



## Daffodil International University



### Registration Instructions for 11<sup>th</sup> Convocation-2024

- a) Students who graduated after 10<sup>th</sup> Convocation 2023 up to Fall Semester 2023 are eligible to attend the 11<sup>th</sup> Convocation 2024.
- b) 11<sup>th</sup> Convocation Registration guidelines:
  - (i) Convocation registration link and details: <http://convocation.daffodilvarsity.edu.bd/>.
  - (ii) Profile and photograph update link: <http://studentportal.diu.edu.bd/#/login>.
  - (iii) bKash payment information: <http://convocation.daffodilvarsity.edu.bd/>
- c) **Payment:** First pay the registration fee through 1 Card/bKash App in favor of Daffodil International University.
- d) **Registration Fees:** You should pay BDT. 7000/= (BDT. Seven Thousand only) for single degree and BDT. 9000/= (BDT. Nine Thousand only) for a dual degree in the same convocation.
- e) You are only allowed to bring either parents or spouse to the convocation ceremony. The registration fee for parents is BDT. 1500/= (BDT. One Thousand and Fifteen Hundred only) and for Spouse/Father/Mother (maximum two) BDT. 1000/= each (BDT. One Thousand only).
- f) Interested graduates can keep the **Convocation Gown along with the Cap**, as a souvenir, on payment of additional BDT. 1000/= (BDT. One Thousand only).
- g) You have to select Transport Route if you want to avail the transport facility of DIU on Convocation Day.
- h) You must update your profile and upload a recent formal color photograph on your student portal that is required for the Convocation Souvenir.
- i) Get an update on your convocation clearance S status by checking the clearance card on the student portal.
- j) Students requiring clearance on any issues including matters related to their dues, and/or convocation, are advised to contact relevant sections/departments of DIU as follows:
  - (1) Library clearance (if any library Books, CDs, Magazines, etc. due).
  - (2) Accounts clearance (if there are any earlier academic dues).
  - (3) Convocation registration clearance from accounts section.
  - (4) Costume collection (Collect invitation letter and costume from your department or located booth on the announced date.)
  - (5) Costume return (Return costume after finishing convocation to your department or located booth on the announced date.)
  - (6) Collection of certificate (Collect your original certificate from the office of the Controller of Examinations on the announced date by submitting the main copy of the provisional certificate if taken, and photocopy of money receipt of convocation registration fee. You must apply for your final transcript first to get the original certificate if not taken earlier).
- k) Check your clearance status regularly and respond if required.

For further information, contact: 01847027526, 01847027533, 01811458817, 01811458875, 01847140083

**Thank you very much for being with us.**