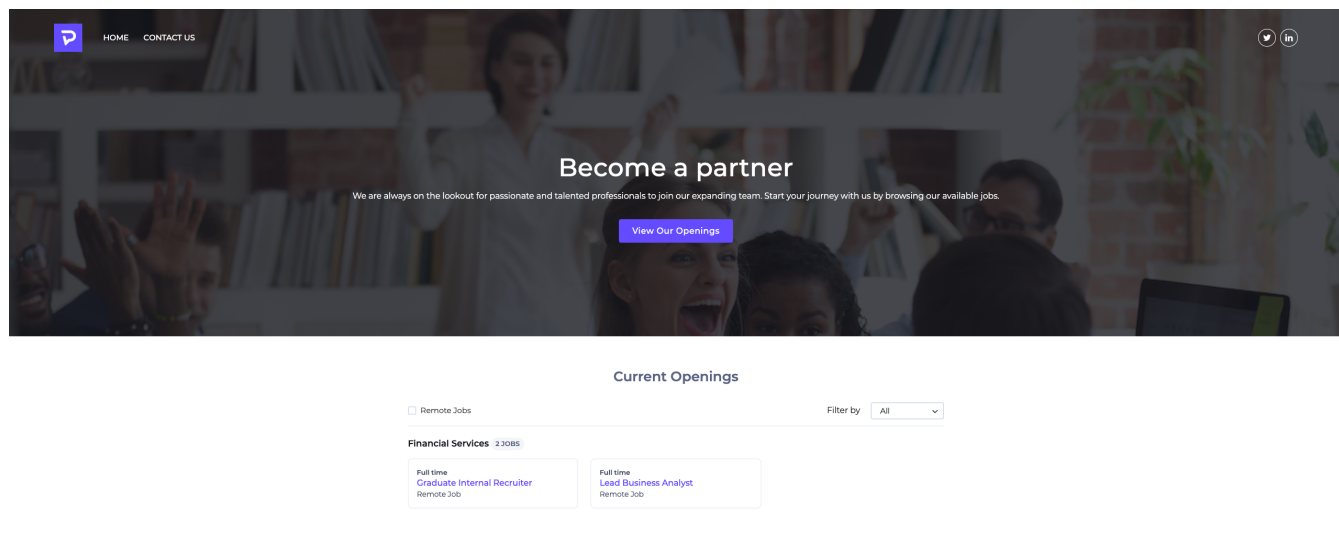


Tuesday Titbits

Get the latest updates from Project Partners



Latest careers update

We've got a number of new permanent roles on the careers site:

- Project Managers
- Business Analysts
- Marketing

And many more! All the job specs are live on the site so take a quick look and forward them on to somebody who you might think is appropriate.

Don't forget, if you refer someone and they are successful, you will receive a **£250** John Lewis voucher!

[Head to the Careers site](#)

Transcribe this

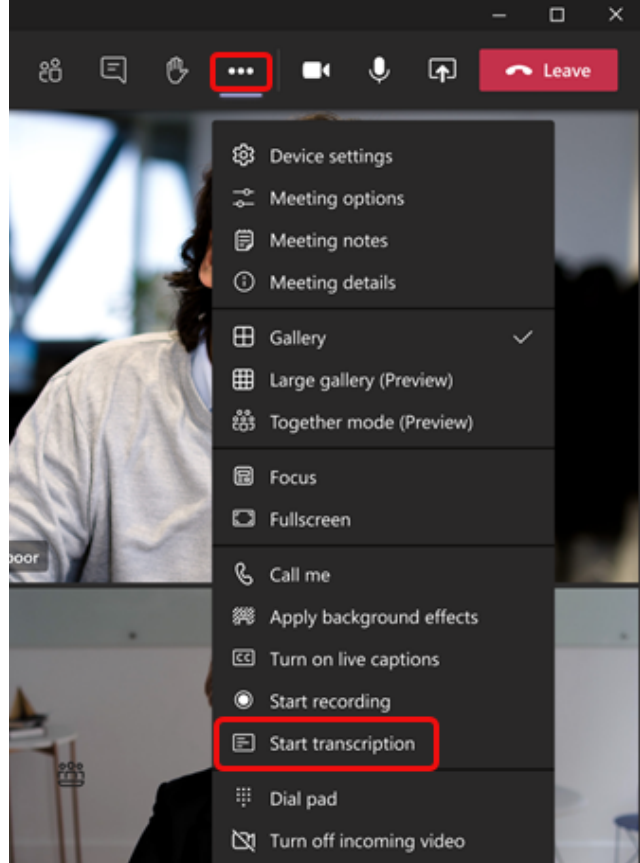
During any Teams meeting, you can now start a live transcription! This feature is now available for everyone. We recommend to use it for most work meetings.

The text will appear alongside the meeting in real time, including the speaker's name (unless they choose to hide it) and a time stamp.

It will allow you to:

- Skim and search through the meeting notes by the speed of light
- You can "be" in the meeting instead of trying to chat and type
- Type less when you recap actions, etc
- Save "hidden gem" moments and easily reuse the content (e.g. blog posts, highlights, etc)
- Provide a visual aid in case you're somewhere noisy

After the meeting, the saved transcript is available for reference and download.



To start the live transcription:

1. Go to the meeting controls and select the 3 dots
2. Choose Start transcription

And it's as easy as that!

All participants will receive a notification that the meeting is being transcribed.

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\$(HF:ORGINFO)\$