

# Abdullah Abdulhameed Hamed

## Independent lawyer

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**Address:** Giza, Egypt

**Phone:** 0109-026-1060

**E-mail:** [3bdo.khallaf@gmail.com](mailto:3bdo.khallaf@gmail.com)

### ❖ Career Objective

- I am looking for an opportunity in a reputable organization that will help me to present my best and raise my skills in law and meet the requirements of the organization and achieve mutual benefits

### ❖ Work Experience

#### Primary lawyer in the office of Mr. Asim Abdul Mohsen Al-Abyad

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##### ○ My main responsibilities are :

1. Providing legal advice to clients and representing them in courts and ahead of government agencies
2. Pleadings, Public Prosecution investigations, expert offices and dispute settlement offices
3. Writing memorandums, lawsuit sheets and contracts
4. Writing advertisements and legal notices
5. Advise and represent clients in court , ahead of government agencies and in private legal matters. Communicate with their clients, colleagues, judges, and others involved in the case
6. Conducting research and analysis of legal problems
7. Prepare and proffer legal documents, such as lawsuits, appeals, wills, contracts, and deeds.
8. Ensure that appropriate approvals are in place before executing documents
9. Providing legal representation to clients in court procedures regarding civil or criminal matters, personal status and administrative courts, preparing legal documents, and advising them on legal transactions
10. Preparing pleadings, notifications, and court appearances
11. Facilitate innovative solutions to client problems

## **A lawyer under training at the college and a public record lawyer in the office of Mr. Saad Maarouf**

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- **My main responsibilities are :**

1. Commitment to attendance dates in the office and court
2. Attending on behalf of the professor in the sessions and in the investigations of the Public Prosecution
3. Receiving and delivering notices, receiving and delivering warnings, receiving official copies of judgments and minutes, and proof of attendance

### **❖ Education**

- **Bachelor of Laws, Faculty of Law, Helwan University**

### **❖ Personal information**

- **Military status : completed**
- **Date of birth : 29/10/1995**
- **marital status : single**