

# **Odoo ERP User Manual**

## **Graduation Project**

### **Implementation of Odoo Retail Management System**

#### **Business Study: Raneen Co.**

#### **DEPI - Odoo Application Consultant Track**

**Next Academy**

**NEXT13 \_CAI1\_ERP4\_G1e**

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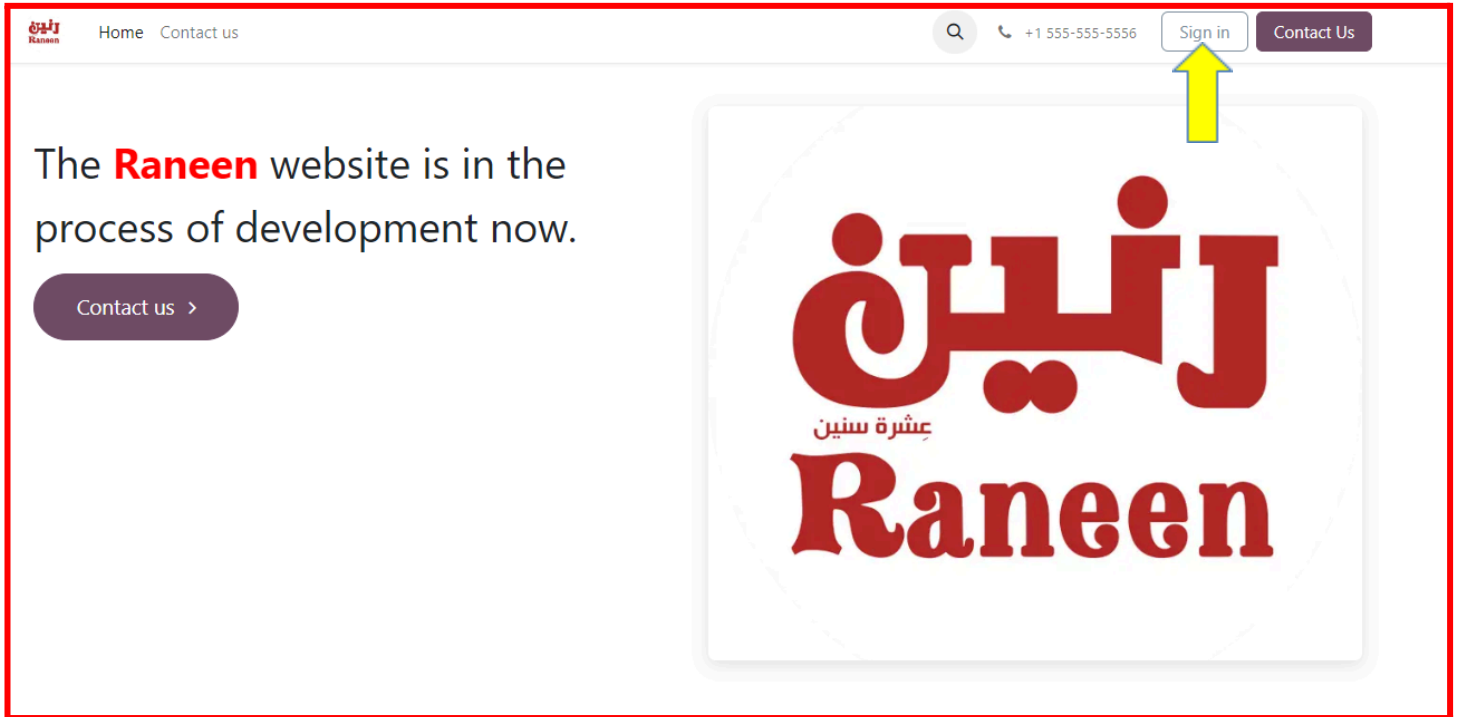
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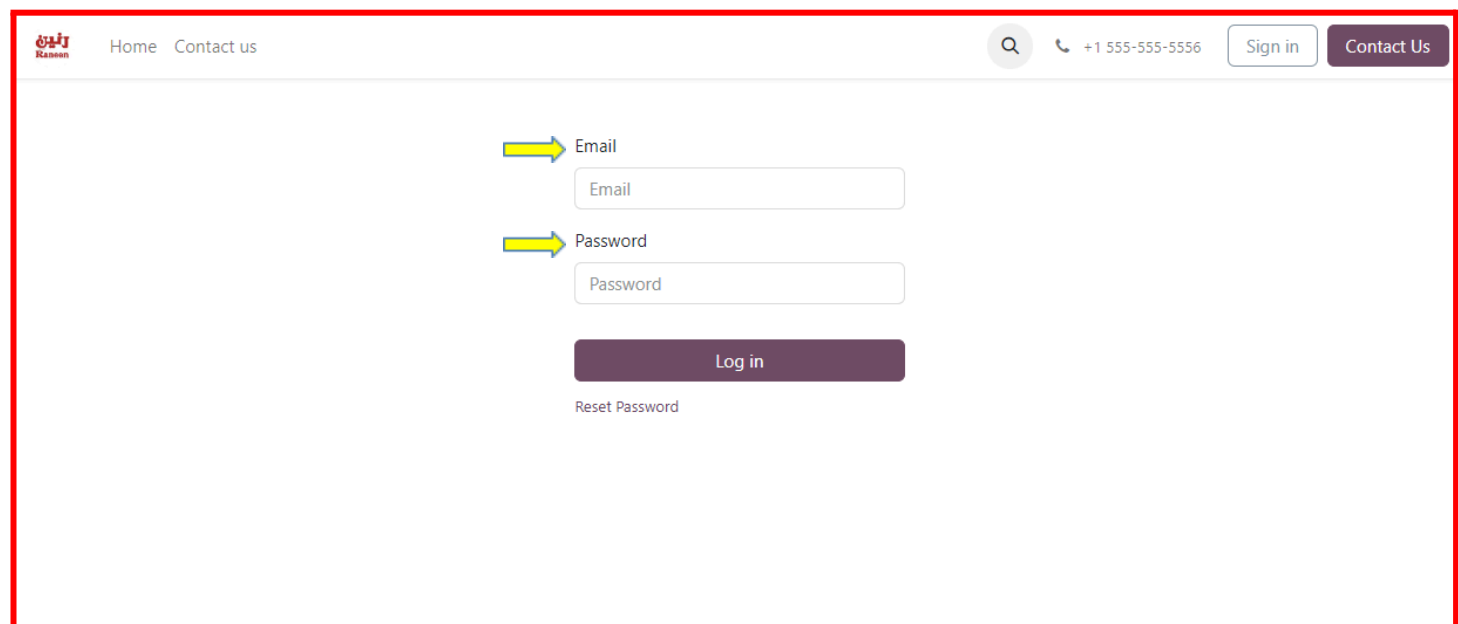
## 1. Introduction

Welcome to the Odoo ERP system! This user manual is designed to guide Raneen's staff through the core functionalities of Odoo ERP, specifically focusing on Sales, Purchases, Inventory, and Accounting modules.

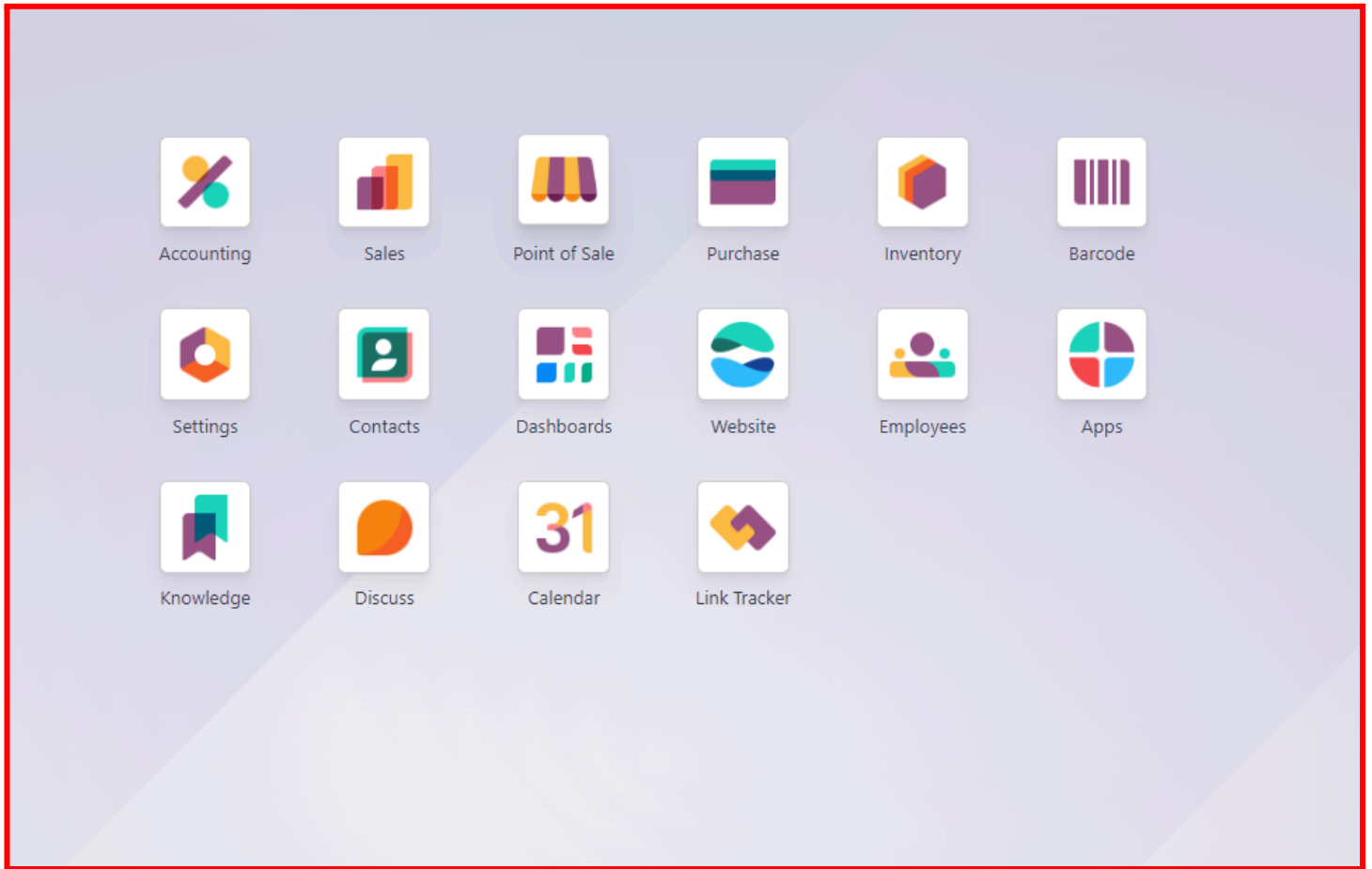
Open any web browser >> <https://edu-raneen-test1.odoo.com>



## Login with your credential



Based on your **access rights**, you will see your modules

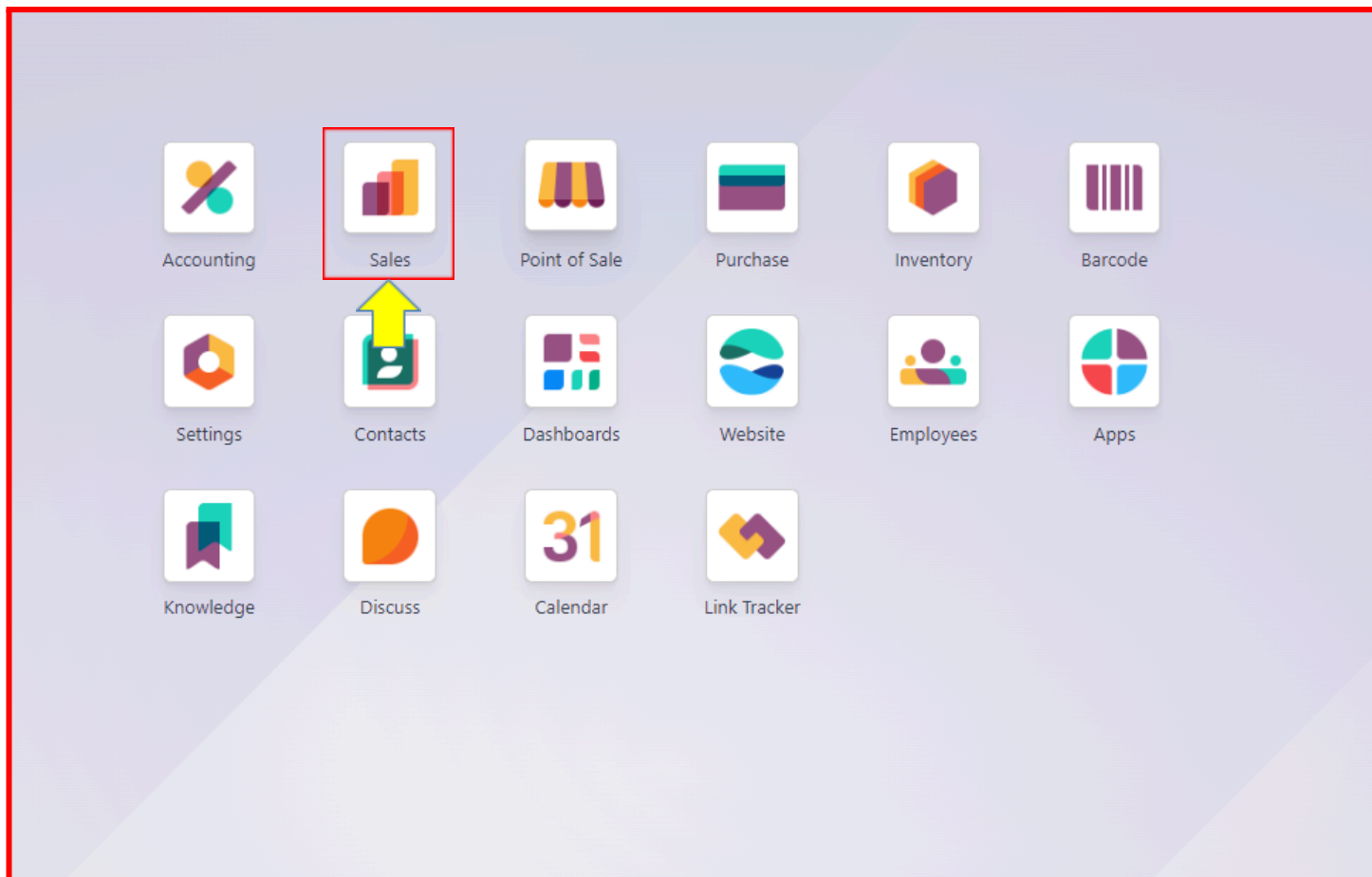


## 2. Sales Module

### 2.1 Creating a Sales Order

#### 1. Navigate to the Sales Module:

- Go to the main dashboard and click on the “Sales” icon.



#### 2. Create a New Sales Order:

- Click the **Create** button in the Sales Order view.

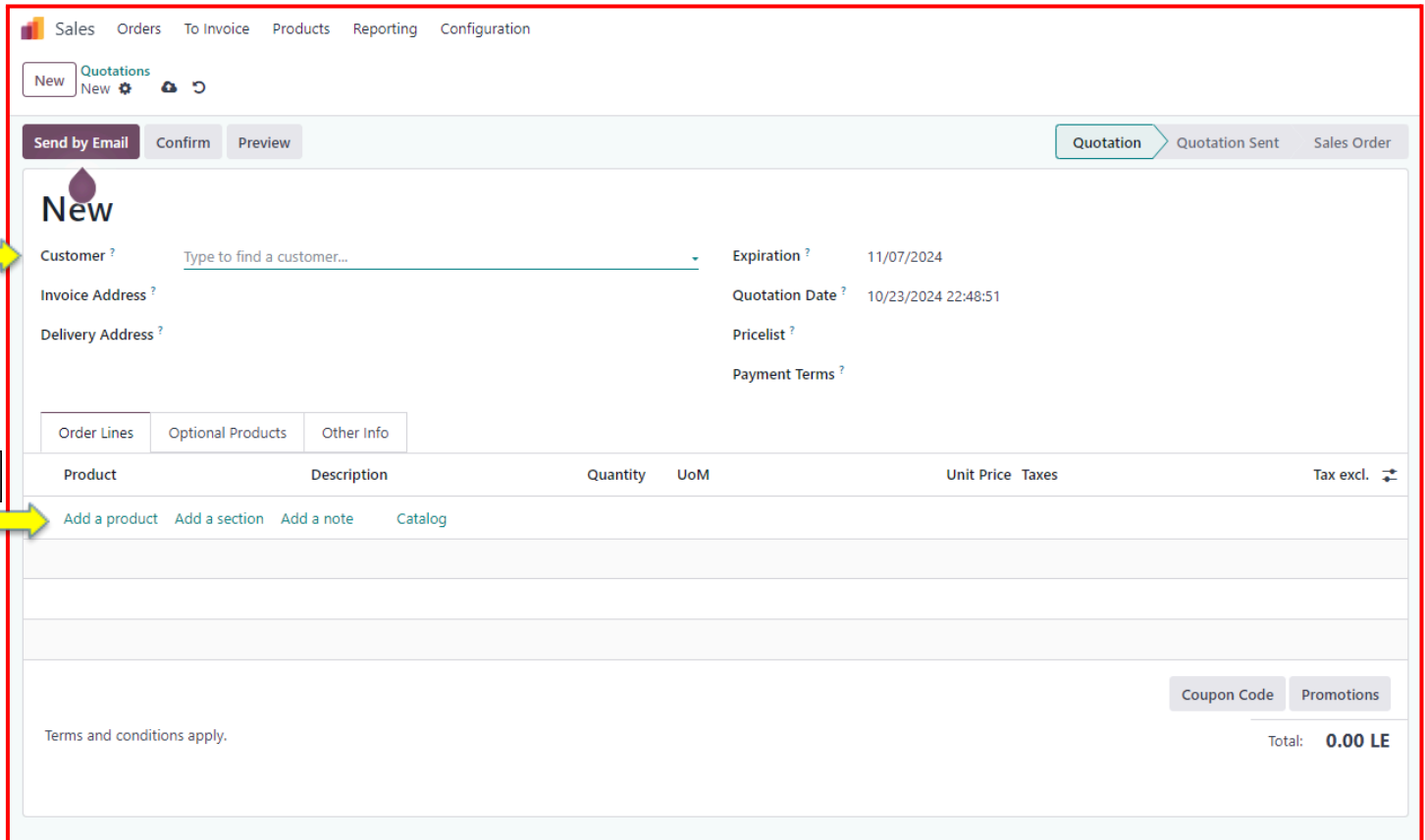
Sales						
New Quotations						
Number	Creation Date	Customer	Salesperson	Activities	Total	Status
<input type="checkbox"/> S00003	10/23/2024 19:52:59	Al-Ahram Supermarket	Alhassan Ali	⊙	11,400.00 LE	Quotation
<input type="checkbox"/> S00002	10/17/2024 14:44:55	Al-Karnak Trading	Alhassan Ali	⊙	159,600.00 LE	Sales Order
<input type="checkbox"/> S00001	10/17/2024 14:44:16	Alhassan Ali	Alhassan Ali	⊙	1,402.20 LE	Quotation Sent
					172,402.20 LE	

### 3. Add Customer Details:

- Select the customer from the drop-down list or create a new customer.

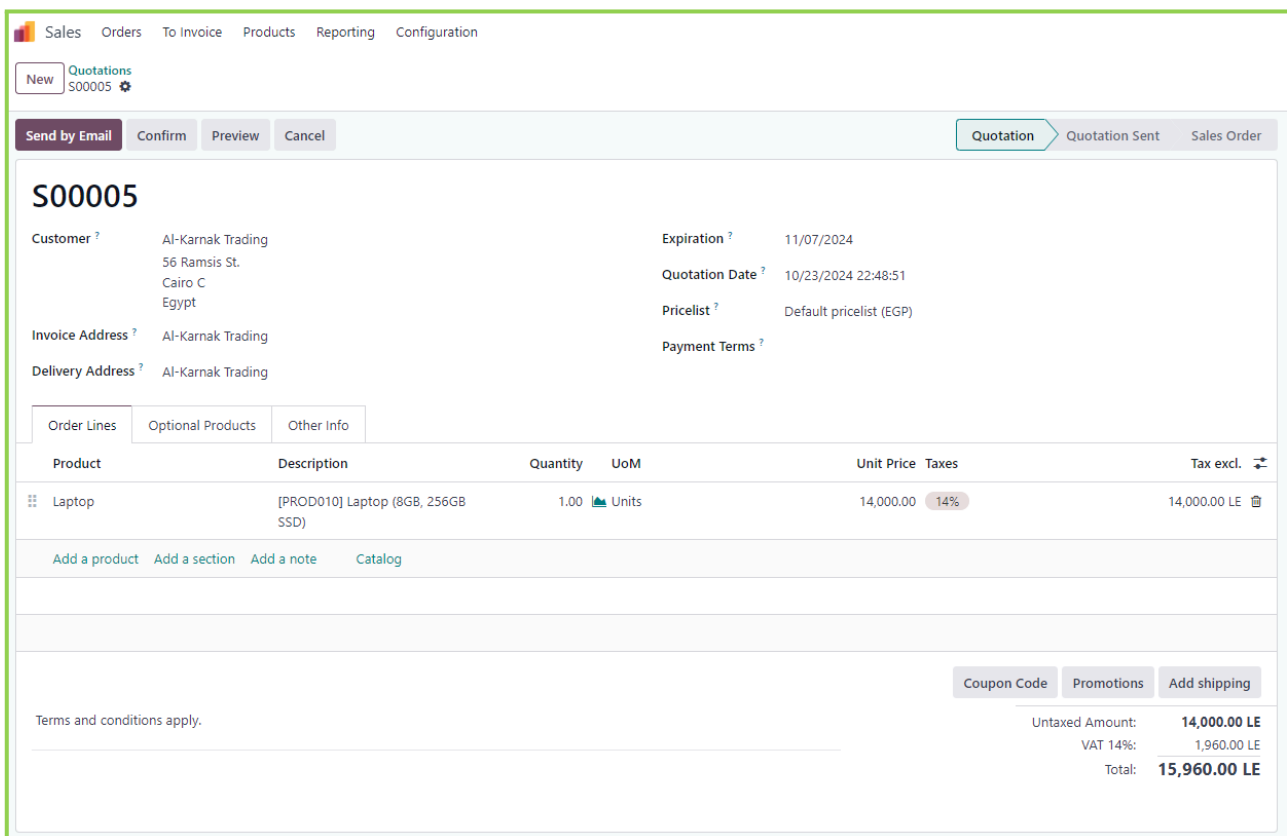
### 4. Add Products:

- Click **Add a Product** and select the products for the order.



The screenshot shows the 'New' Quotation form in Odoo. A red box highlights the form area. A yellow arrow labeled '3' points to the 'Customer' field, which has a dropdown menu. Another yellow arrow labeled '4' points to the 'Add a product' button in the 'Order Lines' table. The form includes fields for 'Expiration', 'Quotation Date', 'Pricelist', and 'Payment Terms'. The 'Order Lines' table has columns for 'Product', 'Description', 'Quantity', 'UoM', 'Unit Price', 'Taxes', and 'Tax excl.'. The total amount is displayed as '0.00 LE'.

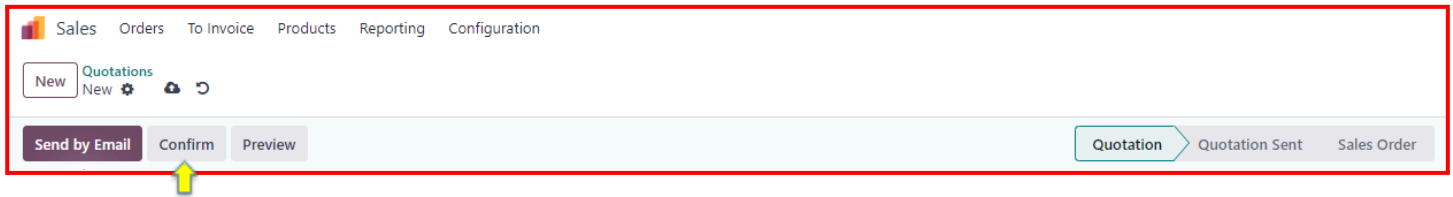
Example:



The screenshot shows the 'S00005' Quotation form in Odoo. The form is filled with customer details and a product line. The 'Customer' field is set to 'Al-Karnak Trading'. The 'Expiration' date is '11/07/2024'. The 'Quotation Date' is '10/23/2024 22:48:51'. The 'Pricelist' is 'Default pricelist (EGP)'. The 'Payment Terms' are not specified. The 'Order Lines' table contains one line item: 'Laptop' with a description '[PROD010] Laptop (8GB, 256GB SSD)', a quantity of '1.00', and a unit price of '14,000.00'. The total amount is displayed as '15,960.00 LE'.

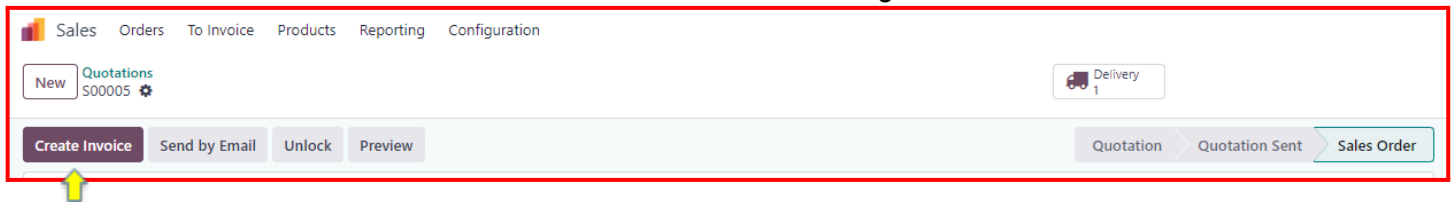
### Confirm the Sales Order:

- Click **Confirm** to finalize the order.



### 5. Generate an Invoice:

- Go to the "Invoices" tab and click **Create Invoice** to generate the customer invoice.

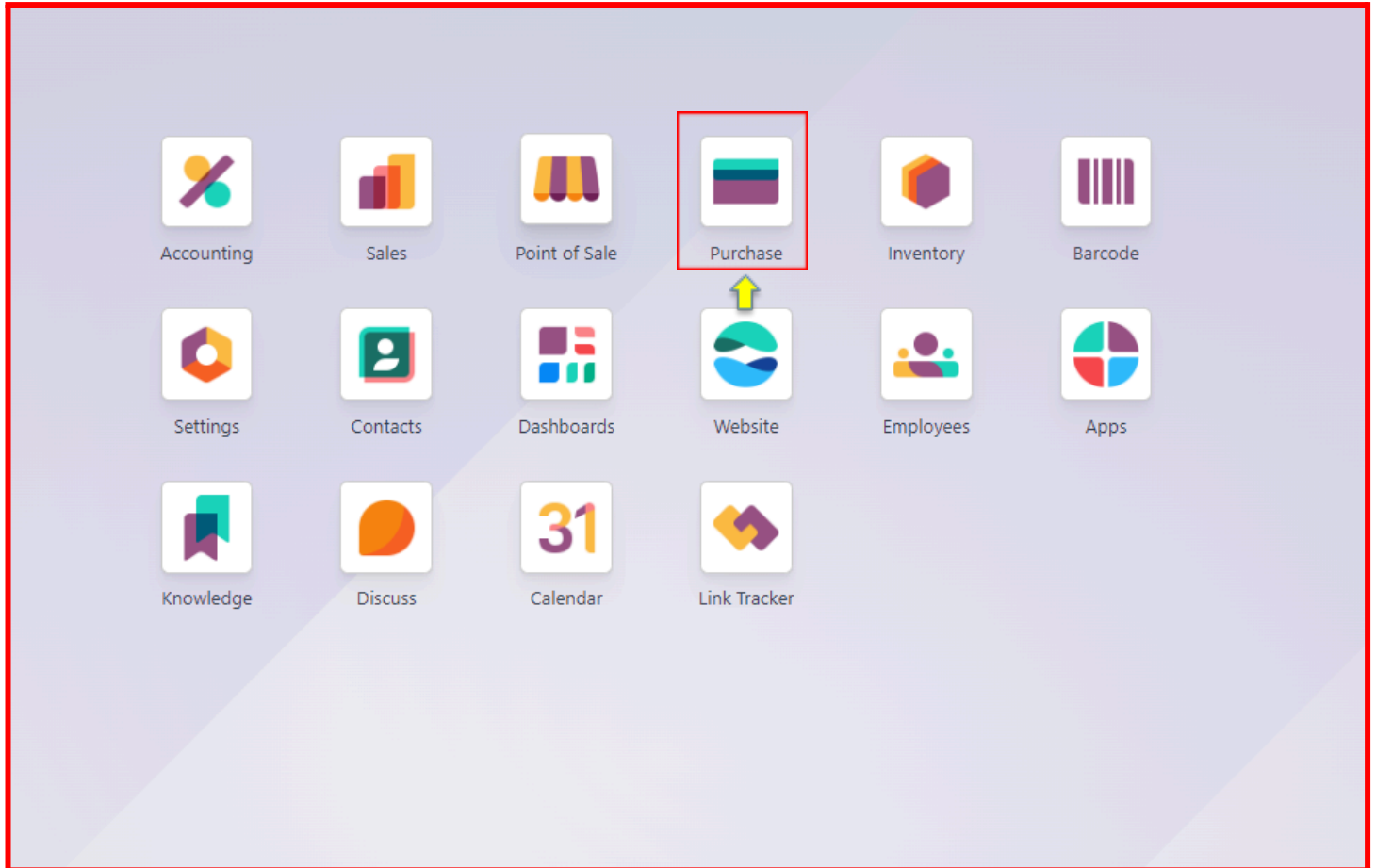


### 3. Purchases Module

#### 3.1 Creating a Purchase Order

##### 1. Navigate to the Purchases Module:

- Click on the "Purchases" icon from the main dashboard.



##### 2. Create a New Purchase Order:

- Click **Create** to initiate a new purchase order.

Purchase Orders Products Reporting Configuration									
New Requests for Quotation									
<div> <div>1 To Send</div> <div>0 Waiting</div> <div>1 Late</div> </div> <div> <div>0</div> <div>0</div> <div>0</div> </div>									
Avg Order Value				569,363.50 LE		Purchased Last 7 Days		6,832,362.00 LE	
Lead Time to Purchase				0 Days		RFQs Sent Last 7 Days		0	
Reference	Vendor	Buyer	Order Deadline	Activities	Source Document	Total	Status		
P00013	Blue Sky Imports	Khaled	Yesterday			0.00 LE	RFQ		
P00012	Al-Aziz Suppliers	Khaled				9,120.00 LE	Locked		
P00011	Future Warehousing	Khaled				666,900.00 LE	Locked		



### 3. Add Vendor and Products:

- Select a vendor and add the items you are purchasing.

Purchase
Orders
Products
Reporting
Configuration

New
Requests for Quotation
New

Send by Email
Print RFQ
Confirm Order
Cancel
RFQ
RFQ Sent
Purchase Order

Request for Quotation
☆ New

Vendor ?
Name, TIN, Email, or Reference
Order Deadline ?
10/24/2024 00:07:13
Vendor Reference ?
Expected Arrival ?
Blanket Order ?
☐ Ask confirmation
Currency ?
EGP
Deliver To ?
Raneen Main Wearhouse: Receipts

Products
Other Information
Alternatives

Product	Description	Quantity	UoM	Packagin...	Packaging	Unit Price	Taxes	Tax excl.
Add a product Add a section Add a note Catalog								
Define your terms and conditions ...								Total: 0.00 LE

### Example:

Purchase
Orders
Products
Reporting
Configuration

New
Requests for Quotation
P00014

Send by Email
Print RFQ
Confirm Order
Cancel
RFQ
RFQ Sent
Purchase Order

Request for Quotation
☆ P00014

Vendor ?
Al-Nour Electronics
Order Deadline ?
10/24/2024 00:07:13
Vendor Reference ?
Expected Arrival ?
10/24/2024 00:07:13
0% On-Time Delivery
Blanket Order ?
☐ Ask confirmation
Currency ?
EGP
Deliver To ?
Raneen Main Wearhouse: Receipts

Products
Other Information
Alternatives

Product	Description	Quantity	UoM	Packagin...	Packaging	Unit Price	Taxes	Tax excl.
[PROD008] Microwave Oven	[PROD008] Microwave Oven (20L)	1.00	Units			2,300.00	14%	2,300.00 LE
Add a product Add a section Add a note Catalog								
Define your terms and conditions ...								Untaxed Amount: 2,300.00 LE VAT 14%: 322.00 LE Total: 2,622.00 LE

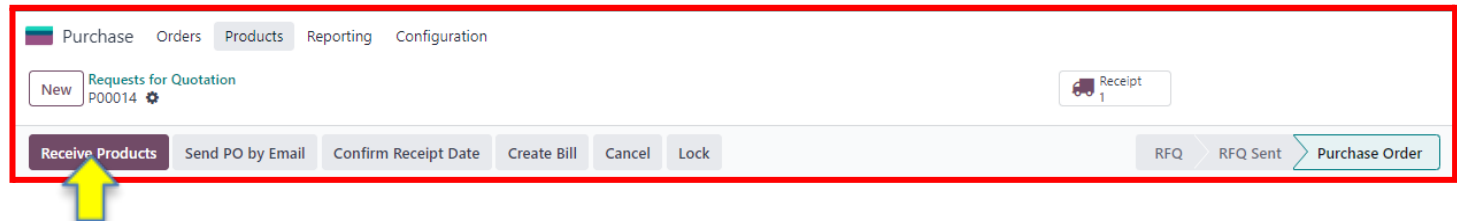
#### 4. Confirm the Purchase Order:

- Once the order is reviewed, click **Confirm** to validate.



#### 5. Receive Products:

- After confirmation, click on **Receive Products** to register the incoming shipment.

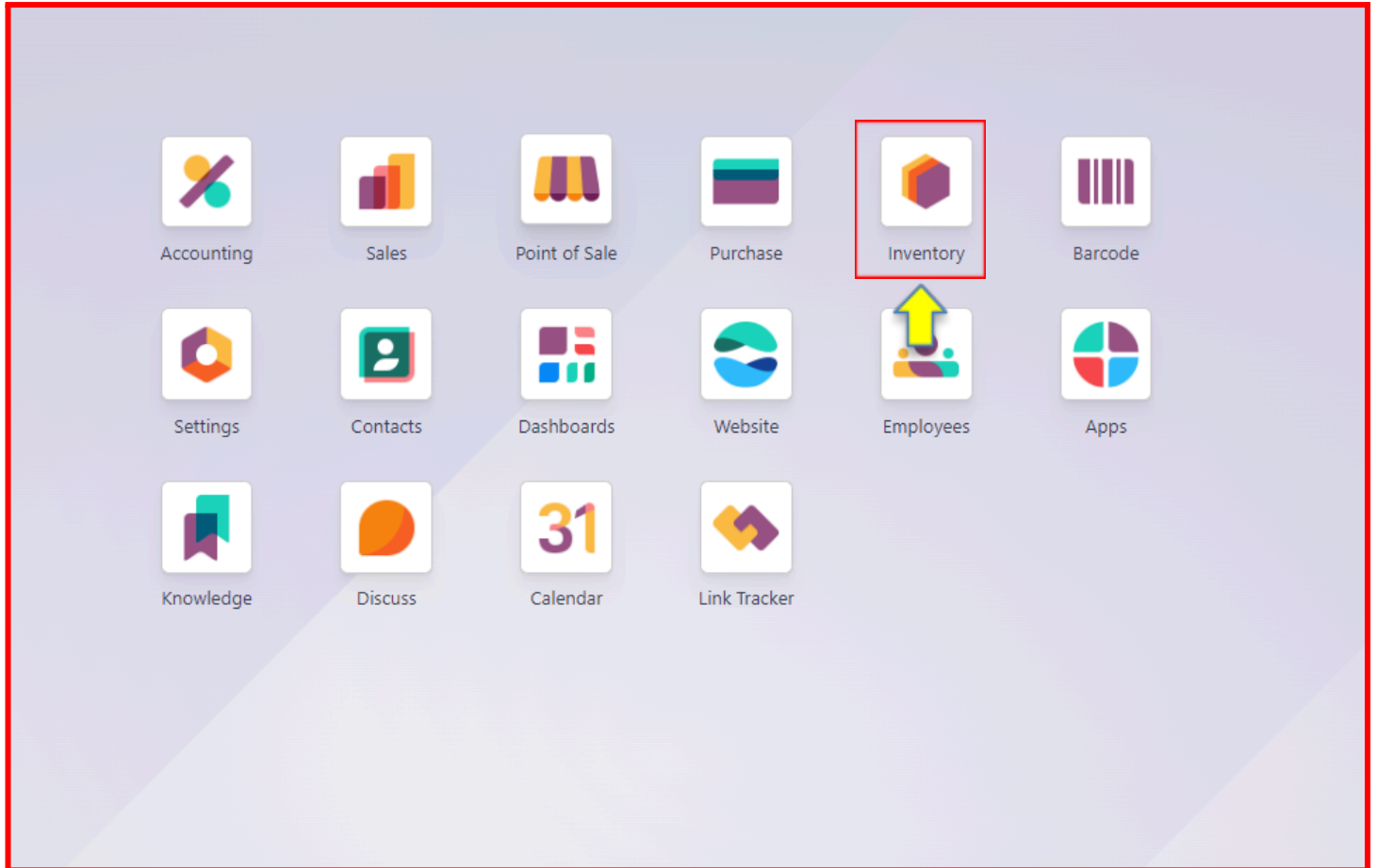


## 4. Inventory Module

### 4.1 Managing Inventory

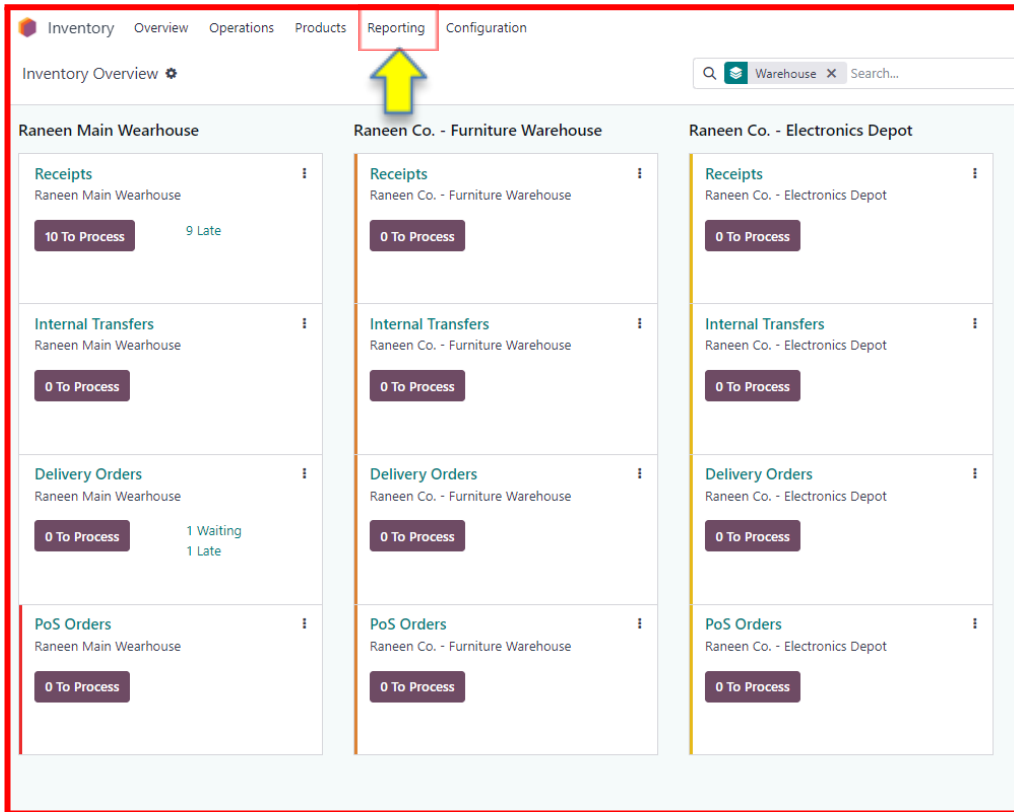
#### 1. Navigate to the Inventory Module:

- Click on the “Inventory” icon from the main dashboard.

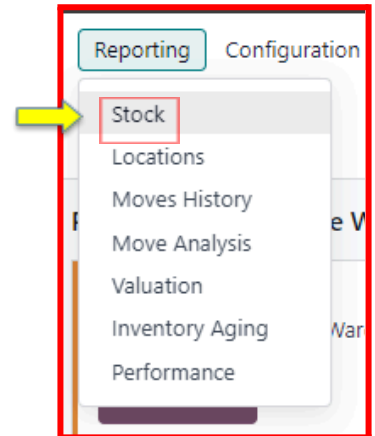


## 2. Checking Stock Levels:

- In the **Inventory Dashboard**, go to **Reporting** view **stock** levels for all products.



The screenshot shows the Odoo Inventory Dashboard with the 'Reporting' tab selected in the top navigation bar. A yellow arrow points to the 'Reporting' tab. The dashboard displays three columns for different warehouses: Raneen Main Wearhouse, Raneen Co. - Furniture Warehouse, and Raneen Co. - Electronics Depot. Each column shows a summary of Receipts, Internal Transfers, Delivery Orders, and PoS Orders, all with '0 To Process' status.



The screenshot shows the 'Reporting' menu in the Odoo interface. A yellow arrow points to the 'Stock' option, which is highlighted in the dropdown menu. Other options visible include Locations, Moves History, Move Analysis, Valuation, Inventory Aging, and Performance.

Inventory Overview										
New Stock										
Warehouses										
All Warehouses										
Raneen Co. - Electronics Depot										
Raneen Co. - Furniture Warehouse										
Raneen Main Wearhouse										
CATEGORY										
All / Electronics										
All / Furniture										
All / Home Appliances										
Product	Unit Cost	Total Value	On Hand	Reordering Min Qty	Free to Use	Incoming	Outgoing	Unit		
[PROD001] LED TV (55)	7,500.00 LE	1,132,500.00 LE	151.00	50.00	151.00	0.00	0.00	Units	History	Replenishment
[PROD002] Refrigerator (350L)	6,500.00 LE	65,000.00 LE	10.00	10.00	10.00	80.00	0.00	Units	History	Replenishment
[PROD003] Air Conditioner (1.5HP)	8,000.00 LE	560,000.00 LE	70.00	20.00	70.00	1.00	0.00	Units	History	Replenishment
[PROD004] Sofa Set (Brown)	10,000.00 LE	100,000.00 LE	10.00	10.00	10.00	30.00	0.00	Units	History	Replenishment
[PROD005] Washing Machine (6KG)	5,800.00 LE	255,200.00 LE	44.00	40.00	44.00	65.00	0.00	Units	History	Replenishment
[PROD006] Dining Table Set (4seaters)	9,000.00 LE	189,000.00 LE	21.00	20.00	21.00	39.00	0.00	Units	History	Replenishment
[PROD007] Smartphone (64GB)	10,000.00 LE	250,000.00 LE	25.00	25.00	25.00	150.00	0.00	Units	History	Replenishment
[PROD007] Smartphone (256GB)	0.00 LE	0.00 LE	26.00	25.00	26.00	0.00	0.00	Units	History	Replenishment
[PROD008] Microwave Oven (20L)	2,300.00 LE	23,000.00 LE	10.00	10.00	10.00	91.00	0.00	Units	History	Replenishment
[PROD009] Mattress (Queen)	6,500.00 LE	71,500.00 LE	11.00	10.00	11.00	70.00	0.00	Units	History	Replenishment
[PROD010] Laptop (8GB, 256GB SSD)	12,701.61 LE	393,750.00 LE	31.00	25.00	31.00	45.00	1.00	Units	History	Replenishment
Dining Table Set (6seaters)	0.00 LE	0.00 LE	0.00	0.00	0.00	1.00	0.00	Units	History	Replenishment
Laptop (16GB, 256GB SSD)	14,490.00 LE	144,900.00 LE	10.00	0.00	10.00	0.00	0.00	Units	History	Replenishment
Laptop (8GB, 512GB SSD)	12,075.00 LE	120,750.00 LE	10.00	0.00	10.00	0.00	0.00	Units	History	Replenishment
Laptop (16GB, 512GB SSD)	14,490.00 LE	144,900.00 LE	10.00	0.00	10.00	0.00	0.00	Units	History	Replenishment
Smartphone (128GB)	0.00 LE	0.00 LE	0.00	0.00	0.00	0.00	0.00	Units	History	Replenishment
		3,450,500.00 LE	439.00		439.00	572.00	1.00			

### 3. Product Movements:

- Track incoming and outgoing product movements.

The screenshot displays the Odoo Inventory Overview interface. The top navigation bar includes 'Inventory', 'Overview', 'Operations', 'Products', 'Reporting', and 'Configuration'. A red box highlights the 'Operations' menu, which contains 'Transfers' (with sub-items 'Receipts', 'Deliveries', and 'Internal'), 'Adjustments', 'Physical Inventory', 'Scrap', 'Landed Costs', 'Procurement', 'Replenishment', and 'Run Scheduler'. Yellow arrows point to the 'Receipts' and 'Delivery Orders' sections in the 'Raneen Main Warehouse' card. The 'Receipts' section shows '10 To Process' and the 'Delivery Orders' section shows '0 To Process' with a note '1 Waiting 1 Late'.

Inventory Overview Operations Products Reporting Configuration

New Deliveries

Search Deliveries

	Reference	From	To	Contact	Scheduled Date	Source Document	Status
<input type="checkbox"/>	WH-MW/OUT/00001	WH-MW/Stock	Partners/Customers	Al-Karnak Trading		S00002	Done
<input type="checkbox"/>	WH-MW/POS/00001	WH-MW/Stock	Partners/Customers			POS/00002	Done
<input type="checkbox"/>	WH-MW/POS/00002	WH-MW/Stock	Partners/Customers			POS/00003	Done
<input type="checkbox"/>	WH-MW/POS/00003	WH-MW/Stock	Partners/Customers			POS/00004	Done
<input type="checkbox"/>	WH-MW/OUT/00002	WH-MW/Stock	Partners/Customers	Al-Karnak Trading	Yesterday	S00005	Waiting
<input type="checkbox"/>	WH-MW/OUT/00003	WH-MW/Stock	Partners/Customers	Al-Ahram Supermarket		S00004	Done

Inventory Overview Operations Products Reporting Configuration

New Receipts

Search Receipts

	Reference	From	To	Contact	Scheduled Date	Source Document	Status
<input type="checkbox"/>	WH-MW/IN/00004	Partners/Vendors	WH-MW/Stock	Al-Nour Electronics		P00004	Done
<input type="checkbox"/>	WH-MW/IN/00007	Partners/Vendors	WH-MW/Stock	Green Line Trading	46 days ago	P00007	Ready
<input type="checkbox"/>	WH-MW/IN/00009	Partners/Vendors	WH-MW/Stock	Modern Tech Solutions	44 days ago	P00009	Ready
<input type="checkbox"/>	WH-MW/IN/00002	Partners/Vendors	WH-MW/Stock	Al-Nour Electronics		P00002	Done
<input type="checkbox"/>	WH-MW/IN/00003	Partners/Vendors	WH-MW/Stock	Delta Packaging	42 days ago	P00003	Ready

#### 4. Internal Transfers:

- To transfer products between warehouses, click **Transfers** and initiate an internal transfer.

Inventory Overview Operations Products Reporting Configuration
Internal Transfers

Reference	From	To	Contact	Scheduled Date	Source Document	Status
REF0001	Integer vitae	Integer vitae	Henry Campbell	In 15 days		Waiting
REF0002	Integer vitae	Viverra nam	Carla Heile	In 2 days		Waiting
REF0003	Lacreet id	In massa	Wim Mider			Waiting
REF0004	Viverra nam	Viverra nam	Thomas Pined	In 18 days		Waiting
REF0005	Voluptat blandit	Voluptat blandit	Carla Heile	In 17 days ago		Draft

Inventory Overview Operations Products Reporting Configuration
Internal Transfers WH-MW/INT/00001

Mark as Todo Validate Print Labels Cancel
Draft Waiting Ready Done

**WH-MW/INT/00001**

**Contact ?** Al-Ahram Supermarket

**Operation Type ?** Raneen Main Wearhouse: Internal Transfers

**Source Location ?** Physical Locations

**Destination Location ?** Virtual Locations

**Scheduled Date ?** 10/31/2024 01:58:58

**Source Document ?** e.g. PO0032

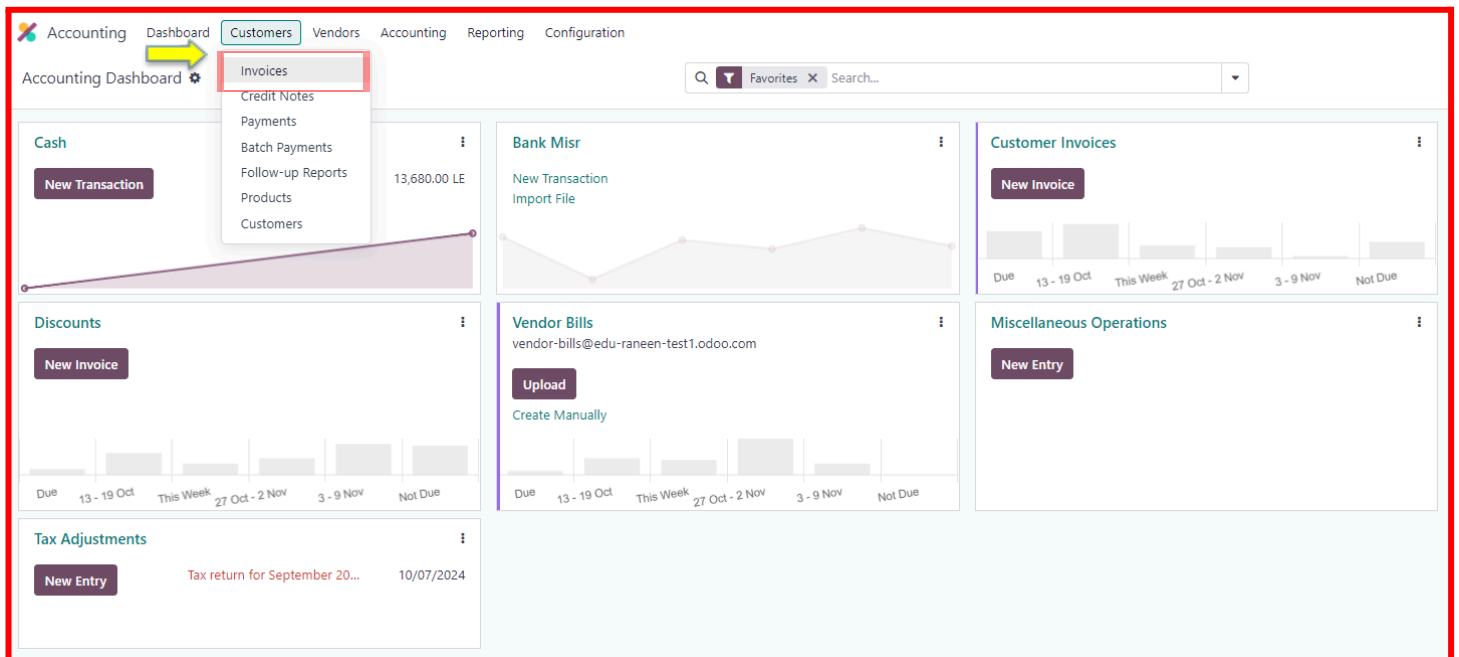
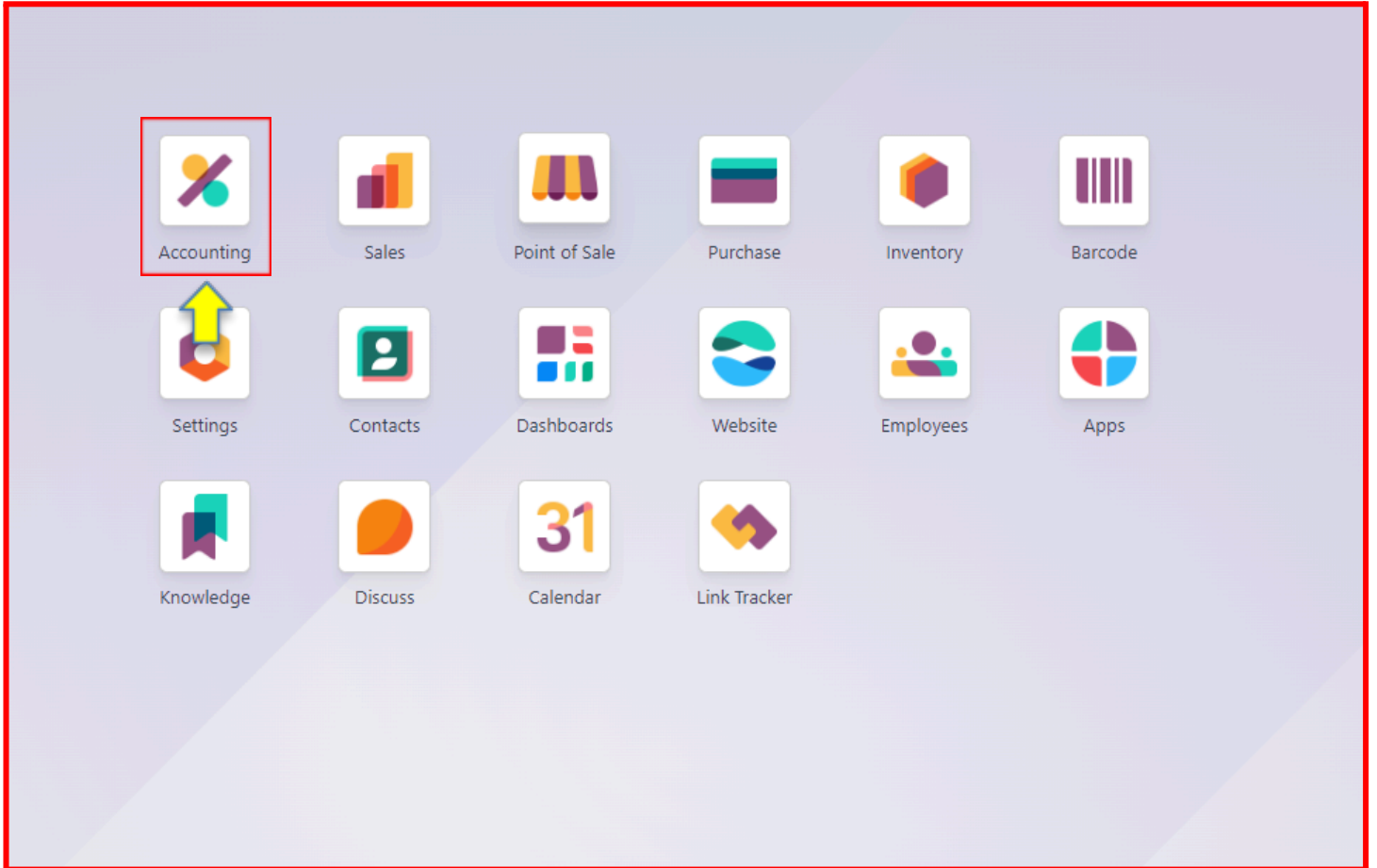
Product	Packaging	Demand Unit
[PROD007] Smartphone (64GB)		5.00 Units
<a href="#">Add a line</a>		

## 5. Accounting Module

### 5.1 Creating Customer Invoices

#### 1. Navigate to the Accounting Module:

- Go to the “Accounting” module from the main **dashboard >> Customer > Invoices**.





## Complete the invoice data

Accounting

Dashboard

Customers

Vendors

Accounting

Reporting

Configuration

New

Invoices

Draft Invoice

Confirm

Preview

Draft

Posted

Customer Invoice

Draft

Customer ?

Delivery Address ?

Invoice Date ?

Payment Reference ?

Due Date ?

Journal ?

10/24/2024

or

Payment Terms

Customer Invoices

in

EGP

Invoice Lines

Journal Items

Other Info

Product	Label	Account	Analytic Distribution	Quantity	UoM	Price	Taxes	Tax excl.	
<div>Add a line</div>									
<div>Add a section</div>									
<div>Add a note</div>									

Terms and conditions apply.

Total: 0.00 LE

**Example:**

Accounting

Dashboard

Customers

Vendors

Accounting

Reporting

Configuration

New

Invoices

Draft Invoice

Confirm

Preview

Draft

Posted

Customer Invoice

Draft

Customer ?

City Star Electronics  
23 Talaat Harb St.  
Alexandria ALX  
Egypt

Invoice Date ?

10/01/2024

Payment Reference ?

Delivery Address ?

City Star Electronics  
23 Talaat Harb St.  
Alexandria ALX  
Egypt

Due Date ?

10/24/2024

or

Payment Terms

Journal ?

Customer Invoices

in

EGP

Invoice Lines

Journal Items

Other Info

Product	Label	Account	Analytic Distribution	Quantity	UoM	Price	Taxes	Tax excl.
[PROD004] Sofa Set (Brown)	[PROD004] Sofa Set (Brown)	500001 Sales Account		1.00	Units	12,000.00	14%	12,000.00 LE
<div><div>Add a line</div><div>Add a section</div><div>Add a note</div></div>								

Terms and conditions apply.

Untaxed Amount:

12,000.00 LE

VAT 14%:

1,680.00 LE

Total:

13,680.00 LE

## Generate Invoices:

- Click **Customer Invoices** >> **Confirm** > to generate a new invoice.

Accounting
Dashboard
Customers
Vendors
Accounting
Reporting
Configuration

New
Invoices
Draft Invoice

Confirm
Preview
Draft
Posted

Customer Invoice  
Draft

Customer ?
City Star Electronics  
23 Talaat Harb St.  
Alexandria ALX  
Egypt

Invoice Date ?
10/01/2024

Payment Reference ?

Due Date ?
10/24/2024
or
Payment Terms

Delivery Address ?
City Star Electronics  
23 Talaat Harb St.  
Alexandria ALX  
Egypt

Journal ?
Customer Invoices
in
EGP

Invoice Lines
Journal Items
Other Info

Product	Label	Account	Analytic Distribution	Quantity	UoM	Price	Taxes	Tax excl.
[PROD004] Sofa Set (Brown)	[PROD004] Sofa Set (Brown)	500001 Sales Account		1.00	Units	12,000.00	14%	12,000.00 LE

Add a line
Add a section
Add a note

Terms and conditions apply.

Untaxed Amount: 12,000.00 LE  
VAT 14%: 1,680.00 LE  
Total: 13,680.00 LE

Accounting
Dashboard
Customers
Vendors
Accounting
Reporting
Configuration

New
Invoices
INV/2024/00002

Send & Print
Register Payment
Preview
Credit Note
Reset to Draft
Draft
Posted

Customer Invoice  
INV/2024/00002

Customer ?
City Star Electronics  
23 Talaat Harb St.  
Alexandria ALX  
Egypt

Invoice Date ?
10/01/2024

Payment Reference ?
INV/2024/00002

Due Date ?
10/24/2024

Delivery Address ?
City Star Electronics

Journal ?
Customer Invoices
in
EGP

Invoice Lines
Journal Items
Other Info

Product	Label	Account	Analytic Distribution	Quantity	UoM	Price	Taxes	Tax excl.
[PROD004] Sofa Set (Brown)	[PROD004] Sofa Set (Brown)	500001 Sales Account		1.00	Units	12,000.00	14%	12,000.00 LE

Add a line
Add a section
Add a note

Terms and conditions apply.

Untaxed Amount: 12,000.00 LE  
VAT 14%: 1,680.00 LE  
Total: 13,680.00 LE

Amount Due ? : 13,680.00 LE

## 2. Register Payments:

- Once the customer pays, register the payment against the invoice by clicking **Register Payment**.

Accounting Dashboard Customers Vendors Accounting Reporting Configuration

New Invoices INV/2024/00002

Send & Print **Register Payment** Preview Credit Note Reset to Draft Draft Posted

Customer Invoice INV/2024/00002

Customer ? City Star Electronics  
23 Talaat Harb St.  
Alexandria ALX  
Egypt

Invoice Date ? 10/01/2024

Payment Reference ? INV/2024/00002

Due Date ? 10/24/2024

Delivery Address ? City Star Electronics

Journal ? Customer Invoices in EGP

Product	Label	Account	Analytic Distribution	Quantity	UoM	Price	Taxes	Tax excl.
[PROD004] Sofa Set (Brown)	[PROD004] Sofa Set (Brown)	500001 Sales Account		1.00	Units	12,000.00	14%	12,000.00 LE

Terms and conditions apply.

Untaxed Amount: 12,000.00 LE  
VAT 14%: 1,680.00 LE  
Total: 13,680.00 LE

Amount Due ? : 13,680.00 LE

Register Payment

Journal ? Bank Misr

Amount ? LE13,680.00 EGP

Payment Method ? Manual

Payment Date ? 10/24/2024

Recipient Bank Account ? BM-123-Raneen - Bank Misr (untrusted)

Memo ? INV/2024/00002

Create Payment Discard

New Invoices INV/2024/00002

Send & Print Preview Credit Note Reset to Draft Draft **Posted**

Customer Invoice INV/2024/00002

Customer ? City Star Electronics  
23 Talaat Harb St.  
Alexandria ALX  
Egypt

Invoice Date ? 10/01/2024

Payment Reference ? INV/2024/00002

Due Date ? 10/24/2024

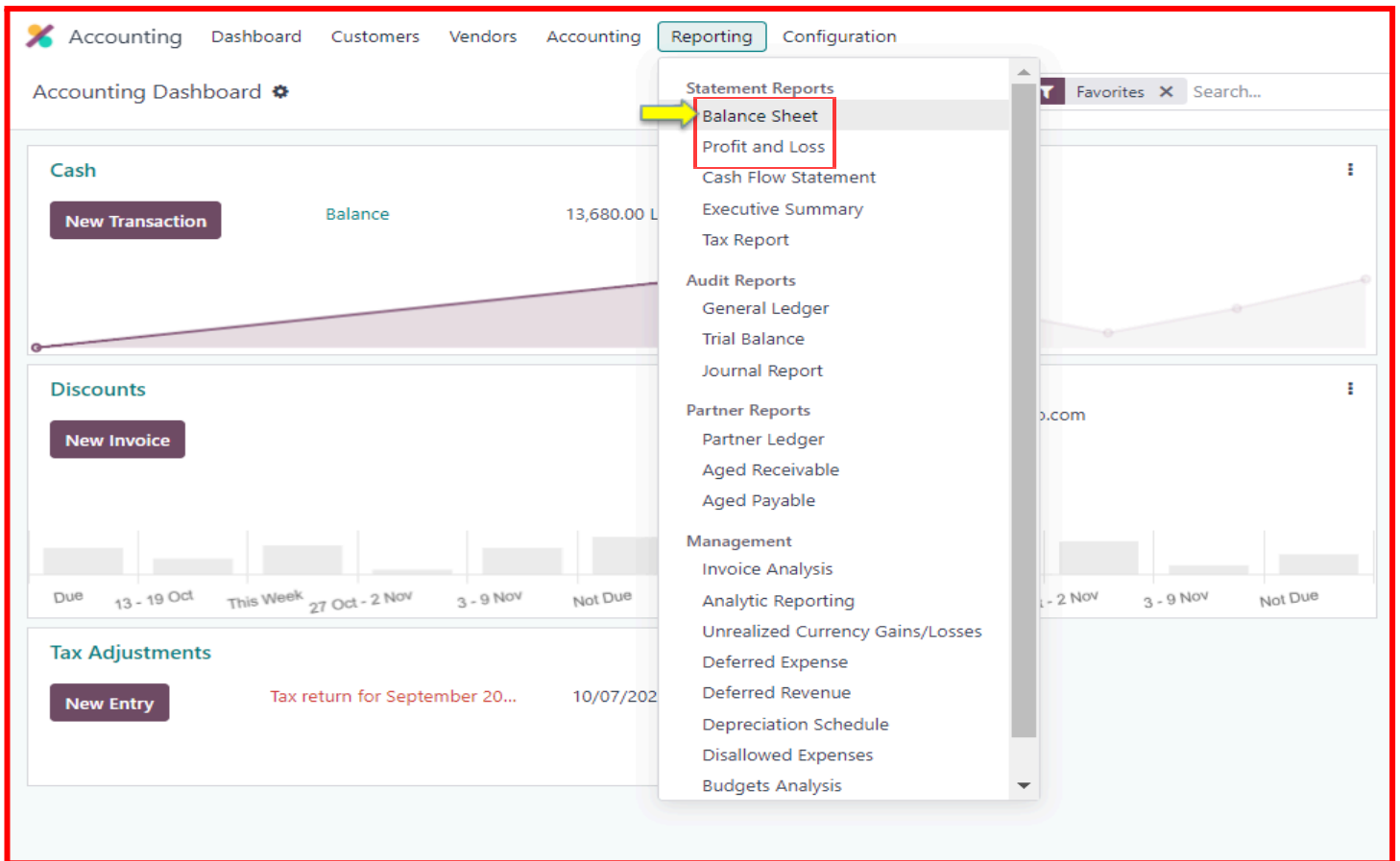
Delivery Address ? City Star Electronics

Journal ? Customer Invoices in EGP

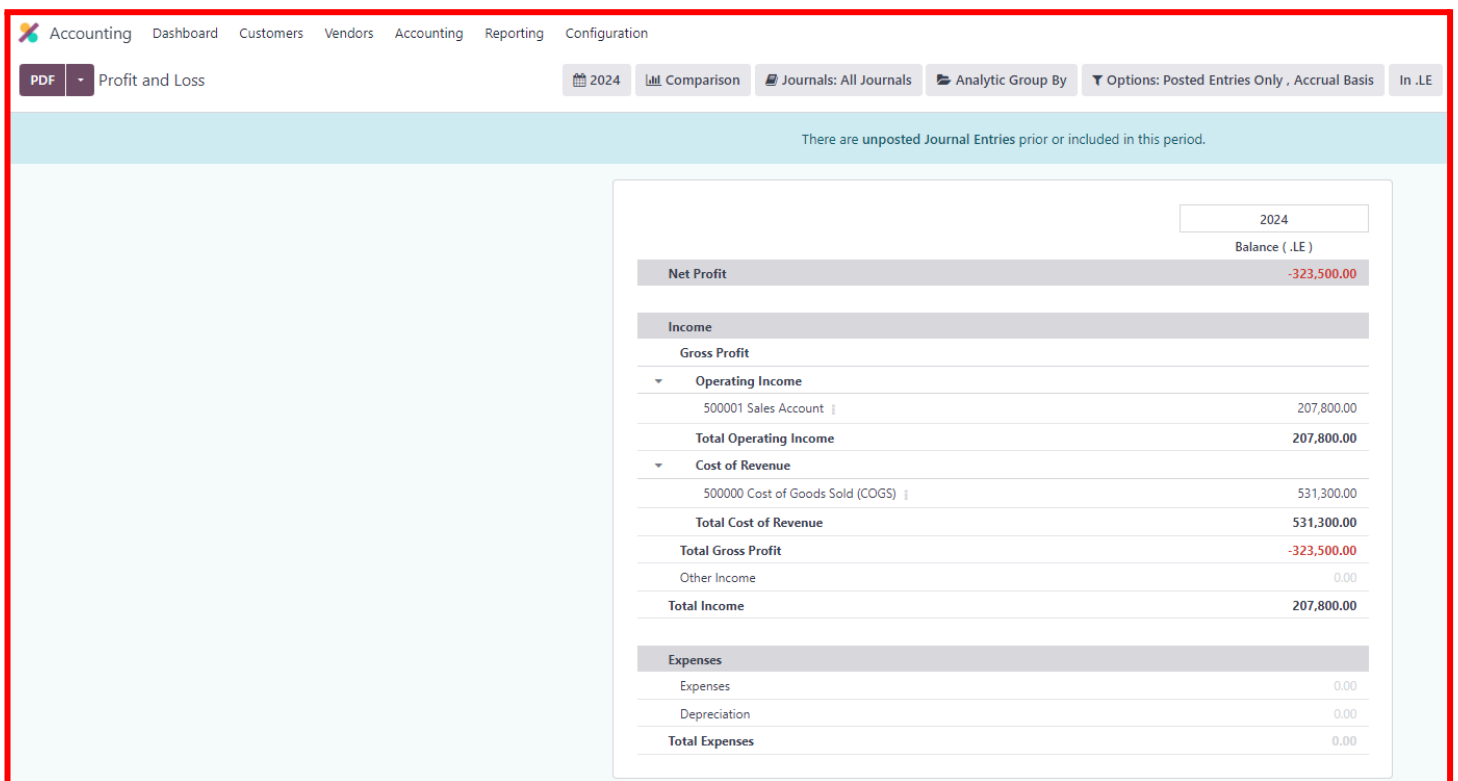
PAID

### 3. Viewing Financial Reports:

- Access key financial reports such as the **Profit & Loss statement** or **Balance Sheet** by clicking on the **Reports** tab.



The screenshot shows the Odoo Accounting Reporting menu. The 'Reporting' tab is selected in the top navigation bar. A dropdown menu is open, showing various report categories. The 'Balance Sheet' option is highlighted with a red box and a yellow arrow. Other visible options include Profit and Loss, Cash Flow Statement, Executive Summary, Tax Report, Audit Reports, General Ledger, Trial Balance, Journal Report, Partner Reports, Partner Ledger, Aged Receivable, Aged Payable, Management, Invoice Analysis, Analytic Reporting, Unrealized Currency Gains/Losses, Deferred Expense, Deferred Revenue, Depreciation Schedule, Disallowed Expenses, and Budgets Analysis.



The screenshot shows the Odoo Profit and Loss report for the year 2024. The report is displayed in a table format with columns for the account name and the amount. The total net profit is -323,500.00. The report is filtered for the year 2024 and shows the balance in Egyptian Lira (LE).

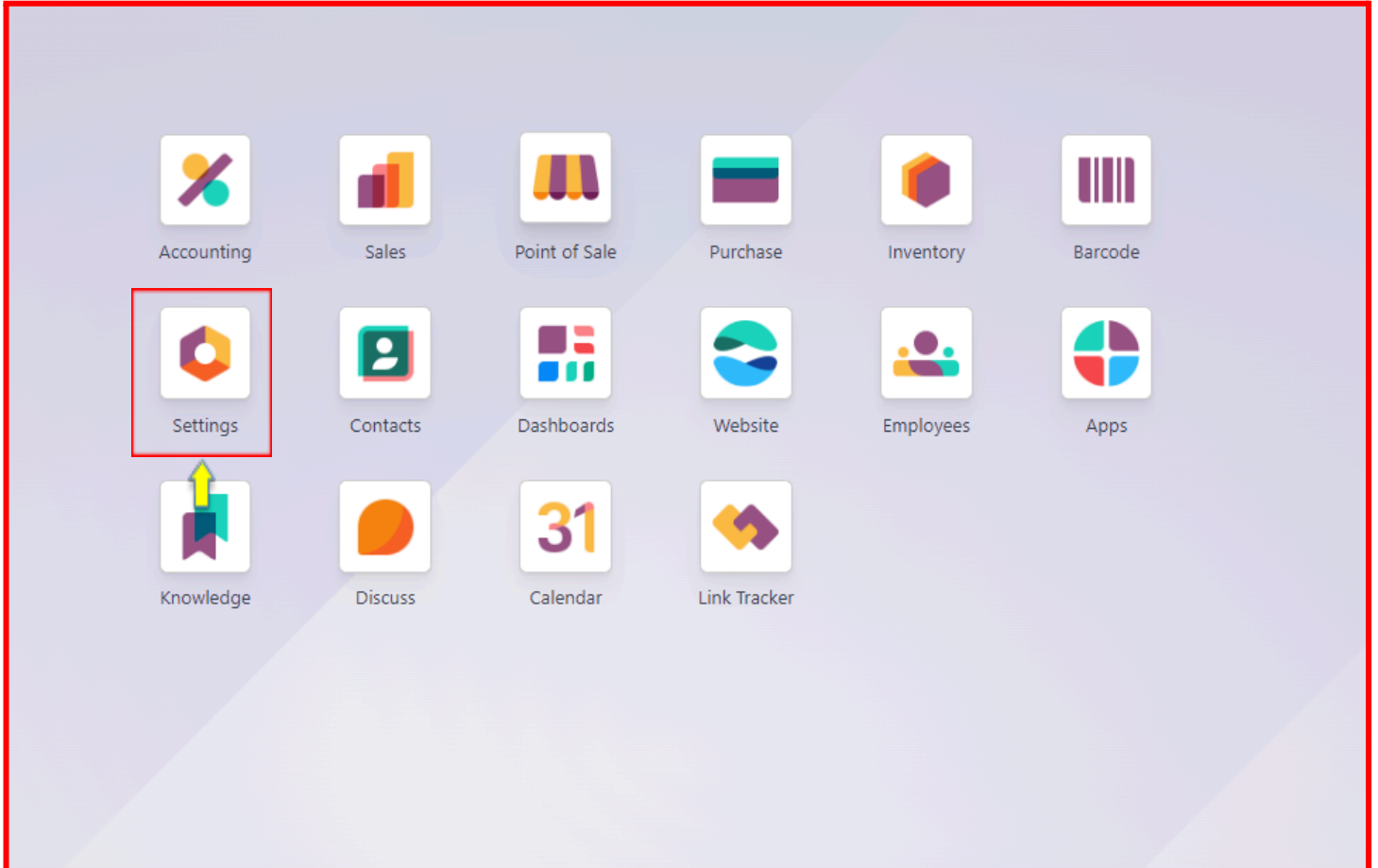
2024	
Balance ( .LE )	
<b>Net Profit</b>	<b>-323,500.00</b>
<b>Income</b>	
Gross Profit	
Operating Income	
500001 Sales Account	207,800.00
<b>Total Operating Income</b>	<b>207,800.00</b>
Cost of Revenue	
500000 Cost of Goods Sold (COGS)	531,300.00
<b>Total Cost of Revenue</b>	<b>531,300.00</b>
<b>Total Gross Profit</b>	<b>-323,500.00</b>
Other Income	0.00
<b>Total Income</b>	<b>207,800.00</b>
<b>Expenses</b>	
Expenses	0.00
Depreciation	0.00
<b>Total Expenses</b>	<b>0.00</b>

## 6. User Roles and Permissions

### 6.1 Assigning User Roles

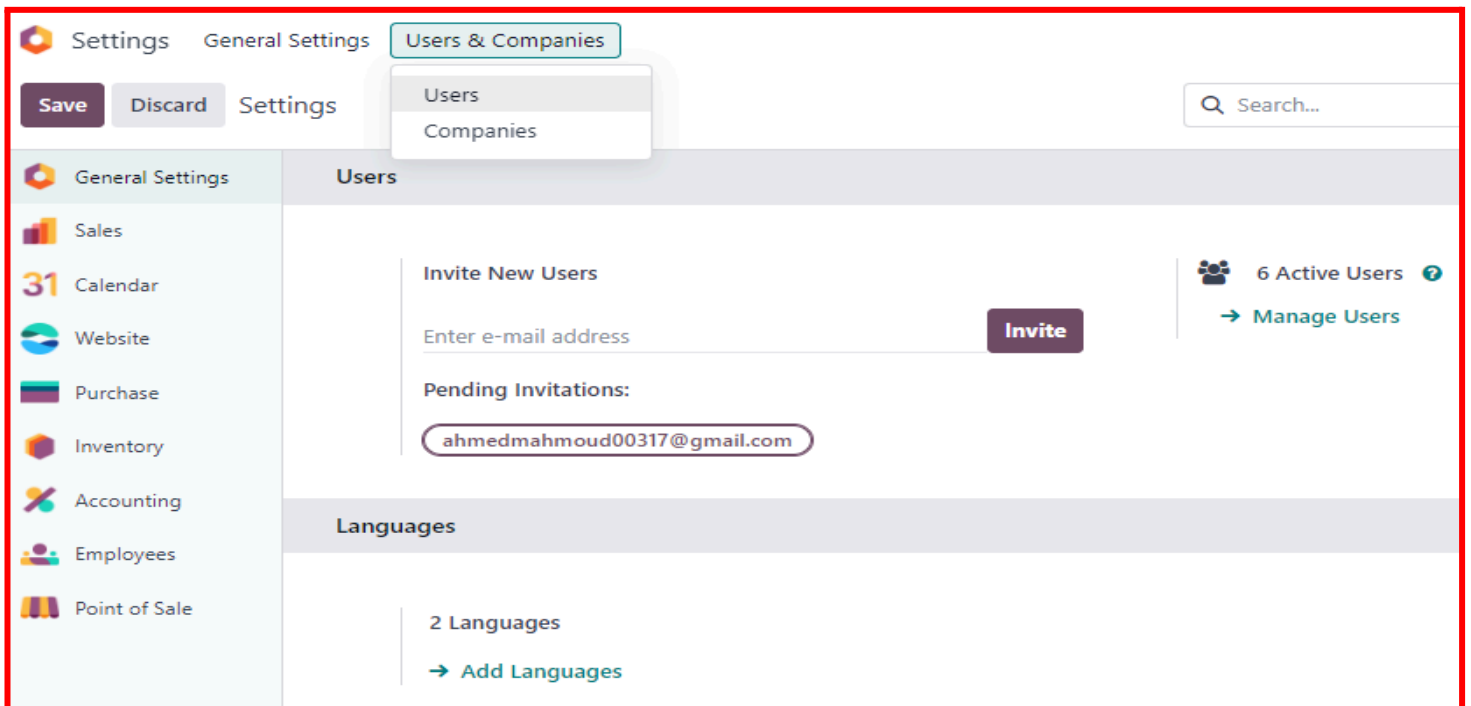
#### 1. Navigate to Settings:

- Go to **Settings** from the main menu.



#### 2. Assign User Roles:

- Assign roles like **Sales Manager, Accountant, Inventory Specialist**, etc., to different users based on their department.



Settings

General Settings

Users & Companies

New

Settings

Users

Internal Users

Search...

1-6 / 6

<input type="checkbox"/>	Name	Login	Language	Latest authentication	Status	
<input type="checkbox"/>	Ahmed	ahmedmahmoud00317@gmail.com	English (US)		Never Connected	
<input type="checkbox"/>	Alhassan Ali	alhassan.ali.abdelhamed@gmail.com	English (US)	10/22/2024 13:26:42	Confirmed	
<input type="checkbox"/>	Khaled	khaledabdelaziz153@gmail.com	English (US)	10/22/2024 08:34:38	Confirmed	
<input type="checkbox"/>	Mohamed	mohsha01@gmail.com	English (US)	10/11/2024 14:09:35	Confirmed	
<input type="checkbox"/>	Omar	omaribrahem056@gmail.com	English (US)	10/06/2024 16:16:41	Confirmed	
<input type="checkbox"/>	Yousef	youssefayman20001@gmail.com	English (US)	10/19/2024 23:26:30	Confirmed	

## Select the needed module access

Settings General Settings Users & Companies

New Settings / Users

Ahmed

An invitation email containing the following subscription link has been sent:

https://www.odoo.com/openerp\_enterprise/confirm\_user?db=edu-raneen-test1&token=glOzLYoAEpB773xYa7n7&signup\_email=ahmedmahmoud00317%40gmail.com

Name

Ahmed

Email

ahmedmahmoud00317@gmail.com

Access Rights

Preferences

Account Security

SALES

Sales Administrator

Point of Sale Administrator

ACCOUNTING

Accounting Bookkeeper

Bank

INVENTORY

Inventory User

Purchase User

WEBSITE

Website

HUMAN RESOURCES

Employees

ADMINISTRATION

Administration

OTHER

Dashboard

## 7. System Help and Support

If you encounter any issues while using Odoo, refer to the support section within the system or contact the IT department for assistance.

Open new support ticket: <https://www.odoo.com/help>

Email: [help@odoo.com](mailto:help@odoo.com)

Phone: +254 207 640 404