



Re: Resignation Notice – Farzan Ateeque Khan

From Amshu Shetty <amshu.shetty@slksoftware.com>  
Date Wed 11/12/2025 4:24 PM  
To Farzan Ateeque Khan <farzan.khan@slksoftware.com>  
Cc Santoshkumar Bhandi <santoshkumar.bhandi@slksoftware.com>

Hi Farzan,

This is to confirm that your last working day with SLK Software Private Limited will be **27th November 2025**.

Please ensure that all pending tasks, documentation, and handover formalities are completed before your exit. If you need any assistance during this process, feel free to reach out.

Wishing you the very best in your future endeavors!

Regards,  
Amshu shetty  
People Partner.

From: Farzan Ateeque Khan <farzan.khan@slksoftware.com>  
Sent: Wednesday, November 12, 2025 3:55 PM  
To: Amshu Shetty <amshu.shetty@slksoftware.com>  
Cc: Santoshkumar Bhandi <santoshkumar.bhandi@slksoftware.com>  
Subject: Resignation Notice – Farzan Ateeque Khan

Hi **Amshu**,

I hope you’re doing well.

I wanted to let you know that I’ve decided to resign from my position as **Associate Software Engineer** at **SLK Software Private Limited**, effective **12th November 2025**.

It’s been a wonderful journey working here, and I truly appreciate all the support, learning, and encouragement I’ve received from you, **Mr. Santhosh Kumar Bhandi**, and the entire team. The experience I’ve gained at SLK has helped me grow both personally and professionally, and I’ll always be grateful for that.

As per the company policy, my notice period is **90 days**, which would make my last working day **10th February 2026**. However, I’d like to request your consideration for an **early release** if possible. I’ll make sure to wrap up all my tasks, complete the documentation, and hand over everything smoothly before my exit.

Please let me know the next steps I need to follow for the resignation and exit formalities. Thanks once again for all the guidance and support throughout my time here.

Warm regards,

Farzan Khan

Associate Engineer - Software

+91 76315 28775

  
an Altimetrik company

Smarter. Bolder. Faster.