

Power Automate Intermediate (1 Day)

Code PowerA-200

About This Course

You will learn how to create automated workflows using templates to manage tasks and approval, no coding required! Increase efficiency and free up time for higher value add work.

Technology:	Power Automate
Audience(s):	End users
Language:	Speaker Thai / Presentation English & Thai
Time:	9:00-12:00 -13:00-16:00
Prerequisites:	Microsoft 365 with Power Automate

Course Outline

Module
 Module 1: Create Word documents from a template Lessons: <ul style="list-style-type: none">• Create Word template• Create app in Power Apps• Pass parameter to Power Automate• Create flow in Power Automate• Save file to OneDrive• Generate word form template and Convert to PDF Format
 Module 2: Sending a beautifully formatted Email You can use HTML to beautify your email Lessons: <ul style="list-style-type: none">• HTML Format• Send mail notification
 Module 3: Create flows that post adaptive cards to Microsoft Teams Adaptive Cards are an open card exchange format enabling developers to exchange UI content in a common and consistent way. Lessons: <ul style="list-style-type: none">• Create custom list and fields• Create adaptive card to Microsoft Teams• Create survey adaptive card to Microsoft teams

**Module 4: Send an HTTP request to SharePoint with Power Automate**

The SharePoint Send HTTP Request flow action lets you construct and execute SharePoint REST API queries.

Lessons:

- Call HTTP request to SharePoint

**Module 5: Create tasks in Planner with Power Automate****Lessons:**

- Create Planner
- Create Task
- Update Task