**Carti Hotel Management System Business Use-Case Specification: Check-in**

**Version <1.0>**

# Revision History

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# Business Use-Case Specification: Check-in

## Introduction

### Purpose

This document describes the use case: Check-in.

### Scope

This business use-case specification doesn’t include a prototype.

### Definitions, Acronyms, and Abbreviations

NA.

### References

### Overview

The rest of this document consists of a brief description of the business use case, followed by the main workflow.

## Manage Users

### Brief Description

This business use case is made for administrators to check-in.

## Goals

## Performance Goals

## Workflow

### Basic Workflow

In the Receptionist Page, the left side displays functional buttons, while the main section shows room information. The search button is positioned between the navbar and the main content. When the receptionist clicks the search button and enters a customer's name, a list of customers appears. After selecting a customer, the receptionist is taken to the Customer Detail Page, which shows the customer's reservation history. Each reservation is presented in a separate block. If the customer has already made a reservation for the current arrival, no action is required. However, if no reservation exists, the receptionist can click the "Check-in Now" button to be redirected to the Check-in Page. On this page, the receptionist must complete a check-in form, including the check-in and check-out dates and room number, before clicking the "Save" button to finalize the check-in. If the provided information is valid, a success message will appear; otherwise, an error message will be displayed.

### Alternative Workflows

NA

## Category

Core u se case.

## Risk

NA.

## Possibilities

NA.

## Process Owner

NA.

## Preconditions

NA.

## Postconditions

NA.

## Special Requirements

NA.

## Extension Points

NA.