

Reports and Documentation Phase – EdTech Enrollment Automation

Objective

To design actionable reports and dashboards that provide real-time insights into student enrollment, program status, and automation outcomes. This phase also includes finalizing markdown documentation for all project components.

Reports & Dashboards

1. Key Report Types

Enrollment Summary Report

Fields: Student Name, Email, Program Name, Enrollment Status
Filters: Program Name, Status (Enrolled, Pending, Rejected)
Purpose: Track overall enrollment pipeline

Automation Audit Report

Fields: Flow Execution Status, Error Message, Timestamp, Student ID
Filters: Date Range, Error Type
Purpose: Monitor Flow success/failure and troubleshoot issues

Program Demand Report

Fields: Program Name, Number of Applicants, Acceptance Rate
Filters: Academic Term
Purpose: Identify high-demand programs

EdTech Enrollment

HomeEnrollmentsReportsDashboards

REPORT

New Enrollments Report

Enrollments

Update Preview Automatically

Fields

Show Fields

Filters

Groups

GROUP ROWS

Add group...

Reviewed By

Review Date

GROUP COLUMNS

Add group...

Columns

Add column...

Enrollment: Enrollment Name

Enrollment Status

Student email

Program Name

Previewing a limited number of records. Run the report to see everything.

Reviewed By	Review Date	Enrollment: Enrollment Name	Enrollment Status	Student email	Program Name
- (4)	- (4)	Parth Khare	Applied	rohit@gmial.com	c++
		ppp	Applied	khareparth40@gmail.com	c++
		Parth Khare	Approved	khareparth40@gmail.com	c++
		pankaj	Approved	khareparth40@gmail.com	c++
Subtotal					
Subtotal					
Total (4)					

EdTech Enrollment

HomeEnrollmentsReportsDashboards

REPORT

Enrollments status reports

Enrollments

Update Preview Automatically

Fields

Outline

Filters

Groups

GROUP ROWS

Add group...

Enrollment Status

GROUP COLUMNS

Add group...

Columns

Add column...

Enrollment: Enrollment Name

Student email

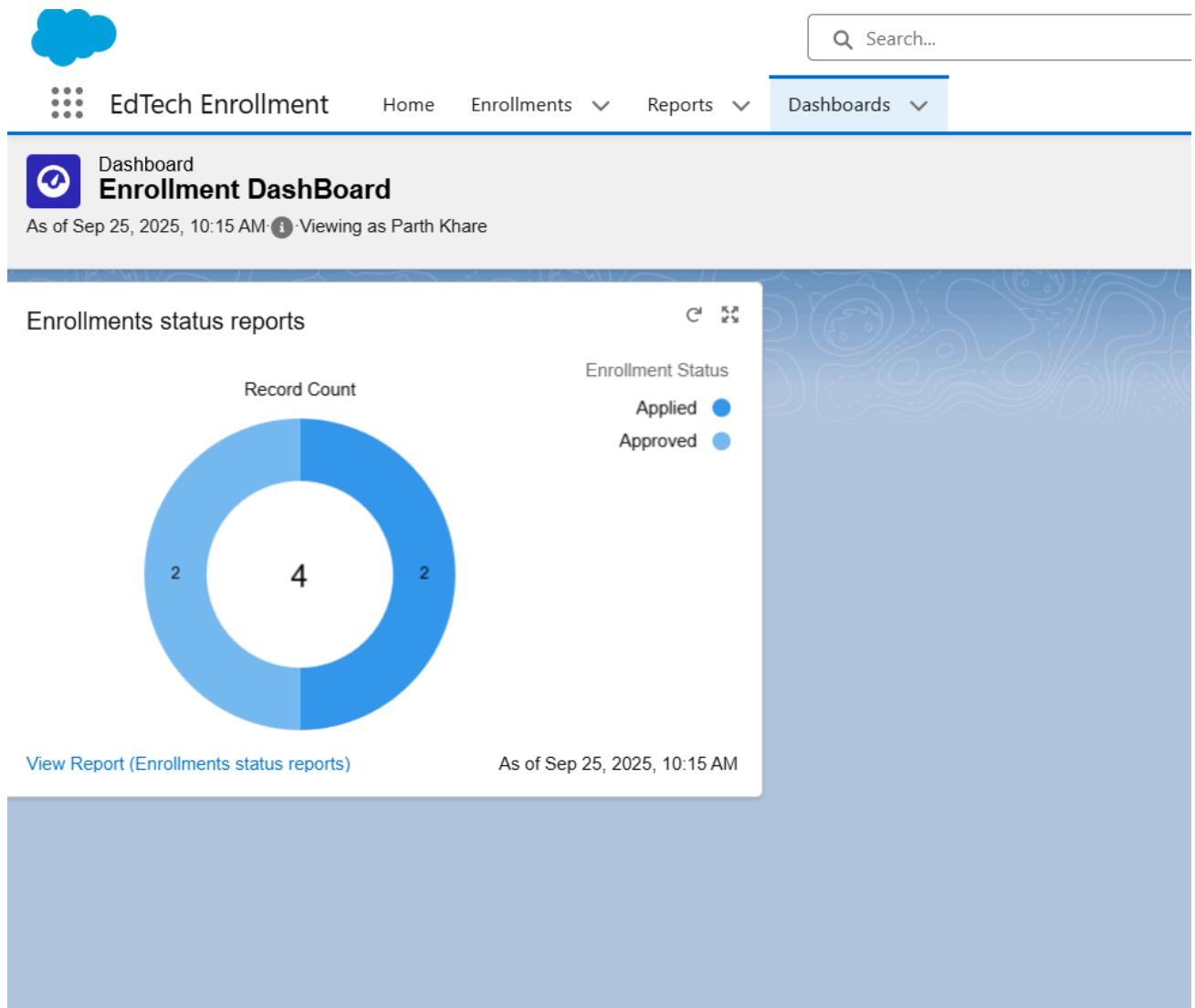
Program Name

Previewing a limited number of records. Run the report to see everything.

Enrollment Status	Enrollment: Enrollment Name	Student email	Program Name
Applied (2)	Parth Khare	rohit@gmial.com	c++
	ppp	khareparth40@gmail.com	c++
Subtotal			
Approved (2)	Parth Khare	khareparth40@gmail.com	c++
	pankaj	khareparth40@gmail.com	c++
Subtotal			
Total (4)			

2. Dashboard Components

- Enrollment Funnel (Bar Chart)
- Status Distribution (Donut Chart)
- Error Trends Over Time (Line Chart)
- Program Popularity (Heatmap or Table)



3. Design Notes

All reports use confirmed fields: Student Name, Email, Program Name,
Status Filters are validated to avoid picklist quirks
Dashboards are grouped by user role (Admin, Counselor, Analyst)