

The form has been uploaded here with some dummy information for your kind information:

Application for Visa Recommendation

1. Basic Instructions 2. Expatriate Info 3. Travel Info 4. Attachments 5. Declaration 6. Payment & Submit

Please specify your visa type: *

N.B.: Once you save or submit the application, the visa type cannot be changed anymore.

A3 Type Visa E Type Visa E1 Type Visa PI Type Visa Visa On Arrival

You have selected A3 Type Visa. Please read the following instructions:

I have read the above information and the relevant guidance notes.

Basic Company Information

Company Information:

Department	Registration and Incentives – I (Industry - Foreign)
Name of Organization	Confidential
Name of Organization (Bangla)	
Desired Service from BIDA	Local Industry Registration
Ownership status	Company
Type of the organization	Government organization
Major activities in brief	Lore ipsum dolor sit amet, consectetur adipisic elit. Atque consectetur cumque deleniti deserunt dolorem, ducimus fuga illo in labore laudantium natus omnis perspiciatis praesentium quae quibusdam

Information of Principal Promoter/ Chairman/ Managing Director/ State CEO:

Country	Bangladesh	Date of Birth	27-Nov-2000
NID No.	1234567891234	Designation	Developer
Full Name	Jhon Doe	District/ City/ State	Dhaka
Police Station/ Town	Gulshan	Post/ Zip Code	1200
House, Flat/ Apartment, Road	169 Work street	Telephone No.	+880 +880182454545
Mobile No.	+880 +8801234564766	Father's Name	Fathers Name
Email	jhon@mail.com	Mother's Name	Mothers Name
Fax No.	8620	Spouse name	Spouse name
Gender	Not defined		

Office Address:

Division	Dhaka	District	Dhaka
Police Station	Adabor	Post Office	Post Office
Post Code	8620	House, Flat/ Apartment, Road	169 Work street
Telephone No.	+880 +8801234564766	Mobile No.	+880 +880131-252525
Fax No.	4512369	Email	jhon@mail.com

Factory Address:

District	Bogra	Police Station	Khalloo
Post Office	Post office	Post Code	1200
House, Flat/ Apartment, Road	132 DOHS	Telephone No.	01900000000
Mobile No.	1925-123456	Fax No.	1925-123456
Email	jhon@mail.com	Mouja No.	9630

Embassy/ High Commission Info

Bangladesh embassy/ high commission in abroad where recommendation letter to be sent:

Select desired country *	Select One	Embassy/ High Commission *	Select One
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Information of Expatriate/ Investor/ Employee

General Information:

Full Name *	<input type="text"/>	
Position/ Designation *	<input type="text"/>	Photo: *
Brief job description *	<input type="text"/> 0/1000	<input type="button" value="Browse"/> [File Format: *.jpg/.jpeg/.png Resize Image]

Passport Information:

Passport No. *	<input type="text"/>	Personal No. *	<input type="text"/>
Surname *	<input type="text"/>	Issuing authority *	<input type="text"/>
Given Name *	<input type="text"/>	Nationality *	<input type="text"/>
Date of Birth *	<input type="text"/>	Place of Birth *	<input type="text"/>
Date of issue *	<input type="text"/>	Date of expiry *	<input type="text"/>

Compensation and Benefit:

Salary structure	Payment	Amount	Currency
a. Basic salary/ Honorarium *	Monthly	0.00	USD

b. Overseas allowance	<input type="text" value="Monthly"/>	0.00	USD
c. House rent	<input type="text" value="Monthly"/>	0.00	USD
d. Conveyance	<input type="text" value="Monthly"/>	0.00	USD
e. Medical allowance	<input type="text" value="Monthly"/>	0.00	USD
f. Entertainment allowance	<input type="text" value="Monthly"/>	0.00	USD
g. Annual Bonus	<input type="text" value="Monthly"/>	0.00	USD
h. Other fringe benefits (if any)	<input type="text" value="Maximum 250 characters"/> 0/250 0/250		

Contact address of the expatriate in Bangladesh:

Division	<input type="text" value="Select One"/>	District	<input type="text" value="Select division first"/>
Police Station	<input type="text" value="Select district first"/>	Post Office	<input type="text"/>
Post Code	<input type="text"/>	House, Flat/ Apartment, Road	<input type="text"/>
Telephone No.	<input type="text"/>	Mobile No. *	<input type="text"/> +880 1812-345678
Fax No.	<input type="text"/>	Email *	<input type="text"/>

Others Particular of Organization(If Commercial)

Nature of Business	<input type="text"/>	Remittance received during the last twelve months (USD)	<input type="text"/>
Capital Structure:	<input type="text" value="Authorized Capital (USD)"/> (i) Authorized Capital (USD) <input type="text"/> (ii) Paid-up Capital (USD)		

Previous Travel history of the expatriate to Bangladesh

Have you visited to Bangladesh previously? * Yes No

Manpower of the organization

Manpower of the organization *

Local (Bangladesh only)			Foreign (Abroad country)			Grand total	Ratio	
Executive	Supporting staff	Total (a)	Executive	Supporting staff	Total (b)	(a+b)	Local	Foreign
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Paper's/ documents needed for recommendation of Visa in favor of the expatriate(s) to be employed in branch/ liaison/ representative office and other private and public enterprise.

No.	Required attachments	Attached PDF file (Each File Max. size 2MB)
1	Permission letter of Branch/Liaison/Representative office or Memorandum & Articles of Association and certificate of incorporation in case of locally incorporated company <input type="button" value="Recent attachment"/>	<input type="button" value="Choose File"/> No file chosen
2	Board Resolution for employment of foreign nation(s) mentioning Expatriate Name, Nationality & Passport Number <input type="button" value="Recent attachment"/>	<input type="button" value="Choose File"/> No file chosen
3	Copy of passport of the Expatriate/Investor/Employee (Whole of the used part). <input type="button" value="Recent attachment"/>	<input type="button" value="Choose File"/> No file chosen
4	Appointment Letter/transfer order/service contract or agreement for expatriate/investors. <input type="button" value="Recent attachment"/>	<input type="button" value="Choose File"/> No file chosen
5	Paper clipping showing advertisement made for recruitment of local personal prior to appointment of the expatriate's <input type="button" value="Recent attachment"/>	<input type="button" value="Choose File"/> No file chosen
6	Experience certificate as per advertisement <input type="button" value="Recent attachment"/>	<input type="button" value="Choose File"/> No file chosen
7	All academic & professional certificate as per advertisement <input type="button" value="Recent attachment"/>	<input type="button" value="Choose File"/> No file chosen
8	Statement of manpower showing list of local and expatriate personal employed with designation, salary break-up, nationality and date of first appointment. (Latest Copy) <input type="button" value="Recent attachment"/>	<input type="button" value="Choose File"/> No file chosen
9	Encashment certificate of inward remittance of minimum U.S \$50,000.00 as initial establishment cost for branch/liaison/representative office and locally incorporated/ joint venture and 100% foreign ownership companies.(Please attach if any) <input type="button" value="Recent attachment"/>	<input type="button" value="Choose File"/> No file chosen
10	Up-to-date Income tax clearance certificate (Organization) <input type="button" value="Recent attachment"/>	<input type="button" value="Choose File"/> No file chosen
11	Specific activities of the organization <input type="button" value="Recent attachment"/>	<input type="button" value="Choose File"/> No file chosen
12	Others necessary documents (please attach if any) <input type="button" value="Recent attachment"/>	<input type="button" value="Choose File"/> No file chosen
13	Attachment of company's comments as per remarks (if any) <input type="button" value="Recent attachment"/>	<input type="button" value="Choose File"/> No file chosen
N.B	All documents shall have to be attested by the Chairman/ CEO / Managing director/ Country Manager/ Chief executive of the Company/ firms. Document's must be submitted by an authorized person of the organization including the letter of authorization.	

Declaration And Undertaking

- a. I do hereby declare that the information given above is true to the best of my knowledge and I shall be liable for any false information/ statement given
- b. I do hereby undertake full responsibility of the expatriate for whom visa recommendation is sought during their stay in Bangladesh.

Authorized person of the organization

Full Name	<input type="text" value="Arifur Rahman"/>	Designation	<input type="text" value="Director"/>
Mobile No.	<input type="text" value="+880 18801924512457"/>	Email address	<input type="text" value="arifur@batworld.com"/>
Picture			

I do here by declare that the information given above is true to the best of my knowledge and I shall be liable for any false information/ system is given.

Service Fee Payment

Contact name *

Arifur Rahman

Contact phone *

+880 +8801924512457

Pay amount

250

Bank Charge

50

Payment Status

Not Paid

Vat/ tax and service charge is an approximate amount, it may vary based on the Sonali Bank System.

Contact email *

arifur@batworld.com

Contact address *

169 work street, 8520

VAT/ TAX

2.5

Total Amount

302.50

Save as Draft**Payment & Submit**

Managed by Business Automation Ltd. On behalf of Bangladesh Investment Development Authority (BIDA)

