

For organizations hit by work from home restrictions but still maintaining low capacity offices, our telegram chatbot will **help employees book office workspaces** managed by administrators, as well as **help administrators track office demand** and make financial decisions based on this data.

Theme	Feature	Priority
Users	User storage only (no interface for user management)	High
Office plans and workspaces	Add office plan (with attributes of both plan itself and workspaces)	High
	Modify plan attributes	High
	Modify workspace attributes	High
	View a list of workspaces according to specified criteria	High
	Search for a specific office plan	High
	Search for a specific workspace	High
	Delete office plan	Medium
	Delete workspace	Low
Booking (telegram)	Book a specific workspace	High
	Book a workspace by parameters	High
	Make a recurring booking	Medium
	Change booking	High
	Cancel booking	High
	Auto cancel booking due to vacation/termination	Low
Notifications	Send a booking summary to email	Medium
	Notify about auto cancellation	Low

Reports	Report by office + date range	High
	Report by city + date range	Medium
	Report by floor + date range	Medium
	Report by employee + date range	Low
	All offices report + date range	Medium
Parking	Add a parking spot to booking	Low
	Remove a parking spot from booking	Low
Waiting list	Put a booking request in the waiting list if office is at capacity	Low