

PROFESSIONAL SUMMARY

Starting as a director of IT and business operations, a highly self-motivated human stumbled upon Frontend Development. With this – a new adventure began. Strong assets include quick learning, strong information technology, cloud computing, critical problem-solving, and the ability to see projects through from inception to completion. With an eagerness to learn and an undeniable passion, looking to work with like-minded individuals to enhance creativity and work experience. I am ready to expand opportunity reach in Los Angeles, Remote or my home base, New York!

PROFESSIONAL EXPERIENCE

PROJECTS ([HTTPS://GITHUB.COM/KHAYYAMKHALIL](https://github.com/khayyamkhalil))

JUNIOR FRONTEND DEVELOPER

- Translated static designs into mobile-first interactive websites using HTML5, CSS3 (layouts combining CSS Grid & flexbox) and modern ES6 JavaScript.
- Developed web pages based on design specifications and integrate new features into existing web applications.
- Developed home pages & landing pages ensuring that images and code are optimized, cross-browser and platform compatible, and SEO-friendly.
- Developed a [dice game](#) and [budgeting app](#) during my learning process to get hands on experience.

LERNER SOLUTIONS (IT CONSULTANCY FIRM), NEW YORK, NY, JAN 2019 TO JUNE 2020

DIRECTOR OF IT & OPERATIONS

- Utilized AWS, such as Route53, CloudFront, VPC, ELB, EC2, SG, IAM, RDS, DynamoDB, S3, and Auto Scaling, to design and develop highly-available and fault-tolerant three-tier architecture with a focus on well-architected framework.
- Provided dynamic and comprehensive leadership to a large-scale O365 implementation aimed at improving project communication for a key client, including facilitating communications and change management.
- Aligned objectives and bridged communications with cross-functional teams to drive continuous improvement and establish KPIs, supporting optimal performance.
- Cultivated and maintained strategic, trust-based relationships with stakeholders, customers, executive leadership, and staff members.

YOCA INC. (FURNITURE MANUFACTURING & INTERIOR DESIGN – SISTER CONCERN COMPANY OF NB COLLABORATIVE), KARACHI, PAKISTAN, OCT 2016 TO DEC 2018

DIRECTOR OF IT & BUSINESS OPERATIONS

- Joined the company to revamp IT systems and operations, successfully building and restructuring the entire IT infrastructure after being selected by the CEO of NB Collaborative.
- Increased revenue by 55% by coordinating and managing retail-based technology interventions, including ERP, dashboards, production trackers, and more.
- Supervised and directed high-performing technical, business, and financial teams, totaling 12-15 direct reports and 40-50 indirect reports, to achieve business goals and objectives and complete project milestones in accordance with time and budget constraints.

- Leveraged knowledge of Agile and Waterfall methodologies to effectively define project processes and tools and develop project roadmaps, plans, schedules, and work breakdown structures, ensuring compliance with client goals.

NB COLLABORATIVE (ARCHITECTURE & INTERIOR DESIGN), KARACHI, PAKISTAN, JUNE 2007 TO SEPT 2016

DIRECTOR OF IT & OPERATIONS

- Drove technological transformation across design and delivery processes by leading architects, engineers, and technology professionals in developing out-of-the-box solutions.
- Created business architecture models to demonstrate the interoperability of software, operations, and systems within the organization.
- Orchestrated and led the development, deployment, and maintenance of a corporate network and server infrastructure in an environment with 300+ employees.
- Maintained responsibility for network infrastructure, servers, network applications, storage, routers, virtual environment, switches, intrusion prevention/detections, network services, patch management, and virus prevention.
- Supported the development of a positive and knowledgeable work environment by recruiting, mentoring, and training IT staff, including explaining job expectations and reviewing performance.
- Monitored and managed desktop support functions, including Mac OS and Windows support, security patching, and remote support for users.

EDUCATION AND CREDENTIALS

MASTER OF BUSINESS ADMINISTRATION (M.B.A.) IN MANAGEMENT INFORMATION SYSTEMS

Mohammad Ali Jinnah University, Pakistan

BACHELOR OF ARTS (B.A.) IN BUSINESS ADMINISTRATION

University of Karachi, Pakistan

ADDITIONAL CREDENTIALS

[JavaScript Complete Course](#)

[Responsive Web Design Complete Course](#)

[Scrum Fundamentals Certified](#)

[AWS Certified Solutions Architect Associate](#)

[AWS Certified Developer Associate](#)

AWARDS AND HONORS

- Employee of the Year (Multiple), YOCA & NB Collaborative

ADDITIONAL INFORMATION

Employment Eligibility: Authorized to work in the US for any employer

Languages: English, Urdu, Punjabi, Saraiki

Programming Languages: HTML5, CSS3/SASS, JavaScript

Technical Proficiencies: GitHub, VS Code, IaaS, PaaS, SaaS, AWS, MacOS, Windows, Office 365, JIRA, Asana

Interests: Snooker, Billiard, Golf, Cricket, Tennis