Kevin Hietala

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**WORK HISTORY:**

Teachers' Curriculum Institute, Mountain View, Production & Data Entry Intern, November 2014 – January 2015

TechShop, San Jose, Artist-in-Residence, March 2013 – May 2013

**RELATED EXPERIENCE:**   
Toys for Tots, Santa Cruz, Graphic Artist Volunteer, August 2015 – December 2015

**QUALIFICATIONS:**

* Highly organized and flexible as the needs of the job change
* Strong written and verbal communication skills
* Proficient with Adobe Creative Suite including Photoshop and Illustrator
* Skilled with video editing software including Final Cut Pro, Adobe Premiere and After Effects
* Experienced with Microsoft Office including PowerPoint, Word, and Excel
* Working knowledge of HTML and CSS
* Data entry experience inputting large quantities of data into company HTML templates and Excel documents
* Able to work effectively on multiple projects at once
* Experienced with proofreading large amounts of consumer-facing text

**ACCOMPLISHMENTS:**

Quickly gained proficiency in unfamiliar computer programs and acted as a bridge between teams on an academic art project to receive an “A.”

Assumed multiple roles including writer and programmer while overseeing the timely completion of an extracurricular club project.

Consistently produced deliverables far ahead of schedule while ensuring accuracy on multiple data entry and HTML projects for the production team, including completing an assignment in 6 weeks which was expected to take 2-4 months.

**EDUCATION:**

**B.F.A. , *cum laude,* Art, Concentration in Digital Media Art, Fall 2013**  
San Jose State University, San Jose, CA

*GPA: 3.586*

*Recipient of Dean’s Scholar Award, Spring 2012 and Spring 2013*

**A.A. in Liberal Arts and Sciences, 2010**  
Cabrillo College, Aptos, CA  
*GPA: 3.46*