



Kaitlin Saunders

(425) 890-1379

kaitlinhsaunders@gmail.com

Objective

- I am a self-motivated, multitasking young professional looking to enhance your organization's sales and marketing experience
- I'm personable yet professional, work well both independently and with others, and always produce high quality results

Achievements

- Graduated Magna Cum Laude with 3.82 GPA
- Dean's list for 5 semesters consecutively

Skills (view my work at: saunderskh.wix.com/portfolio)

Production

- Created videos, images, audio, and other media with Adobe Photoshop and Illustrator, GarageBand, iMovie, and Final Cut Pro

Presentation

- Proficient speaker and presenter, comfortable performing in front of audiences of various sizes

Interpersonal

- Utilize active listening skills and look to create a positive communication climate in all interactions

Work Experience

The Panacea Project, Seattle, Washington

Graphic Designer, Spring 2014

- Drafted and executed graphics to build brand image
- Communicated extensively with project manager to meet needs of organization

University Tutoring Services, Boone, North Carolina

Communication and History Tutor, August 2012-December 2013

- Answered questions and taught students about many abstract topics
- Assisted in drafting and composing essays and speeches
- Solved problems and met each individual student's needs

Department of Communication, Boone, North Carolina

Instructional Assistant for Foundations to Communication, January-May 2013 (Spring semester)

- Assisted in student evaluation processes
- Facilitated class discussions about reading selections

The Mac Store, Redmond, Washington

Seasonal Sales Associate, Summer and Winter 2010

- Taught clientele about Apple products, answering questions and concerns
- Found creative solutions to problems

Education

- **Bachelor of Science in Communication with Art Minor**, May 2014
Appalachian State University

Kaitlin Saunders
(425) 890-1379
kaitlinhsaunders@gmail.com