

Business Tools for Career Readiness



Project Management: The Basics for Success

Module 4



with Rob Stone, M.Ed., PMP

Planning: Human Resources

Two Categories

1. Determining the human resource requirements for the project and then getting them
2. Managing and leading the project team during the project

Work and Duration

Two key factors in determining the human resource needs for the project are:

- Work (or Effort)
- Duration

One Concept, Three Terms

Work = Effort = Work Effort

Work Effort

The number of labor units required to complete a schedule activity or work breakdown structure component, often expressed in hours, days, or weeks

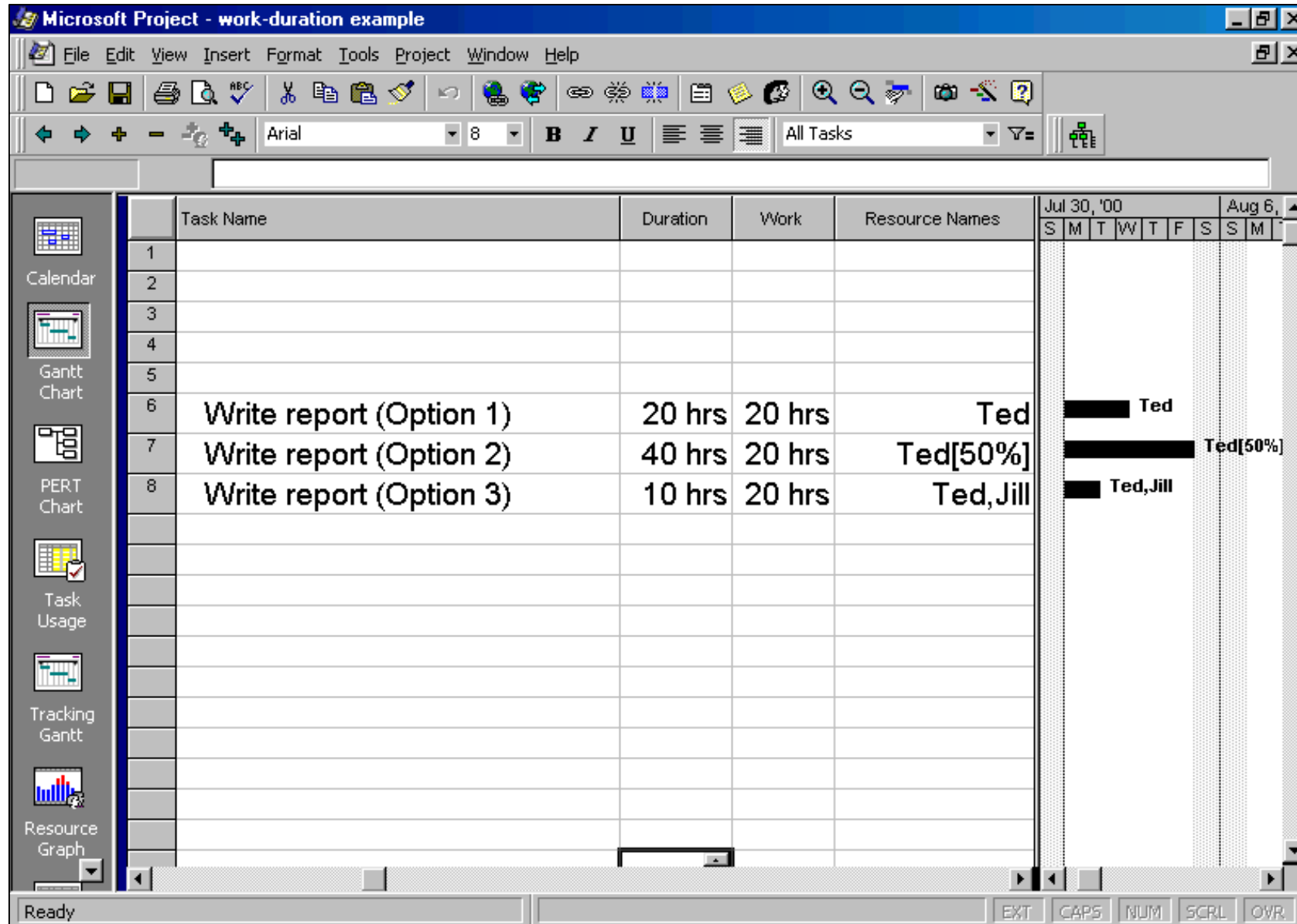
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A Guide to the Project Management Body of Knowledge®, (PMBOK® Guide) – Fifth Edition

Duration

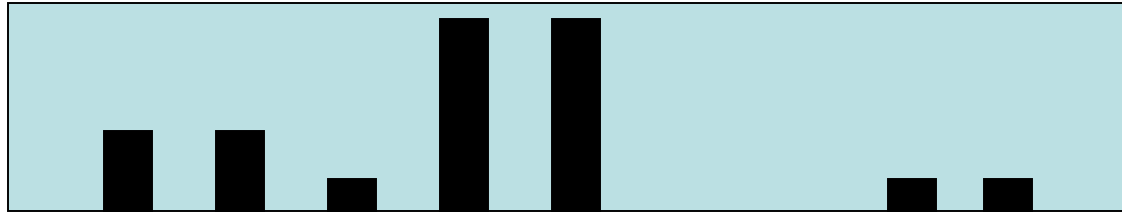
The total number of work periods (not including holidays or other nonworking periods) required to complete a schedule activity or work breakdown structure component. Usually expressed as work days or work weeks. Sometimes incorrectly equated with elapsed time.

Work and Duration - Options



With Elapsed Time Added In

Work



Duration



Elapsed Time



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