

Company Name: | CG Motors Pvt. Ltd | Lalitpur, Nepal

Date of Involvement: 13/02/2022 – 04/07/2023

Brief Summary of Work Experience: Service Advisor (Engineer)

- Handling the individual customers vehicles issues and assigning tasks to service engineers.
- Working for electric vehicle 6.6Kw charger, Wall charger (7-15kW) and DC charger (60-120kW) station technical study and communication with OEM
- Using the Diagnostic tools to check the technical (electrical) faults in vehicle.
- Handling the warranty related eco-system of vehicle from between issue vehicle in diagnostic in Nepal to communication with OEM.
- Managing the cooperation between stocks of PDI vehicles, vehicle parts and inventories, daily service center activities and field service facility.
- Record keeping of inventories of vehicles, operation activities and generating reports.

Reference from company and referee:

1. Company letter:



- Referee check from immediate supervisor to NTG vacation program

Vacation Employment Program

Referee Questions

The Vacation Employment Program is an opportunity for agencies to build a pipeline of future graduates and showcase the NTG as an 'employer of choice'. It aims to attract local talent by providing pathways that expose university students to the NTG and boost their capability through work experience while gaining their qualification. This means agencies can be strategic by pipelining in future professional talent with growing networks from a diverse range of study disciplines to add value to the agency

Vacation Employment students are:

- Predominantly NT residents studying here and interstate or people looking to broaden their horizons in the NT
- Employed from 1 week through to full duration of semester breaks, agency preference

Initial Information including Applicant and Referee Details	
Applicant name	Saroj Khanal
Department applied for	Biomedical Engineering
Duration	From 1 st Jun to 30 th Aug 2024
Referee name	Sagar Dip Khadka
Date	17 th April, 2024
Referee position, level and role	Head- After Sales, CG Motors Pvt. Ltd-Automotive Business https://www.chaudharygroup.com/motors
Nature of referee working relationship	Worked in same organization as Saroj's direct supervisor.
How would you describe the applicant's communication skills, both verbally and written?	Written skill is very good whereas verbal is average.
How was the applicant's ability to set priorities, work under pressure and prioritise conflicting demands?	Can set and work under given priority, can handle work under pressure easily and understand wisely to mitigate conflicting demands as per work environment.
How was the applicant's computer and organisational skills?	He is well and good in MS office package, email skill, preparing reports etc.
How would you describe the applicant's technical knowledge and understanding?	His technical knowledge during tenure at our same organization was good and have taken technical training at Thailand , where he showed his keen interests on electronic components of electric vehicle. Later after training his professional approach at work was notably well on above components that we dealt on customer's EV.

	I liked his written skills, organizational reporting, working on off hours to meet targeted goal. To sum up he is very honest, well disciplined and fast learner candidate. To whom I wait again to work together in future 😊
What were the applicant's key strengths?	
Where do you think the applicant could improve?	Verbal skill.
Any additional comments?	I would strongly recommend to place him and develop his interest on requested position in your organization. Furthermore, I will wait to hear his outcomes from your organization.

Photograph reference:

Neta V-Technical Training group photo-Thailand

1. Far left- SAROJ KHANAL
2. Second from far left- SAGAR DIP KHADKA



3. Reference of Vehicle diagnostic software used



4. Neta Auto Training Certificate:

