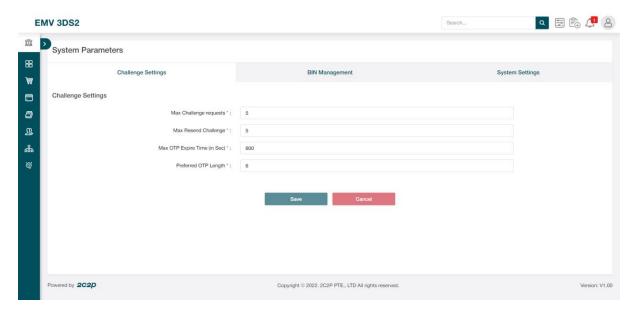
# **EMV 3DS Bank Admin ACS User manual**

## 1. System

#### 1.1. System Parameter

ACS system parameter setting is separated to for section.

1st section: Challenge Settings use to set value which related to the challenge page.

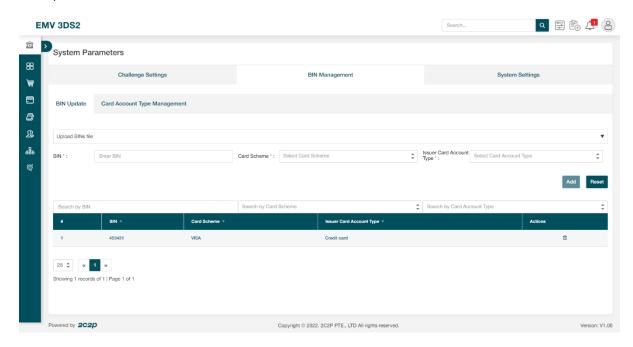


#### **System Parameters Description**

No	Field	Description
1	Challenge Settings - Max Challenge	Max number of requests to generate new
	requests	OTP by cardholder
2	Challenge Settings - Max Resend Challenge	Max number of fail OTP attempts by
		cardholder in OTP page. In case fail count
		exceeds the limit ACS locks the card and
		notify bank service.
3	Challenge Settings - Max OTP Expire Time	Maximum of change spending limit
	(in mins)	allowed
4	Challenge Settings - Preferred OTP Length	Length for generate OTP

 $2^{\text{nd}}$  section: BIN Management use to set BIN for each card scheme.

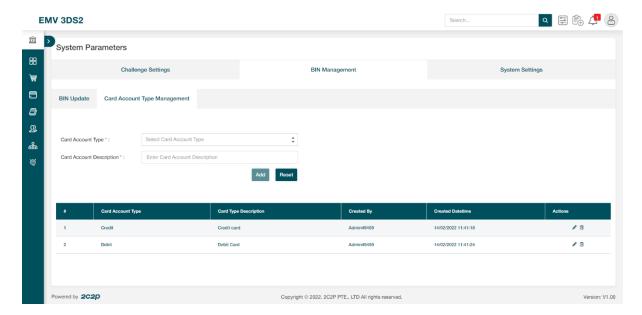
## BIN Update:



#### **System Parameters Description**

No	Field	Description
1	BIN Management – BIN	The first 6 – 12 digit of card number
2	BIN Management – Card Scheme	Card scheme (Visa, Master, JCB and UPI)
3	BIN Management – Issuer Card Account	Issuer Card type (Debit/Credit)
	Туре	

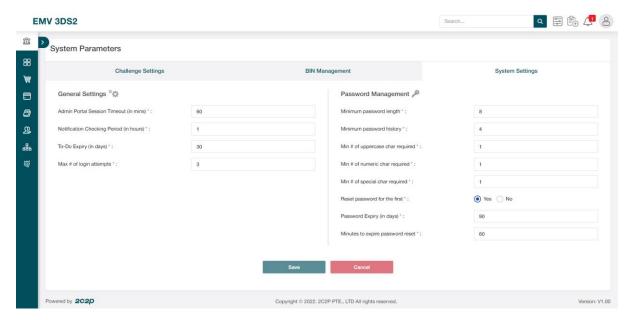
Card Account Type Management:



#### **System Parameters Description**

No	Field	Description
1	Card Account Type	Credit card or Debit card
2	Card Account Description	Description of the card account.

## $3^{rd}$ section: System Settings use to set other general setting



#### **System Parameters Description**

No	Field	Description
1	Password Complexity - Minimum password	Minimum length for the password length
	length	in characters

2	Password Complexity - Minimum password	Password cannot be same as previous #
	history	passwords
3	Password Complexity - Min # of uppercase	To define how many uppercase
	char required	characters password must include
4	Password Complexity - Min # of numeric	To define how many numeric characters
	char required	password must include
5	Password Complexity - Min # of special char	To define how many special characters
	required	password must include
6	Login Setting - Reset password for the first	Yes = Every user must change password in
		first time login (recommended)
		No = User does not require change
		password in first time login
7	Login Setting - Minutes to expire password	Minute that password reset link is
	reset	expired.
8	Login Setting - Max # of login attempts	Max failed login attempt to ACS admin
		before login user is locked and access is
		denied
9	System Settings - Admin Portal Session	Session timeout for Bank Admin Portal
	Timeout (in mins):	
10	System Settings - Notification Checking	Sequence for send alert to approver
	Period (in hours)	
11	System Settings - To-Do Expiry (in days)	Expiry in days for single to-do item
12	System Settings - Max # of login attempts	Max failed login attempt to ACS admin
		before login user is locked and access is
		denied

An admin has to fill all mandatory field and then click "Save" button to save system setting or click "Cancel" button to cancel modification.

**<u>Remark</u>**: In case that Create/Approver Setting is enabled, approver must approve before system change data.

## 1.2. Creator Approval Setting

Maker/Checker process can be enabled and disable for each function via this creator approval setting screen.

To enabled, admin can check  $\ ^{\square}$  on each function checkbox as in the screen below.

MV 3DS2		Search Q
Creator Approval Settings		
ACS		
Cardholder		
Cardholder Activate (Reactive/Unlock)	Cardholder Lock	
Cardholder Inactive	Cardholder Edit contact (Mobile & Email)	
System Settings		
✓ Challenge Settings	Create issuer account type	Add BIN to local BIN Management
Add BIN in BIN Management	Edit issuer account type	Delete BIN from local BIN Management
Delete BIN in BIN Management	Remove issuer account type	
RBA Settings		
Add white list pan	Delete white list MerchantId/AcquirerBin	Create Acquirer Profile Scoring Parameters
Add white list email	Add challenge list Merchantld/AcquirerBin	Edit Acquirer Profile Scoring Parameters
Add white list mobile	Delete challenge list Merchantld/AcquirerBin	Delete Acquirer Profile Scoring Parameters
Add challenge list pan	Add black list Merchantld/AcquirerBin	Create Merchant MCC Profile Scoring Parameters
Add challenge list Email	Delete black list Merchantld/AcquirerBin	Edit Merchant MCC Profile Scoring Parameters
Add challenge list Mobile	Edit Merchant Condition	Delete Merchant MCC Profile Scoring Parameters
Add black list pan	Add white list MCC	Create Merchant Country Profile Scoring Parameters
Add black list Email	Delete white list MCC	Edit Merchant Country Profile Scoring Parameters
Add black list Mobile	Add challenge list MCC	Delete Merchant Country Profile Scoring Parameters
Delete Pan from conditional list	Delete challenge list MCC	Add entry to Acquirer Profile Scoring Parameters
Delete Email from conditional list	Add Black list MCC	Delete entry from Acquirer Profile Scoring Parameters
Delete Mobile from conditional list	Delete Black list MCC	Add entry to Merchant MCC Profile Scoring Parameters
Edit Conditional List Pan	Edit Conditional List MCC	Delete entry from Merchant MCC Profile Scoring Parameters
Edit Conditional List Email	Edit Velocity/Amount Challenge	Add entry to Merchant Country Profile Scoring Parameters
Edit Conditional List Mobile	Edit Scoring Parameters	Delete entry from Merchant Country Profile Scoring Parameters
Add white list Merchantld/AcquirerBin	Edit Scoring Profile Parameters	
System		
System System Settings		
Creator Approver Setting	✓ System Setting	
User Management		
Create User	Lock User	Edit User Group
Edit User	Unlock User	Delete User Group
Delete User	User Force Logout	
Reset User Password	Create User Group	
Departments		
Create Department	Edit Department	Delete Department
		_
	Save Cancel	
2		

## Creator Approval Setting Description

No	Item	Description
1	Cardholder - Cardholder Activate	Cardholder activation function requires dual
	(Reactive/Unlock)	control.
2	Cardholder - Cardholder Inactive	Cardholder inactivation function requires dual
		control.
3	Cardholder - Cardholder Lock	Cardholder Lock function requires dual
		control.

4	Cardholder - Cardholder Edit contact	Cardholder change mobile number or email
7	(Mobile & Email)	function requires dual control.
5	Remove failed card sync request	Remove failed card sync request
6	Replay failed card sync request	Replay failed card sync request
7	System Settings - Challenge Settings	Changes in Challenge Settings parameters
8	System Settings - Challenge Settings  System Settings - Edit Issuer Settings	Changes in Changer Settings parameters
9	System Settings - Add BIN in BIN	Add BIN in BIN Management requires dual
9	Management	control.
10	System Settings - Delete BIN in BIN	Delete BIN in BIN Management requires dual
10	Management	control.
11	User Management - Create User	User Creation function requires dual control.
12	User Management - Edit User	User Edit function requires dual control.
13	User Management - Delete User	User Delete function requires dual control.
14	User Management - Reset User	User reset password function requires dual
	Password	control
15	User Management - Lock User	User lock function requires dual control.
16	User Management - Unlock User	User unlock function requires dual control.
17	User Management - User Force Logout	User Force Logout function requires dual
		control.
18	User Management - Create User Group	User Group Creation function requires dual
		control.
19	User Management - Edit User Group	User Group Edit function requires dual
		control.
20	User Management - Delete User Group	User Group Delete function requires dual
		control.
21	Departments - Create Department	Department Creation function requires dual
		control.
22	Departments - Edit Department	Department Edit function requires dual
		control.
23	Departments - Delete Department	Department Delete function requires dual
		control.
24	RBA Settings - Add white list pan	Add white list pan function requires dual
25	BBA Courses Add dis the	control.
25	RBA Settings - Add white list email	Add white list email function requires dual
20	DDA Cottings Add white list week!	control.
26	RBA Settings - Add white list mobile	Add white list mobile function requires dual
27	DDA Cottings Dolots white list ray	Control.
27	RBA Settings - Delete white list pan	Delete white list pan function requires dual control.
		control.

29 RBA Settings - Delete white list mobile 30 RBA Settings - Add challenge list pan 31 RBA Settings - Delete challenge list pan 32 RBA Settings - Delete challenge list pan 33 RBA Settings - Delete challenge list pan 34 RBA Settings - Delete black list pan 35 RBA Settings - Delete black list pan 36 RBA Settings - Delete black list pan 37 RBA Settings - Delete white list 38 RBA Settings - Delete white list 39 RBA Settings - Delete white list 39 RBA Settings - Delete white list 30 RBA Settings - Delete white list 31 Delete white list Merchantld/AcquirerBin 32 RBA Settings - Delete white list 33 RBA Settings - Delete white list 34 RBA Settings - Delete white list 35 RBA Settings - Delete white list 36 RBA Settings - Add challenge list 37 RBA Settings - Add challenge list 38 RBA Settings - Delete challenge list 39 RBA Settings - Delete challenge list 39 RBA Settings - Delete black list 30 Delete black list Merchantld/AcquirerBin 30 function requires dual control. 31 RBA Settings - Delete white list MCC 32 Add white list MCC function requires dual 33 RBA Settings - Delete white list MCC 34 RBA Settings - Delete challenge list MCC 36 Add challenge list MCC function requires dual 37 Control. 38 RBA Settings - Delete challenge list MCC 40 RBA Settings - Delete challenge list MCC 41 RBA Settings - Delete challenge list MCC 42 RBA Settings - Delete challenge list MCC 44 RBA Settings - Edit Velocity/Amount 45 Edit Velocity/Amount Challenge function	28	RBA Settings - Delete white list email	Delete white list email function requires dual
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	44	RBA Settings - Edit Velocity/Amount	Edit Velocity/Amount Challenge function
Challenge requires dual control.		Challenge	requires dual control.
45 RBA Settings - Edit Scoring Parameters Edit Scoring Parameters function requires	45	RBA Settings - Edit Scoring Parameters	Edit Scoring Parameters function requires
dual control.			dual control.
46 RBA Settings - Edit Scoring Profile Edit Scoring Profile Parameters function	46	RBA Settings - Edit Scoring Profile	Edit Scoring Profile Parameters function
Parameters requires dual control.			
47 RBA Settings - Edit Acquirer Profile Edit Acquirer Profile Scoring Parameters	47	RBA Settings - Edit Acquirer Profile	
Scoring Parameters function requires dual control.			

48	RBA Settings - Create Acquirer Profile	Create Acquirer Profile Scoring Parameters
	Scoring Parameters	function requires dual control.
49	RBA Settings - Delete Acquirer Profile	Delete Acquirer Profile Scoring Parameters
	Scoring Parameters	function requires dual control.
50	RBA Settings - Edit Merchant MCC	Edit Merchant MCC Profile Scoring
	Profile Scoring Parameters	Parameters function requires dual control.
51	RBA Settings - Create Merchant MCC	Create Merchant MCC Profile Scoring
	Profile Scoring Parameters	Parameters function requires dual control.
52	RBA Settings - Delete Merchant MCC	Delete Merchant MCC Profile Scoring
	Profile Scoring Parameters	Parameters function requires dual control.
53	RBA Settings - Edit Merchant Country	Edit Merchant Country Profile Scoring
	Profile Scoring Parameters	Parameters function requires dual control.
54	RBA Settings - Create Merchant	Create Merchant Country Profile Scoring
	Country Profile Scoring Parameters	Parameters function requires dual control.
55	RBA Settings - Delete Merchant	Delete Merchant Country Profile Scoring
	Country Profile Scoring Parameters	Parameters function requires dual control.
56	RBA Settings - Add entry to Acquirer	Add entry to Acquirer Profile Scoring
	Profile Scoring Parameters	Parameters function requires dual control.
57	RBA Settings - Delete entry from	Delete entry from Acquirer Profile Scoring
	Acquirer Profile Scoring Parameters	Parameters function requires dual control.
58	RBA Settings - Add entry to Merchant	Add entry to Merchant MCC Profile Scoring
	MCC Profile Scoring Parameters	Parameters function requires dual control.
59	RBA Settings - Delete entry from	Delete entry from Merchant MCC Profile
	Merchant MCC Profile Scoring	Scoring Parameters function requires dual
	Parameters	control.
60	RBA Settings - Add entry to Merchant	Add entry to Merchant Country Profile
	Country Profile Scoring Parameters	Scoring Parameters function requires dual
		control.
61	RBA Settings - Delete entry from	Delete entry from Merchant Country Profile
	Merchant Country Profile Scoring	Scoring Parameters function requires dual
	Parameters	control.

An admin has to fill all mandatory field and then click "Save" button to save creator approval settings or click "Cancel" button to cancel modification.

**<u>Remark</u>**: In case that Create/Approver Setting is enabled, approver must approve before system change data.

## 1.3. RBA Settings

This screen uses to set RBA related value which will user to select authentication method for each transaction.

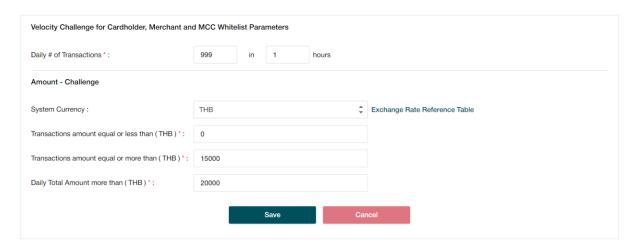
## **RBA Setting Description**

No	Field	Description
1	RBA Conditional Checks – Card	Add PAN or Email or Phone number data to change
	Holder –White List	priority that might be use Authentication with
		Frictionless method
2	RBA Conditional Checks – Card	Add PAN data for Authentication with Challenge
	Holder – Challenge List	method
3	RBA Conditional Checks – Card	Add PAN data to ignore authentication in ACS
	Holder – Black List	
4	RBA Conditional Checks –	Add Acquirer BIN or MID value to change priority
	Merchant Parameter – White List	that might be use Authentication with Frictionless
		method
5	RBA Conditional Checks –	Add Acquirer BIN or MID value to Authentication
	Merchant Parameter – Challenge	with Challenge method
	List	
6	RBA Conditional Checks –	Add Acquirer BIN or MID value to ignore
	Merchant Parameter – Black List	authentication in ACS
7	RBA Conditional Checks – MCC –	Add MCC value to change priority that might be use
	White List	Authentication with Frictionless method
8	RBA Conditional Checks – MCC –	Add MCC value for Authentication with Challenge
	Challenge List	method
9	RBA Conditional Checks – Velocity	Add value to last time check for Cardholder,
	Challenge for Cardholder,	Merchant and MCC Whitelist. If the data is less than
	Merchant and MCC Whitelist	this value. It will use Authentication with
		Frictionless method
10	RBA Conditional Checks – Amount	Select Currency baseline for this ACS
	– Challenge – System Currency	
11	RBA Conditional Checks – Amount	Add minimum value to Authentication with
	– Challenge – Transactions	Challenge method every time
	amount equal or more than	
12	RBA Conditional Checks – Amount	Add maximum value to Authentication with
	– Challenge – Transactions	Challenge method every time
	amount equal or less than	

13	RBA Conditional Checks – Amount – Challenge – Daily Total Amount more than	Add minimum value to Authentication with Challenge method every time
14	RBA Scoring Parameters -	Add minimum value to Authentication with
	Minimum score to challenge CH	Challenge method
15	RBA Scoring Parameters - Use	Select to use RBA data from card scheme to
	Scheme Score Only	select method Authentication
		Tick to enable / Untick to disable
16	RBA Scoring Parameters - Scheme	Add value for calculate RBA Scoring from card
	Score weighting	scheme with internal data
17	RBA Scoring Parameters - Card	Select to use RBA Scoring data from that card
	Scheme	Scheme
		Tick to enable / Untick to disable
18	RBA Scoring Parameters -	Add value for calculate data that relate Requester
	Requester Profile	Profile in AReq Message
		for the first time in ACS on New field
		and after that value in Repeat field
19	RBA Scoring Parameters - Billing	Add value for calculate data that relate Billing
	Address	Address in AReq Message
		for the first time in ACS on New field
		and after that value in Repeat field
20	RBA Scoring Parameters - Email	Add value for calculate data that relate Email
		Address in AReq Message
		for the first time in ACS on New field
		and after that value in Repeat field
21	RBA Scoring Parameters - Device	Add value for calculate data that relate Device
	Profile	Profile in AReq Message
		for the first time in ACS on New field
- 22		and after that value in Repeat field
22	RBA Scoring Parameters - Shipping	Add value for calculate data that relate Shipping
	Address	Address in AReq Message for the first time in ACS on New field
23	DDA Scoring Darameters Home	and after that value in Repeat field  Add value for calculate data that relate Phone
23	RBA Scoring Parameters - Home Phone, Work Phone, Mobile	Number in AReq Message
	Phone	for the first time in ACS on New field
	THORE	and after that value in Repeat field
24	RBA Profile Scoring Parameters -	Add value for calculate data that relate Acquirer
24	Acquirer Profile	Profile in AReq Message
	, require i rome	Default value is does not data in Acquirer Profile
		for each profile will give separate value
		i.i. audi prome iim bire separate valae

25	RBA Profile Scoring Parameters -	Add value for calculate data that relate MCC in
	Merchant Profile - MCC	AReq Message
		Default value is does not data in MCC
		for each profile will give separate value
26	RBA Scoring Parameters -	Add value for calculate data that relate Merchant in
	Merchant Profile - Country	AReq Message
		Default value is does not data in Country
		for each profile will give separate value

#### 1.3.1. RBA Conditional Check Parameters



- Velocity Challenge for Cardholder, Merchant and MCC whitelist parameter is used to set number of transactions per hour which will be condition to decide that this transaction will use frictionless or challenge flow.
- **Amount Challenge** is used to set transaction amount to decide that this transaction will use frictionless or challenge flow by referring to the "Exchange Rate Reference" table.
  - \*\*If no data set in "Exchange Rate Reference" table, transaction will be decided to use challenge flow in every case. \*\*

An admin has to fill all mandatory field and then click "Save" button to save conditional list management or click "Cancel" button to cancel modification.

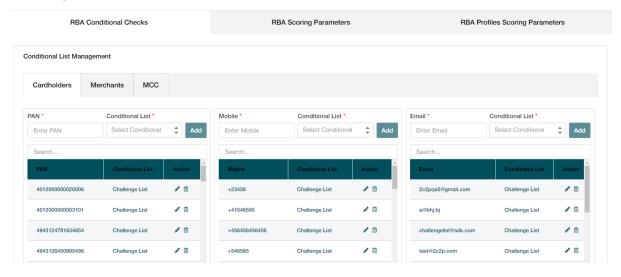
No	Input Name	Input Data Type	Mandatory	Description
1	Daily# of Transactions	NUMBER	Υ	Define velocity condition of numbers of transaction allowed per day

2	System Currency	NUMBER	Υ	Define system currency
3	3 Transaction amount NUMBER equal or more than		Υ	Define largest transaction amount required to perform challenge
4	Transaction amount less than	NUMBER	Υ	Define smallest transaction amount required to perform challenge
5	Daily Total Amount more than	NUMBER	Υ	Define daily total transaction amount required to perform challenge
6	Exchange Rate Reference Table	Link	Y	Exchange rate file feed to convert transaction amount into system define currency

No	Action	Description	
1	Save	To save the edited configurations	
2	Cancel	To cancel the changes and configurations	

## Conditional List Management - Cardholder

RBA Settings

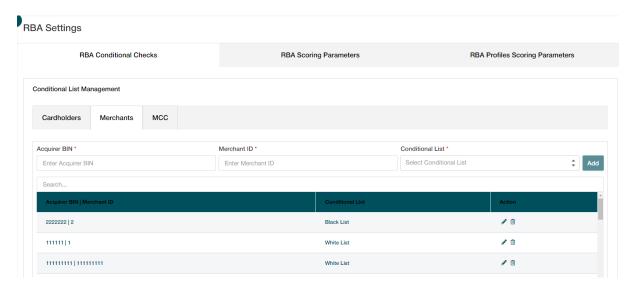


No	Input Name	Input Data Type	Mandatory	Description
1	PAN	NUMBER	Υ	16-19 digits card number
2	Email	VARCHAR	Υ	Email from AReq

3	Mobile	NUMBER	Y	Mobile number from AReq in format "+" + CC + mobile number e.g. +66821234567	
4	Challenge List	Drop-down List	Υ	Conditional List      Blacklist     Challenge List     Whitelist	

No	Action	Description	
1	Add - PAN	To add the PANs for the cardholder	
2	Add - Email	To add the emails for the cardholder	
3	3 Add - Mobile To add the phone numbers for the cardholder		
4	Delete - PAN	To delete the PANs for the cardholder	
5	Delete - Email	To delete the emails for the cardholder	
6	Delete - Mobile	To delete the phone numbers for the cardholder	
7	Filter - PAN	Filter PAN in the condition list	
8	Filter - Email	Filter Email in the condition list	
9	Filter - Mobile Filter Mobile in the condition list		
10	Close	To exit this page	

## Conditional List Management - Merchants



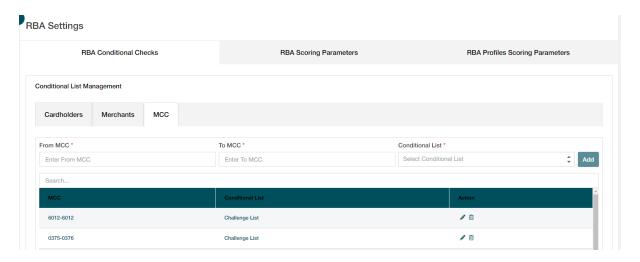
## Inputs

No	Input Name	Input Data Type	Mandatory	Description
1	Acquirer BIN	NUMBER	Υ	6 digits acquirer BIN
2	Merchant ID	NUMBER	Υ	15 digits merchant ID
3	Challenge List	Drop-down List	Υ	Conditional List  Blacklist Challenge List Whitelist

#### Actions

No	Action	Description		
1	Add	To add the Acquirer BINs and Merchant ID for the merchant		
2	Delete	To delete the ACQ BIN for the merchant		
3	Close	To exit this page		

#### Conditional List Management - MCC

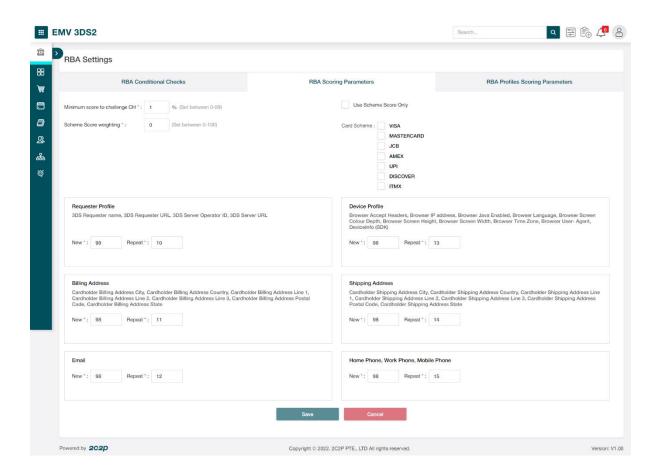


No	Input Name	Input Data Type	Mandatory	Description
1	MCC	NUMBER		4 digits MCC *It can also be given as a range

2	Challenge List	Drop-down List	Υ	Conditional List
				<ul><li>Blacklist</li><li>Challenge List</li><li>Whitelist</li></ul>

No	Action	Action Description	
1	Add	To add the MCC for the merchant	
2	Delete	To delete the MCC for the merchant	
3	Close	To exit this page	

#### 10.3.2. RBA Scoring Parameters

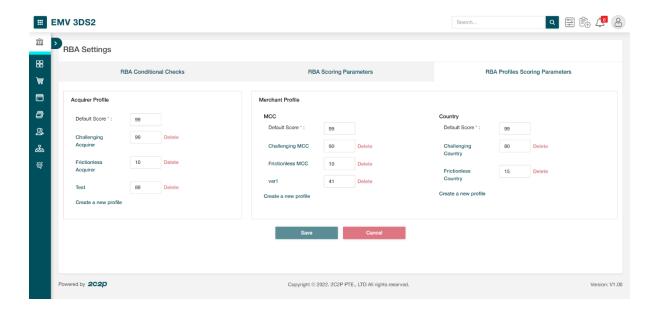


No	Input Name	Input Data Type	Mandatory	Description
1	Minimum Score To Challenge	Int(2)	N	Minimum score to challenge
2	Scheme Score Weight	Int(3)	N	Schema score weighting
3	Requester Profile New User	Int(2)	N	3DS requestor profile for new user
4	Requester Profile Old User	Int(2)	N	3DS requestor profile for old user
5	Device Profile New User	Int(2)	N	Device profile for new user
6	Device Profile Old User	Int(2)	N	Device profile for old user
7	Billing Address New User	Int(2)	N	Cardholder billing address for new user

8	Billing Address Old User	Int(2)	N	Cardholder billing address for old user
9	Shipping Address New User	Int(2)	N	Cardholder shipping address for new user
10	Shipping Address Old User	Int(2)	N	Cardholder shipping address for old user
11	Email New User	Int(2)	N	Cardholder email address for new user
12	Email Old User	Int(2)	N	Cardholder email address for new user
13	Phone Number New User	Int(2)	N	Cardholder phone number for old user
14	Phone Number Old User	Int(2)	N	Cardholder phone number for old user
15	Default Score for Acquirer	Int(2)	N	Default Score for Acquirer Profile
16	Default Score for MCC	Int(2)	N	Default Score for MCC Merchant Profile
17	Default Score for Country	Int(2)	N	Default Score for Merchant Country Profile

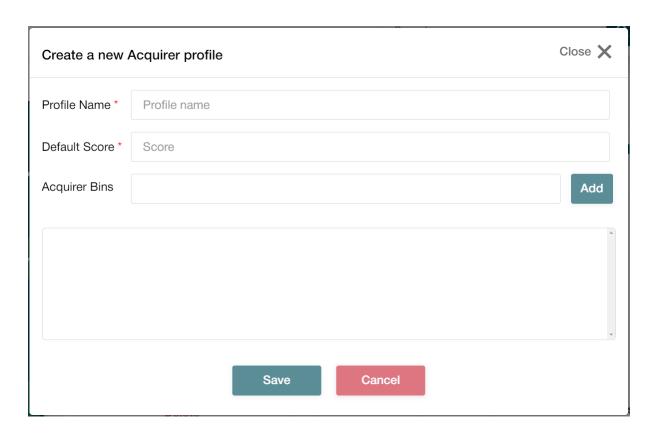
No	Action	ion Description	
1	Save	To save the edited configurations	
2	Cancel	To cancel the changes and configurations	

## 10.3.3. RBA Profile Scoring Parameters



No	Action	Description
1	Create a new profile - Acquirer	To create a new profile for Acquirer
2	Create a new profile – MCC Merchant	To create a new profile for MCC Merchant
3	Create a new profile – Country	To create a new profile for Country
4	Save	To save the edited configurations
5	Cancel	To cancel the changes and configurations

New Acquirer Profile Screen

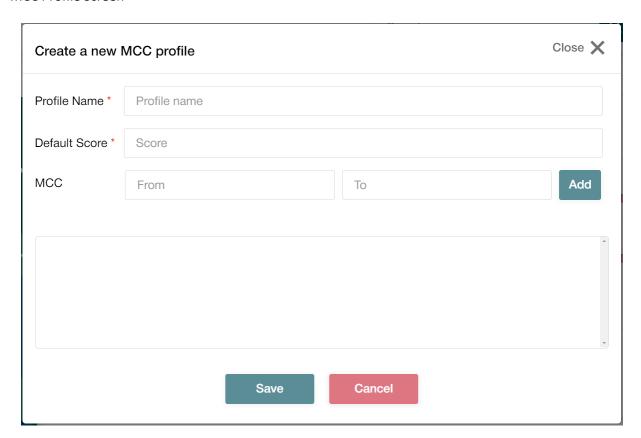


## Inputs

No	Input Name	Input Name Input Data Type Mand		Description
1	Profile Name	VARCHAR	Υ	Acquirer profile name
2	Default Score	NUMBER	Υ	Input the risk score
3	Acquirer BIN Profile	NUMBER	Υ	6 digits for Acquirer BIN

No	Action	Description
1	Add	To add the Acquirer BIN for the merchant in the profile
2	Delete	To delete the Acquirer BIN for the merchant
3	Save	To save the edited configurations
4	Cancel	To cancel the changes and configurations

## MCC Profile Screen



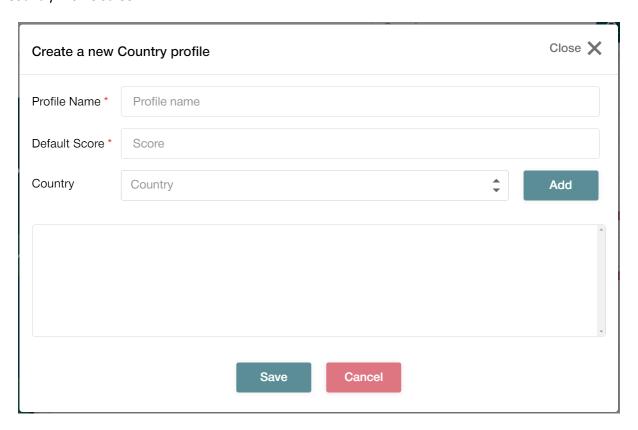
## Inputs

No	Input Name	Input Data Type	Mandatory	Description
1	Profile Name	VARCHAR	Υ	Acquirer profile name
2	Default Score	NUMBER	Υ	Input the risk score
3	MCC	NUMBER	Y	4 digits MCC *It can also be given as a range

No	Action	Description	
1	Add	To add the MCC for the profile	
2	Delete	To delete the MCC for the profile	
3	Save	To save the edited configurations	

4	Cancel	To cancel the changes and configurations
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## Country Profile Screen



## Inputs

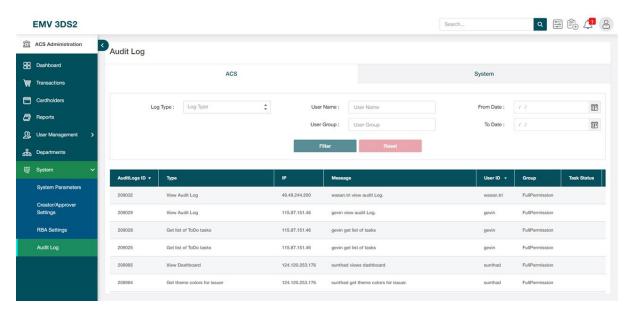
No	Input Name	Input Data Type	Mandatory	Description
1	Profile Name		Υ	Create the name of this profile
2	Default Score	VARCHAR (2)	Υ	Input the risk score
3	Select Country	Selection	Υ	Select a country from predefined list

No	Action	Description	
1	Add	To add the country for the profile	
2	Delete	To delete the country for the profile	

3	Save	To save the edited configurations
4	Cancel	To cancel the changes and configurations

## 2. Audit Log

This screen is used by auditor to audit the system. Auditor can see both ACS and System Log on this screen.



## **Audit Log Field description**

No	Field	Description
1	AuditLogs ID	Audit log unique ID
2	Туре	Type of activity
3	IP	IP address of the user
4	Message	Log message
5	User	User ID
6	Group	User group name
7	Task Status	Date and time of the user action
8	Timestamp	Date and time of the user action

#### **Search Criteria Description**

No	Field	Description
1	Log Type	Type of activity to search with
2	User Name	User ID
3	User Group	User group name
4	From Date	The initial data of the search criteria
5	To Date	The end date of the search criteria