"REGISTRATION ON WSS"

Users has been classified into two types of users -:

(a) NEW USER - : Those user who do not have any MPEB connection LT/HT.

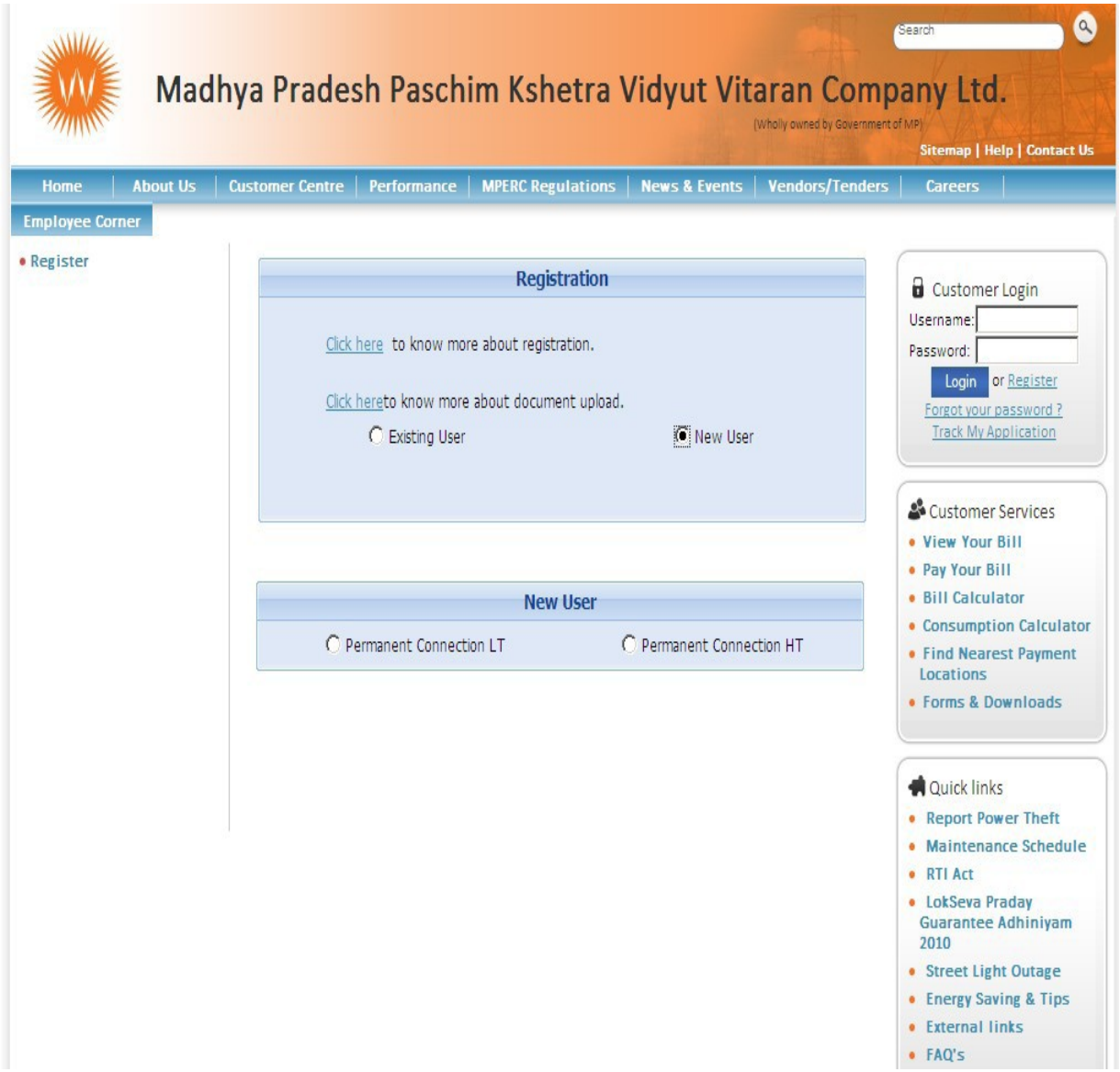
(b) EXISTING USER -: Those users who have at least any one MPEB connection. LT/HT

(a) REGISTRATION BY "NEW USER" :-

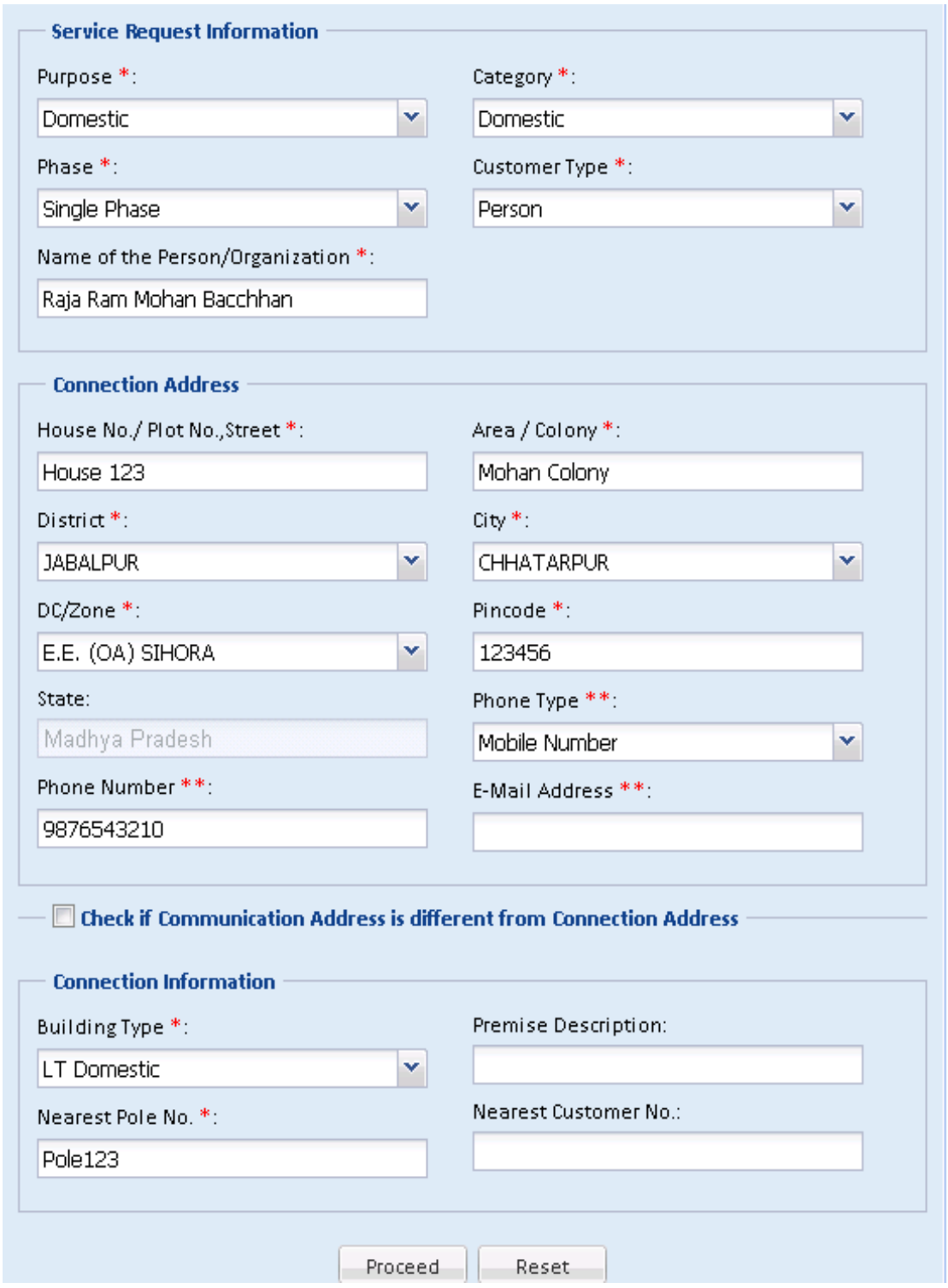
New user registration from WSS is a two step process:

STEP 1 : First of all user applies for new connection LT/HT from WSS.

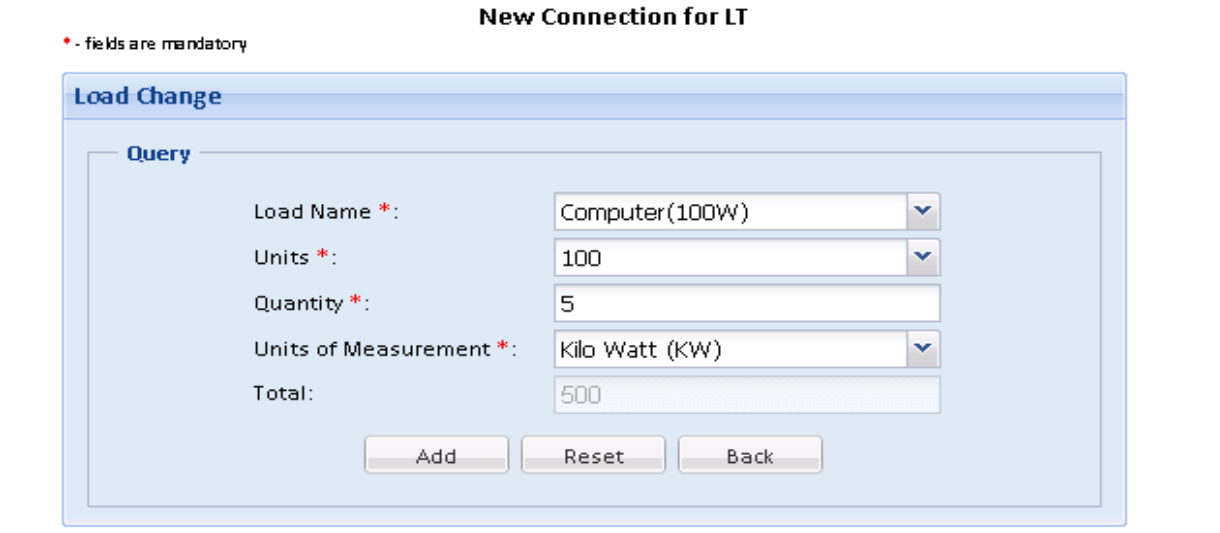
Go to REGISTER > NEW USER > PERMANENT CONNECTION LT/HT

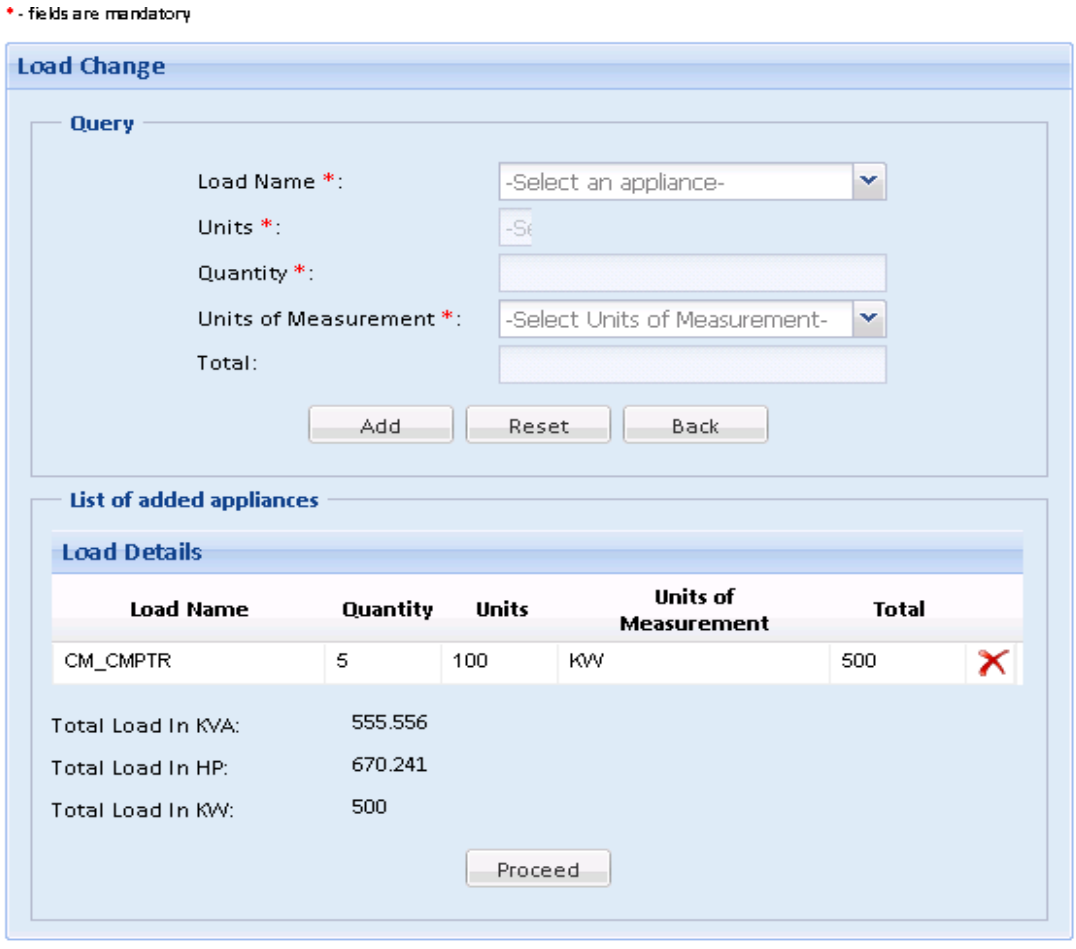


Fill up the application form details and click on "Proceed" button.

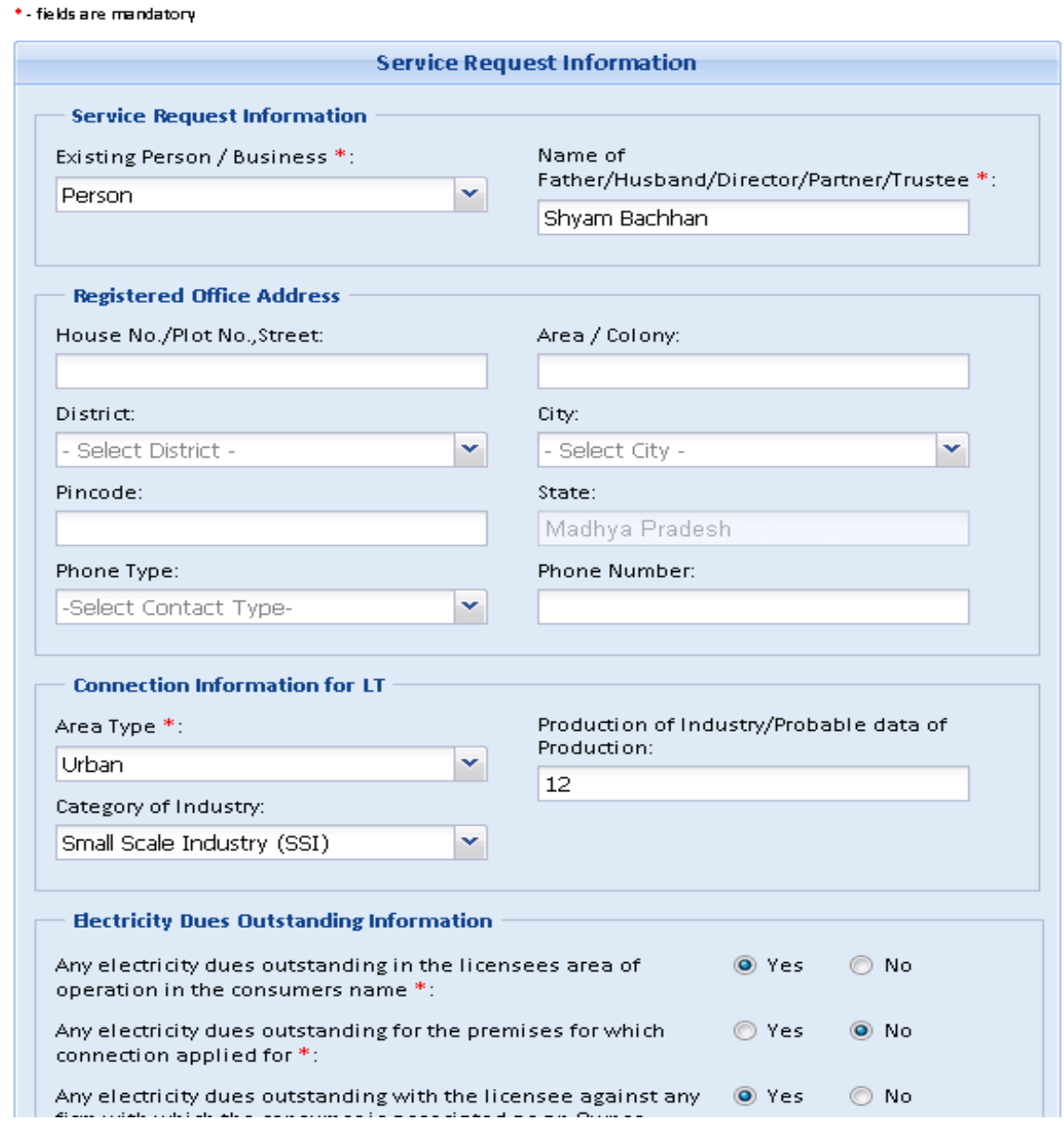


Fill up the Load details and click on " Add button " followed by "Proceed" button.

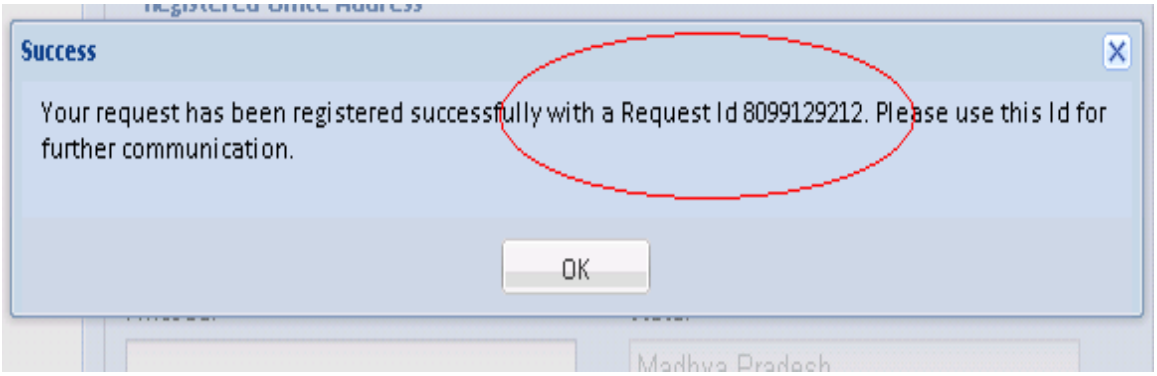




Fill up the Form details and click on "Proceed" button.



On click of 'Submit' Button message followed by 'Yes' (Are you want to proceed?) , message pop-up with Request Id generation as shown below -:



NOTE:

User need to retain this "Request Id" for future query and refrence.
User can track the status of his/her application with the help of this "Request Id" either online or in MPEB office.

STEP 2 : After connection approval, user creates his own profile in Portal

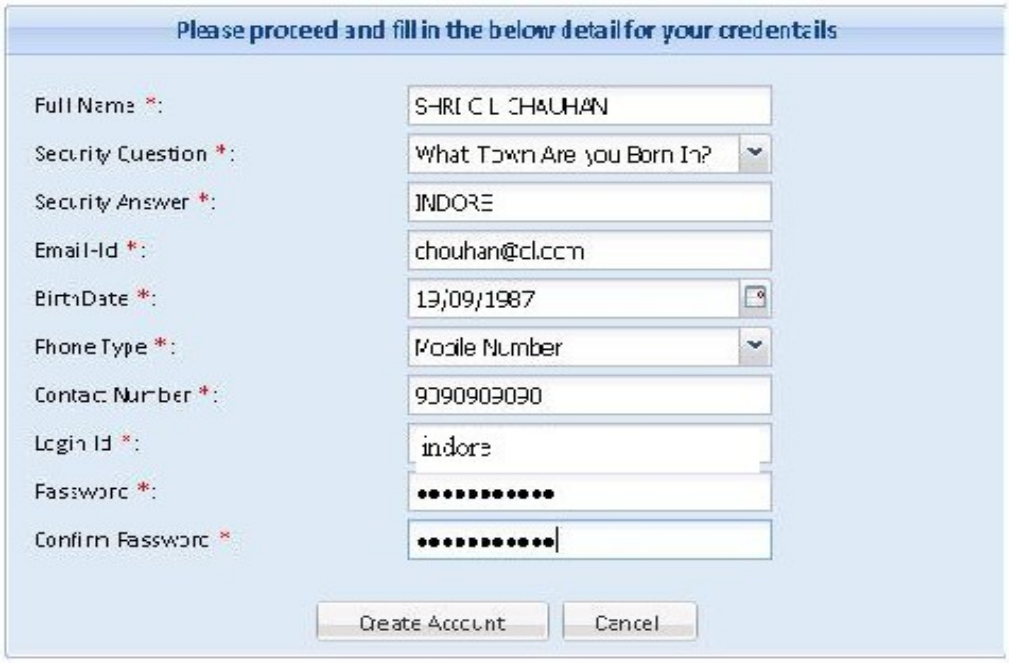
Go to REGISTER > EXISTING USER

NOTE:

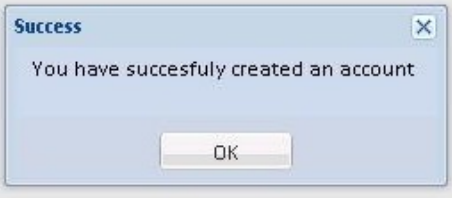
After connection approval MPEB will share the Account Id with the new user.
User need to wait for at least two months after connection approval to create his/her profile on WSS.This is for security purpose so user will be asked to enter "Previous 2nd month meter read".
(Month will be displayed automatically)

Fill up the details and click on "Submit" button
Let , one of the Existing user details are -:
Account Id : 3010000000,
Meter Read (previous 2nd month) : 3204
Name : SANJAY CL CHOUHAN
Mobile No : 9090909090
DOB : 13/09/1987

Fill up the Profile details and click on " Create Account " button.



USER ID : indore
PASSWORD : Test@1234



(b) REGISTRATION BY EXISTING USER :-

Existing user registration is a one step process same as STEP 2 mentioned above for New user registration.

LOGIN WSS Using "CUSTOMER LOGIN" SCREEN

Once created profile successfully, user can log-in Portal with his selected/created login credentials.

Go to Customer Login > Enter Login Credentials > Click on "Login" button

User id : indore
Password : Test@1234

NOTE:

For login WSS user (NEW user or Existing User) need to register himself/herself on WSS as mentioned/explained above. Only after successful registration he/she can login WSS using Customer login screen.