

**More than Books: Make the most  
of your Library**

**Get connected (WiFi and logging in)**

# **Navigating Learn.UQ**

**Systems and Software at UQ**



# Introduction

## Session outline

- What is Learn.UQ (Blackboard)
- Access
- Announcements
- Course Profiles
- Course Staff and Course Help
- Learning Resources
- Assessment
- Discussion Board

# Learn.UQ (Blackboard)

## What is Learn.UQ?

Online learning management system

- Access course materials
- Submit assessment

Learn.UQ is UQ's branded application








Blackboard is the software

Both names are used interchangeably

## Access

- [Directly](#)
- [Through my.UQ](#)

my.UQ

-  **Dashboard**
-  Browse my.UQ
-  My courses
-  My files
-  My profile
-  My requests
-  Support history

Favourite apps

- UQ Book It
- Email
- Learn.UQ
- Library



# Courses

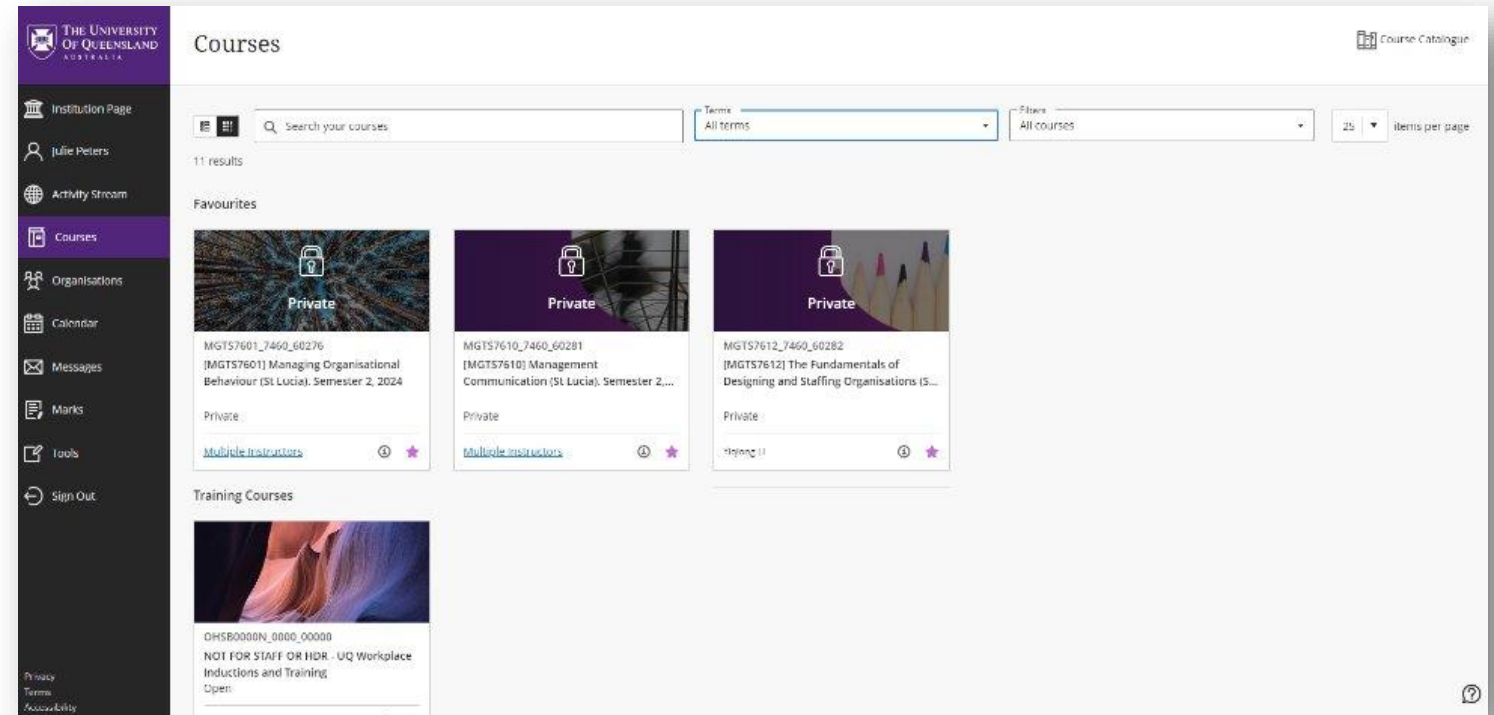
The welcome screen

Courses is the landing page

Each enrolled course has a site










The left bar shows the global navigation menu

Training Courses and Upcoming Courses are also available



# Pages

These are the global Learn.UQ pages and are not course-specific

Page	Description
 Institution Page	UQ details and general links
 Cameron West	Personal details (e.g. email)
 Activity Stream	Notifications from all courses
 Courses	Enrolled courses' sites
 Organisations	Non-course groups
 Calendar	View all courses' deadlines
 Messages	Direct messages (not announcements)
 Marks	View all courses' grades
 Tools	Other tools

# Training Course

Follow along with our sample Blackboard course

## You need to self enrol:

1. Go to the [institution page](#)
2. Under Useful links, press [AskUs Blackboard Student Training](#)
3. Click [Submit](#) and then [OK](#)
4. You should automatically land in the site.

If you no longer see the global navigation menu, you will need to re-enter Blackboard to view other courses.

- Simply type [learn.uq.edu.au](https://learn.uq.edu.au) in the address bar.
- Bookmark this page for future reference.

## Accessing the course

In future, you may want to access this course again.

1. Go to [Courses](#)
2. Click [AskUs Blackboard Student Training](#)

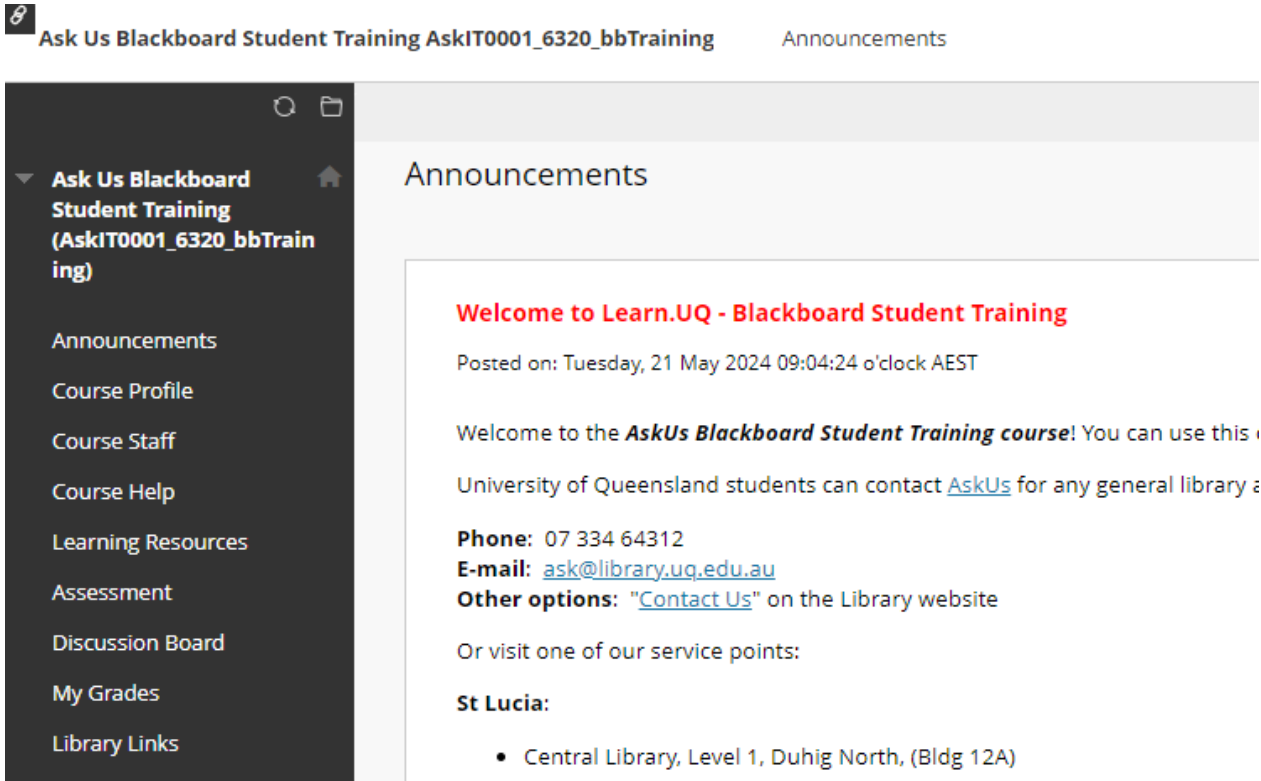
**Note:** this course is **not** connected to your academic grades.

# Courses

Every course will generally contain the following pages

Page	Description
Announcements	Communication from staff to students
Course Profile	Formal details of the course, including assessment overview and learning activities
Course Staff	Contact details for staff members
Course Help	General help information and links for further support
Learning Resources	Course materials
Assessment	Assessment details and submission links
Discussion Board	An open forum

# Announcements



The screenshot shows a Blackboard interface for a course titled "Ask Us Blackboard Student Training AskIT0001\_6320\_bbTraining". The left-hand navigation menu includes links for "Announcements", "Course Profile", "Course Staff", "Course Help", "Learning Resources", "Assessment", "Discussion Board", "My Grades", and "Library Links". The main content area is titled "Announcements" and displays a post with the following text:

**Welcome to Learn.UQ - Blackboard Student Training**  
Posted on: Tuesday, 21 May 2024 09:04:24 o'clock AEST

Welcome to the **AskUs Blackboard Student Training course!** You can use this course to access the University of Queensland students can contact [AskUs](#) for any general library assistance.

**Phone:** 07 334 64312  
**E-mail:** [ask@library.uq.edu.au](mailto:ask@library.uq.edu.au)  
**Other options:** "[Contact Us](#)" on the Library website

Or visit one of our service points:

**St Lucia:**

- Central Library, Level 1, Duhig North, (Bldg 12A)

## Staff communicate to students via Announcements

This is the landing page for a course.

Posts appear newest on the top

Announcements may or may not be emailed, so check this page regularly.



# Course Profile

## Course Profiles contains key course details

Click on [Course Profile](#) to see a sample course.

Courses are required to adhere to their Course Profiles.

Here you can find

- Course and staff information
- Assessment details (including due dates and weightings)
- Required and suggested learning resources
- Expected learning activities (e.g. lectures, tutorials)
- Policies and Guidelines

**COURSE PROFILE**  
**Introduction to Management (MGTS1301)**  
Study period: Sem 2 2024   Location: St Lucia   Attendance mode: In Person

[Home](#) > [Course profiles](#)

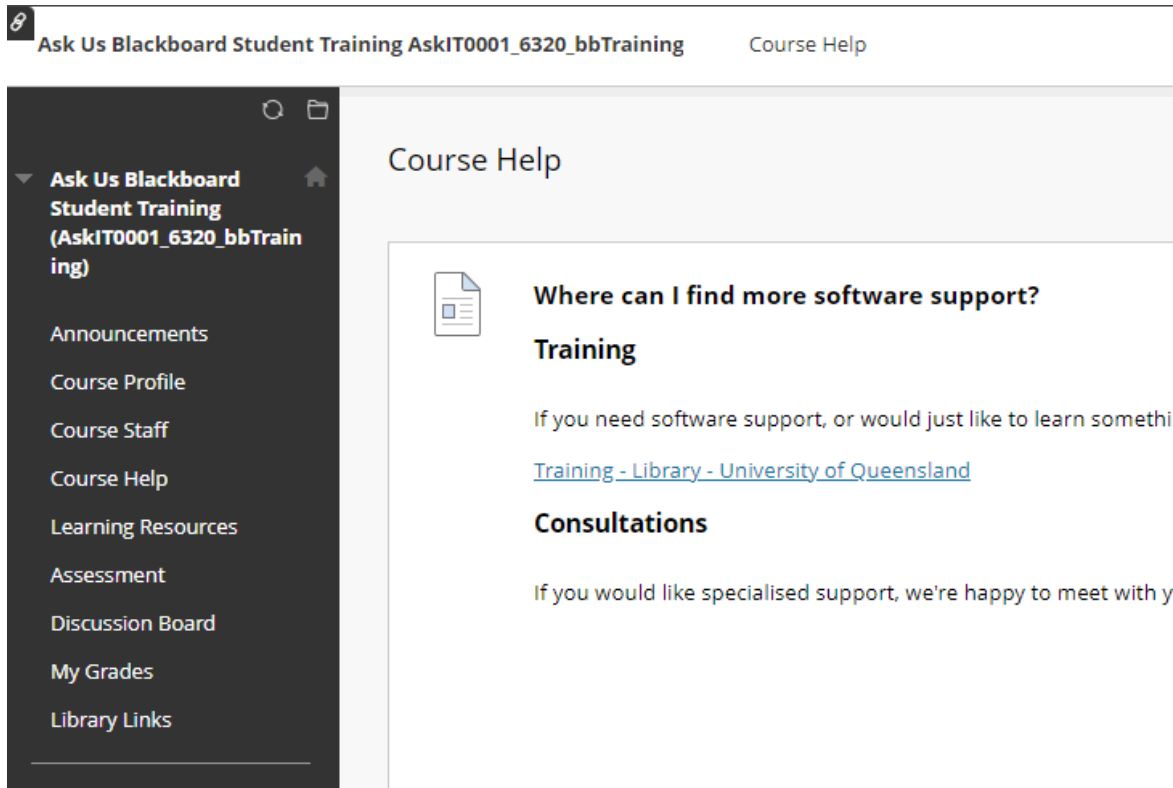
**Course overview**  
Course requirements  
Course contact  
Course staff  
Timetable  
Aims and outcomes  
Assessment  
Learning resources  
Learning activities  
Policies and guidelines

**Course overview**

<b>Study period</b> Semester 2, 2024 (22/07/2024 - 18/11/2024)	<b>Units</b> 2
<b>Study level</b> Undergraduate	<b>Administrative campus</b> St Lucia
<b>Location</b> St Lucia	<b>Coordinating unit</b> Business School
<b>Attendance mode</b> In Person	

This course provides an introduction to the fundamental principles of managing business resources.

# Course Staff and Course Help




Ask Us Blackboard Student Training AskIT0001\_6320\_bbTraining Course Help

▼ Ask Us Blackboard Student Training (AskIT0001\_6320\_bbTraining)

- Announcements
- Course Profile
- Course Staff
- Course Help
- Learning Resources
- Assessment
- Discussion Board
- My Grades
- Library Links

## Course Help

 **Where can I find more software support?**

### Training

If you need software support, or would just like to learn something, you can find more information on the [Training - Library - University of Queensland](#) website.

### Consultations

If you would like specialised support, we're happy to meet with you.

## Course Staff

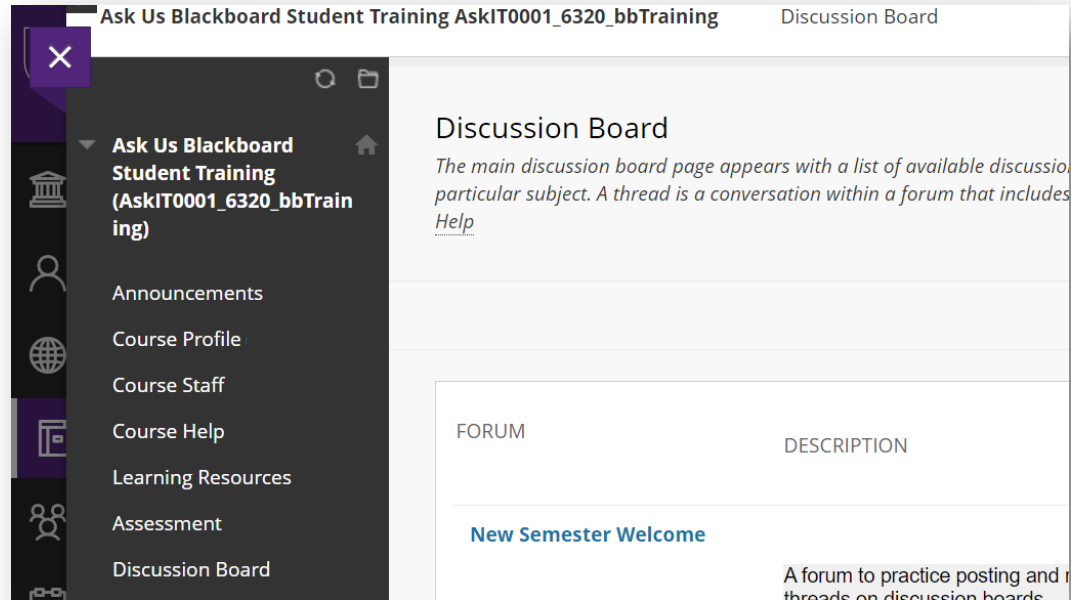
Contact details for the course coordinator, tutors and other staff is available here.

## Course Help

Support resources and general links are available here.

Specific, content-related support is often located under **Learning Resources**

# Discussion Board



## An open forum

Here you can create forums, post within them and reply to others.

Some courses make heavy use of **Discussion Board**, while others are not monitored.

If you do not get a reply, consider contacting staff instead.

## Ed Discussion Board

Some courses use Ed Discussion Board as a forum tool.

Typically, there is a distinct link on the course's Learn.UQ page

This tool is separate to Learn.UQ's Discussion Board.

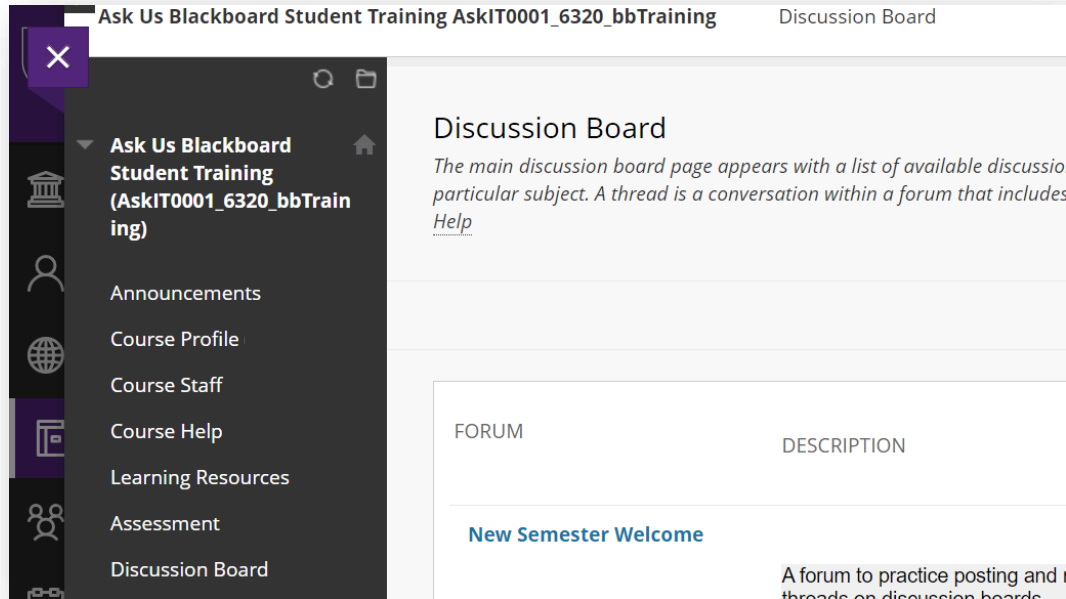
# Activity – Discussion Board

## Activity – Reply to a post

There are active posts on the Ask Us Blackboard Student Training site which you can interact with.

1. Click [Discussion Board](#)
2. Click [Orientation and Connect Weeks 2025](#)
3. Click [Welcome!](#)
4. Reply to the welcome thread with your favourite food/animal/movie etc.

Everyone with access to the course will be able to view your name and responses



# Compulsory Modules

## Academic Integrity Module

Two academic integrity modules to complete

- Complete Part A before **31<sup>st</sup> March** (census date)
- Complete Part B before **30<sup>th</sup> May** (end of week 13)

Future enrolment, viewing grades and graduation are blocked by missing these deadlines.

### Access via

- mySI-net task wizard
- [Directly](#)

And complete in UQ Extend.

## Respect At UQ Module

One module to complete

- **Complete before 5pm on 16<sup>th</sup> March.**

Missing this deadline will restrict your access to Blackboard until completed.

- [Learn more via the Respect at UQ webpage](#)

### Access via

UQ Essentials:

- [Learn.UQ home](#)

And complete through the Blackboard link.

# Learning Resources

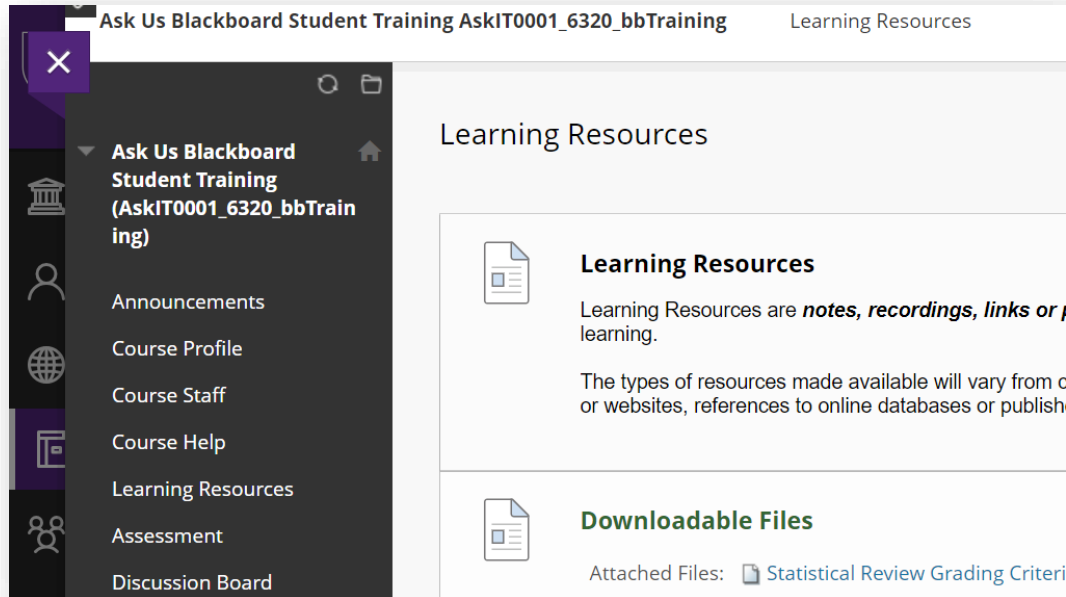
## Course content is found under Learning Resources

This includes

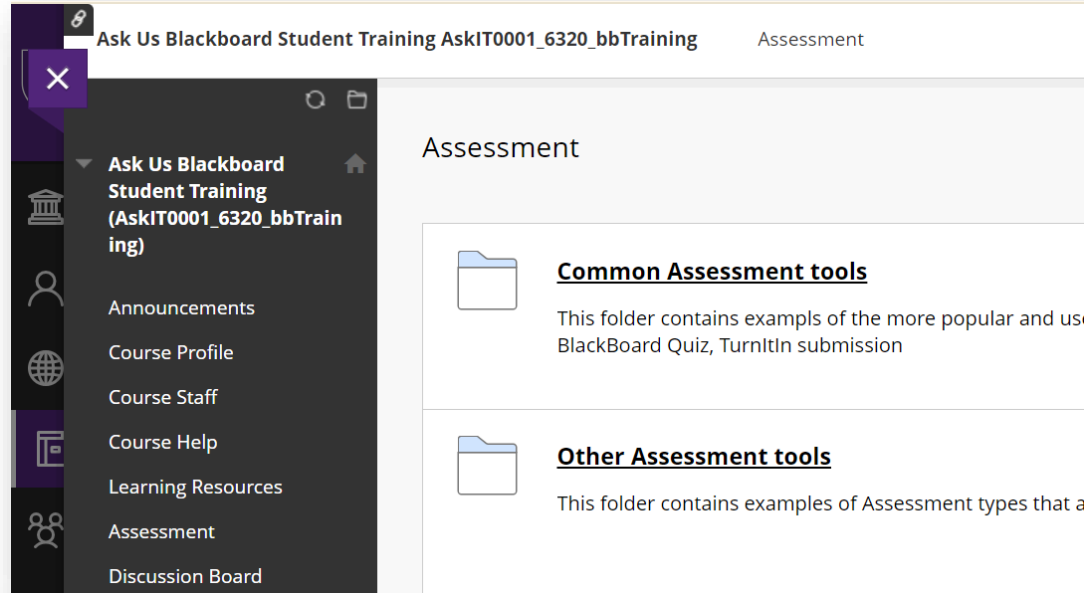
- Lecture recordings (both audio and video)
- Readings (and library course reading lists)
- Links to external resources
- Other materials as necessary (e.g. images, slides)

Learning Resources is often structured with folders

Assessment-related content may also be located in **Assessment**



# Assessment

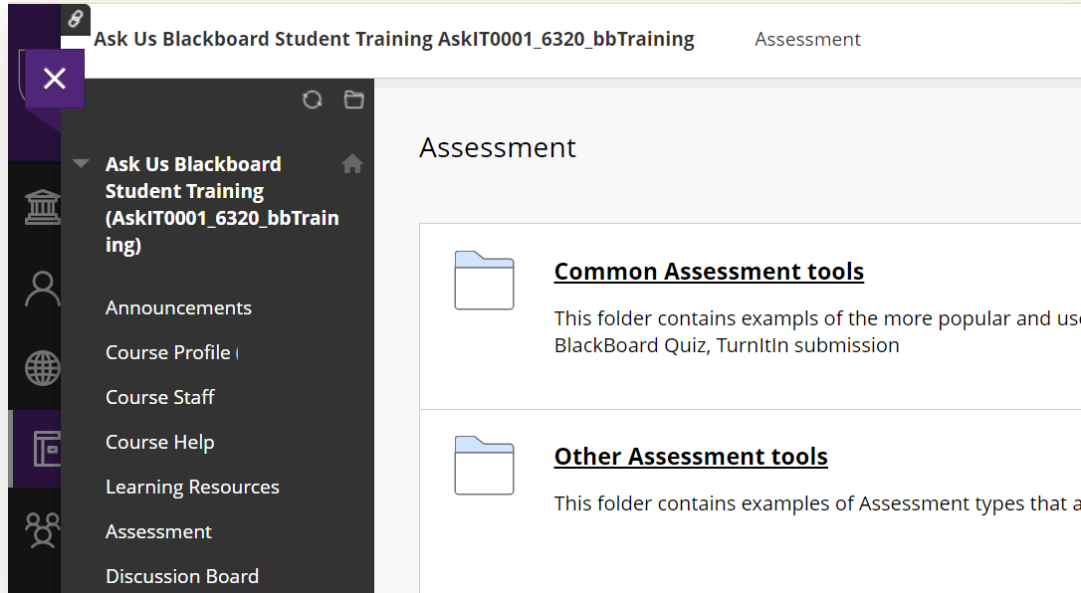


## Assessment details and submission links

Here you may find

- Assessment summaries with due dates and weightings
- Files related to your assessment (e.g. tasksheets)
- Submission links
- Embedded assessment, for example
  - Multiple choice quizzes
  - Short response questions

# Activity – Completing Assessment



## Activity – Downloading and submitting files

Practice downloading and submitting a piece of assessment.

1. Navigate to **Assessment**
2. Select **Common Assessment Tools**
3. Download the file in **Assessment**
4. Open the file and follow the instructions

## To submit a file

1. Select **Blackboard Assessment Submission Example**
2. Select **Upload Files** and **Browse Local Files**
3. Select the file you want to submit and press **OK**
4. Select **Submit**



# Blackboard Ultra

## Learn.UQ is transitioning to a new look

A new version of Blackboard, called Ultra, is slowly being rolled out for UQ courses.

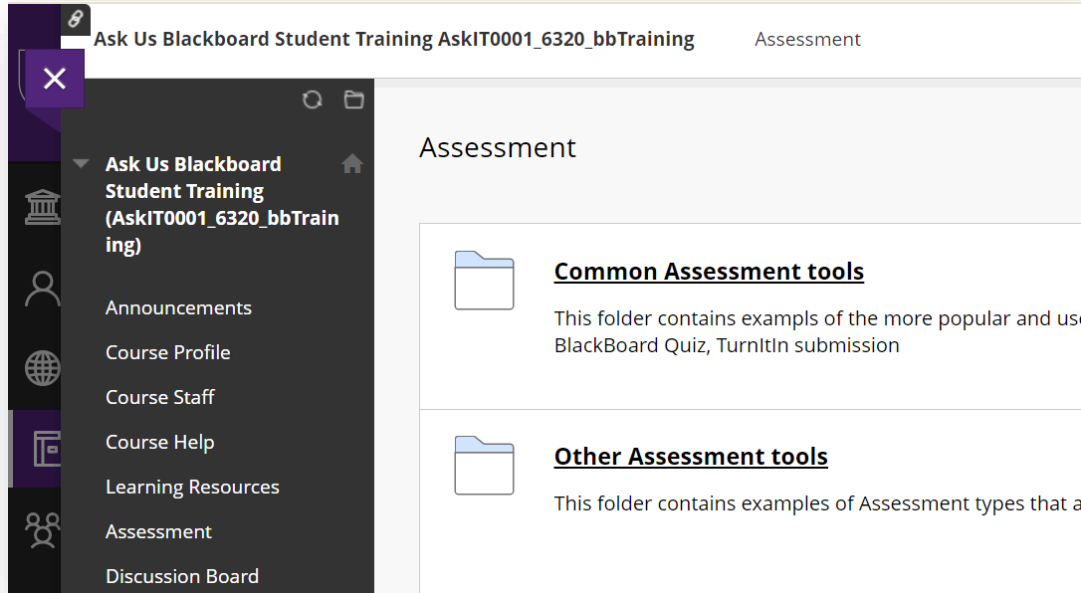
Over the next few years, you will encounter Ultra, which replaces the current course page view.

Ultra courses will have

- A new design
- Increased functionality
- Similar structure

The essentials (e.g. learning resources and assessment) will mostly remain.

# Activity – Quizzes



## Activity – Completing quizzes (and solving riddles)

In this final activity, have a go at completing a Blackboard quiz about riddles

1. Go to **Assessment**
2. Click on **Riddles**
3. Answer all the questions
4. Press **OK** ← (bottom right)
5. Press **OK** ← again

# Generative AI



## AI in your learning

Discover how AI is changing the way you study and how it can support your learning.



## UQ's rules for using AI

Understand UQ's rules on using AI in assessments and maintaining academic integrity.



## Acknowledge and reference AI use

Learn how to properly acknowledge and reference AI tools in your academic work.



## Ethical and responsible use of AI

Use AI responsibly to support your learning while maintaining fairness, trust, and academic integrity.



## AI access and training

Explore AI tools available for free to all students at UQ. Access free training workshops and self-paced guides.



## Shaping UQ's AI future - have your say

Learn how UQ students are influencing AI policy and decisions at UQ. You can help shape UQ's AI policies by sharing your feedback and ideas.

UQ has information and resources for students regarding Generative AI, centralised in the [AI Student Hub](#).

UQ provides **free access** to Microsoft Copilot and Adobe Creative cloud software including Firefly.

Students can use any AI they like, and the AI Student Hub includes guidance on responsible use and expectations for academic integrity.



Learn more:  
**[bit.ly/ai-student-hub](https://bit.ly/ai-student-hub)**

# Scan & Win!



## Library Orientation Information Session Survey

Tell us about your orientation information workshop experience to win one of six **\$50 eGift vouchers**.

# Contact Us

UQ Library Technology Training

[training@library.uq.edu.au](mailto:training@library.uq.edu.au)

<https://web.library.uq.edu.au/library-services/training>