

KHAYRULLO ISOMI DDINOV

Date of birth: 28/12/2003

Nationality: Uzbek

Gender: Male

CONTACT

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ABOUT MF

I am a university student with an immense passion for learning, talent development, and computers.

WORK FXPFRIFNCF

10/01/2020 - 03/01/2021 Namangan, Uzbekistan

IELTS instructor "START 21"

Working with C1 level students of English Creating audio/video content in English to improve spoken production

06/12/2022 - CURRENT Budapest, Hungary

Hotel Receptionsit Aurea Ana Palace 5* | Eurostars Hotel Company

Worked in all three shifts of the day. Night shift tasks including:

- Audit jobs with matching all invoices to payments
- Closing city ledger invoices for corporate clients and agencies
 Preparing reports for the management on-site and at the
- Headquarters'
- Collecting and providing information about next day's tasks and jobs for the Housekeeping and the Food & Beverage Departments.
 Accommodated guests' requests for room allocation, special preparations and decorations in the rooms, table reservations at restaurants, transportation, program alternatives.
 • Processed telephone, on-line and walk-in reservations.
- Reviewed account information and charges using merchant point and e-billing systems of agencies.
- Trained new trainees and full time colleagues of the Front Desk team. Became a professional user of SAP system.

FDUCATION AND TRAINING

Uzbekistan

High School Degree School NO.40

Address Ziyokor 1, Uzbekistan

LANGUAGE SKILLS

MOTHER TONGUE(S): Uzbek

OTHER LANGUAGE(S): English (C2) | Russian (C1) | French (A2)

DIGITAL SKILLS

C/C#/C++ Programming | PowerShell Cmdlets | Functional Programing

ADDITIONAL INFORMATION

Networks and memberships

- National Library of Uzbekistan
- **ELTE University Library**
- Ervin Szabo Library

Honours and awards

- 11/08/2022 IBRAT Language Camp | Youth Affairs Agency Uzbekistan
- **Best Coordinator (IBRAT)** Was chosen amongst the 36 coordinators of the camp as the best coordinator
 - 14/05/2021 Ministry of Education Uzbekistan
- **English Language Olympiad** Won a republic-level English language Olympiad among all the schools of Uzbekistan
 - 07/07/2022 Tempus public foundation
- Stipendium Hungaricum Scholarship Was given a full-ride scholarship to study at a top university in Hungary
 Chosen among 200+ candidates
 - 13/02/2022 Youth Affairs Agency Uzbekistan
- FIDE GRANT PRIXE (SORTING) U20 Won a state-level chess competition held among the teenagers with the rankings ranging from 1200 to 1600

Management and leadership skills

- **Job-related skills** Confidence in communication gained through years of teaching
 - Strong PC, research and keyboard skills gained through doing
 - freelance work as a proofreader.
 - Excellent written communication skills.
 - Social networking and email skills.
 - Clear verbal communication, excellent diction.
 - *Interpreting skills.*
 - Great team-playing and time management.

Volunteering

- **MFaktor Business School** Volunteering for doing things involving showing the guests around, familiarizing them with the library, collecting over 100 vouchers a day and distributing them to the parting group.
- **IBRAT Language Camp** Was responsible for a group of 45 grant holders Organized sports/chess events