1:00 PM	03-12-2024 1:35 PM	00:35	0.58
May Alvarez	#20306 - Flyers for HollyBrook March 20,2024	03-13-2024 11:00 AM	03-13-2024 11:12 AM	00:12	0.2
May Alvarez	#20300 - Request to add event to the website's calendar - Social Security 101 Workshop - 5/15/2024	03-13-2024 11:30 AM	03-13-2024 11:35 AM	00:05	0.08
Stephane Jean	Update Backup form with Jotform	03-14-2024 10:00 AM	03-14-2024 11:45 AM	01:45	1.75
Michael Ocampo	Set up ReCaptcha and follow these instructions http s://www.gravityforms.com/bl og/how-to-prevent-spamform-entries/	03-14-2024 2:37 PM	03-14-2024 4:00 PM	01:23	1.38
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving-opportunities/	03-18-2024 1:30 PM	03-18-2024 3:45 PM	02:15	2.25
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving- opportunities/	03-19-2024 12:45 PM	03-19-2024 2:20 PM	01:35	1.58
Jo-Ann Ferrer	Daily: 2 Hours of Calls &	03-19-2024 3:00 PM	03-19-2024 3:45 PM	00:45	0.75

Member	Task	Start Time	End Time	Time (h)	Time (decimal)
	Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving-opportunities/				
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving- opportunities/	03-20-2024 1:00 PM	03-20-2024 3:45 PM	02:45	2.75
Jo-Ann Ferrer	Daily: 2 Hours of Calls & Email Sequences For Giving Opportunities: https://agapef amilyhealth.org/giving- opportunities/	03-21-2024 1:30 PM	03-21-2024 3:45 PM	02:15	2.25
May Alvarez	#20321 - Request to post pictures - Mia Jones	03-19-2024 2:30 PM	03-19-2024 3:00 PM	00:30	0.5
May Alvarez	#20321 - Request to post pictures - Mia Jones	03-20-2024 12:10 PM	03-20-2024 12:30 PM	00:20	0.33
Michael Ocampo	#20335 - New Website Tab / Plugin : High Priority	03-19-2024 9:30 AM	03-19-2024 10:00 AM	00:30	0.5
Michael Ocampo	#20335 - New Website Tab / Plugin : High Priority	03-19-2024 4:45 PM	03-19-2024 5:00 PM	00:15	0.25

### **Milestones Overview**

Name	Description	Due date	Total tasks assigned	Logged Time
Client: As Needed	Weekly Task (7 Days)	10-14-2024	6	24:24
Recurring	Monthly Task (30 Days)	10-14-2024	17	357:11
GP Team: As Needed	As Needed / Ad Hoc Task	10-14-2024	7	13:00
Setup Task	Setup Task (15-45 Business Days)	10-15-2023	0	00:00