

Period (01-15-2023 - 02-14-2023) - All Staff MembersJenalyn Aquinde

Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	Time (decimal)
Alex Moronta	Twilio/CRM Support - Complete	working with lists	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	14 Feb 2023 07:00 PM	14 Feb 2023 09:00 PM	02:00	2
Jacob Hakimian	Write a good copy with title and play it live through yardstream at 10:30 am on RDS's YouTube, RDS Facebook, RDS Twitter, globalpresences company LinkedIn, global Presence YouTube, Global Presence Facebook, global presence Twitter. Create a workflow in CRM or add to current CRM template. - Complete		#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	14 Feb 2023 10:10 AM	14 Feb 2023 11:03 AM	00:53	0.88
Muhammad Salman	Online Tasks: SEMRUSH Audit & Strategy (2 Hours) - Complete	SEMrush Analysis - Done Outreach High Authority sites	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	14 Feb 2023 08:15 AM	14 Feb 2023 10:15 AM	02:00	2
Alex Moronta	Twilio/CRM Support - Complete	working wth lists	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	13 Feb 2023 07:00 PM	13 Feb 2023 09:00 PM	02:00	2
Jacob Hakimian	Do Background Podcast/ Get Ready for Podcast - Complete		#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	13 Feb 2023 01:18 PM	13 Feb 2023 03:10 PM	01:52	1.87
Muhammad Salman	Online Tasks: SEMRUSH Audit & Web Fixes - Complete	SEMrush RDS	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	13 Feb 2023 11:20 AM	13 Feb 2023 11:45 AM	00:25	0.42
Muhammad Salman	RDS Booster Package - Complete	Outreach High Authority Backlink	#462 - General Projects:	13 Feb 2023	13 Feb 2023	00:45	0.75

Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	Time (decimal)
			RDSTeam.com (60hr,15r) - RDS Team	08:15 AM	09:00 AM		
Muhammad Salman	RDS Booster Package - Complete	Backlink	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	10 Feb 2023 11:00 AM	10 Feb 2023 11:45 AM	00:45	0.75
Michael Ocampo	Assigned Web Designer - Complete	Meeting with Maria regarding website optimization of RDS	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	09 Feb 2023 01:55 PM	09 Feb 2023 02:15 PM	00:20	0.33
Muhammad Salman	Online Tasks: SEMRUSH Audit & Web Fixes - Complete	SEMrush Errors	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	09 Feb 2023 11:00 AM	09 Feb 2023 11:45 AM	00:45	0.75
Muhammad Salman	RDS Booster Package - Complete	Backlink https://docs.google.com/spreadsheets/d/1Q09AzN6HK_VzPulk6U0JP7nWOhBKHaW8rq9pdvYIWvY/edit#gid=1575756960	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	09 Feb 2023 10:15 AM	09 Feb 2023 11:00 AM	00:45	0.75
Tomoni Majarucon	Growth Report - Complete	9:00 AM - 10:00 AM [RDS Team] - growth report - https://www.canva.com/design/DAFZ_v-Bess/ET3oVwBDqobep65jL4uhLg/edit	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	09 Feb 2023 03:00 AM	09 Feb 2023 04:00 AM	01:00	1
Tomoni Majarucon	Vtiger Audit - Complete	2:00 PM - 2:15 PM [RDS Team] - Vtiger audit - done 2:15 PM - 2:30 PM [RDS Team] - email adjustments - https://rdsteamglobalpresenceorg.od2.vtiger.com/view/detail?module=EmailTemplates&id=8144787&viewtype=summary	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	09 Feb 2023 03:00 AM	09 Feb 2023 03:30 AM	00:30	0.5
Alex Moronta	Twilio/CRM Support - Complete	Validating vtiger twilio	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	08 Feb 2023 02:00 PM	08 Feb 2023 04:00 PM	02:00	2
Michael Ocampo	Assigned Web Designer - Complete	Done updating plugin name and replacing all amelia logo/keywords (Cpanel solution)	#462 - General Projects: RDSTeam.com	08 Feb 2023 12:40	08 Feb 2023 12:50	00:10	0.17

Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	Time (decimal)
			(60hr,15r) - RDS Team	PM	PM		
Jacob Hakimian	Google Search Ad Copy creation - Complete		#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	08 Feb 2023 11:30 AM	08 Feb 2023 12:11 PM	00:41	0.68
Muhammad Salman	RDS Booster Package - Complete	Outreach Backlink	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	08 Feb 2023 10:15 AM	08 Feb 2023 11:45 AM	01:30	1.5
Patrick Zeus Ra	RDS Shorts - Complete	- finalized RDS shorts - sent to Jack for review	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	08 Feb 2023 08:30 AM	08 Feb 2023 12:30 PM	04:00	4
Matt Catibog	RDS Shorts - Complete	Continue shorts	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	07 Feb 2023 12:30 PM	07 Feb 2023 12:45 PM	00:15	0.25
Patrick Zeus Ra	RDS Shorts - Complete	adding text	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	07 Feb 2023 12:30 PM	07 Feb 2023 01:45 PM	01:15	1.25
Michael Ocampo	Assigned Web Designer - Complete	Updated content from Tomoni	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	07 Feb 2023 10:30 AM	07 Feb 2023 10:40 AM	00:10	0.17
Matt Catibog	RDS Shorts - Complete	Shorts	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	07 Feb 2023 08:30 AM	07 Feb 2023 11:30 AM	03:00	3
Patrick Zeus Ra	RDS Shorts - Complete	raw cut	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	07 Feb 2023 08:30 AM	07 Feb 2023 11:30 AM	03:00	3

Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	Time (decimal)
			Team				
Muhammad Salman	RDS - Ahref Keyword Analysis - Complete	Ahref Analysis Guest Post & Backlink	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	07 Feb 2023 08:15 AM	07 Feb 2023 10:15 AM	02:00	2
Alex Moronta	Twilio/CRM Support - Complete	working in sandbox integration	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	06 Feb 2023 03:00 PM	06 Feb 2023 06:00 PM	03:00	3
Maria Vinzon	Completed guidance on Landing page - Complete	Completed guidance on Landing page	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	06 Feb 2023 10:48 AM	06 Feb 2023 11:30 AM	00:42	0.7
Matt Catibog	RDS Shorts - Complete	RDS SHorts	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	06 Feb 2023 10:40 AM	06 Feb 2023 11:45 AM	01:05	1.08
Patrick Zeus Ra	RDS Shorts - Complete	RDS Shorts - https://drive.google.com/drive/folders/113FIVsV3nF00A8DvzZqBoxc8eOpprSkf?usp=share_link	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	06 Feb 2023 10:40 AM	06 Feb 2023 01:45 PM	03:05	3.08
Muhammad Salman	RDS Booster Package - Complete	RDS - Guest Post	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	06 Feb 2023 08:15 AM	06 Feb 2023 09:00 AM	00:45	0.75
Alex Moronta	Vtiger Twilio - Complete	We need to find which list are a lot of the repeated content so I can tell owner. Can you investigate the source field for content that already existed. If it's a variety of sources give me names by 12pm today. Thanks.	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	03 Feb 2023 08:00 PM	03 Feb 2023 09:00 PM	01:00	1
Jacob Hakimian	Troubleshoot - Google Ads Conversion Tracking - Complete	Conversion tracking troubleshooted and Fixed along with some changes to ad schedule	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	03 Feb 2023 12:30 PM	03 Feb 2023 02:00 PM	01:30	1.5

Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	Time (decimal)
Muhammad Salman	Online Tasks: Resolving Google Search Console Error - Complete	GSC Issues	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	03 Feb 2023 12:00 PM	03 Feb 2023 01:00 PM	01:00	1
Michael Ocampo	Assigned Web Designer - Complete	Updated ebook page	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	03 Feb 2023 11:05 AM	03 Feb 2023 11:40 AM	00:35	0.58
Muhammad Salman	RDS Booster Package - Complete	RDS BackLink https://docs.google.com/spreadsheets/d/1Q09AzN6HK_VzPulk6U0JP7nWOhBKHaW8rq9pdvYIWvY/edit#gid=1575756960	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	03 Feb 2023 08:15 AM	03 Feb 2023 09:30 AM	01:15	1.25
Alex Moronta	Vtiger Twilio - Complete	upload list to organization module. You have to create a unique source column in the spreadsheet and vtiger picklist for "Source" field. So when you upload we can create a list in organization module based on that variable. This list will be used by @Kevin Jabagat to make calls starting Monday. Thanks. I will be available after 12:00 p.m. If you need more explanation. My son @Jacob Hakimian can help you too But I don't know if he has a lot of experience with list	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	02 Feb 2023 07:00 PM	02 Feb 2023 11:00 PM	04:00	4
Muhammad Salman	change the meta title "KidoPaints Giveaway & Redirect - Complete	@Muhammad Salman Please change the meta title "KidoPaints Giveaway" and https://www.google.com/search?q=RDS+Foundation+Is+Donating+KidoPaints+To+Children's+Organizations&rlz=1C1CHBF_enUS929US929&sourceid=chrome&ie=UTF-8 redirect to https://rdsteamfoundation.org/kidopaints-giveaway/	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	02 Feb 2023 11:20 AM	02 Feb 2023 11:45 AM	00:25	0.42
Muhammad Salman	Online Tasks: Resolving Google Search Console Error - Complete	GSC Indexing Report Guest Post Link	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	02 Feb 2023 08:15 AM	02 Feb 2023 10:00 AM	01:45	1.75
Muhammad Salman	RDS Booster Package - Complete	Guest Post https://docs.google.com/spreadsheets/d/1Q09AzN6HK_VzPulk6U0JP7nWOhBKHaW8rq9pdvYIWvY/edit#gid=1575756960	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	01 Feb 2023 10:00 AM	01 Feb 2023 11:00 AM	01:00	1
Muhammad Salman	Online Tasks: Resolving Google Search Console Error - Complete	Meeting with Shahid to discuss search console issues - Identify issues GSC	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	01 Feb 2023 08:30 AM	01 Feb 2023 10:00 AM	01:30	1.5

Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	Time (decimal)
Jacob Hakimian	All the RDS Gravity forms need to be intergrated to Zapier and Vtiger (ALL, including e-book) and notification - Complete		#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	31 Jan 2023 04:39 PM	31 Jan 2023 06:00 PM	01:21	1.35
Jacob Hakimian	Google Search Ad Copy creation - Complete		#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	31 Jan 2023 02:00 PM	31 Jan 2023 03:00 PM	01:00	1
Michael Ocampo	Assigned Web Designer - Complete	Added Kevin Jabagat to RDS team members for calendars	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	31 Jan 2023 12:30 PM	31 Jan 2023 01:00 PM	00:30	0.5
Muhammad Salman	Online Tasks: Resolving Google Search Console Error - Complete	Google Search Console Indexing Issues	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	31 Jan 2023 10:15 AM	31 Jan 2023 11:00 AM	00:45	0.75
Muhammad Salman	RDS Booster Package - Complete	Guest Post Backlinks: https://docs.google.com/spreadsheets/d/1EEvS3Pqdod0Bw8tq1F5fipUybzxvSe0n/edit#gid=2108339815 Google search console	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	31 Jan 2023 08:15 AM	31 Jan 2023 10:15 AM	02:00	2
Alex Moronta	Vtiger Twilio - Complete	they need to be able to call back and it rings him in Vtiger and if he does not pick up it should go to a voice mail that is	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	30 Jan 2023 01:00 PM	30 Jan 2023 04:00 PM	03:00	3
Muhammad Salman	RDS Booster Package - Complete	Backlink https://docs.google.com/spreadsheets/d/1EEvS3Pqdod0Bw8tq1F5fipUybzxvSe0n/edit#gid=2108339815	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	30 Jan 2023 11:15 AM	30 Jan 2023 01:15 PM	02:00	2
Muhammad Salman	RDS Booster Package - Complete	RDS] Backlinks https://docs.google.com/spreadsheets/d/1EEvS3Pqdod0Bw8tq1F5fipUybzxvSe0n/edit#gid=2108339815	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	27 Jan 2023 08:15 AM	27 Jan 2023 10:15 AM	02:00	2
Jacob	Competitor Analysis		#462 - General	26 Jan	26 Jan	00:30	0.5

Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	Time (decimal)
Hakimian	(Keywords / Ad copy) - Complete		Projects: RDSTeam.com (60hr,15r) - RDS Team	2023 11:30 AM	2023 12:00 PM		
Jacob Hakimian	Competitor Analysis (Keywords / Ad copy) - Complete		#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	26 Jan 2023 11:30 AM	26 Jan 2023 12:00 PM	00:30	0.5
Alex Moronta	Vtiger Twilio - Complete	Fixing Kevin Twilio phone to get calls	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	26 Jan 2023 11:30 AM	26 Jan 2023 12:25 PM	00:55	0.92
Jacob Hakimian	CRM Inbox Linked with sales@rdsteam.com - Complete		#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	26 Jan 2023 11:00 AM	26 Jan 2023 11:30 AM	00:30	0.5
Jacob Hakimian	Twilio Set Up with CRM - Complete		#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	26 Jan 2023 09:40 AM	26 Jan 2023 10:50 AM	01:10	1.17
Muhammad Salman	RDS Booster Package - Complete	[RDS] Backlinks https://docs.google.com/spreadsheets/d/1EEvS3Pqdod0Bw8tq1F5fipUybzxvSe0n/edit#gid=2108339815	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	26 Jan 2023 08:15 AM	26 Jan 2023 10:15 AM	02:00	2
Michael Ocampo	Assigned Web Designer - Complete	- Completed do mass edit for articles with doubled image and sales page link - Completed update notification settings of forms in rdsteamfoundation - Completed fix error links in orlandocopier pages and mobile mode view	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	26 Jan 2023 07:00 AM	26 Jan 2023 11:00 AM	04:00	4
Jacob Hakimian	Google Search Ad Copy creation - Complete		#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	25 Jan 2023 10:20 AM	25 Jan 2023 11:00 AM	00:40	0.67
Muhammad Salman	Offline Tasks: Link Building - 5 to 20 Links (Plan Based) -	RDS] Backlinks	#462 - General Projects:	25 Jan 2023	25 Jan 2023	02:00	2

Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	Time (decimal)
	Complete	https://docs.google.com/spreadsheets/d/1eYUHy2pOeY7p1Irva0KzijSe17RA0SXN/edit#gid=2108339815	RDSTeam.com (60hr,15r) - RDS Team	08:15 AM	10:15 AM		
Michael Ocampo	Assigned Web Designer - Complete	<ul style="list-style-type: none"> - Completed add staff login menu - Completed updated form notifications for client's email copy - In Progress do mass edit for articles with doubled image - In Progress fix google calendar issue 	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	25 Jan 2023 07:40 AM	25 Jan 2023 10:30 AM	02:50	2.83
Lizzy Ogot	Do Follow Off-Page Content / Monthly Amount: 6 - Complete	Publish all pending blogs and update SEO Sheet *How to Secure Guaranteed Financing for a Printer Lease in Jacksonville, Florida https://www.reddit.com/user/gpm-777/comments/10k1cit/how_to_secure_guaranteed_financing_for_a_printer/ https://docs.google.com/document/d/1WZSQ_Osx_vBDHDtJ-X6sN_ampUU4u7O2OEldQi9vBdc/edit?usp=sharing *The Future of Printing Industry in the United States: Predictions to Watch This 2023 https://copiers-and-printers.blogspot.com/2023/01/the-future-of-printing-industry-in.html https://docs.google.com/document/d/1CYIDgxpWQQ6mUQR6lEhniugbfmBTS6n35-ezfpym_po/edit?usp=sharing *5 Tips to Save Big Money on A Copier Lease Orlando, Florida https://paragraph.xyz/@globalpresencereach/5-tips-to-save-big-money-on-a-copier-lease-or-orlando,-florida https://docs.google.com/document/d/1dhiMNkVcOB13lcr3a_B8wEmR_3zejF1CQfZm0PY1oaA/edit?usp=sharing	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	23 Jan 2023 10:15 AM	23 Jan 2023 11:00 AM	00:45	0.75
Michael Ocampo	Assigned Web Designer - Complete	<ul style="list-style-type: none"> - Completed additional forms added - Completed update settings of forms in rdsteamfoundation.org - Completed change admin email in rdsteamfoundation admin page 	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	23 Jan 2023 07:00 AM	23 Jan 2023 09:00 AM	02:00	2
Tomoni Majarucon	On-Page Content / Monthly Amount: 6 - Complete	8:20 AM - 8:30 AM [RDS Team] - review RDS Team off-page blogs - https://docs.google.com/document/d/1CYIDgxpWQQ6mUQR6lEhniugbfmBTS6n35-ezfpym_po/edit https://docs.google.com/document/d/1WZSQ_Osx_vBDHDtJ-X6sN_ampUU4u7O2OEldQi9vBdc/edit https://docs.google.com/document/d/1dhiMNkVcOB13lcr3a_B8wEmR_3zejF1CQfZm0PY1oaA/edit#heading=h.oxslets0psfc	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	23 Jan 2023 03:00 AM	23 Jan 2023 03:10 AM	00:10	0.17
Muhammad Salman	Online Tasks: SEMRUSH Audit & Web Fixes -	SEMrush Error https://docs.google.com/spreadsheets/	#462 - General Projects:	20 Jan 2023	20 Jan 2023	02:30	2.5

Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	Time (decimal)
	Complete	d/1FXI8AZKP0oHZjG8A73alu2IMmupGYvYcnsNLRmmiftM/edit#gid=816974850	RDSTeam.com (60hr,15r) - RDS Team	12:00 PM	02:30 PM		
Michael Ocampo	Assigned Web Designer - Complete	Completed updating forms in rdsteam.com (Need to review) In Progress - updating forms settings in rdsfoundation.org	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	20 Jan 2023 09:00 AM	20 Jan 2023 12:00 PM	03:00	3
Lizzy Ogot	Do Follow Off-Page Content / Monthly Amount: 6 - Complete	Completes editing RDS off-page blogs and republish Do Follow The Environmental Impact of Buying Refurbished Printers https://www.linkedin.com/pulse/environmental-impact-buying-refurbished-https://docs.google.com/document/d/1NBGvldMU7LYguq7SK7IhfzQUxkXz7ivxZo75O5qlxk4/edit?usp=sharing Completed 3 RDS off-page blogs and submit for review. The Future of Printing Industry in the United States: Predictions to Watch This 2023 https://docs.google.com/document/d/1CYIDgxpwoQ6mUQR6IEhniugbfmBTS6n35-ezfpym_po/edit?usp=sharing How to Secure Guaranteed Financing for a Printer Lease in Jacksonville, Florida https://docs.google.com/document/d/1WZSQ_Osx_vBDHDtJ-X6sN_ampUU4u7O2OEldQi9vBdc/edit?usp=sharing 5 Tips to Save Big Money on A Copier Lease Orlando, Florida https://docs.google.com/document/d/1dhiMNkVcOB13lcr3a_B8wEmR_3zejF1CQfZm0PY1oaA/edit?usp=sharing	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	20 Jan 2023 09:00 AM	20 Jan 2023 12:00 PM	03:00	3
Muhammad Salman	RDS Booster Package - Complete	Guest Post https://docs.google.com/spreadsheets/d/1eYUHy2pOeY7p1Irrva0KzjSe17RA0SXN/edit#gid=2108339815	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	20 Jan 2023 08:15 AM	20 Jan 2023 09:00 AM	00:45	0.75
Michael Ocampo	Assigned Web Designer - Complete	Completed updating forms	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	20 Jan 2023 07:00 AM	20 Jan 2023 08:00 AM	01:00	1
Tomoni Majarucon	Monthly SEO Content (Off-Page and On-Page) - Complete	8:15 AM - 8:30 AM [RDS Team] - review RDS Team blogs - https://docs.google.com/document/d/1NBGvldMU7LYguq7SK7IhfzQUxkXz7ivxZo75O5qlxk4/edit#https://docs.google.com/document/d/10HtGTsmIMon_7FeALEdNtGZIEMy0H5EN_KMeIYVQjTiE/edit#https://docs.google.com/document/	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	20 Jan 2023 03:00 AM	20 Jan 2023 03:15 AM	00:15	0.25

Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	Time (decimal)
		d/10HtGTsmIMon_7FeALEdNtGZIEMy0H5EN_KMeIYVQjTiE/edit#					
Michael Ocampo	Assigned Web Designer - Complete	New contact form deployed In Progress - Request Sale Quote https://rdsteam.com/request-quote/	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	19 Jan 2023 10:00 AM	19 Jan 2023 12:00 PM	02:00	2
Muhammad Salman	Online Tasks: SEMRush Audit & Web Fixes - Complete	SEMrush Error https://docs.google.com/spreadsheets/d/1FXl8AZKP0oHZjG8A73alu2IMmupGYvYcnsNLRmmiftM/edit#gid=816974850	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	19 Jan 2023 09:00 AM	19 Jan 2023 12:15 PM	03:15	3.25
Lizzy Ogot	Do Follow Off-Page Content / Monthly Amount: 6 - Complete	Completed 3 RDS Team off-page blogs Do Follow The Environmental Impact of Buying Refurbished Printers https://www.linkedin.com/pulse/environmental-impact-buying-refurbished-printers-reach/?published=t https://docs.google.com/document/d/1NBGvldMU7LYguq7SK7lhFzQUxkXz7ivxZo7505qlxk4/edit?usp=sharing Buying Versus Leasing A Printer: Which is the Best for Law Firms in Miami, Florida? https://global-presence-news.ghost.io/buying-versus-leasing-a-printer-which-is-the-best-for-law-firms-in-miami-florida/ https://docs.google.com/document/d/10HtGTsmIMon_7FeALEdNtGZIEMy0H5EN_KMeIYVQjTiE/edit?usp=sharing No Follow 5 Tips for Finding High-Quality Refurbished Printers in Orlando, Florida https://docs.google.com/document/d/14l6AvBWfQ3eQnx79_FQyJ7TUSnlhUoaQWlXMAVB3bl/edit?usp=sharing https://medium.com/@production_13922/5-tips-for-finding-high-quality-refurbished-printers-in-orlando-florida-c7520080d451?postPublishedType=initial	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	19 Jan 2023 09:00 AM	19 Jan 2023 12:00 PM	03:00	3
Muhammad Salman	RDS Booster Package - Complete	Guest Post https://docs.google.com/spreadsheets/d/1eYUHy2pOeY7p1lrra0KzjSe17RA0SXN/edit#gid=2108339815	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	19 Jan 2023 08:15 AM	19 Jan 2023 09:00 AM	00:45	0.75
Tomoni Majarucon	Monthly SEO Content (Off-Page and On-Page) - Complete	8:30 AM - 9:00 AM [RDS Team] - RDS Team blogs - https://docs.google.com/document/d/13NDvU2aZkxbMf6K_1Lp5f0e06GF73Xlww6JC309LLw8/edit#heading=h.h7pgrmur6l93 9:45 AM - 10:15 AM [RDS Team] - continue RDS Team blogs - https://docs.google.com/document/d/13NDvU2aZkxbMf6K_1Lp5f0e06GF73Xlww6JC309LLw8/	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	19 Jan 2023 04:00 AM	19 Jan 2023 05:30 AM	01:30	1.5

Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	Time (decimal)
		edit#heading=h.ko3f49z4p6w Banners - https://www.canva.com/design/DAFJmcrG1Uc/PDZPqaz76N3_svvqjFQfjw/edit Publishing - https://rdsteam.com/how-to-secure-guaranteed-financing-for-a-printer-lease-in-jacksonville-florida/ 11:30 AM - 12:00 PM [RDS Team] - continue RDS Team blog - https://docs.google.com/document/d/1Fo141EG8Rbj7BEw0dJ2_MsV646O0CVnOeajB54bnbhM/edit#heading=h.cj4yeac3hwe Banners - https://www.canva.com/design/DAFJmcrG1Uc/PDZPqaz76N3_svvqjFQfjw/edit Publishing - https://rdsteam.com/buying-leasing-printer-law-firms-in-miami-florida/					
Michael Ocampo	Assigned Web Designer - Complete	- In Progress do mass edit of 888 number - In Progress fix GP Seo contact form links on articles - In Progress mass edit for double images on articles	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	18 Jan 2023 09:00 AM	18 Jan 2023 11:40 AM	02:40	2.67
Muhammad Salman	Online Tasks: SEMRush Audit & Web Fixes - Complete	SEMrush Error: RDS SEMrush Duplicate Meta Issues https://docs.google.com/spreadsheets/d/1FXI8AZKP0oHZjG8A73alu2IMmupGYvYcnsNLRmmiftM/edit#gid=816974850	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	18 Jan 2023 09:00 AM	18 Jan 2023 12:15 PM	03:15	3.25
Muhammad Salman	RDS Booster Package - Complete	Complete 4 Guest Post https://docs.google.com/spreadsheets/d/1eYUHy2pOeY7p1Irva0KzjSe17RA0SXN/edit#gid=2108339815	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	18 Jan 2023 08:15 AM	18 Jan 2023 09:00 AM	00:45	0.75
Tomoni Majarucon	Monthly SEO Content (Off-Page and On-Page) - Complete	9:15 AM - 10:15 AM [RDS Team] - continue RDS Team blog - https://docs.google.com/document/d/1rFbSm5TKIRN-RtKscqfEzyPNi8EcHmhAZXv9b0P8YYI/edit Publishing - https://rdsteam.com/tips-refurbished-printers-in-orlando-florida/ Update - https://docs.google.com/spreadsheets/d/1Q09AzN6HK_VzPulk6U0JP7nWOhBKHaW8rq9pdvYIWvY/edit#gid=936525219	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	18 Jan 2023 04:00 AM	18 Jan 2023 04:55 AM	00:55	0.92
Maria Vinzon	Assigned Web Designer - Complete	Completed ebook revision Completed review configuration	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	17 Jan 2023 11:30 AM	17 Jan 2023 12:10 PM	00:40	0.67
Muhammad Salman	Online Tasks: SEMRush Audit & Web Fixes - Complete	SEMrush Error: RDS SEMrush Duplicate Meta Issues https://docs.google.com/spreadsheets/d/1FXI8AZKP0oHZjG8A73alu2IMmupGYvYcnsNLRmmiftM/edit#gid=816974850	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	17 Jan 2023 09:00 AM	17 Jan 2023 12:15 PM	03:15	3.25

Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	Time (decimal)
Muhammad Salman	RDS Booster Package - Complete	Complete 4 Guest Post https://docs.google.com/spreadsheets/d/1eYUHy2pOeY7p1Irva0KzijSe17RA0SXN/edit#gid=2108339815	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	17 Jan 2023 08:15 AM	17 Jan 2023 09:00 AM	00:45	0.75
Michael Ocampo	Assigned Web Designer - Complete	Contact form	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	17 Jan 2023 07:00 AM	17 Jan 2023 09:00 AM	02:00	2
Tomoni Majarucon	Monthly SEO Content (Off-Page and On-Page) - Complete	10:00 AM - 11:00 AM [RDS Team] - RDS Team blogs - https://docs.google.com/document/d/1FkyPWEWB4mcaggXFr8ToUgzAN8GZkapnjtPc1_UD1c/edit#heading=h.5bhj0carvj1f https://docs.google.com/document/d/1rFbSm5TKIRN-RtKscqfEzyPNi8EcHmhAZXv9b0P8YYl/edit#heading=h.7lbv9mo4zh8m RDS Team banners - https://www.canva.com/design/DAFJmcrG1Uc/PDZPqaz76N3_svvqjFQfjw/edit RDS Team publishing - https://rdsteam.com/environmental-impact-of-refurbished-printers/	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	17 Jan 2023 02:00 AM	17 Jan 2023 03:00 AM	01:00	1
Maria Vinzon	Assigned Web Designer - Complete	Completed Ebook page Completed Form and zap integration https://docs.google.com/spreadsheets/d/1dHVwEJBikwQyLBv-Ydy1H0rns1YWwiB_NkcWZq73Hol/edit#gid=60089540	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	16 Jan 2023 12:00 PM	16 Jan 2023 01:54 PM	01:54	1.9
Muhammad Salman	Online Tasks: SEMRUSH Audit & Web Fixes - Complete	SEMrush Error: RDS SEMrush Duplicate Meta Issues https://docs.google.com/spreadsheets/d/1FXl8AZKP0oHzJG8A73alu2IMmupGYvYcnsNLRmmiftM/edit#gid=816974850	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	16 Jan 2023 10:40 AM	16 Jan 2023 01:50 PM	03:10	3.17
Michael Ocampo	Assigned Web Designer - Complete		#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	16 Jan 2023 10:33 AM	16 Jan 2023 11:45 AM	01:12	1.2
Muhammad Salman	RDS Booster Package - Complete	Complete 4 Guest Post https://docs.google.com/spreadsheets/d/1eYUHy2pOeY7p1Irva0KzijSe17RA0SXN/edit#gid=2108339815	#462 - General Projects: RDSTeam.com (60hr,15r) - RDS Team	16 Jan 2023 08:15 AM	16 Jan 2023 09:00 AM	00:45	0.75
Tomoni Majarucon	Monthly SEO Content (Off-Page and On-Page) -	10:00 AM - 11:30 PM [RDS Team] - RDS Team blogs - https://docs.google.com/document/d/1erBq9yk4Ew5Fec38SBVvR6ZWg1WAKLxdExurL1GEIM/edit#	#462 - General Projects:	16 Jan 2023	16 Jan 2023	01:30	1.5

Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	Time (decimal)
	Complete	https://docs.google.com/document/d/15xjlp6Rgct3cos4yQb_6zJSqOSc6dFmdqB96oJ4tkz8/edit#heading=h.jqsxpp9y7mv0 RDS Team blog banners - https://www.canva.com/design/DAFJmcrG1Uc/PDZPqaz76N3_svvqjFQfjw/edit RDS Team publishing - https://rdsteam.com/printing-industry-united-states-predictions-2023/ https://rdsteam.com/5-tips-to-save-money-on-copier-lease-orlando/	RDSTeam.com (60hr,15r) - RDS Team	03:00 AM	04:30 AM		
						Total Logged Time: 130:00	Total Logged Time: 130