Group Project Meeting 5

MINUTES   17/03/2011   12H00→13H20   JKCC

Participants : Present – P / Absent – A / Absent without notification - X

P	Yannick Montesi (Project Leader)
P	Jasmin Terrien (Minute Taker)
P	Edwin Chicouard
P	Rodolf Rick (Chairperson)
P	Tasin Zarkoob

Previous Meeting :

Due to the fact that we had to submit other coursework, and focus on it, some work is in late and remains to be finished / done. The project leader decided to let the previous week free (no meeting) in order to let the team finish their other tasks, and allow them to focus only on the group project after. But, the previous work defined in meeting 4 is still proceed (implementation and test phases).

Discussion Items :

	Action Items	Decision(s)
1.	Project's Presentation / slot time	Yannick gave an explanation about the project presentation and the slot time. Some practice must be done, and support document must be created.
2.	Group report	Yannick gave an explanation about the group report.
3.	Personal report	Yannick gave an explanation about the personal report.
4.	Name project	**We have found some name for the project as : Travel Plan, Trip Me !, Trip that ! Travel Me !**
5.	Testing phase (application / website)	The test tables should be created in order to proceed the test.
6.	Testing phase (public)	The questionnaire is almost done, and must be adjusted according to the website and application changes.
7.	Website design	Tasin has finished the design, and shown it to Rodolf in order to know if he was able to incorporate it into the website.

To do for the next week :

Actions to do	Description	Person(s) in charge
Project's Presentation	Some rehearsal of the presentation must be scheduled in order to practice.	All members
Slide Structure	A slide's structure must be envisaged according to the different part of the project.	All members
Personal report	A structure must be defined as a template for the personal report.	Yannick
Group report	A structure must be discussed, and the report must be **splitted** in subparts in order to allow each member to write a corresponding part.	Yannick – All members
Testing Phase (public)	The questionnaire must be adjusted.	Yannick
Testing Phase (products)	The test tables must be finished.	Edwin / Rodolf → website Jasmin / Tasin → application

Next meeting :

Thursday March 24th 2011