

# Period (12-25-2022 - 01-24-2023) - All Staff MembersJenalyn Aquinde

Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	T (c)
Joms Alboroto	Social Media Essential Paid Ads Plan (20 hr) - Complete	9:45 AM - 10: 45AM [Mamathrive] - ads optimization (pinterest, google and facebook) -conceptualize new perspective of creative and target audience	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	24 Jan 2023 09:45 AM	24 Jan 2023 10:45 AM	01:00	1
Joms Alboroto	Social Media Essential Paid Ads Plan (20 hr) - Complete	8:15 AM - 9: 15AM [Mamathrive] - ads optimization (pinterest, google and facebook)	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	23 Jan 2023 01:28 PM	23 Jan 2023 02:28 PM	01:00	1
Tomoni Majarucon	On-Page Content / Monthly Amount: ? - Complete	10:00 AM - 12:00 PM [Mama Thrive] - Mama Thrive blogs - <a href="https://docs.google.com/document/d/14FJwe-Es7nckbGOinKoE_yvNU38STeUHZQ1pLMdYsHs/edit#heading=h.ctqxmec88q8c">https://docs.google.com/document/d/14FJwe-Es7nckbGOinKoE_yvNU38STeUHZQ1pLMdYsHs/edit#heading=h.ctqxmec88q8c</a> <a href="https://docs.google.com/document/d/1wn0Tyigbo6VXM6-9iecCcN_XyesbmJXSuxQC-6KmbTM/edit#">https://docs.google.com/document/d/1wn0Tyigbo6VXM6-9iecCcN_XyesbmJXSuxQC-6KmbTM/edit#</a> Banners - <a href="https://www.canva.com/design/DAFPeGkPFYk/yfQx5-8nvTdLIZM8pzQn0g/edit">https://www.canva.com/design/DAFPeGkPFYk/yfQx5-8nvTdLIZM8pzQn0g/edit</a> Publishing - <a href="https://mamathrive.org/6-benefits-of-telehealth-to-pregnant-women-in-jacksonville-florida/">https://mamathrive.org/6-benefits-of-telehealth-to-pregnant-women-in-jacksonville-florida/</a> <a href="https://mamathrive.org/vaccine-guide-for-moms-in-jacksonville-florida/">https://mamathrive.org/vaccine-guide-for-moms-in-jacksonville-florida/</a>	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	23 Jan 2023 03:00 AM	23 Jan 2023 05:00 AM	02:00	2
Joms Alboroto	Social Media Essential Paid Ads Plan (20 hr) - Complete	8:15 AM - 9: AM [Mamathrive] - ads optimization (pinterest, google and facebook)	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	20 Jan 2023 08:15 AM	20 Jan 2023 09:00 AM	00:45	0.
Tomoni Majarucon	General Keywords - Complete	12:00 AM - 1:30 PM [Mama Thrive] - Mama Thrive SEO research - <a href="https://drive.google.com/drive/folders/1p8oj7whNJWfv10CzZuYUzVWMCeugJXcB">https://drive.google.com/drive/folders/1p8oj7whNJWfv10CzZuYUzVWMCeugJXcB</a>	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	20 Jan 2023 03:00 AM	20 Jan 2023 04:30 AM	01:30	1.
Joms Alboroto	Social Media Essential Paid Ads Plan (20 hr) - Complete	8:15 AM - 9: 15AM [Mamathrive] - ads optimization (pinterest, google and facebook) -Reduce adspent on less performing campaign -check crm and update spreadsheet	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	19 Jan 2023 11:39 AM	19 Jan 2023 12:39 PM	01:00	1
Patrick Zeus Ra	Social Media Ads - Complete	Mamathrive Social Media Ads - <a href="https://www.canva.com/design/DAFYBVAZWcs/RGGGa97ZvpUzIS-aCW6lMA/edit?utm_content=DAFYBVAZWcs&amp;utm_campaign=designshare&amp;utm_medium=link2&amp;utm_source=sharebutton">https://www.canva.com/design/DAFYBVAZWcs/RGGGa97ZvpUzIS-aCW6lMA/edit?</a> <a href="https://www.canva.com/design/DAFYBVAZWcs/RGGGa97ZvpUzIS-aCW6lMA/edit?utm_content=DAFYBVAZWcs&amp;utm_campaign=designshare&amp;utm_medium=link2&amp;utm_source=sharebutton">utm_content=DAFYBVAZWcs&amp;utm_campaign=designshare&amp;utm_medium=link2&amp;utm_source=sharebutton</a>	#81 - General Projects: MamaThrive.org (92hr,25r) -	19 Jan 2023 09:45	19 Jan 2023 11:30	01:45	1.

Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	T (c)
Michael Ocampo	Create and setup calendar booking using Amelia - Complete	Setup calendar app for Toninette Turner <a href="https://mamathrive.org/bookings/">https://mamathrive.org/bookings/</a>	Agapefamilyhealth.org #81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	AM 19 Jan 2023 07:00 AM	AM 19 Jan 2023 10:00 AM	03:00	3
Joms Alboroto	Social Media Essential Paid Ads Plan (20 hr) - Complete	11:00 - 11:45 [Mamathrive] -review new creatives and work with matt regarding the perspective -checking of possible platform to monitor the participants interaction with our form -ad conversion rate to the weekly report and research for the formula	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	18 Jan 2023 11:34 AM	18 Jan 2023 12:19 PM	00:45	0.
Joms Alboroto	Weekly Meeting - Complete	10:00 AM - 11:00 AM [Agape] -Weekly meeting	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	18 Jan 2023 11:23 AM	18 Jan 2023 12:23 PM	01:00	1
Joms Alboroto	Social Media Essential Paid Ads Plan (20 hr) - Complete	8:15 AM - 9: 15AM [Mamathrive] - ads optimization (pinterest, google and facebook) -turn-on campaign and set it at the minimum cost to keep the momentum of the ads	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	18 Jan 2023 11:19 AM	18 Jan 2023 12:19 PM	01:00	1
Patrick Zeus Ra	Podcast Thumbnail - Complete	Mamathrive Thumbnail - <a href="https://drive.google.com/drive/folders/1ExvGxGW-VppWjviZQdLJz55DrF8xLWw9?usp=share_link">https://drive.google.com/drive/folders/1ExvGxGW-VppWjviZQdLJz55DrF8xLWw9?usp=share_link</a>	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	18 Jan 2023 09:30 AM	18 Jan 2023 10:30 AM	01:00	1
Tomoni Majarucon	Website Managment (12hrs) - Complete	11:00 AM - 12:00 PM [Mama Thrive] - content for partners page - <a href="https://mamathrive.org/partners/">https://mamathrive.org/partners/</a>	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	18 Jan 2023 04:00 AM	18 Jan 2023 05:00 AM	01:00	1
Patrick Zeus Ra	Podcast Production - Complete	Mamathrive Podcast #1 Thumbnail - <a href="https://drive.google.com/file/d/1UVKBpfSlqVE-aZCbifQtYsj9W1Q4XGuB/view?usp=share_link">https://drive.google.com/file/d/1UVKBpfSlqVE-aZCbifQtYsj9W1Q4XGuB/view?usp=share_link</a>	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	17 Jan 2023 12:15 PM	17 Jan 2023 12:45 PM	00:30	0.
Joms	Facebook	8:15 AM - 9: 15AM [Mamathrive]	#81 - General	17	17	01:00	1

Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	T (c)
Alboroto	Report Analysis - Complete	- ads optimization (pinterest, google and facebook) -scale dynamic creative test with high engaging audience -coordinate with creative team for new ad campaign	Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	Jan 2023 11:17 AM	Jan 2023 12:17 PM		
Tomoni Majarucon	Writer / CREATE CANVA CONTENT / CONTACT INFO & UNIQUE URL TO RELATED TO CONTENT - (GOAL DRIVE TRAFFIC TO WEBSITE) - Complete	9:00 AM - 10:00 AM [Mama Thrive] - Mama Thrive social media ads - <a href="https://docs.google.com/document/d/1cjHUC-8wbGqqtDgwqvqwsfdODToXH1MtU4iP6vqMM4/edit">https://docs.google.com/document/d/1cjHUC-8wbGqqtDgwqvqwsfdODToXH1MtU4iP6vqMM4/edit</a>	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	17 Jan 2023 02:00 AM	17 Jan 2023 03:00 AM	01:00	1
Alma Puente	Social Media Manager / REFINE OR APPROVE CANVA POST - Complete	-Social media follow up tasks	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	16 Jan 2023 03:30 PM	16 Jan 2023 03:45 PM	00:15	0.
Maria Vinzon	Website Managment (12hrs) - Complete	Completed PDF imports from Thursday	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	16 Jan 2023 03:30 PM	16 Jan 2023 04:00 PM	00:30	0.
Joms Alboroto	Facebook Report Analysis - Complete	10:00 AM - 11:30 AM [Mamathrive] -ads optimization (facebook and pitnerest) -Weekly executive summary -turn-off ads with less engagement and ctr -reduce ads spending -work with new creatives	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	16 Jan 2023 10:30 AM	16 Jan 2023 11:30 AM	01:00	1
Tomoni Majarucon	Writer / CREATE CANVA CONTENT /	11:30 AM - 12:30 PM [Mama Thrive] - Mama Thrive social ads copies - <a href="https://www.canva.com/design/DAFXjV64pnc/Qp24FVPiQHIANvP0I2xy_A/edit?utm_content=DAFXjV64pnc&amp;utm_campaign=designshare&amp;utm_medium=link2&amp;utm_source=sharebutton">https://www.canva.com/design/DAFXjV64pnc/Qp24FVPiQHIANvP0I2xy_A/edit?utm_content=DAFXjV64pnc&amp;utm_campaign=designshare&amp;utm_medium=link2&amp;utm_source=sharebutton</a>	#81 - General Projects: MamaThrive.org (92hr,25r) -	16 Jan 2023 03:00	16 Jan 2023 04:00	01:00	1

Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	T (c)
	CONTACT INFO & UNIQUE URL TO RELATED TO CONTENT - (GOAL DRIVE TRAFFIC TO WEBSITE) - Complete		Agapefamilyhealth.org	AM	AM		
Alma Puente	Social Media Manager / REFINE OR APPROVE CANVA POST - Complete	-Social media / Mkt follow up tasks (mails, social media new posts, brochures adjustments, ad hoc tasks)	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	13 Jan 2023 02:45 PM	13 Jan 2023 03:15 PM	00:30	0.
Maria Vinzon	Custom work in the CRM - Complete	Completed zap fix Completed test	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	13 Jan 2023 11:05 AM	13 Jan 2023 12:30 PM	01:25	1.
Joms Alboroto	Social Media Essential Paid Ads Plan (20 hr) - Complete	8:15 AM - 9: 45AM [Mamathrive] - ads optimization (pinterest, google and facebook) -Launch new 4 adsets and replace non performing campaign -work with matt for revisions of creatives -Work with matt for the New campaign to be launch with the Father perspective (5 images for carousel)	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	13 Jan 2023 10:44 AM	13 Jan 2023 12:14 PM	01:30	1.
Matt Catibog	Social Media Ads - Complete	<a href="https://www.canva.com/design/DAFXjV64pnc/Qp24FVPiQHIANvP0l2xy_A/edit?utm_content=DAFXjV64pnc&amp;utm_campaign=designshare&amp;utm_medium=link2&amp;utm_source=sharebutton">https://www.canva.com/design/DAFXjV64pnc/Qp24FVPiQHIANvP0l2xy_A/edit?utm_content=DAFXjV64pnc&amp;utm_campaign=designshare&amp;utm_medium=link2&amp;utm_source=sharebutton</a>	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	13 Jan 2023 08:30 AM	13 Jan 2023 10:00 AM	01:30	1.
Joms Alboroto	Social Media Essential Paid Ads Plan (20 hr) - Complete	8:15 AM - 10:15AM [Mamathrive] - ads optimization (Pinterest, google and Facebook) -Edit image creative as requested by Zack (Patrick and Matt is no leave) -created 3 variants of creative -Coordinate with Tomoni for new set of creatives (father approach)	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	12 Jan 2023 11:53 AM	12 Jan 2023 01:53 PM	02:00	2
Michael	Create and	- Installed Amelia	#81 - General	12	12	03:20	3.

Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	T (c)
Ocampo	setup calendar booking using Amelia - Complete	- Published <a href="https://mamathrive.org/toninette-turner/">https://mamathrive.org/toninette-turner/</a>	Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	Jan 2023 07:00 AM	Jan 2023 10:20 AM		
Tomoni Majarucon	Writer / CREATE CANVA CONTENT / CONTACT INFO & UNIQUE URL TO RELATED TO CONTENT - (GOAL DRIVE TRAFFIC TO WEBSITE) - Complete	10:10 AM - 12:00 PM [Mama Thrive] - Mama Thrive social media ads - <a href="https://www.canva.com/design/DAFVOYGWRtY/-gMP9Jb2vP9KdynUlhqpMg/edit">https://www.canva.com/design/DAFVOYGWRtY/-gMP9Jb2vP9KdynUlhqpMg/edit</a>	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	12 Jan 2023 04:00 AM	12 Jan 2023 05:50 AM	01:50	1.
Joms Alboroto	Weekly Marketing Meet with Agape Family Health - Complete	10:00 AM - 11:00 AM [Mamathrive] -Weekly meeting	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	11 Jan 2023 12:49 PM	11 Jan 2023 01:49 PM	01:00	1
Joms Alboroto	Social Media Essential Paid Ads Plan (20 hr) - Complete	8:15 AM - 9: 15AM [Mamathrive] - ads optimization (pinterest, google and facebook) -scale ads vertically -Work with graphic artist for creative changes as per client	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	11 Jan 2023 12:48 PM	11 Jan 2023 01:48 PM	01:00	1
Matt Catibog	Social Media Ads - Complete	MamaThrive T-tablet ads version 2  <a href="https://www.canva.com/design/DAFXSMR8Fqo/tyMFDhMeLnZrzxLiv7REBw/edit?utm_content=DAFXSMR8Fqo&amp;utm_campaign=designshare&amp;utm_medium=link2&amp;utm_source=sharebutton">https://www.canva.com/design/DAFXSMR8Fqo/tyMFDhMeLnZrzxLiv7REBw/edit?utm_content=DAFXSMR8Fqo&amp;utm_campaign=designshare&amp;utm_medium=link2&amp;utm_source=sharebutton</a>	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	11 Jan 2023 08:30 AM	11 Jan 2023 10:00 AM	01:30	1.
Matt Catibog	Social Media Ads - Complete	MamaThrive T-tablet ads version 2  <a href="https://www.canva.com/design/DAFXSMR8Fqo/tyMFDhMeLnZrzxLiv7REBw/edit?">https://www.canva.com/design/DAFXSMR8Fqo/tyMFDhMeLnZrzxLiv7REBw/edit?</a>	#81 - General Projects: MamaThrive.org	11 Jan 2023	11 Jan 2023	01:30	1.

Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	T (c)
		utm_content=DAFXSMR8Fqo&utm_campaign=designshare&utm_medium=link2&utm_source=sharebutton	(92hr,25r) - Agapefamilyhealth.org	08:30 AM	10:00 AM		
Joms Alboroto	Social Media Essential Paid Ads Plan (20 hr) - Complete	10:15 AM - 11: 15AM [Mamathrive] - ads optimization (pinterest, google and facebook) -remove all non performing creatives in DCT campaign -publish ads creative with high engaging ad copy + image -coordinate with matt and tomoni for the next creative contents	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	10 Jan 2023 03:04 PM	10 Jan 2023 04:04 PM	01:00	1
Maria Vinzon	Custom work in the CRM - Complete	Completed custom fields debug Completed import test Completed data crosscheck Completed CRM check with Shahid	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	10 Jan 2023 11:30 AM	10 Jan 2023 01:45 PM	02:15	2.
Matt Catibog	Social Media Ads - Complete	Completed making the second version for T-mobile tablet <a href="https://www.canva.com/design/DAFXSMR8Fqo/tyMFDhMeLnZrzxLiv7REBw/edit?utm_content=DAFXSMR8Fqo&amp;utm_campaign=designshare&amp;utm_medium=link2&amp;utm_source=sharebutton">https://www.canva.com/design/DAFXSMR8Fqo/tyMFDhMeLnZrzxLiv7REBw/edit?utm_content=DAFXSMR8Fqo&amp;utm_campaign=designshare&amp;utm_medium=link2&amp;utm_source=sharebutton</a>	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	10 Jan 2023 10:00 AM	10 Jan 2023 11:45 AM	01:45	1.
Maria Vinzon	Website Managment (12hrs) - Complete	Completed form notification issue Completed landing page <a href="https://www.canva.com/design/DAFXTHJlit0/_9ZmKIN2VU51-GhcpExcSA/edit">https://www.canva.com/design/DAFXTHJlit0/_9ZmKIN2VU51-GhcpExcSA/edit</a>	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	10 Jan 2023 10:00 AM	10 Jan 2023 11:30 AM	01:30	1.
Joms Alboroto	Pinterest ads Optimization - Complete	8:15 AM - 9: 00AM [Mamathrive] - ads optimization (pinterest, google and facebook) - launched the interest based campaign to instant form sign-in -New perspective for the ads  11:30 - 11:45 [Mamathrive] -Weekly executive summary	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	09 Jan 2023 11:15 AM	09 Jan 2023 12:15 PM	01:00	1
Maria Vinzon	Custom work in the CRM - Complete	Completed reenter of custom fields Completed test and attempt to import to Patients tab Impediment: import not working	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	06 Jan 2023 12:00 PM	06 Jan 2023 02:58 PM	02:58	2.
Joms Alboroto	Social Media Essential Paid Ads Plan (20 hr) - Complete	8:15 AM - 9:15 AM [Mamathrive] - ads optimization (pinterest, google and facebook) -Replace non performing interest -select top creatives to run only in retargeting campaign -select top performing cta based on dct data	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	06 Jan 2023 08:15 AM	06 Jan 2023 09:15 AM	01:00	1

Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	T (c)
Joms Alboroto	Social Media Essential Paid Ads Plan (20 hr) - Complete	12:45 PM - 1:45 PM [Mamathrive] - ads optimization (pinterest, google and facebook)	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	05 Jan 2023 04:05 PM	05 Jan 2023 05:05 PM	01:00	1
Alma Puente	Meetings with GP Team - Complete	-Meeting with team (traditional mkt strategy)	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	05 Jan 2023 11:00 AM	05 Jan 2023 11:30 AM	00:30	0.
Alma Puente	Social Media Manager / REFINE OR APPROVE CANVA POST - Complete	-Social media follow up tasks	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	04 Jan 2023 01:30 PM	04 Jan 2023 02:30 PM	01:00	1
Aeron Gloriane	Writer / CREATE CANVA CONTENT / CONTACT INFO & UNIQUE URL TO RELATED TO CONTENT - (GOAL DRIVE TRAFFIC TO WEBSITE) - Complete	- reassigned by tomoni - resolved comments from the client <a href="https://www.canva.com/design/DAFT0U5x_cl/3VgM13z_10m8xXoDFcdVqw/edit?utm_content=DAFT0U5x_cl&amp;utm_campaign=designshare&amp;utm_medium=link2&amp;utm_source=sharebutton">https://www.canva.com/design/DAFT0U5x_cl/3VgM13z_10m8xXoDFcdVqw/edit?utm_content=DAFT0U5x_cl&amp;utm_campaign=designshare&amp;utm_medium=link2&amp;utm_source=sharebutton</a>	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	04 Jan 2023 09:15 AM	04 Jan 2023 10:45 AM	01:30	1.
Joms Alboroto	Social Media Essential Paid Ads Plan (20 hr) - Complete	8:15 AM - 9:15 AM [Mamathrive] - ads optimization (pinterest, google and facebook) -Manually encode new leads in spreadsheet -Run 3 campaigns for Top of the funnel	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	04 Jan 2023 08:15 AM	04 Jan 2023 09:15 AM	01:00	1
Alma Puente	Social Media	-Mama Thrive social media follow up tasks	#81 - General Projects:	03 Jan	03 Jan	00:20	0.

Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	T (c)
	Manager / REFINE OR APPROVE CANVA POST - Complete		MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	2023 02:40 PM	2023 03:00 PM		
Alma Puente	Social Media Manager / REFINE OR APPROVE CANVA POST - Complete	-Mama Thrive social media follow up tasks	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	03 Jan 2023 01:00 PM	03 Jan 2023 01:15 PM	00:15	0.
Aeron Gloriane	Onpage blogs (8 monthly) - Complete	published blogs	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	03 Jan 2023 12:00 PM	03 Jan 2023 12:45 PM	00:45	0.
Muhammad Salman	Sitemap - GSC Indexing - GSC issues - Complete	Google search console issues - Sitemap was not created. created the sitemap and index on google search console.	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	03 Jan 2023 12:00 PM	03 Jan 2023 01:00 PM	01:00	1
Joms Alboroto	Social Media Essential Paid Ads Plan (20 hr) - Complete	8:15 AM - 10:00 AM [Mamathrive] - ads optimization (pinterest, google and facebook) - Relaunch campaigns - Edit instant form and troubleshoot zapier integration w/ Maria -Email notification troubleshooting -Executive Summary Report	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	03 Jan 2023 11:07 AM	03 Jan 2023 12:52 PM	01:45	1.
Aeron Gloriane	On-Page Content / Monthly Amount: ? - Complete	published blogs	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	03 Jan 2023 10:45 AM	03 Jan 2023 11:45 AM	01:00	1
Lizzy Ogot	Do Follow Off-Page Content / Monthly Amount: ? - Complete	*Agape off-page blogs (For December) - Published <a href="https://agapefamilyhealth.blogspot.com/2023/01/agape-family-health-ceo-mia-jones-wins.html">https://agapefamilyhealth.blogspot.com/2023/01/agape-family-health-ceo-mia-jones-wins.html</a> <a href="https://www.quora.com/profile/Global-Presence-Marketing/Agape-Family-Health-Launches-Wellness-on-Wheels-with-Jacksonville-Transportation-Authority-Agape-Family-Health-and-the">https://www.quora.com/profile/Global-Presence-Marketing/Agape-Family-Health-Launches-Wellness-on-Wheels-with-Jacksonville-Transportation-Authority-Agape-Family-Health-and-the</a> <a href="https://www.linkedin.com/pulse/international-womens-day-2022-global-presence-reach/?published=t">https://www.linkedin.com/pulse/international-womens-day-2022-global-presence-reach/?published=t</a>	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	02 Jan 2023 09:00 AM	02 Jan 2023 12:00 PM	03:00	3



Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	T (c)
Joms Alboroto	Pinterest ads Optimization - Complete	9:15 AM - 10:15 AM [Mamathrive] - ads optimization (pinterest, google and facebook) -Replace targeted location with the listed counties -uncheck expand targeting -monitor leads form	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	30 Dec 2022 12:59 PM	30 Dec 2022 01:59 PM	01:00	1
Joms Alboroto	Social Media Essential Paid Ads Plan (20 hr) - Complete	9:15 AM - 10:15 AM [Mamathrive] - ads optimization (pinterest, google and facebook)	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	29 Dec 2022 09:00 AM	29 Dec 2022 10:00 AM	01:00	1
Joms Alboroto	Social Media Essential Paid Ads Plan (20 hr) - Complete	9:00 - 10:00 [Mamathrive] -Google, Facebook and pinterest ads optimization -Leads checking automation from CRm -Replace rejected ads on pinterest -prioritize high engaging creatives for all platforms	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	28 Dec 2022 12:10 PM	28 Dec 2022 01:10 PM	01:00	1
Lizzy Ogot	On-Page Content / Monthly Amount: ? - Complete	- Agape on-page blogs <a href="https://drive.google.com/drive/folders/1IHAcSWPPuhTAoJRxq4A2UAf-23wpGx52?usp=sharing">https://drive.google.com/drive/folders/1IHAcSWPPuhTAoJRxq4A2UAf-23wpGx52?usp=sharing</a>	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	28 Dec 2022 10:00 AM	28 Dec 2022 11:45 AM	01:45	1.
Maria Vinzon	Custom work in the CRM - Complete	Completed gathering tasks from last week's scrum meeting to implement Completed CRM test and enlisted tasks for collab with Shahid	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	28 Dec 2022 09:00 AM	28 Dec 2022 10:45 AM	01:45	1.
Tomoni Majarucon	On-Page Content / Monthly Amount: ? - Complete	10:00 AM - 11:00 AM [Mama Thrive] - Mama Thrive blogs - <a href="https://docs.google.com/document/d/1ZsaPHg-cRWGtd-piWMj2qpPpeiAqrDSFhvFREsnWzIQ/edit#heading=h.ut4zf7oom7t7">https://docs.google.com/document/d/1ZsaPHg-cRWGtd-piWMj2qpPpeiAqrDSFhvFREsnWzIQ/edit#heading=h.ut4zf7oom7t7</a> <a href="https://docs.google.com/document/d/1pU9NqZhK6cegn0N8Kcs9NqfZfnj4P4wex6ZjbGltpAA/edit#heading=h.24uhkstzux4x">https://docs.google.com/document/d/1pU9NqZhK6cegn0N8Kcs9NqfZfnj4P4wex6ZjbGltpAA/edit#heading=h.24uhkstzux4x</a> Mama Thrive banners - <a href="https://www.canva.com/design/DAFPeGkPFYk/yfQx5-8nvTdLIZM8pzQn0g/edit">https://www.canva.com/design/DAFPeGkPFYk/yfQx5-8nvTdLIZM8pzQn0g/edit</a> Mama Thrive publishing - <a href="https://mamathrive.org/what-is-postpartum-depression/">https://mamathrive.org/what-is-postpartum-depression/</a> <a href="https://mamathrive.org/postpartum-depression-how-to-cope-with-it/">https://mamathrive.org/postpartum-depression-how-to-cope-with-it/</a>	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	28 Dec 2022 03:00 AM	28 Dec 2022 04:00 AM	01:00	1
Tomoni Majarucon	Onpage blogs (8 monthly) - Complete	8:30 AM - 10:00 AM [Agape] - Agape blogs - done <a href="https://docs.google.com/document/d/1riD8JAEksVDsd5fPN7sSIBic6DIIPHY0YXR5jXCA9NU/edit#">https://docs.google.com/document/d/1riD8JAEksVDsd5fPN7sSIBic6DIIPHY0YXR5jXCA9NU/edit#</a> <a href="https://docs.google.com/document/d/1RXT7UXUuS1u2y_Bb8nU-4Qz6MNhdm2B0arWL0Nplbl/edit#">https://docs.google.com/document/d/1RXT7UXUuS1u2y_Bb8nU-4Qz6MNhdm2B0arWL0Nplbl/edit#</a> <a href="https://docs.google.com/document/d/1TjOiAeLL0Mwn8q0CorZloaTOryiJ1Sdaj3uD0OrH9cU/edit#">https://docs.google.com/document/d/1TjOiAeLL0Mwn8q0CorZloaTOryiJ1Sdaj3uD0OrH9cU/edit#</a> Agape banners - <a href="https://www.canva.com/design/DAFTFbtBgns/-G4TSXfr4oHO5caj1DtCUA/edit">https://www.canva.com/design/DAFTFbtBgns/-G4TSXfr4oHO5caj1DtCUA/edit</a> Agape publishing - <a href="https://agapefamilyhealth.org/agape-family-health-partners-with-ed-white-high-schools/">https://agapefamilyhealth.org/agape-family-health-partners-with-ed-white-high-schools/</a>	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	28 Dec 2022 03:00 AM	28 Dec 2022 04:30 AM	01:30	1.

Staff Member	Task	Note	Related	Start Time	End Time	Time (h)	T (c)
		<a href="https://agapefamilyhealth.org/agape-family-health-ceo-mia-jones-wins-100k/">https://agapefamilyhealth.org/agape-family-health-ceo-mia-jones-wins-100k/</a> <a href="https://agapefamilyhealth.org/agape-family-health-commences-back-to-school-block-partyand-pharmacy/">https://agapefamilyhealth.org/agape-family-health-commences-back-to-school-block-partyand-pharmacy/</a>					
Tomoni Majarucon	Website Managment (12hrs) - Complete	2:30 PM - 3:30 PM [Mama Thrive] - Mama Thrive website retool - <a href="https://docs.google.com/document/d/15blCux0-4Y9TQTPjMs2CeTOzSVbfrx16DRYA13scVVM/edit">https://docs.google.com/document/d/15blCux0-4Y9TQTPjMs2CeTOzSVbfrx16DRYA13scVVM/edit</a>	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	27 Dec 2022 09:00 PM	27 Dec 2022 10:00 PM	01:00	1
Tomoni Majarucon	SEO Research - Complete	12:30 PM - 2:30 PM [Agape] - Agape SEO research - <a href="https://drive.google.com/drive/folders/1LW0D43IJDDZcmc1h-maR-hdwOITCSnv">https://drive.google.com/drive/folders/1LW0D43IJDDZcmc1h-maR-hdwOITCSnv</a>	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	27 Dec 2022 09:00 PM	27 Dec 2022 11:00 PM	02:00	2
Joms Alboroto	Social Media Essential Paid Ads Plan (20 hr) - Complete	8:00 - 9:00 [Mamathrive] Google, Facebook and pinterest ads optimization Leads checking automation from CRm	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	27 Dec 2022 08:00 AM	27 Dec 2022 09:00 AM	01:00	1
Joms Alboroto	Facebook Report Analysis - Complete	8:00 - 9:30 [Mamathrive] Google, Facebook and pinterest ads optimization Leads checking automation from CRm Modify Instant form to include postal ID Created Executive summary	#81 - General Projects: MamaThrive.org (92hr,25r) - Agapefamilyhealth.org	26 Dec 2022 10:58 AM	26 Dec 2022 11:58 AM	01:00	1
						Total Logged Time: 77:38	T L T 7