

Leave Travel Concession (LTC) Cash Voucher Scheme Declaration

This is to declare that I have spent a sum of INR _____ (**Amount in words:** _____) on purchase of eligible goods and/or services which is eligible for tax exemption under the LTC Cash Voucher Scheme. I further declare that:

- I have not / once claimed LTA exemption in the current block of FOUR years (2018 – 2021).
- The specified expenditure was incurred during the scheme period (*From October 12, 2020 to March 31, 2021*) and the invoice/s submitted by me contain below details.
 - Name, Address and GST Number of the vendor
 - Date of Purchase (*between October 12, 2020 and March 31, 2021*)
 - Cost of goods/services and discount, if any
 - GST % and GST Amount (*12% or more*)
- All the bills/invoices are in my name or in the name of my family members eligible for this LTC Cash Voucher scheme.
- The family members (other than spouse and children) whose names have been submitted in the claim form are wholly or mainly dependent on me.
- All the goods/services purchased for which I am claiming tax exemption under the LTC Cash Voucher Scheme have not been returned/cancelled and will not be returned/cancelled to the seller or service provider anytime during the year or in future.
- Payment for purchase of goods/services have been made through digital mode by me and/or my family members eligible for this LTC Cash Voucher scheme.
- In case of purchase of good/services on loan/EMI, purchase value of the goods/services will be paid in full either by me or by my family members eligible for this LTC Cash Voucher scheme.
- In case I have received any kind of discount on the purchase value, I am claiming tax exemption for the net amount paid by me to the seller and/or service provider.
- Myself or my family members have not claimed and/or will not claim any tax benefit under any other provision of the Income Tax Act against the bills/receipts submitted for tax exemption under the LTC Cash Voucher Scheme.

I have read and understood the general guidelines, FAQ and all other document shared by the company with respect to LTC Cash Voucher Scheme and hereby verify that all the information and documents submitted by me for tax exemption under LTC Cash Voucher Scheme are complete and correct.

Place

Date

Signature of the Employee

Full Name:

Employee ID: