

## Analytics Guide

1. Open Google Looker Studio and create a new report.
2. Add a MySQL connector pointing at the CAS database.
3. Paste the provided SQL query from the Analytics page.
4. Set your report time zone and refresh schedule.
5. Use questionnaire title, period, and work function for filters.

Tips:

- Use response\_created\_at for time series charts.
- Use response\_status to filter approved submissions.
- Use item\_text and item\_answer for detailed breakdowns.