

# RESUME

**MRS. POONAM HARSHAL CHOPKAR**

PLOT NO. 327, OM NAGAR, SAKKARDARA,  
NAGPUR 440024

MOB. NO. : 7775072884

Email Id:- [dimplemalkhede@gmail.com](mailto:dimplemalkhede@gmail.com)

## CAREER OBJECTIVE

Seeking a job where my experience and dedication for hard work will get utilized properly by the Organization resulting in its growth and also in the process will add value to my own profile.

## EDUCATION PROFILE

EDUCATION	BOARD/UNIVERSITY	PASSING YEAR	PERCENTAGE
SSC	MAHARASHTRA STATE BOARD	MARCH – 2023	65.00%
HSC	MAHARASHTRA STATE BOARD	FEB – 2015	55.00%
B.COM	RTMNU, NAGPUR	MARCH - 2018	50.00%

## WORK EXPERIENCE

- 6 months Experience as a Telicalling at Reliance urban co., Nagpur
- 2 Year Experience as a Sales Manager at Lust Nidhi Ltd. Co. Op. Society, Nagpur.

## COMPUTER KNOLWEDGE

- TALLY ERP – 9 (GST)

## SKILLS

- Good Working Relationship
- Ability to Work Under Pressure
- Excellent Result

## STRENGTH

- Standard of Accounting
- Sincere to My Work
- Committed to My Work
- Service Orientation
- Problem Solving

## PERSONAL PROFILE

NAME	:	MRS. POONAM HARSHAL CHOPKAR
HUSBAND NAME	:	MR. HARSHAL CHOPKAR
DATE OF BIRTH	:	07/05/1998
GENDER	:	Female
NATIONALITY	:	Indian
MARITAL STATUS	:	Married
LANGUAGE KNOWN	:	English, Marathi, Hindi
Religion	:	Hindu

## DECLARATION

I hereby declare that the above mentioned information is correct up to my knowledge and I bear the responsibility for correctness of the above mentioned particulars.

Place :- Nagpur

Yours Faithfully

Date :-

MRS. POONAM HARSHAL CHOPKAR