

Laserfiche®

What is Laserfiche?

Laserfiche's goal is to help organizations modernize operations and accelerate transformation (streamline operations) by digitizing documents and automating document-driven processes.

Organizations achieve a **disruption-proof production pipeline**.

Our platform is used in many different areas such as healthcare, governments, education, technology, and manufacturing.

Download the general **Laserfiche eBook** to decide on the right software for your business.

Watch a Laserfiche introductory video: **YouTube Laserfiche Cloud Overview Video**

Enterprise Content Management (**ECM**) and Business Process Automation (**BPA**)

Laserfiche ECM enables organizations to save time and money by efficiently managing documents and information. ECM achieves this with different effective processes and tools which include:

- **Instant and Intelligence Document Capture** **YouTube Intelligent Content Capture**
Automatic data extraction, capture and securely store information in digital repositories, electronic form creation, reduce manual filing and data entry time cost, text extraction via **OCR**, text search and retrieval accounts payable **smart invoice capture**, mobile device document capturing, image enhancement, email operations, **customized electronic forms**, and document **security** and access control configurations.
- **Document and Records Management**
YouTube Document and Records Management
Our software can help centralize content, improve collaboration, and support compliance.
It is important to differentiate between the two. **Document vs Records Management** is a necessary read.

[Document Management System \(DMS\)](#)

▶ **Document and Records Management**

- Simplify content management,
- securely share files,
- auto-organize files by reducing manual file work,
- access files on the go,
- enable effective collaboration with online editing and integrations with Microsoft 365.

[Records Management](#) ▶ **Electronic Records Management Explained**

▶ **Records Management**

- Auto-file newly created records according to industry regulations and corporate policies.
 - Flexibly set **retention** schedules
 - Automatic notification system
 - Quick report creation and record searches
 - Nonreadable formats to support regulations
 - Maintain audit reports to track records activity and publish records via a public portal to further satisfy compliance needs
 - Safeguarded records
 - Routine task automation and document classification
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- [Business Process Automation \(BPA\)](#) ▶ **Business Process Automation**

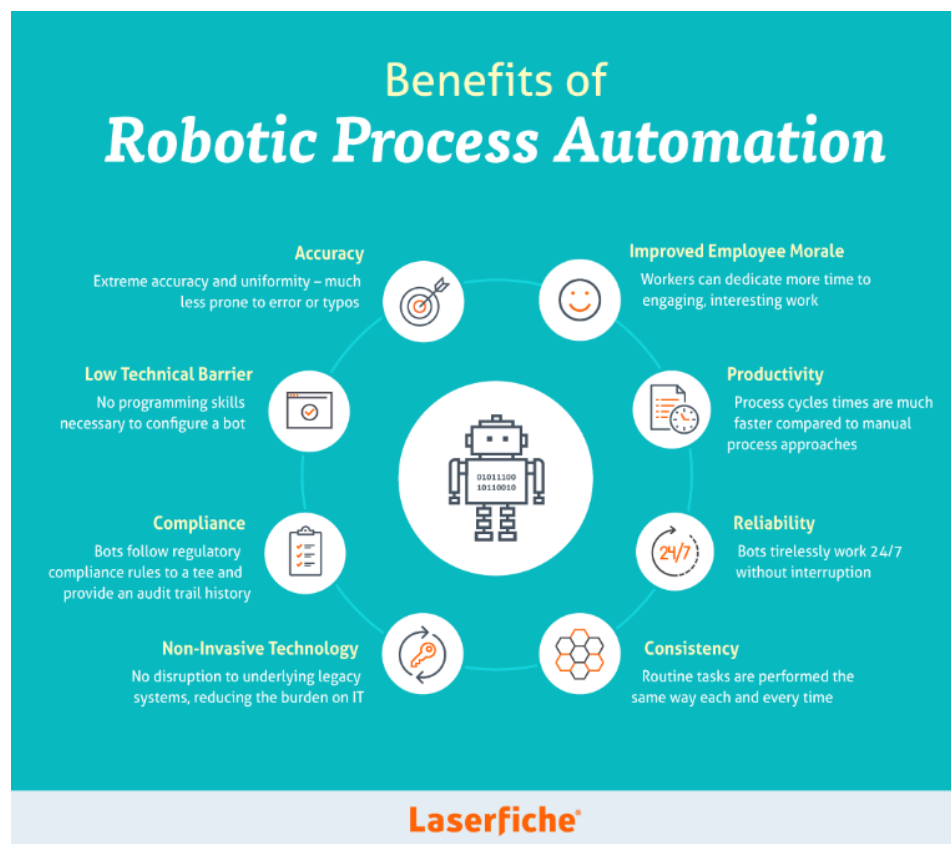
BPA is used to streamline workflow access across every department allowing a business to accomplish more with automated processes. By standardizing repetitive processes, increasing accuracy and reducing unnecessary manual work is achieved.

Map out process steps with no-code design tools and built-in activities to streamline solution design: **[Low-code / No-code Process Automation](#)**

Automate repeatable clicks using **Robotic Process Automation (RPA)** technology and data entry actions across applications enabling more complete, end-to-end solutions.

With the addition of **RPA with ECM / BPA**, we can tackle integration gaps from external sites or legacy applications, automate routine tasks an employee would normally do, minimize repetitive tasks, and more. This effectively assists employees to focus on high priority work.

▶ **Laserfiche Robotic Process Automation (RPA) Explained**



Software bots can be used to populate forms, search a website, find documents and more. Connect third-party apps, websites or homegrown platforms that lack APIs to your modern apps. Minimize error-prone, repetitive data entry and clicks across application screens.

With built-in robotic process automation tools, your organization can bridge automation and integration gaps, so your teams can focus on more productive initiatives, while maintaining data accuracy and integrity.

Download eBooks for more information of our products

- [eBook: The ECM Software Buyer's Guide | Laserfiche](#)
- [eBook: Document Management Software Buyer's Guide](#)
- [eBook: Ultimate Guide to Electronic Records Management](#)
- [eBook: The Process Automation Buyer's Guide | Laserfiche](#)
- [The Guide to Robotic Process Automation \(RPA\) | Laserfiche](#)

Customized Solutions and Integration

Laserfiche Solution Marketplace **Laserfiche Solution Marketplace**

- Businesses can leverage solutions designed by Laserfiche that are built using process automation best practices.
- Quickly get a return on your investment without having to design a process from scratch.
- Browse popular templates and get ideas for how and where to implement automation in every department.

Electronic Content Management (ECM) Integrations

- Import Files from Third-Party Drives (E.g Google Drive, OneDrive)
- Connect to MFDs (E.g Samsung)
- Syncing with CRMs (E.g Salesforce)
- Signature requests (E.g DocuSign, AdobeSign)
- Microsoft 365 integration

Laserfiche API

- Compose tailored solutions to satisfy specific business needs by further extending the Laserfiche platform with custom scripting, SDKs, web services, and APIs.
- Design personalized integrations using RESTful web APIs for developers.

- Create programs that interact with Laserfiche using the SDK which includes integration libraries, CMIS support, documentation, sample code and tools for distributing your programs.

Soas v.s On-Premises / Self Hosted

You should take into account factors to decide whether Laserfiche Cloud or On-Premise option is the right option for your business.

If you are unsure, these blogs will help you decide:

[SAAS vs. On-Premises: 8 Factors to Consider - Enterprise Content Management \(ECM\) | Laserfiche](#)

[Self-hosted or Software as a Service? Making the Right Choice for Cloud Document Management](#)

[Laserfiche Cloud Pricing](#) shows different payment plans for Laserfiche Cloud and Laserfiche Self-Hosted.

Guides | Demos | Product Support

Clients can [schedule a Laserfiche demo / consultation](#) . In this live demo, our team will help clients get on board with our software. They will learn to

- Make content easily searchable and accessible with an easy-to-use repository, full-text search, AI invoice capture and optical character recognition (OCR)
- Work smarter with optimized processes using a no-code process designer, automated task routing and actionable business process analytics.
- Manage all stages of your content using powerful document and records management features, seamless content collaboration tools and powerful security features.
- Leverage end-to-end business solutions with 100+ prebuilt workflows and solution templates available in the Laserfiche Solution Marketplace.

Laserfiche has clearly detailed starting guides for all of the product features that you can find at [Getting Started Guides - Enterprise Content Management \(ECM\) | Laserfiche](#)

Laserfiche also has video tutorials which you can access after logging in at [Laserfiche Sign In](#)

Our youtube channel ([Laserfiche - YouTube](#)) also has detailed tutorial and walkthrough videos as well.

Some videos include:

- ▶ **Enterprise Content Management: The Key to a Digital Workplace**
- ▶ **Introduction to Laserfiche Records Management**
- ▶ **Introduction to Laserfiche Forms**
- ▶ **How to Use the Laserfiche Bots Bot Recorder**
- ▶ **Laserfiche Workflow Basics**

We have a [Laserfiche Answers](#) forum board where our large community of users can ask questions and receive answers from our tech support team and other users.

We also provide more detailed and advanced lessons to get Laserfiche certifications. Several courses can be found at [Laserfiche Certification - Enterprise Content Management \(ECM\)](#)

Our different product support plans can be read at [Laserfiche Support Plans](#)

Laserfiche vs Competitors

Laserfiche's ECM and BPA software solutions are trusted by more than 35,000 organizations.

// To Do

Customer Success

Empowering people, organizations, and communities is our goal.

We help thousands of businesses. You can read amazing stories on our blog posts.

[Case Studies | Laserfiche](#)

We also love making a positive impact on local communities.

[Laserfiche Cares | Corporate Social Responsibility](#)

Contact Us

You can contact us at [Contact Us For All of Your ECM Needs | Laserfiche](#). A representative will respond to your email and phone call.

