

EMV 3DS Bank Admin ACS User manual

1. User group

This screen uses to set user permission to user group such as view, create, and checker permission.

The screenshot shows the 'User Groups' management interface in the EMV 3DS2 system. On the left is a sidebar with navigation options: Dashboard, Transactions, Cardholders, Reports, User Management (selected), Users, User Groups, Departments, and System. The main area displays a table of user groups with columns: Group ID, Name, Description, Department, Creator, Approver, Edit, and Delete. Two groups are listed: 'Approver' (Group ID 1238) and 'ACS/3DS System Administration' (Group ID 1236). Above the table is a search bar labeled 'Search by user group name' and a 'Filter' button. To the right of the table is a 'Create User Group' button. Below the table, there are pagination controls showing 'Showing 2 records of 2 | Page 1 of 1' and buttons for 'Excel' and 'PDF' export. The footer indicates the system is 'Powered by 2C2P' and includes copyright information for 2022.

1.1. Search User group

- If users have full user group name, they can search by input user group name in field below to retrieve user group information.

1.2. User Right Permission

User Right Permission List

No	User Right	Description
1	Transactions – View/Search	Allow user to view and search transaction
2	Transactions – View History	Allow user to view transaction history
3	Transactions – View Summarized**	Allow user to see limited transaction information
4	Transactions – View Full**	Allow user to see all transaction information
5	Transactions – Full PAN	Allow user to see All Cardholder PAN
6	Transactions – Export	Allow user to export transactions list
7	Cardholders – View/Search	Allow user to view and search cardholder information
8	Cardholders – View History	Allow user to view cardholder history
9	Cardholders – Activate	Allow user to activate cardholder account
10	Cardholders – Deactivate	Allow user to deactivate cardholder account

11	Cardholders – Edit	Allow user to edit cardholder mobile Number, email, default Language and default channel
12	Cardholders – Full PAN	Allow user to see All Cardholder PAN
13	Cardholders – Lock	Allow user to Lock/Unlock Cardholder account
14	Cardholders – Export	Allow user to export cardholder list
15	Users - View/Search	Allow user to view and search users
16	Users - User Profile Maintenance	Allow user to access users profile maintenance
17	Users - Reset Password	Allow user to reset users password
18	Users - Lock	Allow user to lock users
19	Users - Unlock	Allow user to unlock users
20	Users – Force Logout	Allow user to force logout users
21	Users – Export	Allow user to export User management list
22	User Group - View/Search	Allow user to view and search User Group
23	User Group - User Group Maintenance	Allow user to maintenance User Group
24	User Group - Export	Allow user to export User group list
25	Department - View/Search	Allow user to view and search Department
26	Department – Department Maintenance	Allow user to maintenance Department
27	Department – Export	Allow user to export Department list
28	Options - Change Password	Allow user to change password
29	Options - Creator/Approver	Allow user to user to-do list and change Creator/Approver parameter
30	Options – System parameter	Allow user to change System parameter
31	Options – RBA	Allow user to change RBA parameter
32	Audit Log - View Audit Log	Allow user to view Audit log
33	Audit Log – Export	Allow user to export Audit log list
34	View Reports	Allow user to view reports

Remark: ** “View Summarized” or “View Full” cannot be selected on the same time**

1.3. Create User Group

To create new user group, admin has to click on “Create User Group” button.

Then, system will show create user group screen as below.

EMV 3DS2 Search...

ACS Administration User Groups > Create User Group

Dashboard

Transactions

Cardholders

Reports

User Management

Users

User Groups

Departments

System

User Group Name * :

Description * :

Department * :

☐ Creator

☐ Approver

Transactions

- ☐ View / Search
- ☐ View Summary
- ☐ View Full Details
- ☐ View Raw Message Log Details
- ☐ View Full PAN
- ☐ Export

Cardholders

- ☐ View / Search
- ☐ View Cardholder Settings
- ☐ Activate
- ☐ Deactivate
- ☐ Edit Cardholder Settings
- ☐ Lock
- ☐ View Cardholder History
- ☐ View Full PAN
- ☐ Export

Users

- ☐ View / Search
- ☐ View / Update Profile Maintenance
- ☐ Reset Password
- ☐ Lock
- ☐ Unlock
- ☐ Force Logout
- ☐ Export

User Group

- ☐ View / Search
- ☐ View / Update Group Maintenance
- ☐ Export

Department

- ☐ View / Search
- ☐ Department Maintenance
- ☐ Export

System Parameters

System Parameter

- ☐ Challenge Settings
- ☐ BIN Management
- ☐ System Settings
- ☐ RBA Setting
- ☐ Creator / Approver Parameter

Audit Logs

ACS

- ☐ View Audit Log
- ☐ Export

System

- ☐ View Audit Log
- ☐ Export

Reports

System

- ☐ View Reports

ACS

- ☐ View Reports

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Create User Group Field Description

No	Field	Description
1	User Group Name	User group name
2	Description	Description for the user group
3	Department	New user group can be added only to department where creator belongs.
4	Creator	Option to select new group as creator type
5	Approver	Option to select new group as approver type - can approve or reject task in To-do list
6	User right permission	Use to set permission for this user group

An admin has to fill all mandatory field and then click “Save” button to create user group or click “Clear” button to clear all filled data.

Remark: In case that Create/Approver Setting is enabled, approver must approve before system change data.

1.4. Manage User group

To manage user group, admin can click “Edit” action on user groups list to get to edit user group screen which will show the user group information and manage action as below.

EMV 3DS2

Search...

ACS Administration

User Groups > Edit User Group

User Group Name * : Approver

Description * : Approver User group

Department * : System Administration

☐ Creator

☒ Approver

Transactions

☒ View / Search

☒ View Summary

☒ View Full Details

☒ View Raw Message Log Details

☒ View Full PAN

☒ Export

Cardholders

☒ View / Search

☒ View Cardholder Settings

☒ Activate

☒ Deactivate

☒ Edit Cardholder Settings

☒ Lock

☒ View Cardholder History

☒ View Full PAN

☒ Export

Users

☒ View / Search

☒ View / Update Profile Maintenance

☒ Reset Password

☒ Lock

☒ Unlock

☒ Force Logout

☒ Export

User Group

☒ View / Search

☒ View / Update Group Maintenance

☒ Export

Department

☒ View / Search

☒ Department Maintenance

☒ Export

System Parameters

System Parameter

☒ Challenge Settings

☒ BIN Management

☒ System Settings

☒ RBA Setting

☒ Creator / Approver Parameter

Audit Logs

ACS

☒ View Audit Log

☒ Export

System

☒ View Audit Log

☒ Export

Reports

System

☒ View Reports

ACS

☒ View Reports

Save

Cancel

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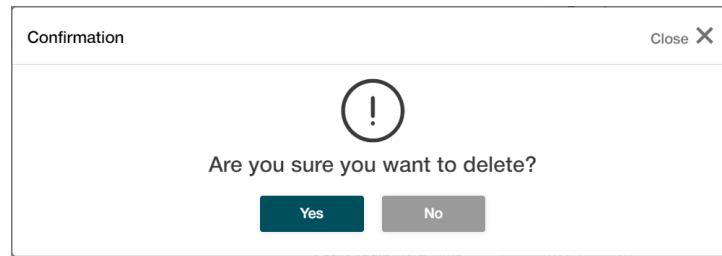
No	Field	Description
1	User Group Name	User group name
2	Description	Description for the user group
3	Department	New user group can be added only to department where creator belongs.
4	Creator	Option to select new group as creator type
5	Approver	Option to select new group as approver type - can approve or reject task in To-do list
6	User Right	Access rights for the user what belongs to this group in ACS system

- When admins completely modify data, they can click “Save” button to save this modify or send to checker validate before modifying.

Remark: In case that Create/Approver Setting is enabled, approver must approve before system change data.

1.5. Delete User Group

To delete user group from the system, admin can click “delete” action then system will show pop-up to confirm as below.



Remark: In case that Create/Approver Setting is enabled, approver must approve before system change data.