



HEAD START
EDUCATING CHILDREN
EMPOWERING FAMILIES
EXPANDING OPPORTUNITIES
ESTABLISHING HELPING SYSTEMS

VOLUNTEERING IS REWARDING AND BENEFICIAL!

At Head Start, we look forward to assisting volunteers in becoming successful in their area of interest and skill development. We are enthusiastic, energetic and willing to offer encouragement and support. Volunteer work in classrooms, offices and kitchens, as well as provide training and education.

To Volunteer for BVCAA Head Start you must...

- complete a **volunteer application form**, submit to a **criminal record check**, and show documentation of a **TB Screen**

OPPORTUNITIES AWAIT YOU AT HEAD START!

VOLUNTEER OPPORTUNITIES AND POSITIONS INCLUDE:

- **CLASSROOM VOLUNTEERS**
 - Classroom volunteers contribute to the overall effectiveness of the teaching team by planning, implementing and evaluating school activities.
- **CLERICAL DUTIES**
 - Clerical Volunteers assist the Director and Family Engagement Assistant with filing, making copies, producing flyers or notifications to parents, answering the phone and taking messages.
- **CULINARY ASSISTANT**
 - Culinary assistants assist the cook in preparing attractive USDA approved meals while keeping the kitchen and classroom areas clean and sanitary according to Health Department ordinances; to maintain food stocks, kitchen supplies and nutrition records.
- **EDUCATION, DISABILITIES, HEALTH AND NUTRITION SPECIALIST**
 - Volunteers assist in the planning, coordination and implementation of these service to help children have everything they need to be school ready.
- **HORTICULTURE AND GARDENING**
 - Volunteers help maintain and enhance gardens throughout the child development centers.
- **FACILITIES, PLAYGROUND, AND CLASSROOM MAINTENANCE**
 - Volunteers will assist maintenance personnel in maintaining cleanliness and repairs in all areas of facilities and outdoor environments.
- **SPECIAL EVENTS**
 - Volunteers assist with programs like Field Day, Fall Festival, Winter Celebration, and Spring Fun Day.