

# **Faculty of Arts and Sciences (FAS)**

# Faculty of Arts and Sciences (FAS)

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## Historical Background

The Faculty of Arts and Sciences was established in 1866, the same year in which the Syrian Protestant College, now the American University of Beirut, was established. On December 13, 1866, the first class was held, attended by sixteen students, and in 1870 the first five students graduated. Arabic, which was the language of instruction since the inception of the college, was replaced by English in 1882.

The university in general, and the Faculty of Arts and Sciences in particular, have survived many crises since 1866, including two world wars, regional and local wars, student strikes, and economic crises. In spite of all these hardships, the faculty has continued to develop and to maintain its high academic standards.

## Mission

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The Faculty of Arts and Sciences embodies AUB's core commitment to the liberal arts and sciences. It offers undergraduate and graduate programs in the arts, humanities, and social, natural, and mathematical sciences, and is dedicated to advanced research in all of these domains. Through its freshmen and general education programs, it is the University's principal gateway to higher studies and professional education. The faculty, through its teaching and research, promotes free inquiry, critical thinking, academic integrity, and respect for diversity and equality.

## Vision

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Building upon its rich tradition, the Faculty of Arts and Sciences is determined to position itself at the heart of free inquiry in the Middle East. Free and critical thinking is central to the faculty's teaching, its research, its engagements with the wider community, and its commitment to the thoughtful transformation of all of its activities and structures. The faculty's enhanced undergraduate programs will graduate innovators with a breadth of vision who can be agents of positive change wherever they live and work. The faculty will strategically expand its graduate offerings, especially in areas where it can make a distinctive contribution, and it will educate graduate students who are themselves producers of knowledge. The faculty will be recognized internationally for the quality of its research and creative activities in the humanities, social sciences, natural sciences, mathematical sciences, and interdisciplinary areas, whether undertaken in response to regional and global needs or to human curiosity and imagination. The faculty will provide a vital forum for open discussion and engage contemporary issues in ways that resonate far beyond our campus walls.

## Undergraduate Programs

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Students entering the Faculty of Arts and Sciences as freshmen, except those admitted as special students or auditors, select one of the following programs:

- Preparation for majors offered in Arts and Sciences
- Preparation for Business Administration, Health Sciences, Engineering and Architecture, Nursing, or Agricultural and Food Sciences

Students entering the Faculty of Arts and Sciences as sophomores select one of the following two programs; for each program a period of three years of study is normally required:

- Bachelor of Arts
- Bachelor of Science

There are four major categories of disciplines in the Faculty of Arts and Sciences. Their distribution according to degree-offering departments is as follows:

- Humanities: Arabic, English, Fine Arts and Art History, History and Archaeology, and Philosophy
- Social Sciences: Economics, Education, Political Studies and Public Administration, Psychology and Sociology, Anthropology and Media Studies
- Natural Sciences: Biology, Chemistry, Geology, and Physics
- Quantitative Thought: Computer Science and Mathematics

## Admission

For complete and detailed information regarding admission to the university, including certificates recognized, see the Admission section of this catalogue. The specific requirements for admission to the freshman or sophomore class are found on pages 33-34.

## Classification of Students

An undergraduate student shall be considered to have completed a class when s/he has taken and passed 30 or more credits beyond the requirements for the previous class.

A student will not be granted a certificate stating that s/he has completed a class until s/he has completed the specified courses in the regular program for that class and has acquired the requisite number of credits. The credit requirements are as follows:

Major and Faculty	Freshman Standing		Sophomore Standing	
For the completion of the freshman class	30 credits	–	–	–
For the completion of the sophomore class	60 credits	Cumulative	30 credits	–
For the completion of the junior class	90 credits	Cumulative	60 credits	Cumulative

## Full-time Students and Maximum Credit Loads

To be considered full-time, a student must carry a minimum load of 12 credits per term. A full-time student who, for compelling reasons, is forced to reduce her/his load to fewer than 12 credits must first petition the Student Academic Affairs Committee for permission to do so. This should be done no later than 12 weeks after the start of the term (five weeks in the case of summer school). Students in their first term at AUB may be allowed to reduce their load to fewer than 12 credits by requesting permission from the Student Academic Affairs Committee. Requests are handled on a case-by-case basis.

Students can normally register for up to 17 credits per term and 9 credits during the summer term. English course requirements must be taken as of the first term at the university. Students who wish to register for more than 17 credits must petition the Student Academic Affairs Committee for permission to do so. Requests are handled on a case-by-case basis. Students in the following categories will normally be granted permission by the Student Academic Affairs Committee to register for more than 17 credits:

- Freshman students intending to go into engineering, and who have an average of at least 80 for the first term, may take an additional course in the second term.
- Graduating senior students in their last term who are not on academic probation and who have completed their English communication skills requirements at the level required by their major departments may register for a maximum of 18 credits.
- If the program requires that a student register for more than 17 credits in a particular term.

## Requirements for Premedical Study

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Faculty of Arts and Sciences students who intend ultimately to enter the Faculty of Medicine must select and complete one of the regular degree programs given as Bachelor of Arts (four years including the Freshman year) or Bachelor of Science (four years including the Freshman year). Refer to the Admission section under the Faculty of Medicine in the graduate catalogue on page 509.

## Academic Rules and Regulations

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For information on Academic Advisors, Categories of Students, Correct Use of Language, Grading System, and Graduation with Distinction and High Distinction, refer to page 46-50 under General University Academic Information of this catalogue.

### Regular Freshman Program

The freshman program requires the completion of 30 credits, whether or not the student remains in the Faculty of Arts and Sciences or transfers to another faculty. Students intending to major in a subject within the Faculty of Arts and Sciences may be accepted as provisional majors upon completion of 24 credits.

### University Requirements

#### General Education

All FAS students must take a minimum of 33–36 credits of general education courses. Refer to the General Education section on page 49 under General University Academic Information of this catalogue.

**English:** All new students at AUB are placed in one of the English communication skills courses (ENGL 102 or ENGL 203) on the basis of their score on the TOEFL, the AUB-EN (EEE) or the SAT Writing. A student placed in one of the courses in the sequence has to complete that course and all following courses. During the freshman year, students are required to take a minimum of 3 credits in English at level 200 or above (either ENGL 203 or ENGL 204 depending on placement). English 102 and ENGL 204 may be considered electives for freshman students to complete their Freshman program in addition to ENGL 203.

**Arabic:** All students who have been admitted to the Faculty of Arts and Sciences and whose native language is Arabic must satisfy the Arabic Language Requirement (ALR), except for those students who have completed their secondary education in a non-Arabic medium program and who receive exemption from the Office of Admissions. Students may apply for exemption to the Office of Admissions any time before pre-registration. Non-exempted students entering the freshman class must take 3 credits of Arabic at the 100 level, and the performance in this course (or in the two freshman Arabic courses, if taken) determines the required Arabic course at the sophomore level. Students who are exempted from the Arabic Language Requirement should replace this requirement by taking any 3-credit course in Humanities or any language course, including Arabic as a foreign language.

Lebanese students must also satisfy the requirements listed on page 43 of this catalogue in order for their freshman year to be granted the equivalency of the Lebanese Baccalaureate Part II.

## Faculty Requirements

In order to complete 30 credits for the freshman class, every freshman student must take at least one course in each of the following areas of study which include humanities, mathematics, natural sciences, social sciences, plus the departmental requirements that will allow her/ him to qualify for a major beginning in the sophomore year. See Table 1 for the distribution of these requirements in the various academic units of the Faculty of Arts and Sciences and other faculties.

## Freshman Courses

Students are recommended to take their electives from the following list of courses. Most of these courses have been specifically designed for, and are only open to, freshman students. Students who wish to take courses numbered 200 and above (not listed below) may do so exceptionally with the approval of their advisors. The freshman level courses listed below are arranged according to the areas of study.

**Humanities:** AHIS 150, ARAB 101, ARAB 102, AROL 101, CVSP 110, CVSP 111, CVSP 112, ENGL 101, ENGL 103, ENGL 104, ENGL 105, ENGL 106, ENGL 107, ENGL 108, HIST 101, HIST 102, HIST 103, HIST 104, HIST 200, MUSC 150, PHIL 101, PHIL 102, SART 150, SOAN 103, THTR 100

**Mathematics:** MATH 101, MATH 102, MATH 203

**Natural Sciences:** BIOL 101, BIOL 102, BIOL 104, BIOL 105, BIOL 106, CHEM 101, CHEM 101L, CHEM 102, CHEM 102L, CHEM 200, GEOL 101, GEOL 102, GEOL 103, GEOL 104, PHYS 101, PHYS 101L or PHYS 103, PHYS 103L, PHYS 200, and ENHL 200 from the Faculty of Health Sciences

**Social Sciences:** ECON 101, ECON 102, PSPA 101, SOAN 101, PSYC 101

**Electives:** Courses are taken as necessary in order to add up to a 30 credit total (e.g. CMPS 101). See Tables 2 and 3 for requirements to transfer into a major.

**Lebanese freshman students<sup>1</sup>:** Lebanese students who are admitted to the freshman class should check with their advisors at registration time to ensure that the number of credits and the types of subjects that they take during their freshman year are in compliance with the specifications of the Equivalence Committee of the Lebanese Ministry of Education. The equivalence committee requires that out of the 30 freshman credits, 9 must be in the humanities and social sciences with at least 3 credits in each of these two areas. The committee further requires that the 30 freshman credits should include 6 credits in the natural sciences and mathematics with at least 3 credits in the natural sciences.

## Courses Numbered 200 and Above

Some courses numbered 200 and above are suitable for freshman students. Note, however, that these courses are also open to sophomores, juniors, and seniors and therefore may be more competitive than courses offered at the 100 level. Such courses include those that are freshman requirements (see above) and those that are listed in Tables 1 and 2 (refer to page 146 - 148).

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1) Lebanese applicants to the freshman class (refer to page 32)

**Transfer to a Major**

Any student in her/his freshman year who is not on probation at the time of application may transfer into a major within the Faculty of Arts and Sciences upon completion of 24 credits and the departmental requirements as shown in Table 2.

**Transfer to Other Faculties**

Any freshman student who wishes to transfer to another faculty must complete the freshman program and the faculty requirements, as shown in Table 3. Students who successfully complete the freshman year are eligible to apply for admission to professional schools when the conditions listed in Table 3 are satisfied.

**Table 1: Credit Requirements for Completion of the Freshman Program**

Major	English Level 200	Arabic	Humanities	Math <sup>1</sup>	Natural Sciences	Social Sciences	Electives
Applied Mathematics	3	3	3	6	9	3	3
Arabic	3	6	3	3	6	3	6
Archaeology	3	3	6	3	6	3	6
Art History	3	3	6	3	6	3	6
Biology	3	3	3	3	13	3	2
Chemistry	3	3	3	6	13	3	0
Computer Science	3	3	3	6	9	3	3
Economics	3	3	6	6	6	3	3
Education	3	3	6	3	6	3	6
English Language	3	3	6	3	6	3	6
English Literature	3	3	6	3	6	3	6
Geology	3	3	3	6	10	3	2
History	3	3	6	3	6	3	6
Mathematics	3	3	3	6	9	3	3
Petroleum Geosciences	3	3	3	6	11	3	1
Philosophy	3	3	6	3	6	3	6
Physics	3	3	3	6	9	3	3
Political Studies	3	3	6	3	6	3	6
Psychology	3	3	6	3	6	3	6
Public Administration	3	3	6	3	6	3	6
Sociology							
Anthropology	3	3	6	3	6	3	6
Media Studies							
Statistics	3	3	3	6	9	3	3
Studio Arts	3	3	6	3	6	3	6

1) The required math courses for science students are MATH 101 and MATH 102.

Major	English Level 200	Arabic	Humanities	Math <sup>1</sup>	Natural Sciences	Social Sciences	Electives
Agribusiness	3	3	3	6	8	3	4
Agriculture	3	3	3	6	11	3	1
Architecture	3	3	3	6	9	3	3
Business	3	3	6	3	6	3	6
Chemical Engineering	3	3	3	6	13	3	0
Engineering	3	3	3	6	9	3	3
Environmental Health	3	3	3	6	8	3	4
Food Science and Management	3	3	3	6	11	3	1
Landscape Architecture	3	3	3	6	9	3	3
Graphic Design	3	3	3	3	6	3	9
Medical Audiology Sciences	3	3	3	6	7	3	5
Medical Imaging Sciences	3	3	3	6	7	3	5
Medical Laboratory Sciences	3	3	3	6	9	3	3
Nursing	3	3	3	6	9	3	3
Nutrition and Dietetics	3	3	3	6	11	3	1



**Table 2: Requirements to Join a Major in FAS from the Freshman Class**

Department	Requirements <sup>1</sup>	Some Useful Electives <sup>2</sup>
Applied Mathematics	a minimum cumulative average of 2.2 (or 70) in MATH 101 and 102, and a minimum grade of C+ (or 70) in MATH 102	MATH 201
Arabic	a minimum cumulative average of 2.2 (or 70) in ARAB 101 (and 102 if taken)	
Archaeology	a minimum cumulative average of 2.2 (or 70) in English courses taken in the freshman year	AROL 101 and 201
Art History	a minimum cumulative average of 2.2 (or 70) in English courses taken in the freshman year	AHIS 150 and SART150
Biology	a minimum grade of B (or 75) in each of the following: BIOL 101 and BIOL 102, CHEM 101, CHEM 101L, PHYS101 or PHYS 103, and completion of MATH 101; and a minimum overall average of 2.2 (or 70) in the freshman year	STAT 210 and CMPS 209
Chemistry	a minimum cumulative average of 2.2 (or 70) in CHEM 101, CHEM 101L, CHEM 102, and CHEM 102L; and a minimum cumulative average of 2.2 (or 70) in MATH 101 and 102; and the completion of PHYS 101 and PHYS 101L	
Computer Science	completion of PHYS 101 and 101L, and a minimum cumulative average of 2.2 (or 70) in MATH 101 and 102	CMPS 200 and MATH 211
Economics	a minimum cumulative average of 2.2 (or 70) in MATH 101 and MATH 102, and a minimum cumulative average of 2.2 (or 70) in English courses taken in the freshman year	ECON 101, 102, 103, 211, 212 and CMPS 209
Education	a minimum cumulative average of 2.2 (or 70) in the freshman year	
English Language	a minimum cumulative average of 2.2 (or 70) in English Language courses taken in the freshman year	ENG107, ENG 108
English Literature	a minimum cumulative average of 2.2 (or 70) in English Literature courses taken in freshman year	ENGL 101, 103, 104, 105, and 106
Geology	completion of MATH 101, 102, CHEM 101, CHEM 101L, GEOL 101, a third science course, and a minimum cumulative average of 2.2 (or 70) in the freshman year	GEOL 101, 102, 201, and 203
History	a minimum cumulative average of 2.2 (or 70) in English courses taken in the freshman year	HIST 101, 102, 103 and 104
Mathematics	a minimum cumulative average of 2.2 (or 70) in MATH 101 and 102, and a minimum grade of C+ (or 70) in MATH 102	MATH 201
Media and Communication	a minimum cumulative average of 2.2 (or 70) in the freshman year, a minimum cumulative average of 2.2 (or 70) in English courses taken in the freshman year	MCOM 203

1) The overall average takes into consideration the highest grade of a repeated course.

2) It is recommended that elective courses numbered 200 and above be taken in the third term.

Petroleum Geosciences	completion of MATH 101, 102, CHEM 101, 101L, 102, 102L, GEOL 101, and a minimum cumulative average of 2.2 (or 70) in the freshman year	GEOL 101, 102, 201, 203, ECON 101, 102, 103, 203 and SOAN 201
Philosophy	a minimum cumulative average of 2.2 (or 70) in English courses taken in the freshman year	PHIL 101 and 102
Physics	a minimum cumulative average of 2.2 (or 70) in PHYS 101 and 101L, and a minimum cumulative average of 2.2 (or 70) in MATH 101 and 102	CMPS 200
Political Studies	a minimum cumulative average of 2.2 (or 70) in the freshman year, and a minimum cumulative average of 2.2 (or 70) in English courses taken in the freshman year	PSPA 101, ECON 103, and PSYC 101
Psychology	a minimum grade of B (or 75) in PSYC 101 or 201, a minimum grade of B (or 75) in ENGL 203, a minimum grade of B (or 75) in ENGL 204 (if taken) and an overall average of 2.7 (or 75)	PSYC 101, PSPA 101, 201, 202, PHIL 201, CMPS 206, ECON 203, and one of STAT 201 or EDUC 227
Public Administration	a minimum cumulative average of 2.2 (or 70) in the freshman year, and a minimum cumulative average of 2.2 (or 70) in English courses taken in the freshman year	PSPA 101 and PSYC 101
Sociology-Anthropology	a minimum cumulative average of 2.2 (or 70) in English courses taken in the freshman year	SOAN 101, 103, PSPA 101, HIST 101-104, ARAB 101, 102, ENGL 101-109 and PHIL 101,102
Statistics	a minimum cumulative average of 2.2 (or 70) in MATH 101 and 102, and a minimum grade of C+ (or 70) in MATH 102	MATH 201
Studio Arts	a minimum cumulative average of 2.2 (or 70) in English courses taken in the freshman year	AHIS 150 and SART 150

**Table 3: Requirements to Join a Major in another Faculty from the Freshman Class**

Major/Faculty	Requirements <sup>1</sup>	Some Useful Electives
Agribusiness	completion of MATH 101, MATH 102, any combination of science courses totaling 9 credits	CHEM 200 <sup>2</sup> , MATH 204 and courses in the humanities
Agriculture	completion of MATH 101, MATH 102, CHEM 101, CHEM 101L, CHEM 102, CHEM 102L, and BIOL 101	CHEM 200 <sup>2</sup> , MATH 204, and courses in the humanities
Architecture <sup>3</sup>	completion of MATH 101 and 102, any combination of science courses totaling 9 credits, and overall average of at least 3.2 (or 80) in the freshman year	an elective in the humanities or social sciences <sup>4</sup>
Business	a minimum cumulative average of 2.9 (or 77) in at least 24 credits during the freshman year, and a minimum grade of C+ (or 70) in any one of the following courses: MATH 101, MATH 102, MATH 203 (Refer to Mathematics Department for course requirements)	ECON 101, 102 and ECON 211 or 212
Chemical Engineering <sup>3</sup>	completion of MATH 101 and 102, CHEM 101, 101L and 102, 102L, PHYS 101 and 101L, and a cumulative average of at least 3.2 (or 80) in the freshman year	an elective in the social sciences
Engineering <sup>3</sup>	completion of MATH 101 and 102, CHEM 101, 101L, PHYS 101, and PHYS 101 L, and a cumulative average of at least 3.2 (or 80) in the freshman year	an elective in the humanities or social sciences <sup>4</sup>
Environmental Health	completion of MATH 101 and 102, CHEM 101, CHEM 101L, CHEM 102 and CHEM 102L	courses in the humanities or social sciences
Food Science and Management	completion of MATH 101 and 102, CHEM 101, 101L and 102, 102L and BIOL 101, and a cumulative average of at least 2.7 (or 75) in the freshman year	CHEM 200 <sup>2</sup> , MATH 204, and courses in the humanities
Graphic Design <sup>3</sup>	completion of the freshman program and a cumulative average of at least 3.2 (or 80) in the freshman year <sup>2</sup>	CVSP 229, 233, ECON 203, EDUC 211, ENGL 213, PHIL 211, SOAN 201, and PSYC 202
Landscape Architecture	any combination of science courses totaling 9 credits, completion of MATH 101 and MATH 102 with a minimum grade of C+ (or 70) in each and a cumulative average of at least 2.7 (or 75) in the freshman year	an elective in each of geology, chemistry, and biology
Medical Audiology Sciences	completion of PHYS 103 and 103L, MATH 101 and 102 and BIOL 101	

1) The overall average takes into consideration the highest grade of a repeated course.

2) Students cannot receive credit for both CHEM 200 and CHEM 201.

3) An average of 3.2 (or 80) is required for your application to be considered for admission; however, an average of 3.2 (or 80) does not guarantee acceptance. Acceptance to the Maroun Semaan Faculty of Engineering and Architecture is very competitive and the pool of applicants differs each term.

4) Refer to Maroun Semaan Faculty of Engineering and Architecture section of this catalogue.

Medical Imaging Sciences	completion of PHYS 103 and 103L, MATH 101 and 102 and BIOL 101	
Medical Laboratory Sciences	completion of MATH 101 and 102, CHEM 101, CHEM 101L, CHEM 102, CHEM 102L and BIOL 101	courses in the humanities or social sciences
Nursing	completion of one of the two following combinations: either MATH 101 and MATH 102, CHEM 101, CHEM 101L and BIOL 101 or MATH 203, MATH 204, CHEM 101, CHEM 101L, and BIOL 101	courses open to freshman students, except SOAN 201 and PSYC 201
Nutrition and Dietetics	completion of MATH 101 and 102, CHEM 101, 101L and 102, CHEM 102L and BIOL 101, and a cumulative average of at least 2.7 (or 75) in the freshman year. Admission is by selection of the most promising eligible applicants	CHEM 200 <sup>1</sup> , SOAN 201, and courses in the humanities

## Graduation Requirements

### Degrees of Bachelor of Arts and Bachelor of Science

The following are the graduation requirements for the degrees of BA and BS:

### Residency and Total Credit Requirements

- A maximum of eight calendar years is allowed for graduation of students who begin with the freshman class, six calendar years for sophomores, four calendar years for juniors, and two calendar years for seniors. A student who fails to complete her/his degree program within these specified times must petition the Student Academic Affairs Committee for an extension of time.
- A minimum of seven terms of residence is required beginning with the freshman class, or five terms beginning with the sophomore class. For purposes of this requirement, two summer sessions shall be considered equivalent to one term.
- Regular FAS students (non-transfer students) who wish to spend time at other recognized institutions of higher learning abroad may do so at any time before graduation provided they secure the permission of the Dean of FAS. Transfer of credits will be considered on a course-by-course basis. At least 45 credits should be completed at AUB after the freshman year.
- Transfer students from other recognized institutions of higher learning must spend the final three terms and complete at least 45 credits at AUB, out of which a minimum of 21 credits should be in the major. For purposes of this requirement, two summer sessions shall be considered equivalent to one term.
- A minimum of 120 credits for students who enter as freshmen (90 of which should be courses numbered 200 or above) and 90 credits (in courses numbered 200 or above) for students who enter as sophomores.

### Departmental Requirements

The requirements are a minimum of 36 credits in the major department, in courses numbered 200 or above, of which a minimum of 30 credits must be numbered 210 or above. Also, a cumulative average of 2.2 (or 70) in the major plus any additional requirements set by the department. For the distribution of the requirements according to discipline, consult the matrices of the departments in each department entry.

A student must be admitted into her/his departmental major for at least the last term prior to graduation.

## Repeating Courses

A student may repeat any course irrespective of the grade s/he has received. A student who fails a required course must repeat the course at the earliest opportunity. No course may be taken more than three times without permission of the Student Academic Affairs Committee. When a course is repeated, the highest grade is considered in the calculation of the cumulative average. All course grades remain part of the student's permanent record.

## Faculty Requirements

### General Education Requirements

In implementation of the General Education Requirements for all faculties, all FAS students should show competence in the basic intellectual approaches of fields of learning in four major disciplinary fields and should take 6 credits in Natural Science, 12 credits in Humanities<sup>1</sup>, 6 credits in Social Science<sup>2</sup>, and 3 credits in Quantitative Thought. In addition, all FAS students are required to take 3 to 6 credits in English Communication Skills and 3 credits in Arabic Communication Skills. Refer to the General Education section on page 49 in the General University Academic Information section of this catalogue for the list of approved General Education courses.

All students in the Faculty of Arts and Sciences must take 3 to 6 credits of English communication skills courses as determined by their placement. A student must enroll in the required course in her/his first term and continue without interruption until s/he has completed all courses through ENGL 204. For example, a student placed in ENGL 102 must take three consecutive terms of English (ENGL 102, ENGL 203, and ENGL 204: 9 credits) whereas a student placed in ENGL 203 must take two consecutive terms (ENGL 203 and ENGL 204: 6 credits). Students whose test scores do not qualify them to be placed in ENGL 102 are required to take the Intensive English Course (IEC). For more information on the IEC, refer to page 36.

All Arabic-speaking students in the Faculty of Arts and Sciences (except those officially exempted) must fulfill the Arabic language requirement. These students are required to take, in addition to the Arabic course required of freshmen, one Arabic language or literature course. The Arabic Placement Test (APT) is optional. Students who opt not to sit for the APT will have to register in any approved General Education Arabic Communication skills course. The option of taking the APT will be open to students who think they may be too weak to follow coursework higher than the basic language course (ARAB 201A). Such students may sit for the APT to ascertain if their level of proficiency in Arabic is (not) appropriate for a higher course. This will be further ascertained during the course itself. Students exempted from the Arabic Language Requirement should replace this requirement by any 3-credit course in the humanities or any language course including Arabic as a foreign language.

All students in the FAS are required to take 12 credits of General Education Humanities courses. All students who wish to register in these courses should have demonstrated English language skills, which placed them in ENGL 203 or above. A minimum of 6 credits must be taken in the Civilization Studies Program. For details, refer to the Civilization Studies Program section on page 195 and General Education Requirements section on page 49. For a current list of General Education courses, see the Registrar website.

## Other Requirements

A student must complete elective credits outside his/her major department as per the program requirements, exclusive of the university course requirements stated above and beyond those of the normal freshman program.

Grades of C+ (or 70) or above in at least 50 credits of courses numbered 200 or above for students entering at the sophomore level are required. Students entering at the freshman level must obtain grades of C+ (or 70) or above in at least 12 additional credits of courses numbered 100 or above.

## Transfers

Students may transfer to majors within the Faculty of Arts and Sciences from outside the university, from another faculty within the university, or from one department to another within the Faculty of Arts and Sciences.

Applicants from outside AUB wishing to transfer to a major in FAS with junior standing should note the following conditions and requirements:

- The applicant must have completed the equivalent of 24 sophomore credits at the university from which s/he is transferring.
- The applicant must submit an application to the university Admissions Office along with all the course syllabi taken at her/his previous university or universities.
- Transfer admission is competitive and limited by the number of spaces available. Normally, successful applicants will have earned a minimum GPA of 3.0 or its equivalent.
- Courses successfully completed at a previous university or universities are transferred provided the student earned a grade equivalent to the AUB grade of C+ (or 70) in each of the courses for which transfer credit is requested.
- For placement in (or exemption from) the Communication Skills Program, a student may petition for course equivalence by presenting relevant documents to the Department of English. If a student has not taken any courses equivalent to those offered within the Communication Skills Program, the student should be placed in the appropriate course based on her/his test scores (EEE, TOEFL, or SAT Writing), according to the same guidelines normally followed for newly admitted non-transfer students.
- Students who have transferred must spend the final three terms and complete at least 45 credits at AUB out of which a minimum of 21 credits should be in their major department for fulfillment of graduation requirements.

AUB students from other faculties wishing to transfer to a major in FAS should note the following conditions and requirements:

- The applicant must have completed at least two full terms (minimum 24 credits) of coursework at AUB.
- The applicant must have attained a minimum cumulative average of 2.2 (or 70).
- The applicant also must have attained a minimum average of 2.2 (or 70) in all courses taken in FAS (must be at least 15 credits).
- The applicant must have met the requirements for her/his prospective major (see Table of Requirements on page 154). AUB students wishing to transfer from one major to another in FAS should note the following conditions and requirements:
- The applicant must have completed two full terms of work in her/his current major.

- The applicant must have met the requirements for her/his prospective major (see Table of Requirements on page 154. AUB Non-Degree Students (NDS) wishing to apply for regular status should note the following conditions and requirements:
- The applicant must submit an application to the Office of Admissions.
- The applicant must have completed the equivalent of the sophomore year at the college or university from which s/he is transferring (24 credits or the equivalent).
- Grade requirements for transferred courses offered by other faculties at AUB follow the guidelines set by the relevant faculty. All final admissions decisions will depend on the availability of places in the major to which the student applies.
- Courses successfully completed at AUB by a non-degree student may be considered for admissions purposes. Once the student is admitted, the credits for those completed courses may be transferable towards the student's regular degree (required courses with a minimum grade of C+ (or 70) and elective courses with a minimum grade of D (or 60)).
- Courses successfully completed at a previous university or universities are transferred provided the student earned a grade equivalent to the AUB grade of C+ (or 70) in each of the courses for which transfer credit is requested.

## Double Major

Refer to page 51.

## Dual Degree

Refer to page 52.

## Second Degrees

Refer to page 53.

In coordination with the Registrar, the Undergraduate Admissions Committee decided to institute a new policy according to which up to 6 credits from another institution can be transferred by students seeking a second undergraduate degree. The committee notes that this policy will guarantee a minimum residency of one academic year, together with the equivalent of a regular load of a minimum of 12 credits per term. Of course, all departmental requirements on minimum grades and so on will be applied to those courses to determine if they are eligible to be transferred.

## Majorless Status

A student in good academic standing who has not yet chosen a major or is in the process of selecting a new major will be given the status of majorless. A department that opts to drop a student from her/his major must communicate this decision to the Student Services Officer in the Office of the Dean. A student who opts to change her/his status to majorless must communicate this decision to the Student Services Officer in the Office of the Dean through her/his academic advisor and/or department chair. All students should be admitted to a major by the end of their junior year. A student who wishes to join a new major must also complete the Departmental Transfer Form and submit it to the Office of the Dean, provided the student meets the requirements for admission to the new major.

**Table 4: Requirements for Interdepartmental Transfer within FAS**

<b>Major</b>	<b>Requirements</b>
Applied Mathematics	a minimum cumulative average of 2.2 (or 70) in MATH 201 and other math courses if taken
Arabic	a minimum grade of C+ (or 70) in ARAB 201 or any other upper level ARAB course
Archaeology	a minimum grade of C+ (or 70) in any two humanities courses, excluding communication skills requirements in Arabic and English
Art History	a minimum grade of C+ (or 70) in any two humanities courses
Biology	a grade of B (or 75) or above in each of BIOL 201 and BIOL 202, and a cumulative BIOL average of 2.7 (or 75) if additional courses are taken (excluding FR courses); a grade of C+ (or 70) or above in CHEM 201; and a minimum overall average of 2.7 (or 75). The aforementioned requirements should be completed in 3 consecutive terms. Transfer to Biology from other departments within the Faculty of Arts and Sciences is competitive and requires departmental approval)
Chemistry	a minimum grade of C+ (or 70) in CHEM 201; a cumulative average of 2.2 (or 70) or more in any one of the following three combinations: MATH 201 and MATH 202, or MATH 201 and PHYS 211, or MATH 201 and CHEM 211
Computer Science	a minimum cumulative average of 2.2 (or 70) in CMPS 200, 211, 212, and other computer science courses, if taken; and a minimum grade of C+ (or 70) in CMPS 200
Economics	a cumulative average of 2.2 (or 70) or more; a minimum grade of C+ (or 70) in each of ECON 211, ECON 212, and ENGL 203; a minimum cumulative average of 2.2 (or 70) in MATH 201 and MATH 202
Education	a minimum cumulative average of 2.2 (or 70) in ENGL 203 and/or ENGL 204; a minimum cumulative average of 2.2 (or 70) in EDUC course(s) if taken
English Language	a minimum grade of C+ (or 70) in ENGL 203, 204, and 227
English Literature	a minimum grade of C+ (or 70) in ENGL 203, 204, and one of ENGL 205, 207, and 209 (formerly 201)
Geology	a minimum grade of C+ (or 70) in GEOL 201 and 203; an average of 2.2 (or 70) is required in math and science courses - such courses cannot be taken more than twice; and a minimum overall average of 2.2 (or 70). (Students joining or transferring to Geology should complete the freshman requirements (or their equivalents) for this major)
History and Archaeology	a minimum grade of C+ (or 70) in any two humanities courses, excluding communication skills requirements in Arabic and English
Mathematics	a minimum cumulative average of 2.2 (or 70) in MATH 201 and other math courses if taken
Media and Communication	a minimum cumulative average of 2.7 (or 75) in MCOM 201 and MCOM 202 a grade of B (or 75) or more in ENGL 203; if students have taken additional MCOM courses, average grade of all MCOM courses must be 2.2 (or 70) or more; if students have taken ENGL 204, average grade in ENGL 203 and ENGL 204 must be 2.7 (or 75) or more
Petroleum Geosciences	a minimum grade of C+ (or 70) in GEOL 201 and 203; an average of 2.2 (or 70) is required in math and science courses - such courses cannot be taken more than twice; and a minimum overall average of 2.2 (or 70). (Students joining or transferring to Petroleum Geosciences should complete the freshman requirements (or their equivalents) for this major)



Philosophy	a minimum grade of C+ (or 70) in any two humanities courses, excluding communication skills requirements in Arabic and English
Physics	a cumulative average of 2.2 (or 70) in PHYS 210, 210L or 211, 211 L and 212, and a cumulative average of 2.2 (or 70) in MATH 201 and 202
Political Studies	a minimum grade of C+ (or 70) in each of PSPA 201 and PSPA 202; and a minimum combined grade average of 2.2 (or 70) in ENGL 203 and ENGL 204
Psychology	a minimum grade of B (or 75) in PSYC 101 or PSYC 201 <sup>1</sup> and ENGL 204 and an overall average above 2.7 (or 75) (PSYC 101 or PSYC 201 cannot be repeated more than twice)
Public Administration	a minimum grade of C+ (or 70) in each of PSPA 201 and PSPA 202; and a minimum combined grade average of 2.2 (or 70) in ENGL 203 and ENGL 204
Sociology-Anthropology	a minimum grade of C+ (or 70) in one of the following: SOAN 101, SOAN 103, SOAN 201, SOAN 203, MCOM 201, ENGL 203 or ENGL 204 (SOAN 101 and 201 cannot be repeated more than twice)
Statistics	a minimum cumulative average of 2.2 (or 70) in MATH 201 and other math courses if taken
Studio Arts	a minimum grade of C+ (or 70) in any two humanities courses

For further details concerning individual departmental requirements, refer to the relevant sections of this catalogue.

## Minors

For the university's general requirements for a minor field of study, refer to page 54. The Faculty of Arts and Sciences offers disciplinary and interdisciplinary minors, which require the completion of a number of courses before graduation as specified below:

**American Studies** requires 15 credits: All American Studies minors are required to take the core course, AMST 215 to one other 3 credit AMST course (220, 230, 240, 265/266, 275/276), plus three elective courses with American Studies content or relevance from other departments (ARCH 023, ENGL 209, 215, 216, 219, 222, 224, 225, 226, 241, HIST 200, 271, 272, 273, 274, 278/279, MCOM 201, 204, 219, 222, 290E, MEST 315M, PHIL 263A, PSPA 220, 237, 251, 293D, SOAN 215). Students can petition to apply a new or special topics course with American Studies content from a different department, and this must be approved first by the CASAR director, then by the FAS Curriculum Committee.

**Anthropology** requires 15 credits: one core course (SOAN 203 or SOAN 212) and 4 electives from the following: SOAN 203, SOAN 212, SOAN 215-218, SOAN 220-227, SOAN 236, SOAN 237, SOAN 250-252, and SOAN 290 (if selected topic is in Anthropology).

**Applied Mathematics** requires 18 credits: MATH 201, MATH 210, either MATH 218 or MATH 219, and 9 more credits in mathematics courses numbered MATH 202, MATH 211 or above, and statistics courses numbered 230 or above. *Note: A student who seeks to obtain a minor in Mathematics can elect to have a minor in pure mathematics or a minor in applied mathematics, but not both.*

**Arabic and Near Eastern Languages** requires 15 credits: ARAB 211 or ARAB 212 (or an equivalent language course), at least one course in classical Arabic literature classical Arabic literature (ARAB 224, 229, 230, 231, 232, 233, 234, 235, 236, 241, 243, 244, 247, 249, 257, 290), at least one course in modern Arabic literature modern Arabic literature (ARAB 223, 225, 226, 237, 238, 239, 240, 245, 246, 253, 254, 258), plus two other courses in the department.

1) Freshman students who have taken PSYC 101 or SOAN 101 and received a grade of C+ (or 70) or above do not need to take PSYC 201 or SOAN 201.

**Archaeology** requires 15 credits: Five courses numbered 200 and above, including one of the following: AROL 211, AROL 212, AROL 233, AROL 234, AROL 291, or AROL 292.

**Art History** requires 15 credits: 6 credits chosen from AHIS 203, AHIS 204, AHIS 207, AHIS 208, AHIS 209, or equivalents; 6 credits from AHIS 221, AHIS 224, AHIS 225, AHIS 226, AHIS 227, AHIS 249, AHIS 263, AHIS 281; and 3 credits from AHIS 250, AHIS 251, AHIS 252, AHIS 284, or approved alternate.

**Biology** requires 15 credits of BIOL courses. The courses are BIOL 201 (4 credits), BIOL 202 (4 credits), plus at least two courses (provided the prerequisites of these courses are satisfied) to complete the 15 credits required for the minor, except BIOL 200, BIOL 209, BIOL 210, and BIOL 293.

**Chemistry** requires 16-17 credits: CHEM 201, one lab course from the following list (CHEM 201L, CHEM 203, CHEM 209 or CHEM 210) and a minimum of 12 credits from courses selected from at least three of the below four chemistry divisions:

- Analytical: CHEM 215, CHEM 219, CHEM 234
- Inorganic: CHEM 228, CHEM 229
- Organic: CHEM 207, CHEM 208, CHEM 211, CHEM 212
- Physical: CHEM 217, CHEM 218, PHYS 212, [CHEM 204 and MECH 310]
- Typical choice of minors for different majors:
- Biology: 201, 201L/210, 211, 212, 215, 228 (16/17 credits)
- Physics: 201, 201L/209/210, PHYS 212, 215/217, 208/211/212/228 (16/17 credits)
- Geology: 201, 201L/209, 208, 215, 228, 229 (16/17 credits)
- Chemical Engineering: 201, 201L/209, 207, 219, (204 and MECH 310) (16/17 credits)

**Civil Society, Citizenship and the Nonprofit Sector** requires 15 credits. The requirements are: PSPA 222 and PSPA 272, and three electives from the following list of courses: PSPA 202, PSPA 203, PSPA 233, PSPA 235, PSPA 254, PSPA 257, PSPA 260, PSPA 263, PSPA 289G, PSPA 299, ECON 232, ECON 237, MCOM 217, MCOM 252, SOAN 225, SOAN 226, SOAN 240, and SOAN 245. No more than 12 credits can be taken from the same department. No more than 9 credits may be used to satisfy a requirement for another major or minor. PSPA students choosing to minor in Civil Society, Citizenship and the Nonprofit Sector are required to take a minimum of 15 credits. The requirements are: PSPA 222 and PSPA 272, and three electives from the following list of courses: PSPA 202, PSPA 203, PSPA 233, PSPA 235, PSPA 254, PSPA 257, PSPA 260, PSPA 263, PSPA 289G, PSPA 299, ECON 232, ECON 237, MCOM 217, MCOM 252, SOAN 225, SOAN 226, SOAN 240, and SOAN 245. No more than 12 credits can be taken from the same department. No more than 9 credits may be used to satisfy a requirement for another major or minor.

**Cognitive Science** requires 18 credits: PSYC 237 is required. PSYC 237 cannot be counted as a psychology course for the purpose of this requirement. The remaining 15 credits must be chosen from the following courses: BIOL 240, 243, 244, CMPS 200, 211, 276, 287, EDUC 215, 221, ENGL 227, 228, 232, 284, 294, PHIL 211, 220, 221, 222, 223, 257 or 258 (but not both), PSYC 210, 222, 224, 226, 229, 280, on condition that the 15 credits chosen span at least three disciplines. A student may choose a special topics course not listed above (e.g., 290 course codes), provided the topic is within the purview of cognitive science, upon approval of the course coordinator. For single major students, only 3 credits of the 15 credits taken for the minor may count toward the major.

For double major students, 6 credits taken for the minor may count toward the majors, with no more than 3 credits per major. Students are encouraged to take PSYC 237 early in the minor.

**Computational Sciences**, an interdisciplinary minor, requires 16 credits (excluding prerequisite courses): CMPS 212, CMPS 251, CMPS 281, plus 6 credits from the following: MATH 211, CMPS 255, CMPS 256, DCSN 200, PHYS 222, or a tutorial course in either PHYS 231 or PHYS 232, or a chemistry course which has computational contents. New computational courses will be introduced by various departments as future electives for this minor.

**Computer Science** requires 18 credits: CMPS 200, CMPS 211, CMPS 212, CMPS 256, and 6 additional credits in CMPS courses numbered 230 or above. [Note: If EECE 230 is completed, a student can get credit for only one of CMPS 200 or EECE 230.]

**Creative Writing** requires 15 credits. Three courses chosen from:

- ENGL 239 Screenwriting
- ENGL 249 Fiction Writing
- ENGL 250 Poetry Writing,
- ENGL 251 Playwriting
- ENGL 252 Creative Nonfiction
- ENGL 253 Cultural Writing
- ENGL 254 Special Topics in Creative Writing
- Two 200-level courses chosen from the offerings in Literature, including ENGL 236 (Creative Writing) or any course in creative writing offered by the Department of Arabic and Near Eastern Languages

**Data Science** (not for Computer Science majors) requires 18 credits: CMPS 200, CMPS 277, CMPS 287, CMPS 297 - Data Science, one of the following (STAT 230, STAT 201, STAT 210, EDUC 227 or ECON 213), and MATH 218 or MATH 219.

**Economics** requires 15 credits: ECON 211, ECON 212, at least one of ECON 217 or ECON 227, and at least one elective other than ECON 213 chosen from the available offerings, provided their prerequisite (or equivalent) has been satisfied.

**Education** requires 15 credits: EDUC 211 or EDUC 216, EDUC 215 or EDUC 225, EDUC 230, and one elective from the following courses: EDUC 219, EDUC 221, EDUC 223, plus a general elective in education (3 credits).

**English Literature** requires 15 credits: Two core courses from ENGL 205, ENGL 207, ENGL 209 (formerly ENGL 201), plus three other courses: one comparative literature course (ENGL 240243), and any two courses from the different categories of the literature curriculum.

**English Language** requires 15 credits: ENGL 227 and four other courses chosen from the department's Language offerings.

**Environmental and Aquatic Sciences** requires in addition to BIOL 202 or BIOL 200, a total of 15 credits chosen from the following three lists: one course from BIOL 252, BIOL 250, BIOL 256; one course from BIOL 266, BIOL 246, BIOL 267, BIOL 255; the remaining credits are completed by choosing from the following: CHEM 202, PHIL 209, PSPA 288F, BIOL 240, BIOL 241, BIOL 245, BIOL 246, BIOL 250, BIOL 252, BIOL 254, BIOL 255, BIOL 256, BIOL 258, BIOL 259, BIOL 266, BIOL 267, BIOL 281, BIOL 286, AGSC 215, LDEM 230, AGSC 284, AGSC 295, LDEM 211, LDEM 215, LDEM 203, ENHL 220, CIVE 350, CIVE 450.

A minimum of three courses should be taken outside the student's major field of study and should be chosen from two different disciplines.

**Film and Visual Culture** requires 15 credits: two core courses (ENGL 219 and MCOM 222); two electives from the following: ENGL 241A, ENGL 257 (A....Z), MCOM 219, MCOM 220, MCOM 221, MCOM 223, MCOM 225, SOAN 236, SOAN 250, or other classes/special topics courses approved by the coordinator of the minor program; and one elective from the following: ENGL 239, ENGL 254A, MCOM 245, MCOM 246 or special topics courses approved by the coordinator of the minor program.

**Geology** requires 16 credits: Core courses GEOL 201, GEOL 202, GEOL 203 and GEOL 205, plus any two of the following elective courses: GEOL 210, GEOL 211, and GEOL 222.

**History** requires 15 credits: five courses numbered 200 and above. All minors, especially those considering graduate work in history, are encouraged to take HIST 287 as one of the five courses.

**Human Rights and Transitional Justice, an interdisciplinary minor**, requires 15 credits: SOAN 245, SOAN 240 or PSPA 235, and three electives from the following: SOAN 221, MCOM 216, MCOM 217, SOAN 232, SOAN 242, PSYC 212, PHIL 216, PHIL 252, PSPA 222, PSPA 232 any special topics course in SOAN, PSYC, PHIL, PSPA, which will fit with the minor topic, upon the approval of the respective department chair and the coordinator of the minor program. Students majoring in sociology-anthropology should take at least three courses other than SOAN courses.

**International Law** requires 15 credits: PSPA 213 and PSPA 225; plus three upper-level courses from the following list: PSPA 223, PSPA 226, PSPA 232, PSPA 233, PSPA 235, PSPA 239, PSPA 288 (if related to the minor's emphasis), PSPA 293B, 293C, PSPA 299 (if approved by the PSPA Department) and SOAN 245.

**Mathematics** requires 18 credits: MATH 201, MATH 210, either MATH 218 or MATH 219; and 9 more credits in mathematics courses numbered 202, 211, or above; and statistics courses numbered 230 or above. *Note: A student who seeks to obtain a minor in Mathematics can elect to have a minor in pure mathematics or a minor in applied mathematics, but not both.*

**Media and Communication** requires 15 credits: three core courses (MCOM 201, MCOM 202, MCOM 203) and any two MCOM electives.

**Minor in Marine Sciences and Culture** requires 15 credits: MSCU 201, MSCU 202, and MSCU 203, plus any two electives from the following: MSCU 204, AROL 211, 213, 214, 215, 216, 217, 218, 221, 222, 223, 224, 225, 226, BIOL 246, 255, or 266.

**Music** requires 15 credits:

- 3 credits from MUSC 260A-F and/or MUSC 262A-F<sup>1</sup> (each of MUSC 260A-F and MUSC 262 A-F are worth one credit)
- 3 credits from MUSC 220 or MUSC 221
- 3 credits from MUSC 205
- 3 credits from MUSC 250
- 3 credits from MUSC 220, MUSC 221, MUSC 230, MUSC 231, MUSC 235, MUSC 239, MUSC 261<sup>1</sup>, MUSC 265, MUSC 267, AHIS 227 or other music elective as approved by the department

**Philosophy** requires 15 credits from courses numbered 200 and above, including two of the following courses: PHIL 211, PHIL 213, PHIL 214, and PHIL 225, and at least one of the seminar courses, which are numbered PHIL 250-262.

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1) If MUSC 261 (4 cr) is taken then only two credits are needed from MUSC 260A-F and/or MUSC 262A-F.

**Physics** requires 17 credits: PHYS 210, PHYS 211, PHYS 212, PHYS 221L or (PHYS 210L and PHYS 211L) and 6 more credits in physics selected from the following: PHYS 217, PHYS 220, PHYS 223, PHYS 222, PHYS 231, PHYS 235, PHYS 236.

**Political Studies For non-PSPA majors**, 15 credits are required as follows: PSPA 201; one of the following three: PSPA 210, PSPA 211, or PSPA 213; and any three upper level courses from the following list: PSPA 214, PSPA 215, PSPA 216, PSPA 217, PSPA 218, PSPA 219, PSPA 221, PSPA 222, PSPA 223, PSPA 225, PSPA 228, PSPA 229, PSPA 231, PSPA 232, PSPA 233, PSPA 234, PSPA 235, PSPA 236, PSPA 237, PSPA 238, PSPA 239, PSPA 250, PSPA 251, PSPA 252, PSPA 253, PSPA 254, PSPA 255, PSPA 256, PSPA 286, PSPA 288, PSPA 290, PSPA 291, PSPA 292, and PSPA 299. No more than 9 credits may be used to satisfy a requirement for another major or minor.

Public Administration majors choosing to minor in Political Studies, 15 credits are required as follows: one of the following courses: PSPA 210, PSPA 211 or PSPA 213; and any four upper level courses from the following list: PSPA 214, PSPA 215, PSPA 216, PSPA 217, PSPA 218, PSPA 219, PSPA 221, PSPA 222, PSPA 223, PSPA 225, PSPA 228, PSPA 229, PSPA 231, PSPA 232, PSPA 233, PSPA 234, PSPA 235, PSPA 236, PSPA 237, PSPA 238, PSPA 239, PSPA 250, PSPA 251, PSPA 252, PSPA 253, PSPA 254, PSPA 255, PSPA 256 or PSPA 288. No more than 9 credits may be used to satisfy a requirement for another major or minor.

**Psychology** requires 15 credits: PSYC 101 or PSYC 201, PSYC 280; plus three electives from PSYC 210–236.

**Public Administration:** For non-PSPA majors, 15 credits from the following are required: PSPA 202, PSPA 212, plus three upper-level courses from the following list: PSPA 222, PSPA 257, PSPA 258, PSPA 259, PSPA 272, PSPA 273, PSPA 275, PSPA 277, PSPA 278, PSPA 288, PSPA 297, or PSPA 298. No more than 9 credits may be used to satisfy a requirement for another major or minor.

For Political Studies majors choosing to minor in Public Administration, 15 credits are required as follows: PSPA 212; plus four upper-level courses from the following list: PSPA 222, PSPA 257, PSPA 258, PSPA 259, PSPA 272, PSPA 273, PSPA 275, PSPA 277, PSPA 278, PSPA 289, or PSPA 297. No more than 9 credits may be used to satisfy a requirement for another major or minor.

**Public Policy** requires 15 credits: PSPA 202, PSPA 260 and PSPA 276; plus two upper-level courses from the following list: PSPA 223, PSPA 225, PSPA 238, PSPA 250, PSPA 251, PSPA 252, PSPA 261, PSPA 262, PSPA 263, PSPA 277, PSPA 278, PSPA 297, or PSPA 298. No more than 9 credits may be used to satisfy a requirement for another major or minor.

**Political Studies** majors choosing to minor in Public Policy are required to take a minimum of 15 credits as follows: PSPA 260 and PSPA 276; plus three upper-level courses from the following list: PSPA 223, PSPA 225, PSPA 238, PSPA 250, PSPA 251, PSPA 252, PSPA 259, PSPA 261, PSPA 262, PSPA 263, PSPA 277, or PSPA 278. No more than 9 credits may be used to satisfy a requirement for another major or minor.

**Reporting in the Digital Age** requires 15 credits: Three core courses (MCOM 226, MCOM 240 and MCOM 246), and two additional electives from the following: MCOM 241, MCOM 244 (a to z), MCOM 245, MCOM 246, MCOM 247, MCOM 250 and any new or related special topics courses as approved by the Program.

**Semitic Studies** requires 15 credits: ARAB 213/214 or Syriac 215/216; a second Semitic language other than Arabic (ARAB 213 or 215); ARAB 222; and one of the following: ARAB 211 or 212, ARAB 216, ARAB 227 or ARAB 228, AROL 293/294, AROL 217, AROL 218, AROL 219/220, AROL 226, AROL 227, AROL 228, AROL 231.

**Social and Political Thought** requires 15 credits: PSPA 210 or PHIL 216, one senior seminar, and three courses from: ENG 222, ENG 235, ENG 240, ENG 243, ENG 247, PHIL 210, PHIL 225, PHIL 251, PHIL 252, PSPA 214, PSPA 215, PSPA 216, PSPA 217, PSPA 218, PSPA 219, PSPA 221, PSPA 290A, PSPA 290B, PSPA 290C, SOAN 213, SOAN 221, SOAN 223, SOAN 290 (after securing the approval of the SPT Committee), ARCH 021, ARCH 022, ARCH 037, ARCH 039 and GRDS 020. No more than 9 credits can be taken from the same department; no more than 3 credits can be counted toward the student's major; no more than 6 credits can be taken from the student's home department.

**Sociology** requires 15 credits: SOAN 101 or SOAN 201, SOAN 213, SOAN 214, plus two electives from the following: SOAN 210, SOAN 220, SOAN 222, SOAN 223, SOAN 224, SOAN 225, SOAN 232, SOAN 240–242, SOAN 245 and SOAN 290 (if selected topic in Sociology).

**Statistics** can be pursued via one of two options:

- Option 1: MATH 201, MATH 218 or MATH 219, STAT 210, STAT 233, STAT 234 and STAT 235.
- Option 2: MATH 201, MATH 218 or MATH 219, STAT 230, STAT 234, STAT 235 and one additional advanced course in statistical sciences to be selected with the approval of the department chair."

**Studio Arts** requires 15 credits:

- Twelve credits taken from the following courses according to sequence and following prerequisites: SART 200, SART 201, SART 202, SART 203, SART 204, SART 206, SART 207, SART 208.
- Three credits in art history taken from AHIS 203, AHIS 204, AHIS 207, AHIS 208, AHIS 209, AHIS 221, AHIS 222, AHIS 224, AHIS 225, AHIS 226, AHIS 227, AHIS 249, or approved alternative.

**Theater** requires 15 credits: Students can get the fifteen credits either with four or five core courses, depending on the theater production course: THTR 200 or 210, CVSP 212, THTR 220 or THTR 221, and THTR 259/ENG 244 (or THTR258 combined with THTR250 or other approved courses). With permission, students can substitute one of the above 3-credit core courses with a course from the following group: THTR Special Topics, ARAB 240, ENGL 212, ENGL 216, ENGL 251, or other theater related elective as approved by the Department.

**Translation** requires 15 credits:

- ARAB 225 Translation
- ENGL 233 Introduction to Translation 3 electives chosen from the following:
- ARAB 211 Survey of Arabic Grammar
- ARAB 212 Survey of Arabic Grammar
- ARAB 226 Translation, ARAB 227 Arabic Linguistics
- ARAB 228 Arabic Linguistics
- ENGL 221 Intro to Literary Theory
- ENGL 231 English Grammar or 294 (Advanced Topics in Grammar)
- One of ENGL 240-243
- ENGL 247 Discourse Analysis
- ENGL 255 Literatures in Translation - any letter
- ENGL 262 Advanced Topics in Translation – any letter
- Any course offered by the Department of English with a significant translation studies component, with approval of the Chair of the department.

Students who opt for a minor (one or more) must do so while working toward their undergraduate degree at AUB. To graduate with a minor, a student must attain an average of C+ (or 70) or more in courses taken to satisfy the requirements of that minor.

**Women and Gender Studies**, an interdisciplinary minor, requires 15 credits from the following courses: any of the following courses: ENGL 234 (Gender and Language), ENGL 258 (any letter) (Gender and Sexuality), EPHD 334 (Reproductive Health), HIST 262 (Gender in Classical Islamic Society), HPCH 202 (Sexuality and Public Health), SOAN 225 (Gender and Culture) Or Special Topics, seminars, and/or course sections with emphases on Gender, Sexuality, and/or Women's Studies – with approval by the Chair of the Department of English.

Students who have completed the requirements for a minor in any department should complete the Certificate of Fulfillment of the Requirements for a Minor and submit it to the Office of the Dean. Copies of this form are available in the departments offering minors and on the FAS website. The transcript of the student shall indicate the minor(s) chosen.

## FAS Diplomas

**Diplomas and Teaching Diplomas:** Refer to Department of Education in this catalogue.

## Directed Study

A student with an average of at least 3.7 (or 85) in her/his major at the beginning of the senior year may elect to pursue a course of directed study. Students with averages below 3.7 (or 85) may be admitted to directed study at the discretion of the department.

Students who elect a course of directed study choose their subject of directed study in consultation with a faculty member selected by the student with the department's approval. The directed study may consist of independent research, original creative compositions, or directed reading, and it includes the presentation of a report or thesis.

## Tutorials

Students can register for a single tutorial of up to 3 credits during their final year at AUB after securing the permission of their department. Grades for tutorials are either P (Pass) or NP (No Pass).

## Dean's Honor List

To be placed on the dean's honor list at the end of the term, a student must:

- be carrying at least 12 credits,
- not be on probation,
- have passed all courses and attained an overall average of 3.7 (or 85), or be ranked in the top 10 percent of the class and have an overall average of 3.2 (or 80),
- have no failing or incomplete grades in courses that carry credits,
- not have been subjected to any disciplinary action within the university during the term,
- and be deemed worthy by the dean to be on the honor list.

## Attendance and Withdrawal from Courses

- Students are expected to attend all classes, laboratories, or required fieldwork. All missed laboratory or fieldwork must be made up. A student is responsible for work done and for any announcements made during her/his absence.
- Students who, during a term, miss more than one-fifth of the sessions of any course in the first ten weeks of the term (five weeks in the case of the summer term) can be dropped from the course. A faculty member who drops a student from the course for this reason must have stated in the syllabus that attendance will be taken.
- Individual instructors may, at their discretion, keep attendance records. Instructors who drop students for excessive absence are requested to submit the attendance record for the whole class as well as the attendance policy which has been announced in the syllabus of the course distributed to students at the beginning of the term and kept on record in the department.
- Students who withdraw or are dropped for excessive absence from a course will receive a grade of "W".
- Students who do not withdraw or cannot be dropped for excessive absence from a course will receive a grade of F (or 40).
- Students can withdraw from registered courses not later than 12 weeks (five weeks in the summer term) from the start of the term, provided that their credit load during the term does not drop below 12 credits.
- A student cannot withdraw, or be withdrawn, from a course after the deadline for withdrawal from courses mentioned above, unless approved by the Student Academic Affairs Committee.
- Students cannot withdraw, or be withdrawn, from a course if this results in the student being registered for less than 12 credits without prior approval of the Student Academic Affairs Committee.

## Examinations and Quizzes

Students who miss an announced examination or quiz must present an excuse considered valid by the instructor of the course. Unless stated otherwise in the course syllabus, the course instructor should then require the student to take a makeup examination. Makeups for quizzes and midterms as well as class assignments must be completed before the final grade of the course is issued at the end of the term. Only medical reports and/or qualified professional opinions issued by an AUB employee, AUB Medical Center (AUBMC) doctor, or by the University Health Services will be accepted. If there is a question about the validity of any excuse presented by the student, the matter will be referred to the Student Academic Affairs Committee. Instructors should make sure that there is no time conflict between an exam and a regularly scheduled course.

## Grading Policies, Incomplete Grades and Makeup Examinations

For information on the Grading System, refer to General University Academic Information.

All faculty members in FAS are to submit their final course grades electronically no later than 72 hours after the final examination.

The work for a course in FAS must be completed by the date on which the term ends. Students who have completed all the course work but missed the final exam or failed to submit papers or projects in lieu of the final exam (depending on course requirements)



may be given an incomplete grade upon submission of a valid excuse to the course instructor. The procedures related to such cases are as follows.

Incomplete course work is reported with an “I” followed by a letter (or numeric) grade that reflects the evaluation of the student by the end of the term. This evaluation should be based on a grade of zero for all missed work. Typically, an incomplete grade ranges from IF (or I40) to IC+ (or I70). The “W” option is not available to faculty members; all course withdrawals should be entered by the Office of the Registrar. The grades “X”, “blank” or “I” without a letter grade should not be reported. Only the Student Academic Affairs Committee can grant permission to make up for missed final exams, papers or projects in lieu of the final exam. To obtain permission to complete the work in a course, a student must submit a petition via the Online Petition and Forms System (OPFS). Whenever possible, medical excuses should be issued by the University Health Services (UHS) or the AUB Medical Center (AUBMC). If the reason for the incomplete work is considered valid by the course instructor, the student’s incomplete request is forwarded through the petition workflow for approval. Incomplete requests must be submitted via the OPFS within two weeks of the scheduled date of the missed final exam/paper of the course in question. Late requests will not be entertained without a valid justification.

Once the petition is approved by the University Student Academic Affairs Committee (USAAC), the student will be permitted to complete work for the course no later than four weeks of the start of the next regular term (excluding summer, since summer is not considered a regular term). After consulting with the student involved, the course instructor sets the time and date of the makeup/due date of the assignment within this specified period. It is the responsibility of the student to find out from her/his instructor the specific dates by which the work should be completed. If the student’s incomplete request is not approved by USAAC, the course instructor is not entitled to give the student any makeup exams or assignments.

After the course work is completed and evaluated by the instructor, the latter should report the grade in a timely manner via OPFS. Once the change of grade is approved by USAAC, it will be forwarded to the Office of the Registrar and the new grade will be reflected on the student’s transcript. If the reporting of the grade is late, then it will be considered by USAAC and either approved or declined. Failure to complete incomplete work within the period of four weeks will result in dropping the “I” on the reported course grade and the available letter grade (or numeric grade) becoming the final grade in the course. If the incomplete request petition is not submitted in due time (two weeks after the scheduled date of the final exam) or if the request is turned down by the Student Academic Affairs Committee, the “I” on the reported course grade will be dropped. The available letter grade becomes the final grade in the course.

The procedure to be followed in requesting to change a grade that was erroneously reported on the AUB SIS is as follows. The “Request for Change of Grade” (Form 3, downloadable from the FAS website under “Academic Forms”) should be completed by the course instructor immediately when the error is found. The form should then be signed by the Chair of the department offering the course and submitted to the Student Academic Affairs Committee along with a copy of the original class list with all grades given and the detailed course grading scheme. The course instructor should specify the nature of the error made on the form. The Student Academic Affairs Committee will take note of this change of grade, which will be immediately reported to the Office of the Registrar. Requests for change of grade will not be considered after a period of four weeks from the beginning of the next regular term.

## Academic Probation

### Departmental Probation and Dismissal from a Department

Students will be placed on departmental probation if their average in major courses drops below 2.2 (or 70) in their first two terms in the major. Departments will drop students from their major in case they have an average below 2.2 (or 70) in the major courses at the end of their third regular term in the major.

### Placement on Academic Probation

- Students entering AUB at the freshman level are placed on academic probation if their overall average is less than 1.9 (or 67) at the end of their second regular term. Students entering AUB at the freshman level are placed on academic probation if their term average is less than 2.0 (or 68) at the end of their third or fourth regular term. Students entering AUB at the freshman level are placed on academic probation if their term average is less than 2.1 (or 69) at the end of their fifth or sixth regular term. Students entering AUB at the freshman level are placed on academic probation if their term average is less than 2.2 (or 70) in any subsequent term excluding the summer term.
- Students entering FAS at the sophomore level are placed on academic probation if their overall average is less than 2.0 (or 68) at the end of their second regular term. Students entering FAS at the sophomore level are placed on academic probation if their term average is less than 2.1 (or 69) at the end of their third or fourth regular term. Students entering FAS at the sophomore level are placed on academic probation if their term average is or less than 2.2 (or 70) in any subsequent term excluding the summer term.
- Students entering FAS as transfers at the junior level from other recognized institutions of higher learning are placed on academic probation if their cumulative average is less than 2.1 (or 69) at the end of their second regular term in FAS or if their term average is less than 2.2 (or 70) in any subsequent term excluding the summer term.
- It is to be understood that the term in which the student is considered to be 'on probation' is the term that immediately follows the term in which the student has earned the grades leading to that placement.
- For evaluation purposes, the minimum number of credits at the end of the second regular term at the university should be 24 including all repeated courses and 12 in each subsequent fall or spring term including all repeated courses. Students carrying a reduced schedule of less than 12 credits are not subject to probation regulations until they have accumulated a minimum of 12 credits including the summer session.
- Courses/credits taken during a summer term are counted toward the term average of the next regular term. If the number of credits taken in any one regular term is less than 12 (for approved reasons), courses/credits taken during that term are counted toward the term average of the next regular term (the highest grade for repeated courses is considered in computing the average).
- Credit for incomplete courses will be included in the term in which the incomplete courses were taken. The evaluation for that term will be carried out as soon as the grades for the incomplete courses have been finalized.
- If a student on probation drops the entire term, then that term is not counted for continued probation purposes.
- Students who register in intensive English for one term are not subject to probation during that term.

## Removal of Probation

Probation is removed when the student attains a term average that exceeds the applicable averages indicated above. The student is off probation during the term following the one in which such grades are earned.

**Probation Duration:** Probation should be removed within two regular terms, excluding summer after the student is placed on probation or when the student completes her/his graduation requirements (see Graduation Requirements on page 141). Students on probation are advised to repeat courses for which they have obtained failing or low grades.

**Credit Load for Students on Academic Probation:** The load of a student who is in her/his first term on probation shall not be fewer than 12 or more than 17 credit hours. The load of a student who continues on probation beyond one term shall neither be fewer than 12 nor more than 13 credit hours. During a summer session, all students on probation shall carry loads of no more than 7 credits.

## Dismissal from the Faculty

A student is dismissed from the faculty for any of the following reasons:

- if the student's overall average is less than 1.0 (or 60) at the end of the second regular term
- if the student fails to clear academic probation within two regular terms, excluding the summer term, after being placed on probation
- if the student is placed on academic probation for a total of four regular terms (a student can be dropped for this reason even if s/he is in the final year at AUB)
- if the student is deemed unworthy by the faculty to continue for professional or ethical reasons

## Application for Readmission

When, in accordance with university regulations, a student is dropped, the implication is that s/ he is not qualified to continue her/his education at AUB. Consideration for readmission is given only if, after spending at least one year at another recognized institution of higher education, the student is able to present a satisfactory record with no failure. The student must have achieved a grade equivalent to the AUB grade of C+ (or 70) in each of the courses for which transfer credit is requested. Transfer credit is considered after departmental evaluation of a student's coursework.

The foregoing regulations on readmission also apply to students dropped from other AUB faculties who apply for admission to the Faculty of Arts and Sciences.

Readmission of students dropped from the Faculty of Arts and Sciences by the Student Academic Affairs Committee requires the approval of the latter committee, whereas readmission of students dropped from other AUB faculties to Arts and Sciences requires the approval of the Arts and Sciences Undergraduate Admissions Committee. Before action is taken on any application for readmission, the committee concerned will seek the recommendation of the prospective department.

Students who withdraw voluntarily for more than two years are required to submit a readmission form with all necessary documents for approval by the Undergraduate Admissions Committee.

Students who were dropped from the faculty for poor academic performance and who have spent one year at another university will be readmitted on strict academic probation on the conditions that they take 12-13 credits and remove probation by achieving a term

average of 2.2 (or 70) or more at the end of the term in which they were readmitted. Failure to meet any of the conditions above will lead the student to be permanently dropped from the faculty.

## Failure

If a student fails a course, no re-examination is permitted. If a course is required for graduation, a student failing the course must repeat it.

A student may not register for a course more than three times, including withdrawals. For the third registration, permission from the student's academic advisor and the academic unit concerned is required.

The Arts and Sciences Student Academic Affairs Committee may consider a fourth registration under special circumstances.

A student who at the end of her/his senior year fails to attain a cumulative average of 2.2 (or 70) in her/ his major field is required to take additional courses in that field or to repeat courses in which the student has scored low grades, provided s/he is permitted to continue at the university.

## Summer Session

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### Maximum Load

The maximum academic load during a regular summer session is 9 credits (7 credits for students on probation).

### Degree Courses

The degree courses offered during the summer session are identical in standard and content to those offered during the fall and spring terms.

For information on Non-Degree Courses and Summer Orientation Programs, refer to the sections on Department of Education and AUB Extension Programs in this catalogue.

## Courses

### FAS Numbers Preceding Course Titles

- **Freshman Courses:** They are numbered from 101 to 199, are ordinarily taken during the freshman year and may be counted toward graduation but only as part of the freshman program.
- **Introductory Courses:** They are from 200 to 209 and may be counted toward graduation whenever taken but cannot be considered as part of the 30 credits above 210 required in the major field.
- **Advanced Undergraduate Courses:** They are from 210 to 299 and may be counted as credits in the major field.
- **Graduate Courses:** They are from 300 to 499 (available to senior undergraduates in good standing and upon securing the consent of the department). Odd-numbered courses are normally offered during the fall term whereas even-numbered courses are normally offered during the spring term.

## Numbers Following Titles of Courses

The first number following the title of a course indicates the number of class hours given each week.

The second number indicates the laboratory or practice hours required each week. The third number indicates the number of credit hours applied toward graduation. The credit assigned to each course is stated for the term. Each hour of laboratory is considered a  $\frac{1}{3}$  to  $\frac{1}{2}$  credit hour.

Courses marked annually are offered at least once during each academic year. Other courses marked alternate years and each term are given accordingly. When frequency of offering is not indicated, the course is offered at the discretion of the department.

## Course Descriptions

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For those requiring additional information, more detailed course descriptions are available in the individual department sections of this catalogue.

## Courses Offered by Other Faculties

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Students in the Faculty of Arts and Sciences may also take, for credit, elective courses offered in the Faculties of Medicine, Engineering and Architecture, Agricultural and Food Sciences, and Health Sciences. However, FAS students cannot be given academic credit for the following courses: NFSC 220, AVSC 279, and AVSC 280. With regard to courses taken in other Faculties, all prerequisites must be satisfied. Some courses may require prior approval from the faculty concerned.