

The form has been uploaded here with some dummy information for your kind information:

Application for Office Permission Extension

1. Application Info 2. Office Info. 3. Attachments 4. Declaration 5. Payment & Submit

Basic information

Did you receive your approval online? *

Yes No

Basic Company Information (Non editable info. pulled from the basic information provided at the first time by your company)

Company Information:

Department	Registration & Incentives-I (Commercial)
Name of Organization	HelloTalk
Name of Organization (Bangla)	HelloTalk
Desired Service from BIDA	Registered Commercial Offices
Commercial office type	Government Organization
Ownership status	Company
Type of the organization	Government organization
Major activities in brief	

Information of Principal Promoter/ Chairman/ Managing Director/ State CEO:

Country	Bangladesh	Date of Birth	27-Sep-2020
NID No.	9565464564654	Designation	web developer
Full Name	daudul islam	District/ City/ State	Feni
Police Station/ Town	Chhagainaiya	Post/ Zip Code	1111
House, Flat/ Apartment, Road	House, Flat/ Apartment, Road	Telephone No.	+880 1521-394024
Mobile No.	+880 1521-394024	Father's Name	Father's Name
Email	daud@gmail.com	Mother's Name	mother name
Fax No.		Spouse name	1
Gender	Male		

Office Address:

Division	Barisal	District	Barisal
Police Station	Agailjhara	Post Office	office
Post Code	4512	House, Flat/ Apartment, Road	House
Telephone No.	+880 1521-394024	Mobile No.	+880 1521-394024
Fax No.		Email	dhaka@mail.com

Office type

Office type *

Information about the principal company

Company information

Name of the principal company:		Country of origin of principal office *	Select One
Type of the organization *	Select One	Flat/ Apartment/ Floor no.	
House/ Plot/ Holding no.		Post/ Zip code	
Street Name/ Street no.		Email	
City		Telephone no.	+880 1812-345678
State/ Province		Fax no.	
Major activities in brief *			

The capital of the principal company (in US \$)

(i) Authorized capital *



(ii) Paid up capital *

**Information about the proposed branch/ liaison/ representative office**

Name of the local company: *



Name of the local company(Bangla):

Local address of the principal company: (Bangladesh only):

Division

Select One

District

Select division first

Police station

Select district first

Post office

Post code

House, Flat/ Apartment, Road

Telephone no.

+880 + 1812-345678

Mobile no.

Fax no.

Email

Activities in Bangladesh

Activities in Bangladesh through the proposed branch/ liaison/ representative office (Max. 250 characters) *

Write here

0/250

Effective date of first office permission: *

dd-mm-yyyy



Target date of operation of the proposed office: *

dd-mm-yyyy

**Proposed organizational set up of the office with expatriate and local man power ratio ***

Local (a)			Foreign (b)			Grand total	Ratio	
Executive	Supporting staff	Total	Executive	Supporting staff	Total	(a+b)	Local	Foreign
<input type="text"/>								

Establishment expenses and operational expenses of the office (in US Dollar)

(a) Estimated initial expenses :

(b) Estimated monthly expenses:

Necessary documents to be attached here (Only PDF file)

No.	Required attachment (you may prefer to select file from recent attachment) ?	Attached PDF file (Each File Max. size 2MB)
1 *	ope-branch <input type="button" value="Recent attachment"/>	<input type="button" value="Choose File"/> No file chosen
N.B	All documents shall have to be attested by the Chairman/ CEO / Managing director/ Country Manager/ Chief executive of the Company/ firms.	Document's must be submitted by an authorized person of the organization including the letter of authorization.

Declaration and undertaking

a. I do hereby declare that the information given above is true to the best of my knowledge and I shall be liable for any false information/ statement given

b. I do hereby undertake full responsibility of the expatriate for whom visa recommendation is sought during their stay in Bangladesh.

Authorized person of the organization

Full Name

DAUDUL ISLAM

Designation

Mobile No.

+880 + 1521-394024

Email address

daud.fiverr@gmail.com

Picture

 I do hereby declare that the information given above is true to the best of my knowledge and I shall be liable for any false information/ system is given.**Service fee payment**

Contact name *

Contact email *

Contact name	DAUDUL ISLAM	Contact email	daud.fiverr@gmail.com
Contact phone *	+880 1521-394024	Contact address *	hello
Pay amount	250	VAT/ TAX	2.5
Bank charge	30	Total amount	282.50
Payment status	Not Paid	Vat/ tax and service charge is an approximate amount, it may vary based on the Sonali Bank system.	

[Save as Draft](#) [Payment & Submit ?](#)

Managed by **Business Automation Ltd.** On behalf of **Bangladesh Investment Development Authority (BIDA)**