

Bangladesh Investment Development Authority
Department Specification for OSS Service Delivery

Sl.	Name of Department	Service	Officer's Identification	Investor's Identification
1	Registration & Incentives-1 (Commercial)	1. Visa Recommendation (E Visa, PI Visa, A-3 Visa, E-1 Visa) 2. Work Permit 3. Office Permission	When create desk officer's user then select the department	When select the department Registration & Incentives-1 (Commercial), and then this service will be available in users Dashboard.
2	Registration & Incentive-1 (Industry) Foreign - Work Permit	1. Visa Recommendation (E Visa, PI Visa, A-3 Visa, E-1 Visa) 2. Work Permit	When create desk officer's user then select the department	Every type of industrial user will found the services
3	Registration & Incentive-1 (Industry) Foreign	1. BIDA Registration 2. Foreign Loan 3. Remittance 4. Import Registration Certificate (IRC) 5. Import Permit- Capital Machinery Import 6. 1 st Ad-hoc 7. 2 nd Ad-hoc 8. 3 rd Ad-hoc 9. Regular IRC	When create desk officer's user then select the department	Every type of industrial user will found the services. If Basic Form Value "Status of the organization" is "Foreign" then identified services will go to Registration & Incentive-1 (Industry) Foreign department.
4	Registration and Incentives-1 (Industry) Local	1. BIDA Registration 2. Import Registration Certificate (IRC) 3. Import Permit- Capital Machinery Import 4. 1 st Ad-hoc 5. 2 nd Ad-hoc 6. 3 rd Ad-hoc 7. Regular IRC	When create desk officer's user then select the department	Every type of industrial user will found the services If Basic Form Value "Status of the organization" is "Local" then identified services will go to Registration & Incentive-1 (Industry) Local department.
5	Image Building & External Communication (IBEC)	Visa On arrival	When create desk officer's user then select the department	All departmental user found the Visa On Arrival Module