

# Officer Notes 04.01.2013

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Hello ladies, I hope you all enjoyed your spring break and are ready for spring quarter! We have a lot of work to do this quarter, here are some notes on upcoming events and tasks that need to be completed.

- *April 3rd* we need to meet prior to our general meeting, if you have not completed the poll, please do so asap <http://www.doodle.com/s3gtx9nnczv629ty>
- We still need volunteers to speak at a community college event  
*Event:* STEM Conference for Girls Grades 9-12  
*Date:* Thursday, April 4th  
*Location:* Antelope Valley College - Palmdale Center  
*Time:* 8:00 AM - 1:30 PM
- Meetings this quarter will be held on *Wednesdays at 6pm*
  - general meeting will be on *odd weeks*
  - Would anyone be interested in changing our meeting time to 7pm? <http://www.surveymonkey.com/s/F5MTRHC>
- We will be applying for a Diversity award, please fill out this poll if you have not done so already. <http://www.surveymonkey.com/s/5PWB5TR>
- We will be having lunch with our advisors on Friday April 8th from 11-12:30pm. Please let me know if you cannot attend.
- The SWE-OC Professional Development Conference is on *April 20<sup>th</sup>*, the deadline for lower registration rates is 04/01. Click the link for details. <http://swe-oc.org/PROFESSIONALDEVELOPMENT/CONFERENCE/tabid/90/Default.aspx>
- *Bourns Engineering Day* is this coming *Saturday*, please help out in any way you can. Talk to Bre, Salsa, Odalys, and Susana. If you have not signed up to volunteer yet please do so. <http://www.engr.ucr.edu/~ssed/>
- Please sign up with a Trello account <https://trello.com/board/professional-development/51553f43501b28bd37001c67>
- We will be joining CSULB for their EWI, tickets are \$15, more info to come soon.

## CURRENT OFFICERS

- Please make the necessary documents for the new officers portfolios. Refer to the document from the lock-in.

## PROFESSIONAL DEVELOPMENT

- What is the status of the EWI event? What progress have you made?

## TREASURERS

- You are in charge of food for this weeks general meeting. *Sojin and Leila*, contact Stephanie and Katelyn, they will guide you on how to do this.
- Continue to look into fundraisers for this quarter, bring updates.

