

6. Salary Review

Your salary will be reviewed periodically as per the policy of the company. Your increments in the salary are discretionary and will be subject to and on the basis of effective performance and results during the period.

7. Retirement

On attaining the age of 60 years. You are liable to be superannuated / retired from the services of the company. The Management may at its discretion, extend your service period.

You will not, under any circumstances, ask for any change, favorable to you, in your date of birth, recorded by the company at the time of your appointment on the basis of the statements and documents submitted by you.

8. Notice of Termination

- a) On your being confirmed in your service, in the event of termination of your services by the Management or resignation by you, either party will required to give **One Month** notice or salary in lieu of notice and either party is not bound to give reasons therefore.
- b) Upon the termination of your employment or resignation, you will return all papers and documents of the company which may at that time be in your possession relating to the business or affairs of the company or any of its associates and you will not retain any copies of extracts therefore. You will also return any property of the company in your possession.

9. Change in Address

Any change in your residential address should be notified in writing forthwith to be company. All communications will be addressed to you on the last Address notified by you and it will be presumed that you have received such communications addressed to you.

10. Documentary Evidence

You may be required to furnish documentary proof of the facts mentioned by you in your application form and non-compliance with such a demand or detection of any discrepancy therein shall render you liable to be removed from the service without any notice or pay in lieu thereof.