

11. Medical Benefits

You will be entitled to medical benefits subject to the production of voucher/ bill as per the annexure annum with effect from the date of appointment. In the event of your getting covered under ESI Act or any other state or Central Act of similar nature at any time in future, you will cease to get benefit of medical expenses. However if you do not cross the Income tax limit the said allowance will be paid to you on monthly basis without production of Bill.

12. Leave Travel Allowance

You will be entitled for LTA to the extent of amount as per company policy, per year with effect from the date of joining as per the company's Rules, as and when you proceed on privilege leave after completing one-year service. It is further agreed that if owing to the exigencies of the business it is found impracticable to permit you to proceed on leave, such leave shall be granted as soon as practicable.

13. Business Interest

If you or your dependent family members have a financial /gainful interest in any business firm and such a firm proposes to do the business with the company, then it would be obligatory on your part to make a written declaration to this effect to the company and obtain its prior approval before any business deal is entered into. You will not, while in the company's service, interest or engage yourself any other business without written permission of the Company.

14. Training/Visit Abroad

a) Whenever required by the Management, you will be liable to go outside India for the purpose of work and / or training and you will be liable to remain outside India for such period as may be determined by the Management. On such Occasion, you will be liable to enter into Bond/ Agreement as may be required by the Management.

b) In case you resign from your services before completion of one year after attending any training programme within or outside India, then all the expenses incurred by the Company will be recovered from your final settlement.

15. General

You shall diligently, faithfully and to the best of your ability serve the company, sue your best endeavor to promote the interests of the company and perform all duties that may be entrusted to you from time to time and for the performance of all such duties, use all the knowledge, skill, experience which you possess to the entire satisfaction of the Management and work extra hours if job so requires.

The service conditions mentioned in this letter such as appointment, confirmation, increment, transfers, etc. are not subject to any other amendments unless communicated by the undersigned or any other authorized officer from the head office, in writing.